

**VILLAGE OF RUIDOSO  
NOTICE OF SPECIAL MEETING**

Notice is hereby given that Lynn D. Crawford, Mayor of the Village of Ruidoso, has called a Special Meeting of the Governing Body of the Village of Ruidoso for Tuesday, January 30, 2024 at 8:00 AM. The Special Meeting will be held at 313 Cree Meadows Dr. Ruidoso NM, 88345. The purpose of the Special Meeting is as follows:

CALL TO ORDER.

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE/SALUTE TO THE STATE FLAG.

Salute to the State Flag: "I Salute the Flag of the State of New Mexico, the Zia Symbol of Perfect Friendship Among United Cultures."

ROLL CALL.

AGENDA ITEMS.

1. Discussion and Possible Action on Adoption of Resolution 2024-06, a Resolution Amending the Fiscal Year 2024 Budget (Quarter Ending December 31, 2023) for Certain Funds and Application to the Local Government Division (LGD) of the New Mexico Department of Finance and Administration (DFA) for Approval Thereof.
2. Discussion and Possible Action on Contract with General Hydronics Utilities through Cooperative Educational Services (CES) Contractor # 2023-05-1267-7 in the Amount of \$143,217.27 Including NMGRT, for the Replacement of 98 Service Lines in the Innsbrook Subdivision.
3. Discussion and Possible Action on Approval of Purchase of a Replacement Ornamental Iron Fence for Gavilan Memorial Cemetery due to McBride Fire Utilizing State of New Mexico Pricing Agreement Number 20-00000-21-00028 from Albuquerque Fence Company, in the Amount of \$178,747.80 Including NMGRT.

I certify that notice has been given in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and 2024-01. If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Village Clerk if a summary or other type of accessible format is needed.

Jini S. Turri, MMC, Village Clerk

ADJOURN.

# AGENDA MEMORANDUM

## Village of Ruidoso

Agenda Item - 1.

**To:** Mayor Crawford and Councilors

**Presenter(s):** Judi M. Starkovich, Finance Director

**Meeting Date:** January 30, 2024

**Re:** Discussion and Possible Action on Adoption of Resolution 2024-06, a Resolution Amending the Fiscal Year 2024 Budget (Quarter Ending December 31, 2023) for Certain Funds and Application to the Local Government Division (LGD) of the New Mexico Department of Finance and Administration (DFA) for Approval Thereof.

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### **Item Summary:**

Discussion and Possible Action on Adoption of Resolution 2024-06, a Resolution Amending the Fiscal Year 2024 Budget (Quarter Ending December 31, 2023) for Certain Funds and Application to the Local Government Division (LGD) of the New Mexico Department of Finance and Administration (DFA) for Approval Thereof.

### **Financial Impact:**

The Village's expenditure budgets increased by \$2,001,781. The following are the adjustment amounts by fund:

General Fund Budget Decreased \$34,172  
Supplemental GRT (SGRT) Special Revenue Fund Budget Increased \$896,773  
Capital Equipment Reserve (CERF) Special Revenue Fund \$19,763  
Ruidoso Wastewater Treatment Plant Enterprise Fund Budget Increased \$1,051,073

### **Item Discussion:**

Each quarter, the Finance department reviews changes to the budget. The following areas are reviewed: revenues, personnel, operations, capital outlay, transfers in, transfers out, and cash for each fund. DFA requires Council to pass a resolution for all budget increases, decreases, and transfers between funds.

This revision encompasses all budget changes processed October 1, 2023 through December 31, 2023 (Quarter 2 of FY 2024). The budget resolution is due to DFA on January 31, 2024.

Attached is the schedule of all the budget changes for all funds for the quarter ending December 31, 2023. This resolution will serve as the SECOND budget adjustment for FY 2024. The Internal Finance Committee reviewed and approved this budget adjustment on January 26, 2024.

Included for your review are 1) DFA Resolution Report titled Schedule of Budget Adjustments, 2) Budget Adjustments by Fund, and 3) Budget Recap by Fund and Department, and 4) Reconciliation to Cash for the General Fund.

**Recommendations:**

To Adopt Resolution 2024-06, a Resolution Amending the Fiscal Year 2024 Budget (Quarter Ending December 31, 2023) for Certain Funds and Application to the Local Government Division (LGD) of the New Mexico Department of Finance and Administration (DFA) for Approval Thereof.

**ATTACHMENTS:**

Description

Resolution 2024-06

Resolution Report 123123

Budget Adjustments by Fund 12/31/23

Budget Recap 12/31/23

GF Budget Rollforward 12/31/23

**VILLAGE OF RUIDOSO  
RESOLUTION NO. 2024-06**

**A RESOLUTION AMENDING THE FISCAL YEAR 2024 BUDGET (QUARTER  
ENDING DECEMBER 31, 2023) FOR CERTAIN FUNDS AND APPLICATION TO THE  
LOCAL GOVERNMENT DIVISION OF THE NEW MEXICO DEPARTMENT OF  
FINANCE AND ADMINISTRATION FOR THE APPROVAL THEREOF:**

**WHEREAS**, the Governing Body in and for the Village of Ruidoso, New Mexico has amended the budget for Fiscal Year 2024 (July 1, 2023 through June 30, 2024); and

**WHEREAS**, said budget amendment was developed on the basis of need and through cooperation and review with all elected officials; and

**WHEREAS**, to perform essential and necessary services for the citizens of the Village of Ruidoso, certain transfers of funds for personnel, operations and capital outlay expenditures are necessary; and

**WHEREAS**, the official meeting for the review of said documents were duly advertised on January 26, 2024, in compliance with the State Open Meetings act; and

**WHEREAS**, it is the recommendation of the Internal Finance Committee and the majority opinion of this Council that the proposed budget adjustment meets the requirements as currently determined for the close of the first quarter of FY 2024, ending December 31, 2023.

**NOW THEREFORE, BE IT HEREBY RESOLVED** that the Governing Body of the Village of Ruidoso, State of New Mexico hereby adopts the budget amendment attached as part of this action and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

**RESOLVED:** In session on this 30th day of January 2024.

**VILLAGE OF RUIDOSO, NEW MEXICO**

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Lynn D. Crawford, Mayor

(SEAL)

Attest:

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Jini Turri, MCM, Village Clerk

Department of Finance and Administration  
Local Government Division  
Financial Management Bureau  
SCHEDULE OF BUDGET ADJUSTMENTS

