

# VILLAGE OF RUIDOSO

**AGENDA INDEX**  
**REGULAR COUNCIL MEETING**  
**JULY 8, 2025 AT 1:00 PM**

**313 Cree Meadows Dr. Ruidoso,**  
**NM 88345**

## **CALL TO ORDER**

## **MOMENT OF SILENCE/INVOCATION AND PLEDGE OF ALLEGIANCE/SALUTE TO THE STATE FLAG.**

Invocation

Pledge of Allegiance

Salute to the State Flag: "I Salute the Flag of the State of New Mexico, the Zia Symbol of Perfect Friendship Among United Cultures."

## **ROLL CALL**

## **APPROVAL OF AGENDA.**

## **CONSENT REGULAR ITEMS.**

1. Approval of Governing Body Minutes  
June 10, 2025 - Regular Meeting  
June 20, 2025 - Special Meeting  
June 27, 2025 - Emergency Meeting  
July 1, 2025 - Workshop Meeting
2. Approval of Adoption of Resolution 2025-21, a Resolution Amending the Village of Ruidoso Personnel Policy Chapter 4 Section 4-2-6 and 4-2-7.
3. Approval of Grant Agreement between the Village of Ruidoso and the New Mexico Department of Finance and Administration for the New Mexico E-911 Program Grant to Fund the Public Safety Answering Points (PSAPs) at the Village of Ruidoso, for the Period of Time between July 1, 2025 and June 30, 2026.
4. Approval of Village of Ruidoso Police Department Recruiting Incentive Payments for Recruitment of Entry Level Police Officer Candidates and Lateral Police Officer Candidates.
5. Approval of Amendment No. 001 to Joint Funding Agreement (JFA) #24RGJFA35 with United States Department of the Interior for Geomorphic Survey of North Fork Eagle Creek, from North Eagle Creek Streamgauge to Eagle Creek below South Fork Streamgauge In the Amount of \$5,769.00 for a Total Amount of \$64,000.00 and to Extend the End Date to September 30, 2026.
6. Approval of the Purchase of a 2025 John Deere 300 P-Tier Skid Steer Loader from 4Rivers Equipment, Utilizing Sourcewell Contract #1637212025 in the Amount of \$87,700.00, for the Sierra Blanca Regional Airport.
7. Approval of Agreement with Ruidoso Valley Chamber of Commerce for

Professional Services for Operation of the Ruidoso Visitor's Center, Billy the Kid Visitor's Center and the Wingfield Heritage House Museum for the Village of Ruidoso in an Amount not to Exceed \$227,700.00.

8. Approval of Memorandum of Understanding between the Village of Ruidoso and the Ruidoso Municipal Schools for the Joint Use of Facilities.

#### **PUBLIC INPUT. (LIMITED UP TO THE FIRST HOUR OF THE MEETING)**

#### **MAYORAL REPORTS AND PRESENTATIONS.**

1. Presentation of New Employees and Promotions
2. Presentation of Retirement Plaque to Jaime Newsome for his Service to the Village of Ruidoso as a Water Distribution/Sewer Collections Inspector from August 2000 through July 2025
3. Presentation on the Ruidoso Valley Chamber of Commerce 2025 Beautification Award to the Wingfield Heritage House Museum
4. Presentation on the 2025 American Association of State and Local History Award of Excellence to the Wingfield Heritage House Museum for Ruidoso Rewind
5. Presentation on Integrated Resource Plan for Zia Natural Gas - Leslie Graham
6. Presentation on Altumint Speed Cameras - Sam Crawley

#### **VILLAGE MANAGER REPORT.**

1. Village Manager's Report
2. Update on 603 Mechem
3. Update on Cree Meadows Culvert Project
4. Update on Innsbrook Paving Project
5. Update on McDaniel Bridge
6. Update on Starlite Rd. Project
7. Update on Clean and Lien Properties

#### **REPORTS FROM MUNICIPAL OFFICIALS.**

#### **REGULAR ITEMS.**

1. Discussion and Possible Action on Adoption of Resolution 2025-22, a Resolution Adopting the Infrastructure Capital Improvement Plan (ICIP) for Fiscal Years 2027-2031.
2. Discussion and Possible Action on Resolution 2025-20, a Resolution Approving the Acquisition of Real Property Located in Ruidoso Downs, Lincoln County, New Mexico.
3. Discussion and Possible Action to Rename Fire Station #1 to Virgil Reynolds Main Fire Station.
4. Discussion and Possible Action on Acceptance of Invitation from the XTERRA

World Championship Committee to the Village of Ruidoso Mayor and Manager of Events and Strategic Partnerships to Participate in the Official Closing Ceremony at the 2025 Xterra World Championship in Molveno, Italy from September 25-28, 2025.

5. Discussion and Possible Action on Task Order No.03 with Souder, Miller & Associates for Preliminary and Final Design Services for Tank Rehabilitation Phase II ITB #2022-00-SMA-03, In the Amount of \$91,857.68, Including NMGR.
6. Discussion and Possible Action on Task Order #9 with Souder Miller and Associates RFP-2024-04P-09 for Design and Bid of Wingfield 2 Water Line Improvements, for Approximately 5,635 Linear Feet of 6-inch Waterline Replacement Including Appurtenances and Associated Roadway in the Amount of \$161,299.99 Including NMGR.

### **CLOSED SESSION.**

- Discussion of limited personnel matters. § 10-15-1.H.2, NMSA 1978.
- Discussion subject to the attorney-client privilege pertaining to threatened or pending litigation in which the Village of Ruidoso is or may become a participant. §10-15-1.H.7, NMSA 1978.
- Discussion of the purchase, acquisition, and/or disposal of real property and/or water rights by the Village of Ruidoso. § 10-15-1.H.8, NMSA 1978.

Any action taken as a result of the closed session will be brought back into open session.

### **ADJOURN.**

I certify that notice has been given in compliance with 2025-01. If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Village Clerk if a summary or other type of accessible format is needed.

# AGENDA MEMORANDUM

## Village of Ruidoso

Consent Regular Item - 1.

**To:** Mayor Crawford and Councilors

**Presenter(s):** Jini S. Turri, Village Clerk

**Meeting Date:** July 8, 2025

**Re:** Approval of Governing Body Minutes

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### **Item Summary:**

Approval of Governing Body Minutes  
June 10, 2025 - Regular Meeting  
June 20, 2025 - Special Meeting  
June 27, 2025 - Emergency Meeting  
July 1, 2025 - Workshop Meeting

### **Financial Impact:**

None

### **Item Discussion:**

Approval of Governing Body Minutes  
June 10, 2025 - Regular Meeting  
June 20, 2025 - Special Meeting  
June 27, 2025 - Emergency Meeting  
July 1, 2025 - Workshop Meeting

### **Recommendations:**

To Approve Governing Body Minutes  
June 10, 2025 - Regular Meeting  
June 20, 2025 - Special Meeting  
June 27, 2025 - Emergency Meeting  
July 1, 2025 - Workshop Meeting

### **ATTACHMENTS:**

Description

Regular Meeting Minutes June 10, 2025

Special Meeting Minutes June 20, 2025



Emergency Meeting Minutes June 27, 2025  
Workshop Meeting Minutes July 1, 2025

**VILLAGE OF RUIDOSO  
GOVERNING BODY, REGULAR MEETING  
313 CREE MEADOWS DRIVE, RUIDOSO, NEW MEXICO 88345  
JUNE 10, 2025**

**CALL TO ORDER**

Mayor Lynn D. Crawford, called the Regular Meeting of the Governing Body, Village of Ruidoso to order at 1:00 p.m. by calling for a Moment of Silence, the Pledge of Allegiance and Salute to the State Flag. Councilors Jackson, Salas, Cory, Hooker, Eby and Lutterman were recorded present in person. Municipal employees present were Ronald L. Sena, Village Manager; Michael Martinez, Deputy Manager; Jini S. Turri, Village Clerk; Yvonne Vigil, Deputy Clerk; Adam Sanchez, Public Works Director; Matthew Baird, Parks and Recreation Director; Anthony Montes, Community Center Manager; Zachary J. Cook, Village Attorney; Judi Starkovich, Finance Director; Dick Cooke, Forestry Director; Steven Minner, Police Chief; Jacquelyn Pena, Water Resource Director; David Tetreault, Asst. Parks & Recreation Director; DD Staab, Library Director; Lee Baker, Airport Manager; Cheryl Gerthe, HR Manager; Isaac Garcia, RWWTP Manager; Amber Word, Community Center Coordinator; Josh Long, Street Manager; Randy Koehn, Water Production Manager; Terry Yarborough, Chief Plant Operator; Stephanie Long, Museum Curator; Johanna Quintana, HR Generalist; Peyton Starkovich, Intern; Christy Coker, Purchasing Agent; Jerry Parsons, General Services Manager; Bobby Simpson, Code Enforcement Officer; Robin Parks, Staff Accountant II; Vyanca Vega, Capital Project Coordinator; Cade Hall, Fire Chief; and Robin Bryant, Solid Waste Office Manager. There were approximately 8 visitors in attendance.