REVISED 12/08/06  ENTITY NAME: Village of Ruidoso FISCAL YEAR: <span style="border: 1px solid black; padding: 2px;">2023-2024 QTR 2</span> DFA Resolution Number: _____	For Local Government Division use only:
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(A) ENTITY	(B)	(C)	(D)	(E)	(F)	(G)			
RESOLUTION NUMBER	ENTITY FUND	DFA FUND	FUND NAME	EXPENDITURE TRANSFER (TO or FROM)	APPROVED BUDGET	ADJUSTMENT	ADJUSTED BUDGET	PURPOSE	
2024-XX	101	101	GENERAL FUND	10	REVENUES	\$17,016,741	\$2,000	\$17,018,741	Inc Senior Center Donations \$2,000
2024-XX	101	101	GENERAL FUND	20	TRANSFERS IN	\$1,954,984	\$51,935	\$2,006,919	TRNSF Funds from Correction Fees for Computer Server Upgrade for PD Bodycams
2024-XX	101	101	GENERAL FUND	30	EXPENDITURES	\$20,297,399	\$34,172	\$20,331,571	Inc Police Computer Server Upgrade \$51,935; Decrease Utilities for Computer Server for IT (\$19,763)
2024-XX	101	101	GENERAL FUND	40	TRANSFERS OUT	(\$4,302,937)	(\$113,265)	(\$4,416,202)	TRNSF to CERF for IT Server \$19,763; TRNSF to FEMA for VOR Share of Coyote Bridge \$93,502
2024-XX	201	201	CORRECTION FEES	40	TRANSFERS OUT	\$0	(\$51,935)	(\$51,935)	TRNSF Funds to General Fund for Computer Server Upgrade for PD Bodycams
2024-XX	202	202	SGRT	30	EXPENDITURES	\$13,125,777	\$896,773	\$14,022,550	Grindstone Spillway
2024-XX	207	299	CERF	20	TRANSFERS IN	\$507,901	\$19,763	\$527,664	TRNSF from General Fund for IT Computer Server
2024-XX	207	299	CERF	30	EXPENDITURES	\$1,071,591	\$19,763	\$1,091,354	IT Computer Server
2024-XX	300	309	FEMA	20	TRANSFERS IN	\$2,393,464	\$93,502	\$2,486,966	TRNSF from General Fund for VOR Share of Coyote Bridge
2024-XX	510	503	RWWTP	30	EXPENSES	\$12,454,471	\$1,051,073	\$13,505,544	Fine Screens
						<b>\$64,519,391</b>	<b>\$2,003,781</b>	<b>\$66,523,172</b>	
					<b>RECAP:</b>				
					Total REVENUE Adjustment	\$17,016,741	\$2,000	\$17,018,741	
					Total TRANSFER IN Adjustment	\$4,856,349	\$165,200	\$5,021,549	
					Total EXPENDITURE Adjustment	\$46,949,238	\$2,001,781	\$48,951,019	
					Total TRANSFER OUT Adjustment	(\$4,302,937)	(\$165,200)	(\$4,468,137)	
						<b>\$64,519,391</b>	<b>\$2,003,781</b>	<b>\$66,523,172</b>	

ATTEST: \_\_\_\_\_ (Date) Lynn D. Crawford, Mayor (Date)

Jini Turri, MCM, Village Clerk

VILLAGE OF RUIDOSO							
BUDGET CHANGES BETWEEN ADOPTED AND PROPOSED							
BYE 06/30/24							
FUND	FUND #	BUDGET	REVENUES	TRANSFERS IN	EXPENDITURES	TRANSFERS OUT	EXCESS OF REV OVER EXP
General Fund	101	QTR 2	\$ 17,018,741	\$ 2,006,919	\$ 20,331,571	\$ 4,416,202	\$ (5,722,113)
General Fund	101	QTR 1	17,016,741	1,954,984	20,297,399	4,302,937	(5,628,611)
<b>Difference Between Budgets</b>			<b>2,000</b>	<b>51,935</b>	<b>34,172</b>	<b>113,265</b>	<b>(93,502)</b>
Correction Fees	201	QTR 2	10,500	-	10,500	51,935	(51,935)
Correction Fees	201	QTR 1	10,500	-	10,500	-	-
<b>Difference Between Budgets</b>			<b>-</b>	<b>-</b>	<b>-</b>	<b>51,935</b>	<b>(51,935)</b>
SGRT	202	QTR 2	5,486,119	-	14,022,550	411,780	(8,948,211)
SGRT	202	QTR 1	5,486,119	-	13,125,777	411,780	(8,051,438)
<b>Difference Between Budgets</b>			<b>-</b>	<b>-</b>	<b>896,773</b>	<b>-</b>	<b>(896,773)</b>
EMS	206	QTR 2	11,000	-	11,260	-	(260)
EMS	206	QTR 1	11,000	-	11,260	-	(260)
<b>Difference Between Budgets</b>			<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
CERF	207	QTR 2	75,000	527,664	1,091,354	-	(488,690)
CERF	207	QTR 1	75,000	507,901	1,071,591	-	(488,690)
<b>Difference Between Budgets</b>			<b>-</b>	<b>19,763</b>	<b>19,763</b>	<b>-</b>	<b>-</b>
Fire Fund	209	QTR 2	494,357	-	1,555,182	90,080	(1,150,905)
Fire Fund	209	QTR 1	494,357	-	1,555,182	90,080	(1,150,905)
<b>Difference Between Budgets</b>			<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
LEPF	211	QTR 2	128,000	-	168,494	-	(40,494)
LEPF	211	QTR 1	128,000	-	168,494	-	(40,494)
<b>Difference Between Budgets</b>			<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
LERF	212	QTR 2	225,000	-	225,000	24,604	(24,604)
LERF	212	QTR 1	225,000	-	225,000	24,604	(24,604)
<b>Difference Between Budgets</b>			<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Special Library	213	QTR 2	26,314	-	294,949	-	(268,635)
Special Library	213	QTR 1	26,314	-	294,949	-	(268,635)
<b>Difference Between Budgets</b>			<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Lodgers' Tax	214	QTR 2	2,595,000	-	2,264,416	865,799	(535,215)
Lodgers' Tax	214	QTR 1	2,595,000	-	2,264,416	865,799	(535,215)
<b>Difference Between Budgets</b>			<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Special Events	215	QTR 2	-	625,000	913,194	-	(288,194)
Special Events	215	QTR 1	-	625,000	913,194	-	(288,194)
<b>Difference Between Budgets</b>			<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Municipal Gas Tax	216	QTR 2	298,000	2,578,879	3,206,502	-	(329,623)
Municipal Gas Tax	216	QTR 1	298,000	2,578,879	3,206,502	-	(329,623)
<b>Difference Between Budgets</b>			<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

VILLAGE OF RUIDOSO							
BUDGET CHANGES BETWEEN ADOPTED AND PROPOSED							
BYE 06/30/24							
FUND	FUND #	BUDGET	REVENUES	TRANSFERS IN	EXPENDITURES	TRANSFERS OUT	EXCESS OF REV OVER EXP
Special Recreation	217	QTR 2	210,000	-	403,382	8,443	(201,825)
Special Recreation	217	QTR 1	210,000	-	403,382	8,443	(201,825)
<b>Difference Between Budgets</b>			-	-	-	-	-
Intergovernmental Grants	218	QTR 2	2,424,451	158,682	2,075,941	-	507,192
Intergovernmental Grants	218	QTR 1	2,424,451	158,682	2,075,941	-	507,192
<b>Difference Between Budgets</b>			-	-	-	-	-
RSVP	219	QTR 2	111,050	-	102,431	-	8,619
RSVP	219	QTR 1	111,050	-	102,431	-	8,619
<b>Difference Between Budgets</b>			-	-	-	-	-
Magistrate Court Building	220	QTR 2	424,125	-	112,900	380,459	(69,234)
Magistrate Court Building	220	QTR 1	424,125	-	112,900	380,459	(69,234)
<b>Difference Between Budgets</b>			-	-	-	-	-
DWI Grant	223	QTR 2	288,983	-	226,716	-	62,267
DWI Grant	223	QTR 1	288,983	-	226,716	-	62,267
<b>Difference Between Budgets</b>			-	-	-	-	-
Forestry Grants	297	QTR 2	70,765	-	70,765	-	-
Forestry Grants	297	QTR 1	70,765	-	70,765	-	-
<b>Difference Between Budgets</b>			-	-	-	-	-
FEMA	300	QTR 2	11,312,683	2,486,966	13,730,039	-	69,610
FEMA	300	QTR 1	11,312,683	2,393,464	13,730,039	-	(23,892)
<b>Difference Between Budgets</b>			-	93,502	-	-	93,502
GO Bond	302	QTR 2	-	1,450,000	3,196,676	-	(1,746,676)
GO Bond	302	QTR 1	-	1,450,000	3,196,676	-	(1,746,676)
<b>Difference Between Budgets</b>			-	-	-	-	-
NMFA Capital	306	QTR 2	-	-	9,660	314,586	(324,246)
NMFA Capital	306	QTR 1	-	-	9,660	314,586	(324,246)
<b>Difference Between Budgets</b>			-	-	-	-	-
General Capital	320	QTR 2	2,137,369	-	5,221,113	-	(3,083,744)
General Capital	320	QTR 1	2,137,369	-	5,221,113	-	(3,083,744)
<b>Difference Between Budgets</b>			-	-	-	-	-
Revenue Bonds	403	QTR 2	-	276,700	276,700	-	-
Revenue Bonds	403	QTR 1	-	276,700	276,700	-	-
<b>Difference Between Budgets</b>			-	-	-	-	-
NMFA Loans	450	QTR 2	-	900,174	576,879	-	323,295
NMFA Loans	450	QTR 1	-	900,174	576,879	-	323,295
<b>Difference Between Budgets</b>			-	-	-	-	-

VILLAGE OF RUIDOSO							
BUDGET CHANGES BETWEEN ADOPTED AND PROPOSED							
BYE 06/30/24							
FUND	FUND #	BUDGET	REVENUES	TRANSFERS IN	EXPENDITURES	TRANSFERS OUT	EXCESS OF REV OVER EXP
GO Bonds	499	QTR 2	2,380,281	-	899,714	1,450,000	30,567
GO Bonds	499	QTR 1	2,380,281	-	899,714	1,450,000	30,567
<b>Difference Between Budgets</b>			-	-	-	-	-
RJU	502	QTR 2	7,188,500	-	9,305,109	613,850	(2,730,459)
RJU	502	QTR 1	7,188,500	-	9,305,109	613,850	(2,730,459)
<b>Difference Between Budgets</b>			-	-	-	-	-
Airport	503	QTR 2	11,283,372	499,120	10,822,269	-	960,223
Airport	503	QTR 1	11,283,372	499,120	10,822,269	-	960,223
<b>Difference Between Budgets</b>			-	-	-	-	-
Affordable Housing	507	QTR 2	-	-	677,118	-	(677,118)
Affordable Housing	507	QTR 1	-	-	677,118	-	(677,118)
<b>Difference Between Budgets</b>			-	-	-	-	-
Affordable Housing Rentals	508	QTR 2	22,200	-	13,776	-	8,424
Affordable Housing Rentals	508	QTR 1	22,200	-	13,776	-	8,424
<b>Difference Between Budgets</b>			-	-	-	-	-
RWWTP	510	QTR 2	4,262,705	-	13,505,544	2,717,196	(11,960,035)
RWWTP	510	QTR 1	4,262,705	-	12,454,471	2,717,196	(10,908,962)
<b>Difference Between Budgets</b>			-	-	<b>1,051,073</b>	-	<b>(1,051,073)</b>
Solid Waste	522	QTR 2	4,750,870	130,000	5,943,824	404,000	(1,466,954)
Solid Waste	522	QTR 1	4,750,870	130,000	5,943,824	404,000	(1,466,954)
<b>Difference Between Budgets</b>			-	-	-	-	-
Radio Station	537	QTR 2	13,000	108,830	121,680	-	150
Radio Station	537	QTR 1	13,000	108,830	121,680	-	150
<b>Difference Between Budgets</b>			-	-	-	-	-
Risk Management	600	QTR 2	759,938	-	759,938	-	-
Risk Management	600	QTR 1	759,938	-	759,938	-	-
<b>Difference Between Budgets</b>			-	-	-	-	-
TOTAL VOR		QTR 2	74,008,323	11,748,934	112,147,146	11,748,934	(38,138,823)
TOTAL VOR		QTR 1	74,006,323	11,583,734	110,145,365	11,583,734	(36,139,042)
<b>Difference Between Budgets</b>			<b>\$ 2,000</b>	<b>\$ 165,200</b>	<b>\$ 2,001,781</b>	<b>\$ 165,200</b>	<b>\$ (1,999,781)</b>