**APPROVAL OF AGENDA.**

Councilor Jackson moved to approve the agenda and allow the Mayor to move items as necessary, Councilor Hooker seconded and the motion carried with a roll call vote of all present voting "aye".

**CONSENT REGULAR ITEMS.**

Councilor Salas moved to approve the Consent Regular Items as presented, Councilor Lutterman seconded the motion and the motion carried with a roll call vote of all present voting "aye".

1. Approval of Governing Body Minutes  
May 13, 2025 - Regular Meeting  
May 16, 2025 - Special Meeting  
June 3, 2025 - Workshop Meeting
2. Approval of Adoption of Resolution 2025-18, a Resolution Supporting a Public-Private Economic Development Mainstreet Project for Fiscal Year 2025-2026.
3. Approval of Award of RFP #2025-010P to John Shomaker and Associates, Inc for Hydrogeological Water Supply and Water Rights Consultant Services.

4. Approval of Joint Funding Agreement #25RGJFA23 with the United States Department of the Interior, United States Geological Survey (USGS) for the Operation of USGS Streamflow and Precipitation Gages with a Village Cost Share of \$56,364.00.

### **PUBLIC INPUT.**

Bill Hall expressed to Council that he was impressed with the disc golf courses within the Village and recommended that the Village build two more. Mr. Hall also stated that when the police department gets called to a residence, that dispatch should inform them whether or not the residence is a short-term rental and also that when calls are made to a short-term rental due to using fire pits, which is against Village ordinance, that the police responding to the call, should issue a citation to the short-term rental.

Maria Benavidez invited the Council and those in attendance to attend the Lincoln County Revival of the Heart event to be held on June 28.

### **MAYORAL REPORTS AND PRESENTATIONS.**

1. Presentation of New Employees and Promotions

Mayor Lynn D. Crawford presented the following:

#### **New Hires**

Daisy Langston – Parks & Recreation – Recreation Leader – DOH 5/19/25

#### **Interns**

Breanne Lucero – Finance

Isabel Richardson – Fire Department

Kimberly Pena – Finance

Braelle Antonio – HR

Payton Starkovich - Tourism

2. Presentation on Coalition of Sustainable Communities - Ken Hughes

Ken Hughes, representing the Coalition of Sustainable Communities made a presentation to Council that the Coalition is committed to develop and implement equitable climate and sustainability solutions and policies in collaboration with other members of local governments and communities across New Mexico.

3. Update on Village of Ruidoso Fiber Project - Johnny Montoya

Johnny Montoya, representing Windstream updated the Council that the fiber project within the Village should be complete mid-August.

4. Forestry Service Restrictions/Closures - Amanda Ginithan

Amanda Ginithan, representing the Lincoln National Forest, updated the Council on the current fire restrictions in effect for the forest and that as of date, they do not anticipate closing the forest anytime soon.

5. Proclamation Declaring June 27-29, 2025 as Texas Tech Alumni Red Raiders

## Weekend

Mayor Crawford presented a Proclamation to Rodney Allison, representing Texas Tech Alumni Association, declaring June 27-29, 2025, as Texas Tech Alumni Red Raiders weekend.

### **BOARD AND COMMISSION APPOINTMENTS.**

1. Appointment of Dhruv N. Bhakta to the Lodger's Tax Board.

Mayor Lynn D. Crawford recommended that Dhruv B. Bhakta be appointed to serve on the Lodger's Tax Board. Councilor Lutterman made a motion to approve the appointment, Councilor Eby seconded the motion and upon a roll call vote of all in attendance voting "aye" the motion passed.

### **VILLAGE MANAGER REPORT.**

1. Village Manager's Report

Ronald L. Sena, Village Manager, gave his monthly managers report.

2. Water Resource & Production System Update

Roger Peery, representing John Shomaker & Assoc.; Randy Koehn, Water Production Manager; Terry Yarborough, Chief Plant Operator; Adam Sanchez, Public Works Supervisor; Jaquelyne Pena, Water Resource Manager; and Maria O'Brien, Legal Counsel for the Village from Modrall, Sperling; presented to the Council the current state of the Village's water resource and production system. Points of discussion were: a map showing wells, gages and diversions; water levels when pumping and not pumping; drought prediction; water conservation and restrictions; and sufficient water rights to produce the needs of the Village.

3. PFAS Litigation Update

Michael Stag and Gino Zamora, Legal Counsel for the Village from Stag Liuzza Law Firm, presented to Council the process for representation during any upcoming PFAS litigation. They stated that currently there are no PFAS issues within the Village of Ruidoso.

4. FY25 Gross Receipts Tax Update and Finance Report

Judi Starkovich, Finance Director, updated Council that to date, GRT is up from this time last year and that Lodger's Tax receipts are slightly down by 31%.

5. Update on Utility Billing Rate Increase

Judi Starkovich, Finance Director, reminded Council of the utility rate increases to be received on August billing for July consumption.

6. Update on Clean and Lien Properties

Alex Koenig, Community Development Director updated the Council on status of the following Clean & Lien properties: 215 Hart, in compliance; 205 Swallow, working on

compliance; 116 Nogal, in compliance; 1116 Sudderth, progress being made; 109 S. Hickory, delay due to death in family; 154 Spruce, compliance pending due to possibly filing complaint in municipal court; 114 Davis, in compliance; 103 Del Mar, follow up on compliance; 202 Brady Canyon, pending; 616 Sudderth, continue to monitor for compliance; 210 Barcus, possible legal action; and 205 Spring, compliance pending. Alex also presented a list of properties for post disaster property remediation.

7. Donation of Book Collection from Ted and Glenda Bonnell to the Ruidoso Public Library

Diane Staab, Library Manager and Stephanie Long, Museum Curator, presented to Council that the Ruidoso Library received, by donation, a large book collection that belonged to Ted and Glenda Bonnell.

8. Road Paving Project Update

Adam Sanchez, Public Works Supervisor updated Council that progress was being made for paving at Innsbrook and that the Paradise and Starlite project should be complete the end of June.

**REPORTS FROM MUNICIPAL OFFICIALS.**

Councilor Salas thanked Eric Queller, Emergency Manager, for outreach to the community for flooding awareness. Councilor Lutterman thanked David "T-Bone" Tetreault for his years of service on the Keep Ruidoso Beautiful Board. Councilor Eby stated that he attended the Mescalero Honor Day Event held in Country Club Park; Councilor Hooker stated that he attended the Renaissance Faire event held in Wingfield Park; Councilor Jackson gave a shout out to the Police, Fire & Streets Dept. for their response during flooding; and Councilor Cory stated he also attended the Mescalero Honor Day Event and that he had visited with downtown merchants and they all seemed to be energized with the amount of business they are experiencing.

**REGULAR ITEMS.**

1. Discussion and Possible Action on Second Renewal of Property Management Agreement with Berkshire Hathaway HomeServices Enchanted Lands Realtors for Property Management at 603 and 1114 Mechem Dr., Ruidoso, NM.