FUND #	FUND NAME	DEPT#	REVENUES	TRANSFERS IN	TOTAL REVENUES	PERSONNEL	SUPPLIES	SERVICES	DEBT SERVICE	TOTAL OPERATIONS (SUP+SVS+DS)	C/O	SUBTOTAL	TRANSFERS OUT	TOTAL EXPENDITURES	NET	CASH + INVESTMENTS	
<b>GENERAL FUND</b>																	
101	GENERAL FUND	000	17,018,741	2,006,919	19,025,660	-	-	-	-	-	-	-	-	-	19,025,660	-	-
101	Legislative	010	-	-	-	192,570	161,800	326,347	-	488,147	-	680,717	-	680,717	(680,717)	-	-
101	Village Clerk	012	-	-	-	213,110	21,277	37,528	-	58,805	-	271,915	-	271,915	(271,915)	-	-
101	Administration	015	-	-	-	400,600	114,305	117,785	-	232,900	-	632,690	-	632,690	(632,690)	-	-
101	Tourism	016	-	-	-	95,860	5,900	9,130	-	15,030	-	110,890	-	110,890	(110,890)	-	-
101	Judicial	020	-	-	-	232,140	3,650	16,200	-	19,850	-	251,990	-	251,990	(251,990)	-	-
101	Finance	030	-	-	-	551,040	15,180	138,160	-	153,340	-	704,380	-	704,380	(704,380)	-	-
101	Human Resources	031	-	-	-	352,160	72,270	151,980	-	224,250	31,400	607,810	-	607,810	(607,810)	-	-
101	Police	040	-	-	-	2,347,544	197,074	257,380	-	454,454	77,877	2,879,875	-	2,879,875	(2,879,875)	-	-
101	Police - Administration	045	-	-	-	953,590	-	-	-	-	-	953,590	-	953,590	(953,590)	-	-
101	Consolidated Dispatch	047	-	-	-	977,620	57,765	98,972	-	156,737	12,136	1,146,493	-	1,146,493	(1,146,493)	-	-
101	Fire	050	-	-	-	2,427,880	157,975	161,810	-	319,785	69,093	2,816,758	-	2,816,758	(2,816,758)	-	-
101	EMS	051	-	-	-	115,830	20,700	85,200	-	105,900	139,093	360,823	-	360,823	(360,823)	-	-
101	Planning and Zoning	070	-	-	-	623,480	24,400	525,048	-	549,448	-	1,172,928	-	1,172,928	(1,172,928)	-	-
101	Snow Removal	080	-	-	-	-	-	252,552	-	252,552	-	252,552	-	252,552	(252,552)	-	-
101	Senior Citizens	090	-	-	-	214,940	46,239	9,295	-	55,534	-	270,474	-	270,474	(270,474)	-	-
101	Library	100	-	-	-	372,860	67,341	33,060	-	100,401	-	473,261	-	473,261	(473,261)	-	-
101	Purchasing	132	-	-	-	385,630	18,380	23,085	-	41,465	-	427,095	-	427,095	(427,095)	-	-
101	Information Technology	133	-	-	-	63,700	356,300	352,555	-	708,855	-	772,555	-	772,555	(772,555)	-	-
101	Swimming Pool	150	-	-	-	73,270	81,500	28,950	-	110,450	53,074	236,794	-	236,794	(236,794)	-	-
101	Parks and Recreation	155	-	-	-	2,034,010	676,506	457,769	-	1,134,275	-	3,168,285	-	3,168,285	(3,168,285)	-	-
101	Horton Complex	157	-	-	-	-	35,000	7,500	-	42,500	-	42,500	-	42,500	(42,500)	-	-
101	Cemetery	180	-	-	-	-	500	10,000	-	10,500	-	10,500	-	10,500	(10,500)	-	-
101	Cemetery - GV	181	-	-	-	-	-	10,000	-	10,000	-	10,000	-	10,000	(10,000)	-	RESERVE
101	Convention Center	391	-	-	-	436,750	78,913	73,848	-	152,761	700,000	1,289,511	-	1,289,511	(1,289,511)	-	3,253,051
101	Wingfield House	395	-	-	-	92,380	16,388	10,320	-	26,708	-	119,088	-	119,088	(119,088)	-	-
101	Special Activities	791	-	-	-	-	197,510	470,587	-	668,097	-	668,097	-	668,097	(668,097)	-	-
101	Transfers Out	920	-	-	-	-	-	-	-	-	-	-	4,416,202	4,416,202	(4,416,202)	-	-
<b>SUBTOTAL General Fund</b>			<b>17,018,741</b>	<b>2,006,919</b>	<b>19,025,660</b>	<b>13,156,964</b>	<b>2,426,873</b>	<b>3,665,061</b>	<b>-</b>	<b>6,091,934</b>	<b>1,082,673</b>	<b>20,331,571</b>	<b>4,416,202</b>	<b>24,747,773</b>	<b>(5,722,113)</b>	<b>8,635,686</b>	
<b>SPECIAL REVENUE FUNDS</b>																	
201	CORRECTION FEES	431	10,500	-	10,500	-	7,500	3,000	-	10,500	-	10,500	51,935	62,435	(51,935)	-	79,336
202	SGRT	2XX	5,486,119	-	5,486,119	-	94,165	979,497	716,112	1,789,774	12,232,776	14,022,550	411,780	14,434,330	(8,948,211)	-	13,468,521
206	EMS	135	11,000	-	11,000	-	7,260	4,000	-	11,260	-	11,260	-	11,260	(260)	-	28,932
207	EQUIPMENT REPLACE	204	75,000	527,664	602,664	-	-	-	-	-	1,091,354	1,091,354	-	1,091,354	(488,690)	-	552,454
209	FIRE PROTECTION	140	494,357	-	494,357	-	420,084	-	-	420,084	1,135,098	1,555,182	90,080	1,645,262	(1,150,905)	-	1,401,455
211	LEPF	430	128,000	-	128,000	-	111,000	34,500	-	145,500	22,994	168,494	-	168,494	(40,494)	-	40,994
212	LERF	430	225,000	-	225,000	-	225,000	-	-	225,000	-	225,000	24,604	249,604	(24,604)	-	24,604
213	Special Library	100	26,314	-	26,314	-	32,877	-	-	32,877	262,072	294,949	-	294,949	(268,635)	-	268,865
214	LODGERS' TAX	165	2,595,000	-	2,595,000	-	550	1,112,590	-	1,113,140	-	1,113,140	-	1,113,140	(1,481,860)	-	544,017
214	LODGERS' TAX	166	-	-	-	-	54,099	154,596	-	208,695	942,581	1,151,276	865,799	2,017,075	(2,017,075)	-	-
215	SPECIAL EVENTS	167	-	625,000	625,000	-	233,603	679,591	-	913,194	-	913,194	-	913,194	(288,194)	-	288,194
216	MUNICIPAL GAS TAX FUND	080	298,000	2,578,879	2,876,879	1,270,900	701,500	254,852	-	956,352	979,250	3,206,502	-	3,206,502	(329,623)	-	334,320
217	SPECIAL RECREATION	151	210,000	-	210,000	111,100	43,265	103,011	-	146,276	146,006	403,382	8,443	411,825	(201,825)	-	219,686
218	INTERGOVERNMENTAL GRAN	XXX	2,424,451	158,682	2,583,133	-	17,265	152,000	-	169,265	1,906,676	2,075,941	-	2,075,941	507,192	-	135
219	RSVP	091	111,050	-	111,050	59,320	20,214	22,897	-	43,111	-	102,431	-	102,431	(8,619)	-	4,154
220	COURT BUILDING	025	424,125	-	424,125	-	111,400	1,500	-	112,900	-	112,900	380,459	493,359	(69,234)	-	81,489
223	DWI	437	288,983	-	288,983	-	5,898	220,818	-	226,716	-	226,716	-	226,716	62,267	-	939
297	FORESTRY OPERATION	360	70,765	-	70,765	-	-	70,765	-	70,765	-	70,765	-	70,765	-	-	41,886
<b>CAPITAL PROJECT FUNDS</b>																	
300	RUIDOSO DISASTER FUND	281	11,312,683	2,486,966	13,799,649	-	-	613,093	-	613,093	13,116,946	13,730,039	-	13,730,039	69,610	-	7,355,417
302	GO BOND FUND	302	-	1,450,000	1,450,000	-	-	8,473	-	8,473	3,188,203	3,196,676	-	3,196,676	(1,746,676)	-	3,071,798
306	NMFA	025	-	-	-	-	-	-	-	-	9,660	9,660	314,586	324,246	(324,246)	-	330,687
320	GENERAL CAPITAL IMPROVEM	320	2,137,369	-	2,137,369	-	22,290	60,418	-	82,708	5,138,405	5,221,113	-	5,221,113	(3,083,744)	-	3,228,246
<b>DEBT SERVICE FUNDS</b>																	
403	REVENUE BONDS	403	-	276,700	276,700	-	-	-	276,700	276,700	-	276,700	-	276,700	-	-	69,611
450	NMFA LOANS	403	-	900,174	900,174	-	-	-	576,879	576,879	-	576,879	-	576,879	323,295	-	550,861
499	GO BOND FUND	403	2,380,281	-	2,380,281	-	-	-	899,714	899,714	-	899,714	1,450,000	2,349,714	30,567	-	236,512
<b>ENTERPRISE FUNDS</b>																	
502	UTILITY FUND	000	7,188,500	-	7,188,500	-	-	-	-	-	-	-	-	-	7,188,500	-	2,889,632
502	Water Billing	209	-	-	-	147,960	10,750	142,380	-	153,130	-	301,090	-	301,090	(301,090)	-	-
502	Water Production	210	-	-	-	1,019,590	710,750	572,872	19,309	1,302,931	429,927	2,752,448	430,280	3,182,728	(3,182,728)	-	-
502	Administration	212	-	-	-	464,560	91,596	880,567	-	972,163	800,693	2,237,416	-	2,237,416	(2,237,416)	-	-
502	Water Distribution	220	-	-	-	1,645,290	333,642	1,035,837	-	1,369,479	999,386	4,014,155	183,570	4,197,725	(4,197,725)	-	-
503	AIRPORT	170	11,283,372	499,120	11,782,492	721,810	881,476	249,602	-	1,131,078	8,969,381	10,822,269	-	10,822,269	960,223	-	383,551
507	AFFORDABLE HOUSING	520	-	-	-	-	513,059	2,100	-	515,159	161,959	677,118	-	677,118	(677,118)	-	677,118
508	AFFORDABLE HOUSING RENTA	521	22,200	-	22,200	-	6,500	2,276	5,000	13,776	-	13,776	-	13,776	8,424	-	-