Councilor Jackson made a motion to approve the renewals, Councilor Lutterman seconded the motion and upon a roll call vote of all in attendance voting "aye" the motion passed.

2. Discussion and Possible Action on Professional Services Agreement with Ruidoso Midtown Association to Promote the Midtown District in the Village of Ruidoso in the Amount of \$46,000.00.

Councilor Lutterman made a motion to approve the agreement, Councilor Eby seconded the motion and upon a roll call vote of all in attendance voting "aye" the motion passed.

3. Discussion and Possible Action on Agreement with John Shomaker and Associates, Inc for Hydrogeological Water Supply and Water Rights Consultant Services Awarded through RFP #2025-010P.

Councilor Salas made a motion to approve the agreement, Councilor Lutterman seconded the motion and upon a roll call vote of all in attendance voting "aye" the motion passed.

4. Discussion and Possible Action on Professional Services Contract with Zach Cook for Legal Services for the Village of Ruidoso.

Councilor Cory made a motion to approve the contract, Councilor Salas made a friendly amendment to the motion to add an additional \$100/per month to the amount paid. Councilor Jackson made such motion, Councilor Salas seconded the motion and upon a roll call vote of all in attendance voting "aye" the motion passed.

5. Discussion and Possible Action on First Renewal Agreement (IFB #2024-009B) with Universal Waste System, Inc. for Vegetative Waste Disposal.

Councilor Lutterman made a motion to approve the agreement Councilor Eby seconded the motion and upon a roll call vote of all in attendance voting "aye" the motion passed.

6. Discussion and Possible Action on Award of Contract with Rymarc Construction, Inc for the Replacement of 2- 24" Culverts and 1 36" Culvert on Cree Meadows Dr, through NM GSD Statewide Price Agreement General Construction Services Contract No. 30-00000-23-00070 in the Amount of \$96,683.71 Including NMGRT.

Councilor Jackson made a motion to approve the award of the contract, Councilor Hooker seconded the motion and upon a roll call vote of all in attendance voting "aye" the motion passed.

7. Discussion and Possible Action on Task Order #2024-004P-08 with Souder Miller and Associates for Engineering and Design of Approx. 1645 Linear Feet of Sewer Line Extension on Rainier Road in the Amount of \$95,239.00 Including NMGRT.

Councilor Cory made a motion to approve the task order, Councilor Jackson seconded the motion and upon a roll call vote of all in attendance voting "aye" the motion passed.

8. Discussion and Possible Action on Task Order C, for a Preliminary Engineering Report (PER) with Lochner Consulting for Design of a New Airport Terminal Building in the Amount of \$151,376.00 Including NMGRT.

Councilor Lutterman made a motion to approve the task order, Councilor Hooker seconded the motion and upon a roll call vote of all in attendance voting "aye" the motion passed.

### **CLOSED SESSION.**

Councilor Jackson made a motion to recess into:

- Discussion of limited personnel matters. § 10-15-1.H.2, NMSA 1978.
- Discussion subject to the attorney-client privilege pertaining to threatened or pending litigation in which the Village of Ruidoso is or may become a participant. §10-15-1.H.7, NMSA 1978.
- Discussion of the purchase, acquisition, and/or disposal of real property and/or

water rights by the Village of Ruidoso. § 10-15-1.H.8, NMSA 1978.

Councilor Hooker seconded and the motion carried with a roll call vote of all "ayes".

Mayor Lynn D. Crawford recessed the Regular Meeting and entered into Closed Session at 5:10 p.m.

Present in closed session were members of the Governing Body, Ronald L. Sena, Village Manager; Michael Martinez, Deputy Manager; Zach Cook, Village Attorney; Jini S. Turri, Village Clerk.

Mayor Lynn D. Crawford adjourned the Closed Session and reconvened the Regular Meeting at 6:06 p.m.

Councilor Jackson moved to certify that matters discussed in the closed session were limited only to those specified in the motion for closure, Councilor Eby seconded and the motion carried with a roll call vote of all "ayes".

Any action taken as a result of the closed session will be brought back into open session.

### **ADJOURN.**

There being no further business to come before the Governing Body, Mayor Lynn D. Crawford adjourned the Regular Meeting at 6:08 p.m.

### **MINUTES ARE DRAFT UNTIL APPROVED:**

Minutes were passed and approved on this 8th day of July, 2025.

### **APPROVED:**

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Lynn D. Crawford, Mayor

### **ATTEST:**

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Jini S Turri, Village Clerk

**VILLAGE OF RUIDOSO  
GOVERNING BODY, SPECIAL MEETING  
313 CREE MEADOWS DRIVE  
RUIDOSO, NM 88345  
JUNE 20, 2025**

Mayor Crawford called the Special Meeting of the Governing Body, Village of Ruidoso, to order at 9:00 a.m. by calling for a Moment of Silence and the Pledge of Allegiance/Salute to the State Flag. Councilors Eby, Hooker, Lutterman, Cory and Jackson were recorded present in person. Councilor Salas was recorded present in person at 9:11 a.m. Municipal employees present in person were Ronald L. Sena, Village Manager; Jini Turri, Village Clerk; Yvonne Vigil, Deputy Clerk; Matthew Baird, Parks and Recreation Director; David Tetreault, Assistant Parks and Recreation Director; Jaime Urban, Police Lieutenant; Adam Sanchez, Public Works Director; Judi Starkovich, Finance Director; Christy Coker, Purchasing Agent; Vyanc Vega, Capital Projects Coordinator; and Jaquelyne Pena, Water Resource Manager. Legal Counsel present was Zachary Cook. Municipal Employees present via Zoom were Dick Cook, Forestry Director and Robin Parks, Staff Accountant II.

1. Discussion and Possible Action on Change Order #1 with Rymarc Construction Inc. for Additional Work on Starlite Road through NM GSD Statewide Price Agreement General Construction Services Contract No. 30-00000-23-00070 In the Amount of \$109,789.07 including NMGRT.

Adam Sanchez stated the additional work on Starlight Road was necessary for enhanced erosion control measures, including riprap and temporary barriers with funding sourced from savings in a previous legislative appropriation and a shortfall covered by the general fund. Mr. Sanchez provided an update on the project's progress, indicating that Paradise Canyon would soon be reopened.

Councilor Cory moved to Approve Change Order #1 with Rymarc Construction Inc. for Additional Work on Starlite Road through NM GSD Statewide Price Agreement General Construction Services Contract No. 30-00000-23-00070 In the Amount of \$109,789.07 including NMGRT. Councilor Jackson seconded and the motion carried with a roll call vote of all ayes.

**ADJOURNMENT:**

There being no further business to come before the Governing Body, Mayor Crawford adjourned the Special Meeting at 9:25 a.m.

**MINUTES ARE DRAFT UNTIL APPROVED:**

Minutes were passed and approved on this 9th day of July, 2025.



**APPROVED:** \_\_\_\_\_  
Lynn D. Crawford, Mayor

**ATTEST:** \_\_\_\_\_  
Jini S. Turri, MMC, Village Clerk

**VILLAGE OF RUIDOSO  
GOVERNING BODY, EMERGENCY MEETING  
313 CREE MEADOWS DRIVE  
RUIDOSO, NM 88345  
FRIDAY JUNE 27, 2025**

Mayor Crawford called the Emergency Meeting of the Governing Body, Village of Ruidoso, to order at 8:32 a.m. by calling for a Moment of Silence and the Pledge of Allegiance/Salute to the State Flag. Councilors Eby, Hooker, Lutterman, Cory and Jackson were recorded present in person. Councilor Salas was recorded present by phone. Municipal employees present in person were Ronald L. Sena, Village Manager; Michael Martinez, Deputy Manager; Jini Turri, Village Clerk; Yvonne Vigil, Deputy Clerk; Adam Sanchez, Public Works Director; Jaquelyne Pena, Water Resource Manager; and Eddie Ryan, Manager of Events and Strategic Partnerships. Legal Counsel present via Zoom was Zachary Cook. Municipal Employees present via Zoom were Anthony Montes, Community Center Manager; Dianne Staab, Library Manager; Ann Lowery, Police Department Administrative Assistant; Britney Montoya, Airport Administrative Assistant; and Lisa Sanchez, Street Department Administrative Assistant.