510	RWWTP - JUB	410	584,705	-	584,705	970,790	1,404,950	1,053,587	92,540	2,551,077	2,020,000	5,541,867	41,340	5,583,207	(4,998,502)	17,085,112
510	Village of Ruidoso	411	3,678,000	-	3,678,000	-	-	54,517	7,909,160	7,963,677	-	7,963,677	2,675,856	10,639,533	(6,961,533)	
522	SOLID WASTE	200	4,750,870	130,000	4,880,870	1,570,060	956,250	1,852,207	-	2,808,457	1,041,607	5,420,124	404,000	5,824,124	(943,254)	1,587,272
522	Forestry Services	201	-	-	-	347,100	13,800	162,800	-	176,600	-	523,700	-	523,700	(523,700)	-
537	RADIO STATION	537	13,000	108,830	121,830	68,280	37,000	16,400	-	53,400	-	121,680	-	121,680	150	49,108
<b>INTERNAL SERVICE FUND</b>																
600	INTERNAL SERVICE		759,938	-	759,938	-	-	759,938	-	759,938	-	759,938	-	759,938	-	57,919
<b>SUBTOTAL Other Funds</b>			<b>56,989,582</b>	<b>9,742,015</b>	<b>66,731,597</b>	<b>8,396,760</b>	<b>7,067,743</b>	<b>11,260,684</b>	<b>10,495,414</b>	<b>28,823,841</b>	<b>54,594,974</b>	<b>91,815,575</b>	<b>7,332,732</b>	<b>99,148,307</b>	<b>(32,416,710)</b>	<b>54,952,825</b>
<b>TOTAL Village of Ruidoso</b>			<b>74,008,323</b>	<b>11,748,934</b>	<b>85,757,257</b>	<b>21,553,724</b>	<b>9,494,616</b>	<b>14,925,745</b>	<b>10,495,414</b>	<b>34,915,775</b>	<b>55,677,647</b>	<b>112,147,146</b>	<b>11,748,934</b>	<b>123,896,080</b>	<b>(38,138,823)</b>	<b>63,588,511</b>
214	LODGERS' TAX		2,595,000	-	2,595,000	-	54,649	1,267,186	-	1,321,835	942,581	2,264,416	865,799	3,130,215	(535,215)	544,017
502	JOINT UTILITY FUND		7,188,500	-	7,188,500	3,277,400	1,146,738	2,631,656	19,309	3,797,703	2,230,006	9,305,109	613,850	9,918,959	(2,730,459)	2,889,632
510	RWWTP FUND		4,262,705	-	4,262,705	970,790	1,404,950	1,108,104	8,001,700	11,485,544	2,020,000	13,505,544	2,717,196	16,222,740	(11,960,035)	17,085,112
522	SOLID WASTE FUND		4,750,870	130,000	4,880,870	1,917,160	970,050	2,015,007	-	2,985,057	1,041,607	5,943,824	404,000	6,347,824	(1,466,954)	1,587,272

	RECAP		
	EXP	T/O	TTL
GEN	20,331,571	4,416,202	24,747,773
REV	26,755,536	1,833,100	28,588,636
CAP	22,157,488	314,586	22,472,074
DBT	1,753,293	1,450,000	3,203,293
ENT	40,389,320	3,735,046	44,124,366
ISF	759,938	-	759,938
VOR	112,147,146	11,748,934	123,896,080

53%

8432624  
19,025,660  
0.44322373



**VILLAGE OF RUIDOSO**  
**FIVE YEAR GENERAL FUND PROJECTION**  
**FOR THE YEARS ENDING JUNE 30TH**

	FY 2020 (06/30/20)			FY 2021 (06/30/21)			FY 2022 (06/30/22)			FY 2023 (06/30/23) PERIOD 12			FY 2024 (06/30/24) PERIOD 06		
	BUDGET	YTD	VARIANCE	BUDGET	YTD	VARIANCE	BUDGET	YTD	VARIANCE	BUDGET	YTD	VARIANCE	BUDGET	YTD	VARIANCE
<b>REVENUES</b>															
Taxes	\$ 8,437,789	\$ 9,518,211	\$ 1,080,422	\$ 8,009,267	\$ 8,919,674	\$ 910,407	\$ 9,164,985	\$10,232,551	\$ 1,067,566	\$11,383,230	\$10,939,562	\$ (443,668)	\$10,609,041	\$ 5,729,843	\$ (4,879,198)
Intergovernmental	4,407,444	5,194,088	786,644	3,778,252	7,558,912	3,780,660	4,658,571	5,893,576	1,235,005	5,689,755	5,932,845	243,090	4,701,830	3,327,187	(1,374,643)
Licenses & Permits	382,800	424,539	41,739	336,000	503,540	167,540	334,200	526,973	192,773	422,000	570,986	148,986	512,000	282,861	(229,139)
Charges for Services	380,300	166,594	(213,706)	371,364	255,773	(115,591)	351,885	570,554	218,669	316,000	333,319	17,319	351,000	391,313	40,313
Fines and Forfeits	86,000	80,542	(5,458)	53,000	72,204	19,204	40,000	34,037	(5,963)	40,000	27,739	(12,261)	20,000	15,151	(4,849)
Interest	100,000	86,629	(13,371)	50,000	59,784	9,784	50,000	85,013	35,013	68,000	94,454	26,454	80,000	67,060	(12,940)
Miscellaneous	693,272	520,265	(173,007)	505,472	588,852	83,380	881,235	1,138,286	257,051	604,998	779,688	174,690	744,870	413,183	(329,687)
	<b>14,487,605</b>	<b>15,990,868</b>	<b>1,503,263</b>	<b>13,103,355</b>	<b>17,958,739</b>	<b>4,855,384</b>	<b>15,480,876</b>	<b>18,480,990</b>	<b>3,000,114</b>	<b>18,523,983</b>	<b>18,678,593</b>	<b>154,610</b>	<b>17,018,741</b>	<b>10,226,598</b>	<b>(6,790,143)</b>
<b>EXPENDITURES</b>															
Personnel	9,707,286	8,870,433	836,853	9,644,062	9,002,308	641,754	10,392,381	9,842,101	550,280	12,714,040	11,422,174	1,291,866	13,156,964	6,060,508	7,071,852
Operations	3,878,173	2,803,145	1,075,028	4,863,108	3,219,014	1,644,094	6,589,568	4,090,065	2,499,503	7,793,341	5,892,296	1,901,045	6,091,934	2,565,654	2,480,276
Capital Outlay	186,756	128,999	57,757	448,395	269,829	178,566	805,321	426,806	378,515	1,335,649	1,036,152	299,497	1,082,673	113,694	656,306
	<b>13,772,215</b>	<b>11,802,577</b>	<b>1,969,638</b>	<b>14,955,565</b>	<b>12,491,151</b>	<b>2,464,414</b>	<b>17,787,270</b>	<b>14,358,972</b>	<b>3,428,298</b>	<b>21,843,030</b>	<b>18,350,622</b>	<b>3,492,408</b>	<b>20,331,571</b>	<b>8,739,856</b>	<b>10,208,434</b>
<b>OVER/(UNDER) EXPENDITURES</b>	<b>715,390</b>	<b>4,188,291</b>	<b>(466,375)</b>	<b>(1,852,210)</b>	<b>5,467,588</b>	<b>2,390,970</b>	<b>(2,306,394)</b>	<b>4,122,018</b>	<b>(428,184)</b>	<b>(3,319,047)</b>	<b>327,971</b>	<b>(3,337,798)</b>	<b>(3,312,830)</b>	<b>1,486,742</b>	<b>(16,998,577)</b>
<b>OTHER FINANCING SOURCES</b>															
Designated Cash	2,007,961			1,784,915			7,003,209			5,535,740			5,722,113		
Bond Proceeds	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers IN	2,191,451	2,188,912	(2,539)	5,053,026	2,156,154	(2,896,872)	3,305,766	2,315,039	(990,727)	4,402,963	4,396,019	(6,944)	2,006,919	1,282,757	(647,623)
Transfers OUT	(4,914,802)	(4,859,296)	55,506	(4,985,731)	(4,860,691)	125,040	(8,002,581)	(7,466,614)	535,967	(6,619,656)	(4,721,836)	1,897,820	(4,416,202)	(1,570,349)	1,987,424
	<b>(715,390)</b>	<b>(2,670,384)</b>	<b>52,967</b>	<b>1,852,210</b>	<b>(2,704,537)</b>	<b>(2,771,832)</b>	<b>2,306,394</b>	<b>(5,151,575)</b>	<b>(454,760)</b>	<b>3,319,047</b>	<b>(325,817)</b>	<b>1,890,876</b>	<b>(2,409,283)</b>	<b>(287,592)</b>	<b>1,339,801</b>
<b>NET REVENUES AND OTHER FINANCING SOURCES OVER/(UNDER) EXPENDITURES</b>	<b>\$ -</b>	<b>1,517,907</b>	<b>\$ 3,525,868</b>	<b>\$ -</b>	<b>2,763,051</b>	<b>\$ 4,547,966</b>	<b>\$ -</b>	<b>(1,029,557)</b>	<b>\$ 5,973,652</b>	<b>\$ -</b>	<b>2,154</b>	<b>\$ 5,537,894</b>	<b>\$ -</b>	<b>1,199,150</b>	<b>\$ 4,758,092</b>
CASH, BEGINING OF YEAR	\$ 1,485,758	5,382,131	\$ 1,888,412	\$ 3,116,539	6,900,038	\$ 1,998,584	\$ 362,444	9,663,089	\$ 2,297,436	\$ 161,692	8,633,532	\$ 2,936,100	\$ (118,153)	8,635,686	\$ 3,031,726
	<b>AVAIL CASH</b>		<b>RESERVE*</b>	<b>AVAIL CASH</b>		<b>RESERVE*</b>	<b>AVAIL CASH</b>		<b>RESERVE*</b>	<b>AVAIL CASH</b>		<b>RESERVE*</b>	<b>AVAIL CASH</b>		<b>RESERVE*</b>
CASH, END OF YEAR		\$ 6,900,038			\$ 9,663,089			\$ 8,633,532			\$ 8,635,686			\$ 9,834,836	
* State Law requires the Village maintain 1/12th (8%) of actual expenditures on reserve; Council's desires a reserve of 2/12ths (16%) due to the number of natural disasters within the last few years. JS 04/30/18															

# AGENDA MEMORANDUM

## Village of Ruidoso

Agenda Item - 2.

**To:** Mayor Crawford and Councilors

**Presenter(s):** Adam Sanchez Public Works Director

**Meeting Date:** January 30, 2024

**Re:** Discussion and Possible Action on Contract with General Hydronics Utilities through Cooperative Educational Services (CES) Contractor # 2023-05-1267-7 in the Amount of \$143,217.27 Including NMGRT, for the Replacement of 98 Service Lines in the Innsbrook Subdivision.

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### **Item Summary:**

Discussion and Possible Action on Contract with General Hydronics Utilities through Cooperative Educational Services (CES) Contractor # 2023-05-1267-7 in the Amount of \$143,217.27 Including NMGRT, for the Replacement of 98 Service Lines in the Innsbrook Subdivision.

### **Financial Impact:**

The project is budgeted in the GO Bond Capital Project Fund's Capital Outlay - Water Projects line item (302-302-53030) in the amount of \$200,000.00.

### **Item Discussion:**

General Hydronics Utilities through CES for the replacement of 98 service lines in the Innsbrook subdivision. This project needs to be done before the street department does their mill and overlay Co-op project that has to be completed by December 31,2024.

### **Recommendations:**

To Approve Contract with General Hydronics Utilities through Cooperative Educational Services (CES) Contractor # 2023-05-1267-7 in the Amount of \$143,217.27 Including NMGRT, for the Replacement of 98 Service Lines in the Innsbrook Subdivision.

### **ATTACHMENTS:**

Description  
ces contract

# GH-Ut General Hydronics Utilities, LLC

UNDERGROUND UTILITIES – WATER - SEWER – DIRTWORK  
LICENSE # NM 388888 BUSINESS REG. 00023413 NM Dept Workforce Solutions 28123068242016

“USA Owned”

EDWIN BOLES / Owner-Managing Member  
CHARLES MARTIN / Owner-Managing Member  
1001 Zuni Dr., Ste D, Alamogordo NM 88310  
Phone 575.437.6512, Fax NA  
[ghut@generalhydronics.com](mailto:ghut@generalhydronics.com)

January 22, 2024

To: Souder Miller & Associates  
PROJECT: 98 Services Ruidoso, NM  
RE: Quote- 98 Services Ruidoso, NM  
CES Contractor #: 2023-05-R1267-7

**BASE PRICE: \$ 130,197.52 (includes NMGRT)**  
**CES FEES: \$ 13,019.75**  
**Total: \$ 143,217.27**

**SPECIFIC INCLUSIONS:**

Quote to replace 98 older steel service lines. Includes geological testing.