**AGENDA ITEM:**

**Ratification, Approval and Adoption of Resolution 2025-19, a Resolution Requesting an Emergency Declaration in the Village of Ruidoso.**

Councilor Jackson moved to approve Adoption of Resolution 2025-19, a Resolution Requesting an Emergency Declaration in the Village of Ruidoso. Councilor Lutterman seconded and the motion carried with a roll call vote of all ayes.

Mayor Crawford stated the Resolution for Emergency Declaration would allow the Village of Ruidoso to request assistance from State Government.

**ADJOURNMENT:**

There being no further business to come before the Governing Body, Mayor Crawford adjourned the Emergency Meeting at 8:35 a.m.

Passed and approved this 8<sup>th</sup> day of July 2025.

**APPROVED:** \_\_\_\_\_  
Lynn D. Crawford, Mayor

**ATTEST:** \_\_\_\_\_  
Jini S. Turri, MMC, Village Clerk

**VILLAGE OF RUIDOSO  
GOVERNING BODY, WORKSHOP MEETING  
313 CREE MEADOWS DRIVE  
RUIDOSO, NM 88345  
JULY 1, 2025**

Mayor Crawford called the Workshop Meeting of the Governing Body, Village of Ruidoso to order at 8:00 a.m. Councilors Salas, Jackson, Eby, Cory, Hooker and Lutterman were recorded present in person. Municipal employees present in person were Ronald L. Sena, Village Manager; Michael Martinez, Deputy Village Manager; Jini S. Turri, Village Clerk; Yvonne Vigil, Deputy Clerk; Adam Sanchez, Public Works Director; Eddie Ryan, Manager of Events and Strategic Planning; Matthew Baird, Parks and Recreation Director; David Tetreault, Assistant Parks and Recreation Director; Jaquelyne Pena, Water Resource Manager; Steven Minner, Police Chief; Stephanie Warren, GIS Coordinator/Planner; Katy Simpson, Dispatch Supervisor; Lee Baker, Airport Manager; Cade Hall, Fire Chief; and Cheryl Gerthe, Human Resources Manager. Municipal employees present via Zoom were Judi Starkovich, Finance Director; Robin Parks, Staff Accountant II; Dianne Stabb, Library Manager; Anthony Montes, Community Center Manager; and Robyn Bryant, Office Manager. Village of Ruidoso Legal Council present was Zachary Cook.

1. Discussion on Resolution 2025-20, a Resolution Approving the Acquisition of Real Property Located in Ruidoso Downs, Lincoln County, New Mexico.

After brief discussion, it was the general consensus of the Village of Ruidoso Governing Body to list this item as a Regular Item for the July 8, 2025 Regular Council Meeting.

2. Approval of Adoption of Resolution 2025-21, a Resolution Amending the Village of Ruidoso Personnel Policy Chapter 4 Section 4-2-6 and 4-2-7.

After brief discussion, it was the general consensus of the Village of Ruidoso Governing Body to list this item as a Consent Item for the July 8, 2025 Regular Council Meeting.

3. Discussion on Grant Agreement between the Village of Ruidoso and the New Mexico Department of Finance and Administration for the New Mexico E-911 Program Grant to Fund the Public Safety Answering Points (PSAPs) at the Village of Ruidoso and the Mescalero Apache Reservation, for the Period of Time between July 1, 2025 and June 30, 2026.

After brief discussion, it was the general consensus of the Village of Ruidoso Governing Body to list this item as a Consent Item for the July 8, 2025 Regular Council Meeting.

4. Discussion on Village of Ruidoso Police Department Recruiting Incentive Payments for Recruitment of Entry Level Police Officer Candidates and Lateral Police Officer Candidates.

After brief discussion, it was the general consensus of the Village of Ruidoso Governing

Body to list this item as a Consent Item for the July 8, 2025 Regular Council Meeting.

5. Discussion on Amendment No. 001 to Joint Funding Agreement (JFA) #24RGJFA35 with United States Department of the Interior for Geomorphic Survey of North Fork Eagle Creek, from North Eagle Creek Streamgage to Eagle Creek below South Fork Streamgage In the Amount of \$5,769.00 for a Total Amount of \$64,000.00 and to Extend the End Date to September 30, 2026.

After brief discussion, it was the general consensus of the Village of Ruidoso Governing Body to list this item as a Consent Item for the July 8, 2025 Regular Council Meeting.

6. Discussion on Purchase of a 2025 John Deere 300 P-Tier Skid Steer Loader from 4Rivers Equipment, Utilizing Sourcewell Contract #1637212025 in the Amount of \$87,700.00.

After brief discussion, it was the general consensus of the Village of Ruidoso Governing Body to list this item as a Consent Item for the July 8, 2025 Regular Council Meeting.

7. Discussion on Memorandum of Understanding between the Village of Ruidoso and the Ruidoso Municipal Schools for the Joint Use of Facilities.

After brief discussion, it was the general consensus of the Village of Ruidoso Governing Body to list this item as a Consent Item for the July 8, 2025 Regular Council Meeting.

8. Discussion on Agreement with Ruidoso Valley Chamber of Commerce for Professional Services for Operation of the Ruidoso Visitor's Center, Billy the Kid Visitor's Center and the Wingfield Heritage House Museum for the Village of Ruidoso in an Amount not to Exceed \$227,700.00.

After brief discussion, it was the general consensus of the Village of Ruidoso Governing Body to list this item as a Consent Item for the July 8, 2025 Regular Council Meeting.

**ADJOURNMENT**

There being no further business to come before the Governing Body, Mayor Crawford adjourned the workshop meeting at 9:28 a.m.

**MINUTES ARE DRAFT UNTIL APPROVED ON:**

Passed and approved on this 8th day of July, 2025.

**APPROVED:** \_\_\_\_\_  
Lynn D. Crawford, Mayor

**ATTEST:** \_\_\_\_\_  
Jini S. Turri, Village Clerk

# AGENDA MEMORANDUM

## Village of Ruidoso

Consent Regular Item - 2.

**To:** Mayor Crawford and Councilors

**Presenter(s):** Cheryl Gerthe, Human Resources Manager

**Meeting Date:** July 8, 2025

**Re:** Approval of Adoption of Resolution 2025-21, a Resolution Amending the Village of Ruidoso Personnel Policy Chapter 4 Section 4-2-6 and 4-2-7

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### **Item Summary:**

Approval of Adoption of Resolution 2025-21, a Resolution Amending the Village of Ruidoso Personnel Policy Chapter 4 Section 4-2-6 and 4-2-7.

### **Financial Impact:**

During emergency operations of a declared disaster, overtime wages are reimbursable. If a disaster declaration is not in effect, the Village usually has budget savings from vacant positions to cover any incurred cost.

### **Item Discussion:**

Approval of Adoption of Resolution 2025-21, a Resolution Amending the Village of Ruidoso Personnel Policy Chapter 4 Section 4-2-6 and 4-2-7.

### **Recommendations:**

To Approve Adoption of Resolution 2025-21, a Resolution Amending the Village of Ruidoso Personnel Policy Chapter 4 Section 4-2-6 and 4-2-7.

### **ATTACHMENTS:**

Description

Resolution 2025-21

## VILLAGE OF RUIDOSO

### RESOLUTION 2025-21

#### **A RESOLUTION AMENDING ORDINANCE 2014-06 VILLAGE OF RUIDOSO PERSONNEL POLICY CHAPTER 4: PAY SECTIONS 4-2-6 AND 4-2-7.**

**WHEREAS**, the Village of Ruidoso Council adopted the Village of Ruidoso Personnel Policies by Ordinance 2014-06 in July 2014; and

**WHEREAS**, the Village Council believes that it is advisable to review the personnel policies from time to time and make changes as necessary; and

**WHEREAS**, the Village Council may amend the Village of Ruidoso's Personnel Policies by resolution; and

**NOW THEREFORE, BE IT HEREBY RESOLVED** that the Governing Body of the Village of Ruidoso hereby adopts the AMENDED Personnel Policies, Ordinance 2014-06, Chapter 4 Section 4-2-6 and 4-2-7.