**SPECIFIC EXCLUSIONS:**

Pavement Removal & replacement

**STANDARD INCLUSIONS:**

Per APWA 910.5.1.4 Pipe shall be laid to line and grade as shown on the plans and as staked in the field

**STANDARD EXCLUSIONS:**

~~Tax~~

- |   |  |
|---|--|
| Bond (1% if required)                           | Electrical (Division 16)                               |
| Painting or Patching                            | Built-up Curbs   |
| Temporary Facilities or Electrical              | Staking, Layout, or Engineering of Utilities & Site    |
| Housekeeping Pads                               | Clearing or Grubbing                                   |
| Landscaping or Irrigation System                | Prepared Opening / Structural Modifications            |
| Asbestos Abatement                              | <del>Density Tests</del> & Concrete Testing            |
| Utility Expansion, Development, Connection fees | Rock Rip Rap   |
| Security Bars                                   | Electrical or Telephone Extension Charges              |
| Architectural Cutting or Patching               | Pipe Bollards  |
| Architecture Demo                               | Cutting, Removal or Replacement of Concrete or Asphalt |
| Housekeeping Pads for Equipment                 | Roof Cut or Patch                                      |
| Hold Harmless clause premium cost               | Deck Cut or Patch                                      |
| Fire/ Smoke dampers not shown on plans          | SWPPP Provisions                                       |
| Fire-stopping / Fire-caulking / Fire-proofing   | Fire Rated Chases or Enclosures                        |
| Masonry or Concrete Blockouts                   | Dumpster or Haul Off                                   |
| Fire Protection                                 | Roof Flashings   |
| Outside Utilities / Meters                      | Fire Dampers not shown on plans                        |
| Architectural Access Doors                      | Video Taping   |
| Erosion Control                                 | Export / Disposal                                      |
| Pond Liner Installation or Repair               | Pipe to Liner Boot Sleeve                              |
| Any Connection to Exit or New Concrete w/Liner  | HVAC   |

ACCEPTED: \_\_\_\_\_  
Name Printed  
\_\_\_\_\_  
Name Signed  
\_\_\_\_\_  
Date

ACCEPTED: \_\_\_\_\_  
Name Printed  
\_\_\_\_\_  
Name Signed  
\_\_\_\_\_  
Date

# AGENDA MEMORANDUM

## Village of Ruidoso

Agenda Item - 3.

**To:** Mayor Crawford and Councilors

**Presenter(s):** Matthew Baird, Parks and Recreation Director  
David Tetreault, Assistant Parks and Recreation Director

**Meeting Date:** January 30, 2024

**Re:** Discussion and Possible Action on Approval of Purchase of a Replacement Ornamental Iron Fence for Gavilan Memorial Cemetery due to McBride Fire Utilizing State of New Mexico Pricing Agreement Number 20-00000-21-00028 from Albuquerque Fence Company, in the Amount of \$178,747.80 Including NMGRT.

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### **Item Summary:**

Discussion and Possible Action on Approval of Purchase of a Replacement Ornamental Iron Fence for Gavilan Memorial Cemetery due to McBride Fire Utilizing State of New Mexico Pricing Agreement Number 20-00000-21-00028 from Albuquerque Fence Company, in the Amount of \$178,747.80 Including NMGRT.

### **Financial Impact:**

This Purchase is Funded by HB2 Special Appropriation From the State of New Mexico Legislature Appropriation Number 23-ZH5051-2. This Appropriation was for \$2,500,000 for infrastructure upgrades in response to the McBride fire in Ruidoso and Lincoln county. Funds unexpended by June 30th, 2024, will be reverted to the State of New Mexico's General Fund.

### **Item Discussion:**

This fence will replace the wooden fence that was burned and lost during the McBride Fire. We have selected a metal fence to mitigate damage from future fires. We have received Legislative Appropriation for this project from the State of New Mexico.

### **Recommendations:**

To Approve Purchase of a Replacement Ornamental Iron Fence for Gavilan Memorial Cemetery due to McBride Fire Utilizing State of New Mexico Pricing Agreement Number 20-00000-21-00028 from Albuquerque Fence Company, in the Amount of \$178,747.80 Including NMGRT.

### **ATTACHMENTS:**

Description

Quote  
Legislative Appropriation Agreement

# AFC, LLC dba

Albuquerque Fence Co.  
 3807 Academy Parkway N NE  
 505-898-3696 505-344-8342 fax  
 www.abqfence.com



## Estimate

Date	Estimate #
1/17/2024	250914

Name / Address
Village of Ruidoso 313 Cree Meadows Dr. Ruidoso NM 88345

Ship To
Gvilan Memorial Cemetary replacement fence due to McBride Fire

Terms	Rep	Project
Net 30	gmjr	

Qty	Item	Description	Rate	Total
1,950	CUSTOM OR...	Ornamental Iron Fence, 6' W/2 Horizontal rails - 1 1/4" x 1 1/4" 16 gauge Pickets 3/4" x 3/4" 16 gauge 6" above top rail, 4" below bottom rail. Panels to be 96". Posts to be 2 1/2" x 2 1/2" set in 24" concrete footings	61.05	119,047.50
458	NM079	NEW FENCE INSTALLATION AND EXISTING FENCE REPAIRS.COST PER HOUR SHALL APPLY TO TRAVEL TIME AS WELL AS ON-SITE LABOR. PER STATEWIDE AGREEMENT #20-00000-21-00028 STATE OF NM PRICE AGREEMENT NUMBER 20-00000-21-00028	120.00	54,960.00T

Terms are as indicated above. A late fee will be assessed against any past due balance at the rate of 1 1/2% per month. The customer agrees to pay all NSF checks, collection fees and all collection costs in attempting to collect delinquent payments, including attorney fees and court expenses. Customer acknowledges that disputes arising from this estimate and/or the originating contract/estimate, whether sounding in contract, tort or otherwise, shall be governed and construed in accordance with the laws of New Mexico.

<b>Subtotal</b>	\$174,007.50
<b>Sales Tax (8.625%)</b>	\$4,740.30
<b>Total</b>	\$178,747.80

REIMBURSING AGENCY: Department of Finance and AdministrationBusiness Unit: 341APPROPRIATION RECIPIENT:

Village of Ruidoso

<u>APPROPRIATION NUMBER:</u>	<u>APPROPRIATION AMOUNT:</u>	<u>REVERSION DATE:</u>
<b>23-ZH5051-2</b>	<b>\$ 2,500,000.00</b>	<b>June 30, 2024</b>

APPROPRIATION LANGUAGE

**Two million five hundred thousand dollars (\$2,500,000) for infrastructure upgrades in response to the McBride fire in Ruidoso and Lincoln county. Funds unexpended by June 30<sup>th</sup>, 2024, will be reverted to the State of New Mexico's general fund.**

APPROPRIATION REIMBURSEMENT

The appropriation funds will be disbursed through a reimbursement process. The Appropriation Recipient will submit to the Reimbursing Agency the Exhibit A: Request for Payment form along with supporting document(s) that evidence the expenses to be reimbursed. The Reimbursing Agency will review these documents to ensure all expenses to be reimbursed reflect the intent and purpose of the appropriation language. All expenditures for which the Appropriation Recipient requests reimbursement must occur prior to the reversion date. The latest date the Appropriation Recipient may submit a Request for Payment is July 15<sup>th</sup>, 2024. With the submission of the final Exhibit A: Request for Payment, the Appropriation Recipient must include a completed Exhibit B: Final Report form in order to receive the final reimbursement.

APPROPRIATION NOTICE OF OBLIGATION

Upon the effective date of this agreement, for permissible projects within the appropriation language, the Appropriation Recipient shall only be reimbursed monies for which the Department has issued and the Appropriation Recipient has received a Notice of Department's Obligation to Reimburse<sup>1</sup> (hereinafter referred to as "Notice of Obligation"). This agreement and the disbursement of any and all amounts of the above referenced Appropriation Amount are expressly conditioned upon the following:

1. Irrespective of any Notice of Obligation, the Appropriation Recipient's expenditures shall be made on or before the Reversion Date (i.e., the goods have been delivered and accepted or the title to the goods has been transferred to the Appropriation Recipient and/or the services have been rendered for the Appropriation Recipient); and
2. The total amount received by the Appropriation Recipient shall not exceed the lesser of: (a) the Appropriation Amount or (b) the total of all amounts stated in the Notice(s) of Obligation evidencing that the Reimbursing Agency has received and accepted the Appropriation Recipient's Third-Party Obligation(s); and
3. The Appropriation Recipient's expenditures were made pursuant to the State Procurement Code and execution of binding written obligations or purchase orders with third party contractors or vendors for the provision of services, including professional services, or the purchase of tangible personal property and real property for the Project, hereinafter referred to as "Third Party Obligations"; and
4. The Appropriation Recipient shall submit to the Reimbursing Agency one copy of all Third-Party Obligations and amendments thereto (including terminations) as soon as possible after execution by the Third Party; and
5. Appropriation Recipient acknowledges and agrees that if it chooses to enter into a Third-Party Obligation prior to receiving a Notice of Obligation that covers the expenditure, it is solely responsible for such obligations.

<sup>1</sup> "Reimburse" as used throughout this Agreement includes Department payments to the Appropriation Recipient for invoices received, but not yet paid, by the Appropriation Recipient from a third-party contractor or vendor, if the invoices comply with the provisions of this Agreement and are a valid liability of the Appropriation Recipient.

REIMBURSING AGENCY: Department of Finance and Administration

Business Unit: 341

- 6. The Reimbursing Agency may, in its sole and absolute discretion, issue to Appropriation Recipient a Notice of Obligation for the amount of that Third Party Obligation that only obligates the Reimbursing Agency to reimburse Appropriation Recipient's expenditures made on or before the Reversion Date or an Early Termination Date. The current Notice of Obligation form is attached to this Agreement as Exhibit C.
- 7. The date the Reimbursing Agency signs the Notice of Obligation is the date that the Notice of Obligation is effective. After that date, the Appropriation Recipient is authorized to budget the particular amount set forth in the Notice of Obligation, execute the Third-Party Obligation and request the Third-Party to begin work. Payment for any work performed or goods received prior to the effective date of the Notice of Obligation is wholly and solely the obligation of the Appropriation Recipient.

CERTIFICATION

I hereby certify that the **Village of Ruidoso**

- 1. Will only use the appropriation funds to carry out and/or perform activities described in appropriation language.
- 2. Will comply with State Procurement Code and execution of binding written obligations or purchase orders with third party contractors or vendors for the provision of services, including professional services, or the purchase of tangible personal property and real property for the project.
- 3. Ensures that the appropriation funds only benefit entities in accordance with applicable law, including, but not limited to Article IX, Section 14 of the Constitution of the State of New Mexico, "Anti-Donation Clause."
- 4. Will follow the procedure described in "Appropriation Reimbursement" for reimbursement of appropriated funds.

\_\_\_\_\_  
Appropriation Recipient Representative

*Sally Starbuck*

\_\_\_\_\_  
Appropriation Recipient CFO

10/18/23  
\_\_\_\_\_  
Date

10/18/23

\_\_\_\_\_  
Date

APPROVAL

In accordance with the authority conferred on the Department of Finance & Administration by the statute appropriating these funds, I hereby approve this certification for appropriation number 23-ZH5051-2 in the amount of \$2,500,000.

DocuSigned by:

*Wesley Billingsley*

\_\_\_\_\_  
Wesley Billingsley  
Director, Local Government Division

10/19/2023

\_\_\_\_\_  
Date

**STATE OF NEW MEXICO  
HB2 Special Appropriation  
Request for Payment Form  
Exhibit A**

**I. Grantee Information**

(Make sure information is complete & accurate)

- A. Grantee: \_\_\_\_\_
- B. Address: \_\_\_\_\_  
(Complete Mailing, including Suite, if applicable)  
\_\_\_\_\_  
City, State, Zip
- C. Contact Name/Phone #: \_\_\_\_\_
- D. Grant No: \_\_\_\_\_
- E. Project Title: \_\_\_\_\_
- F. Grant Expiration Date: \_\_\_\_\_

**II. Payment Computation**

- A. Payment Request No. \_\_\_\_\_
- B. Grant Amount: \$ 0.00
- C. AIPP Amount (If Applicable): \$ 0.00
- D. Funds Requested to Date: \$ 0.00
- E. Amount Requested this Payment: \$ 0.00
- F. Reversion Amount (If Applicable): \$ 0.00
- G. Grant Balance: \$ 0.00
- H.  GF       GOB       STB *(attach wire if first draw)*
- I.  Final Request for Payment (if Applicable)

**III. Fiscal Year :** 2024 (July 1, 2023-June 30, 2024)

*(The State of NM Fiscal Year is July 1, 20XX through June 30, 20XX of the following year)*

**IV.**

**Compliance Certification:** Under penalty of law, I hereby certify to the best of my knowledge and belief, the above information is correct; expenditures are properly documented, and are valid expenditures or actual receipts; and that the grant activity is in full compliance with Article IX, Sec. 14 of the New Mexico Constitution known as the "anti donation" clause.

\_\_\_\_\_  
**Grantee Fiscal Officer**  
or Fiscal Agent (if applicable)

\_\_\_\_\_  
**Grantee Representative**

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**(State Agency Use Only)**

Vendor Code: \_\_\_\_\_ Fund No.: \_\_\_\_\_ Loc No.: \_\_\_\_\_

I certify that the State Agency financial and vendor file information agree with the above submitted information.

\_\_\_\_\_  
Division Fiscal Officer                      Date

\_\_\_\_\_  
Division Project Manager                      Date



**NOTICE OF OBLIGATION TO REIMBURSE GRANTEE  
EXHIBIT C**

**Notice of Obligation to Reimburse Grantee #** \_\_\_\_\_

DATE: \_\_\_\_\_

TO: Department Representative: \_\_\_\_\_, **Project Manager**

FROM: Grantee Entity: \_\_\_\_\_  
Grantee Official Representative: \_\_\_\_\_

SUBJECT: Notice of Obligation to Reimburse Grantee  
Grant Number: \_\_\_\_\_  
Grant Termination Date: \_\_\_\_\_

As the designated representative of the Department for Grant Agreement number \_\_\_\_\_ entered into between Grantee and the Department, I certify that the Grantee has submitted to the Department the following third party obligation executed, in writing, by the third party's authorized representative:

Vendor or Contractor: \_\_\_\_\_

Third Party Obligation Amount: \_\_\_\_\_

Vendor or Contractor: \_\_\_\_\_

Third Party Obligation Amount: \_\_\_\_\_

I certify that the State is issuing this Notice of Obligation to Reimburse Grantee for permissible purposes within the scope of the project description, subject to all the terms and conditions of the above referenced Grant Agreement.

Grant Amount (Minus AIPP if applicable): \_\_\_\_\_

The Amount of this Notice of Obligation: \_\_\_\_\_

The Total Amount of all Previously Issued Notices of Obligation: \_\_\_\_\_

The Total Amount of all Notices of Obligation to Date: \_\_\_\_\_ **\$ 0.00**

*Note: Contract amounts may exceed the total grant amount, but the invoices paid by the grant will not exceed the grant amount.*

Department Rep. Approver: \_\_\_\_\_

Title: **Project Manager**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

1 Administrative and/or Indirect Cost – generally, the legislation authorizing the issuance of bonds prohibits the use of its proceeds for indirect expenses (e.g. penalty fees or damages other than pay for work performed, attorney fees, and administrative fees). Such use of bond proceeds shall not be allowed unless specifically authorized by statute.