1. The current adopted policy language is listed in black, the ~~strike-out~~ language is to be removed, and the revisions to the policy are indicated in **red**.

#### **CHAPTER 4: POSITIONS AND PAY**

4-2-4 An employee may be placed in an interim position, which is a non-competitive appointment of an incumbent to temporarily assume the duties of a vacant position for a period not to exceed 18 months. An employee in an interim position will be paid at least the minimum in the pay band for the position in which the employee is acting. The Village Manager may remove an employee from the interim position at any time with or without cause or reason.

If an interim employee is eligible for benefits under their pre- and post-interim positions, then they continue to receive benefits during the interim position. If the employee is not eligible for benefits pre- and post-interim placement, the interim employee shall not be eligible for benefits during that position even though the position for which the employee is acting as interim might normally receive benefits.

4-2-5 Pay changes shall become effective at the beginning of the next pay period after the action causing the change. All employees will be compensated following the current approved pay plan and step plan within their corresponding pay band.

4-2-6 A temporary salary increase (TSI) may be authorized by the Village Manager or designee, in writing, of up to and not to exceed fifteen percent (15%) of an employee's base pay to an employee in a position that has been designated as critical to the effective operations of the Village. Typically, temporary salary increases are used during a period of increased workload due to a disaster or emergency but may also be authorized for other urgent situations as determined by the Village.

A temporary salary increase authorized under this provision may be approved for up to one year. Payment of this temporary salary increase shall be separate from the employee's base pay and may not transfer with the employee should the employee leave that position.

If a temporary salary increase results in an employee's pay exceeding the maximum of the pay band the Village Manager or designee shall determine eligibility.

~~4-2-6~~

4-2-7 If an employee receives temporary incentive pay and goes on FMLA or Worker's Compensation leave, the employee shall not receive the temporary incentive pay until they return to work. Temporary incentive pay includes FTO (Field Training Officer), Safety Liaison, ~~and~~ special assignment pay, **or temporary salary increases**.

**PASSED, APPROVED, AND ADOPTED ON THIS 8TH DAY OF JULY 2025.**

By: \_\_\_\_\_  
Lynn D. Crawford, Mayor

(SEAL)

Attest: \_\_\_\_\_  
Jini Turri, Village Clerk

# AGENDA MEMORANDUM

## Village of Ruidoso

Consent Regular Item - 3.

**To:** Mayor Crawford and Councilors

**Presenter(s):** Katy Simpson, Dispatch Supervisor

**Meeting Date:** July 8, 2025

**Re:** Approval of Grant Agreement between the Village of Ruidoso and the New Mexico Department of Finance and Administration for the New Mexico E-911 Program Grant to Fund the Public Safety Answering Points (PSAPs) at the Village of Ruidoso, for the Period of Time between July 1, 2025 and June 30, 2026.

---

### **Item Summary:**

Approval of Grant Agreement between the Village of Ruidoso and the New Mexico Department of Finance and Administration for the New Mexico E-911 Program Grant to Fund the Public Safety Answering Points (PSAPs) at the Village of Ruidoso, for the Period of Time between July 1, 2025 and June 30, 2026.

### **Financial Impact:**

The financial impact for this agreement will be \$388,820.00 which will be paid by NM Dept of Finance and Administration - no cost to the Village of Ruidoso.

### **Item Discussion:**

Grant Agreement between the Village of Ruidoso and the New Mexico Department of Finance and Administration for the New Mexico E-911 Program Grant to Fund the Public Safety Answering Points (PSAPs) at the Village of Ruidoso, for the Period of Time between July 1, 2025 and June 30, 2026.

### **Recommendations:**

To Approve Grant Agreement between the Village of Ruidoso and the New Mexico Department of Finance and Administration for the New Mexico E-911 Program Grant to Fund the Public Safety Answering Points (PSAPs) at the Village of Ruidoso, for the Period of Time between July 1, 2025 and June 30, 2026.

### **ATTACHMENTS:**

Description  
Agreement



STATE OF NEW MEXICO  
DEPARTMENT OF FINANCE AND ADMINISTRATION  
LOCAL GOVERNMENT DIVISION  
ENHANCED 911 ACT GRANT PROGRAM

GRANT AGREEMENT

Project No. 26-E-57

**THIS GRANT AGREEMENT** made and entered into by and between the Department of Finance and Administration (DFA) acting through the Local Government Division, Bataan Memorial Building, Suite 202, Santa Fe, New Mexico 87501, hereinafter called the “**Division**”, and the **Village of Ruidoso**, hereinafter called the “**Grantee**”, and collectively referred to as the “**Parties**”.

**WITNESSETH:**

**WHEREAS**, this Grant Agreement is made by and between the DFA, acting through the Division, and the Grantee, pursuant to the authority in the Enhanced 911 Act, Sections 63-9D-1 *et seq.* NMSA 1978, (hereinafter referred to as the “Act”) as amended, and the Enhanced 911 Rules, Section 10.6.2 NMAC (hereinafter referred to as the “Enhanced 911 Requirements” or “E-911 Rules.”); and

**WHEREAS**, an enhanced 911 telephone emergency system is necessary to expand the benefits of the basic 911 emergency telephone number, to achieve a faster response time which minimizes the loss of life and property, provides automatic routing to the appropriate public safety answering point (“PSAP”), provides immediate visual display of the location and telephone number of the caller and curtails abuse of the emergency system by documenting callers; and

**WHEREAS**, this Grant Agreement funds the Public Safety Answering Points (PSAPs) at the Village of Ruidoso, which also provides E-911 related services to Ruidoso as well as E-911 related reimbursements for training, and Geographic Information Systems (GIS) software and hardware; and

**WHEREAS**, the Grantee and the Division have the authority, pursuant to the Act, NMSA 1978, Sections 63-9D-1 *et seq.*, and the E-911 Rules, to enter into this Grant Agreement; and

**WHEREAS**, the Grantee complies with the definition of “Grantee” in Section 10.6.2.7(HH) NMAC, of the E-911 Rules; and

**WHEREAS**, the Division has the authority, pursuant to NMSA 1978, Section 63-9D-8, to administer the Enhanced 911 fund; and

**WHEREAS**, on **June 17, 2025**, the State Board of Finance awarded the Grantee **\$388,820** for enhanced 911 services and equipment.

**NOW, THEREFORE**, the Parties agree as follows:

**ARTICLE I - LENGTH OF GRANT AGREEMENT**

A. Unless terminated earlier pursuant to Article IV herein, the term of this Grant Agreement, upon being duly executed by the Division, shall be from **July 1, 2025**, through **June 30, 2026**.

B. In the event that, due to unusual circumstances, it becomes apparent that this Grant Agreement cannot be brought to full completion within the time period set forth in

Paragraph A above, the Grantee shall so notify the Division in writing at least thirty (30) days prior to the termination date of this Grant Agreement, for the purpose of allowing the Grantee and the Division to review the work accomplished to date and determine whether there is need or sufficient justification to amend this Grant Agreement and to provide additional time for completing the same. The Division's decision whether or not to extend the term of this Grant Agreement is final and non-appealable.

## **ARTICLE II – REPORTS**

- A. PSAP Annual Report: No later than June 30th of each year, the Grantee shall submit to the Division a PSAP Annual Report, in the form attached hereto as Exhibit A, as may be changed from time to time upon the Division's written notice to the Grantee. The PSAP Annual Report shall include information described in Section 10.6.2.11.D NMAC, of the E-911 Rules, and any such other information as the Division may request, in sufficient detail to evaluate the effectiveness of the 911 equipment and services provided by the equipment vendor.
- B. Federal 911 Resource Center Report: No later than January 30th of each year, the Grantee shall submit to the Division a Federal 911 Resource Center Report, in the form attached hereto as Exhibit B, as may be changed from time to time upon the Division's written notice to the Grantee.

## **ARTICLE III - CONSIDERATION AND METHOD OF PAYMENT**

- A. In consideration of the Grantee's satisfactory completion of all work, purchase and maintenance of the equipment and services required to be performed in compliance with all the terms and conditions of this Grant Agreement, the Division shall pay the Grantee a sum not to exceed **\$388,820** from the Enhanced 911 fund in accordance with Article III (D). The funds are to be expended in accordance with the approved Expenditure Budget ("Budget"), attached to and incorporated by reference as Exhibit C, and in accordance with Section 10.6.2.11 NMAC of the E-911 Rules, "PSAP Equipment, Acquisition, and Disbursement of Funds." It is understood and agreed that the Grantee's expenditure of these monies shall not deviate from the line items of the Budget without the prior written approval of the Division, and the funds shall not be expended for ineligible costs via Section 10.6.2.11(F) NMAC of the E-911 Rules.
- B. The funds mentioned in Paragraph A above shall constitute full and complete payment of monies to be received by the Grantee from the Division.
- C. It is understood and agreed that if any portion of the funds set forth in Paragraph A above is not expended for the purpose of this Grant Agreement, after all conditions of this Grant Agreement have been satisfied or it has been demonstrated that the conditions of the Grant Agreement, for whatever reason, cannot be satisfied, the unexpended funds shall be reverted by the Division in accordance with the Act and the E-911 Rules.
- D. Pursuant to NMSA 1978, Section 63-9D-8, as amended, payments will be made from the Enhanced 911 fund to, or on behalf of, participating local governing bodies or their fiscal agents upon vouchers signed by the director of the Division solely for the purpose of reimbursing local governing bodies or their fiscal agents, commercial mobile radio service providers or telecommunications companies for their costs of providing enhanced 911 service.
- E. Payments may be made by the Division as follows: 1) on behalf of the Grantee to telecommunications companies, vendors and equipment providers; or 2) reimbursements to

the Grantee for actual costs or expenditures after the Division receives a completed Request for Payment Form, or an invoice certified correct by the Grantee and/or the Division for the E-911 equipment, equipment maintenance, and upgrades billed by the equipment provider. All purchases made by the Grantee for equipment, equipment maintenance, and upgrades require prior written approval by the Division to be eligible for reimbursement.

F. Payments will not be made to the Grantee for work, equipment, maintenance or services not specified in this Grant Agreement or in violation of or ineligible under the E-911 Rules.

#### **ARTICLE IV - MODIFICATION, TERMINATION AND MERGER**

A. Early Termination. Except as provided in Article IV (D) below, this Grant Agreement may be terminated by either Party upon written notice delivered to the other party at least thirty (30) days prior to the intended date of termination. Except as otherwise allowed or provided under this Grant Agreement, the Division's sole liability upon termination shall be to pay for eligible budget items purchased prior to the Grantee's receipt of the notice of termination, if the Division is the terminating party, or upon the Grantee sending a notice of termination, if the Grantee is the terminating party. A notice of termination will not nullify or otherwise affect either party's liability for pre-termination defaults under or breaches of this Grant Agreement. The Grantee shall submit an invoice for such eligible budget items within thirty (30) days of receiving or sending the notice of termination. Notwithstanding the foregoing, this Grant Agreement may be terminated immediately upon written notice to the Grantee if the Grantee becomes unable to or fails to perform the terms of this Agreement, as determined by the Division or if, during the term of this Grant Agreement, the Grantee or any of its officers, employees or agents is indicted for fraud, embezzlement or other crime due to misuse of state funds or due to the Appropriations paragraph herein. *THIS PROVISION IS NOT EXCLUSIVE AND DOES NOT WAIVE THE DIVISION'S OTHER LEGAL RIGHTS AND REMEDIES CAUSED BY THE GRANTEE'S DEFAULT/BREACH OF THIS GRANT AGREEMENT, INCLUDING BUT NOT LIMITED TO, RETURN OF MISSPENT GRANT FUNDS BY THE GRANTEE TO THE DIVISION.*

B. Termination Management. Immediately upon receipt by either the Division or the Grantee of a notice of termination of this Grant Agreement, the Grantee shall: 1) not incur any further obligations for expenditure of funds under this Grant Agreement without written approval of the Division; and 2) comply with all directives issued by the Division in the notice of termination as to the performance under this Grant Agreement.

C. This Grant Agreement incorporates all agreements, covenants and understandings between the parties concerning the subject matter of this Grant Agreement and all such agreements, covenants and understandings have been merged into this written Grant Agreement. No prior agreements, covenants, or understandings oral or otherwise, of the parties or their agents shall be valid and enforceable unless embodied in this Grant Agreement.

D. The terms of this Grant Agreement are contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of the Grant Agreement. If sufficient appropriations and authorizations are not made by the Legislature, the Division may *immediately* terminate this Grant Agreement, in whole or in part, regardless of any existing legally binding third-party contracts entered into by or between the Grantee and a third party, by giving the Grantee written notice of such immediate early termination. The Division's decision as to whether sufficient appropriations are available shall be final and non-appealable. The Grantee shall include a substantively identical clause in all contracts between it and third parties that are (i) funded in whole or in

part by funds made available under this Grant Agreement and (ii) entered into between the effective date of this Grant Agreement and the termination date or early termination date.

## **ARTICLE V - CERTIFICATION**

The Grantee assures and certifies that it will comply with all state laws, the E-911 Rules, and all other laws, rules, policies and procedures with respect to the acceptance and use of State funds. Further and without limiting the foregoing, the Grantee gives assurances and certifies with respect to the Grant that:

- A. It will comply with the New Mexico Procurement Code, NMSA 1978, Sections 13-1-28 through 13-1-199.
- B. It will adhere to all financial and accounting requirements of the DFA.
- C. It will comply with all requirements set forth in the Act and prescribed by the Division in its E-911 Rules, or other guidelines and procedures in relation to receipt and use of State Enhanced 911 Grant Funds.
- D. It shall not at any time utilize or convert any equipment or property acquired or developed pursuant to this Grant Agreement for other than the uses specified, without the prior written approval of the Division.
- E. It will comply with NMSA 1978, Section 63-9D-4D and provide GIS addressing and digital mapping data to the appropriate PSAP and to the Division.
- F. It accepts responsibility for coordinating and providing accurately maintained GIS addressing, road centerline, boundary and other data in the service area to the Division per Section 10.6.2 NMAC. This information will be compliant with the statewide dataset used by the local PSAPs.
- G. It agrees and acknowledges that all GIS data provided to the Division's statewide dataset in support of the E-911 program is public data and shall be shared with other governmental agencies.
- H. It will finance any amount exceeding the approved funding for the 911 equipment costs.
- I. It will not make any changes in the E-911 system configuration without first submitting a written request to the Division and obtaining the Division's written approval of the proposed change(s).
- J. It will provide to the Division documentation of total insurance coverage for all hardware and software and other equipment purchased with E-911 funds. Insurance should, at a minimum, cover non-routine maintenance defects including, but not limited to, all acts of God, floods, fire, lightning strikes and water damage.
- K. It will provide all the necessary qualified personnel, material, and facilities to run the E-911 PSAP.
- L. It will submit all project related contracts, subcontracts, and agreements to the Division for administrative review and approval prior to execution for compliance with the E-911 program requirements and not for legal sufficiency. Amendments to existing contracts also must be submitted to the Division for review and approval prior to execution.

M. It will comply with the PSAP consolidation requirement pursuant to Section 10.6.2.15 NMAC of the E-911 Rules.

#### **ARTICLE VI - RETENTION OF RECORDS**

The Grantee shall keep and preserve such records as will fully disclose the amount and disposition of the total funds from all sources budgeted for a period of six (6) years from the termination of the Grant Agreement, the purpose of undertaking for which such funds were used, the amount and nature of all contributions from other sources, and such other records as the Division shall prescribe.

#### **ARTICLE VII – REQUIRED TERMINATION CLAUSE IN CONTRACTS FUNDED IN WHOLE OR PART BY FUNDS MADE AVAILABLE UNDER THIS GRANT AGREEMENT**

A. The Grantee shall include the following or a substantially similar termination clause in all contracts that are (i) funded in whole or in part by funds made available under this Grant Agreement and (ii) entered into after the effective date of this Grant Agreement:

“This contract is funded in whole or in part by funds made available under a Department of Finance and Administration, Local Government Division (Division) Grant Agreement. Should the Division or the Village of Ruidoso terminate the Grant Agreement, the Village of Ruidoso may terminate this contract by providing the Contractor written notice of the termination in accordance with the notice provisions in this contract. In the event of termination pursuant to this paragraph, the Grantee’s only liability shall be to pay the Contractor for acceptable goods/equipment and/or services delivered and accepted prior to the termination date.”

#### **ARTICLE VIII - REPRESENTATIVES**

A. The Grantee hereby designates the person listed below as the official Grantee representative responsible for the overall supervision of this Grant Agreement:

Name: **Katy Simpson**  
Title: **Dispatch Supervisor, Ruidoso Police Department**  
Address: **237 Service Rd.  
Ruidoso, NM 88345**

Phone: **575-258-7365**  
Fax: **575-257-4564**  
Email: **katysimpson@ruidoso-nm.gov**

B. The Division designates the person listed below responsible for the overall administration of this Grant Agreement, including compliance and monitoring of the Grantee:

Name: **Stephen Weinkauff, or his successor**  
Title: **E-911 Bureau Chief**  
Address: **Department of Finance and Administration  
Local Government Division  
Bataan Memorial Building, Suite 202  
Santa Fe, New Mexico 87501**

Phone: **505-660-3637**  
Fax: **505-827-4948**  
Email: [Stephen.Weinkauff@dfa.nm.gov](mailto:Stephen.Weinkauff@dfa.nm.gov)

**IN WITNESS WHEREOF**, the Grantee and the Division do hereby execute this Grant Agreement.

**THIS GRANT AGREEMENT** has been approved by:

**GRANTEE**

\_\_\_\_\_  
Authorized Signatory

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Title, Organization)

**DEPARTMENT OF FINANCE AND ADMINISTRATION, LOCAL GOVERNMENT DIVISION**

By: \_\_\_\_\_  
Cecilia Mavrommatis, Local Government Division Director

\_\_\_\_\_  
Date

## Exhibit A

### FY26 PSAP Annual Report

**DUE JUNE 30th, 2026**

Please complete the PSAP Annual Report on-line at: [FY26 Annual PSAP Report](#) Or copy and paste this link into your browser: <https://forms.office.com/g/LV5hbWUdbA>

Please submit the following documents by email to 911 Program Managers in one email when submitting this Annual Report:

|   |  |
|---|--|
| • JPA and MOU Agreements  |  |
| • Established Procedures to handle calls from Speech and Hearing Impaired Individuals |  |
| • Established Procedure for handling abandoned or silent 911 calls                    |  |
| • PSAP Insurance Provider and Liability Insurance                                     |  |
| • DPS Acadis Roster   |  |
| • 911 Call Transfers and Procedures which includes no transfer policies               |  |
| • MOU or Release of Liability for 911 Transfers                                       |  |

## Exhibit B

### Federal 911 Resource Center Report

#### Call Stats

**DUE JANUARY 30th, 2026**

Please complete the PSAP Annual Report on-line at: [FY26 Exhibit B Call Stats](#) or copy and paste this link into your browser: <https://forms.office.com/g/ezdPCUg4wA>

| Call Types                             | Annual Total of Calls<br>from January 1<br>through December 31,<br>2025 |
|--|---|
| Wireline                               |   |
| Wireless                               |   |
| Voice over Internet Protocol<br>(VoIP) |   |
| Multiline Telephone System<br>(MLTS)   |   |
| Telematics                             |   |
| Other                                  |   |
| Total of All Call Types                |   |

# New Mexico E-911 Program Grant

Exhibit C

Local Government Division

Department of Finance and Administration

|   |  |                        |                              |
|---|--|------------------------|------------------------------|
| <b>Grantee:</b>                         | Village of Ruidoso                           | <b>Grant Award:</b>    | 388,820                      |
| <b>Address:</b>                         | 237 Service Rd.<br>Ruidoso, New Mexico 88345 | <b>Project Number:</b> | 26-E-57                      |
| <b>Telephone:</b>                       | (575) 258-4343                               | <b>Grant Period:</b>   | July 1, 2025 - June 30, 2026 |
| <b>Number of Funded PSAP Positions:</b> |  | <b>Ruidoso - 6</b>     |                              |

| Budget Line Items                         | Total Budgeted Amount |
|---|-----------------------|
| <b>Capital</b>                            |                       |
| E-911 Equipment Upgrades                  | 48,518                |
| NextGen 9-1-1 ESInet & NGCS               | 88,015                |
| Dispatch Software                         |                       |
| Recorder                                  |                       |
| UPS/Generator                             |                       |
| <b>Capital Subtotal</b>                   | <b>136,533</b>        |
| <b>Recurring Network/Managed Services</b> |                       |
| E-911 Voice Network                       | 66,377                |
| Data Network                              | 2,500                 |
| NextGen 9-1-1 ESInet                      | 15,459                |
| NextGen 9-1-1 NGCS                        | 29,831                |
| Wireless Cost Recovery                    | -                     |
| <b>Recurring Network/Circuit Subtotal</b> | <b>114,167</b>        |
| <b>Recurring Maintenance</b>              |                       |
| Dispatch Software                         |                       |
| System Maintenance                        | 92,224                |
| <b>Recurring Maintenance Subtotal</b>     | <b>92,224</b>         |
| <b>Services/Training</b>                  |                       |
| 911 Related Training                      | 12,000                |
| 911 Related GIS                           | 6,000                 |
| 911 Consulting Services                   | 8,647                 |
| GIS Consulting Services                   | 13,750                |
| Interpretive Services                     | 500                   |
| Minor Equipment                           | 5,000                 |
| <b>Services/Training Subtotal</b>         | <b>45,897</b>         |
| <b>TOTAL</b>                              | <b>388,820</b>        |



# AGENDA MEMORANDUM

## Village of Ruidoso

Consent Regular Item - 4.

**To:** Mayor Crawford and Councilors

**Presenter(s):** Steven Minner, Chief of Police

**Meeting Date:** July 8, 2025

**Re:** Approval of Village of Ruidoso Police Department Recruiting Incentive Payments for Recruitment of Entry Level Police Officer Candidates and Lateral Police Officer Candidates.

---

### **Item Summary:**

Approval of Village of Ruidoso Police Department Recruiting Incentive Payments for Recruitment of Entry Level Police Officer Candidates and Lateral Police Officer Candidates.

### **Financial Impact:**

The Financial Impacts for the Village of Ruidoso will be \$5,000 for Entry Level and \$10,000 for Lateral Officers. The funds will be paid out of Vacant positions that will not be filled. A patrol officer is budgeted at \$99,400.00 per year and the department currently has four (4) vacant patrol officers positions.

### **Item Discussion:**

A recruitment incentive payment totaling the sum of \$5,000 (payable in three installments) to **Police Department Employee** for recruiting an **Entry Level Police Officer Candidate** as follows:

- A) Payment of \$1,500 when an entry level police officer candidate is hired; and
- B) Upon the entry level police officer candidate's completion of the police academy, the sum of \$1,500 will be paid; and
- C) Upon completion of two years of continuous full-time employment with the Ruidoso Police Department, the remaining sum of \$2,000 will be paid to the Police Department Employee.

A recruitment incentive payment totaling the sum of \$10,000 (payable in three installments) to **Police Department Employee** for recruiting a **Lateral Police Officer Candidate** as follows:

- A) Payment of \$4,000 when a lateral police officer candidate is hired; and

B) Upon the completion of the lateral police officer's one year probationary period the sum of \$3,000 will be paid; and

C) Upon completion of two years of continuous full-time employment with the Ruidoso Police Department, the remaining sum of \$3,000 will be paid to the Police Department Employee.

D) The Police Department Employee accepts the sign-on payment and commits to **three years of continuous full-time employment** as a Police Officer with the Village of Ruidoso to receive any recruiting incentive payment(s).

**Recommendations:**

To Approve Village of Ruidoso Police Department Recruiting Incentive Payments for Recruitment of Entry Level Police Officer Candidates and Lateral Police Officer Candidates.

**ATTACHMENTS:**

Description

Lateral

Entry Level

**VILLAGE OF RUIDOSO POLICE DEPARTMENT**  
**RECRUITING INCENTIVE PAYMENT**  
(Police Officer Candidate – Lateral Officer)

This agreement is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, by and between the Village of Ruidoso, a New Mexico municipal corporation, (hereinafter referred to as "Village") and \_\_\_\_\_, whose address is \_\_\_\_\_, (hereinafter referred to as "Police Department Employee").

WHEREAS, in an effort to attract potential police officer candidates, to keep qualified and experienced police officers on the force after their training is complete through the mentoring of new police officers, and encourage recruitment by Police Department Employees, the Village of Ruidoso, through its police department, is offering a recruitment incentive payment (also referred to as "Recruiting Incentive") to individuals that meet certain qualifications; and

WHEREAS, the City wishes to pay Police Department Employees who meet certain criteria, the sum of \$10,000 (payable in three separate installments) as a recruitment incentive; and

WHEREAS, the parties agree that the criteria, as listed below, must be met for the Police Department Employee to receive the recruitment incentive payment.

NOW, THEREFORE, the parties hereby agree as follows:

Subject to subsection (D) below, a recruitment incentive payment totaling the sum of \$10,000 (payable in three installments) to **Police Department Employee** for recruiting a **Lateral Police Officer Candidate** as follows:

- A) Payment of \$4,000 when a lateral police officer candidate is hired; and
- B) Upon the completion of the lateral police officer's one year probationary period the sum of \$3,000 will be paid; and
- C) Upon completion of two years of continuous full-time employment with the Ruidoso Police Department, the remaining sum of \$3,000 will be paid to the Police Department Employee.
- D) The Police Department Employee accepts the sign-on payment and commits to **three years of continuous full-time employment** as a Police Officer with the Village of Ruidoso to receive any recruiting incentive payment(s).

1. It shall be the Police Department Employee's responsibility to notify their supervisor of eligibility of the recruitment incentive payment when the entry-level police officer candidate, completes the police academy, and completes two years of employment with the Ruidoso Police Department. If the Police Department Employee fails to notify their supervisor, completion of the one year of probation, or two-year anniversary, within 30 days of each step, he/she may become ineligible for any remaining recruitment incentive payments.
2. Both parties agree that the applicable recruitment incentive payment does not affect any other rights, duties, obligations, or privileges of each party regarding Police Department Employee's employment with the Village of Ruidoso. This agreement is not a "guarantee" of continuous employment by the Village to the Police Department Employee.
3. In the event the employee resigns or otherwise has their employment terminated from the Ruidoso Police Department, within three years from the date of hire, the employee shall reimburse the Village of Ruidoso for the last paid out installment of any stipend, hiring bonuses, or other monetary incentives offered at the time hire.
4. The Village of Ruidoso may withhold any amount due under paragraph four (4) of this agreement from employee's final paycheck; however, such amounts withheld shall not reduce employee's final paycheck to less than minimum wage for the hours worked during the employee's final pay period.
5. The Police Department Employee will be responsible for all attorney's fees incurred should the Village of Ruidoso have to take legal action to recover any of the above costs.
6. This agreement is effective the day and year written above.

By \_\_\_\_\_ Printed Name: \_\_\_\_\_  
Ruidoso Police Department Employee Candidate

By \_\_\_\_\_ Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_  
On behalf of the Ruidoso Police Department

A copy of this agreement was provided to Human Resources on \_\_\_\_\_.

**VILLAGE OF RUIDOSO POLICE DEPARTMENT**  
**RECRUITING INCENTIVE PAYMENT**  
(Police Officer Candidate – Entry Level)

This agreement is made and entered into this \_\_\_\_ day of \_\_\_\_, 20\_\_\_\_, by and between the Village of Ruidoso, a New Mexico municipal corporation, (hereinafter referred to as "Village") and \_\_\_\_\_, whose address is \_\_\_\_\_, (hereinafter referred to as "Police Department Employee").

WHEREAS, in an effort to attract potential police officer candidates, to keep qualified and experienced police officers on the force after their training is complete through the mentoring of new police officers, and encourage recruitment by Police Department Employees, the Village of Ruidoso, through its police department, is offering a recruitment incentive payment (also referred to as "Recruiting Incentive") to individuals that meet certain qualifications; and

WHEREAS, the Village wishes to pay Police Department Employees who meet certain criteria, the sum of \$5,000 (payable in three separate installments) as a recruitment incentive; and

WHEREAS, the parties agree that the criteria, as listed below, must be met for the Police Department Employee to receive the recruitment incentive payment.

NOW, THEREFORE, the parties hereby agree as follows:

Subject to subsection (D) below, a recruitment incentive payment totaling the sum of \$5,000 (payable in three installments) to ***Police Department Employee*** for recruiting an ***Entry Level Police Officer Candidate*** as follows:

- A) Payment of \$1,500 when an entry level police officer candidate is hired; and
- B) Upon the entry level police officer candidate's completion of the police academy, the sum of \$1,500 will be paid; and
- C) Upon completion of two years of continuous full-time employment with the Ruidoso Police Department, the remaining sum of \$2,000 will be paid to the Police Department Employee.
- D) The Police Department Employee accepts the sign-on payment and commits to **three years of continuous full-time employment** as a Police Officer with the Village of Ruidoso to receive any recruiting incentive payment(s).

1. It shall be the Police Department Employee's responsibility to notify their supervisor of eligibility of the recruitment incentive payment when the entry-level police officer candidate, completes the police academy, and completes two years of employment with the Ruidoso Police Department. If the Police Department Employee fails to notify their supervisor, completion of the police academy, or two-year anniversary, within 30 days of each step, he/she may become ineligible for any remaining recruitment incentive payments.
2. Both parties agree that the applicable recruitment incentive payment does not affect any other rights, duties, obligations, or privileges of each party regarding Police Department Employee's employment with the Village of Ruidoso. This agreement is not a "guarantee" of continuous employment by the Village to the Police Department Employee.
3. In the event the employee resigns or otherwise has their employment terminated from the Ruidoso Police Department, within three years from the date of hire, the employee shall reimburse the Village of Ruidoso for the last paid out installment of any stipend, hiring bonuses, or other monetary incentives offered at the time hire.
4. The Village of Ruidoso may withhold any amount due under paragraph four (4) of this agreement from employee's final paycheck; however, such amounts withheld shall not reduce employee's final paycheck to less than minimum wage for the hours worked during the employee's final pay period.
5. The Police Department Employee will be responsible for any attorney's fees incurred should the Village of Ruidoso have to take legal action to recover any of the above costs.
6. This agreement is effective the day and year written above.

By \_\_\_\_\_ Printed Name: \_\_\_\_\_  
Ruidoso Police Department Employee Candidate

By \_\_\_\_\_ Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_  
On behalf of the Ruidoso Police Department

A copy of this agreement was provided to Human Resources on \_\_\_\_\_.

# AGENDA MEMORANDUM

## Village of Ruidoso

Consent Regular Item - 5.

**To:** Mayor Crawford and Councilors

**Presenter(s):** Jaquelyne Pena, Water Resource Manager

**Meeting Date:** July 8, 2025

**Re:** Approval of Amendment No. 001 to Joint Funding Agreement (JFA) #24RGJFA35 with United States Department of the Interior for Geomorphic Survey of North Fork Eagle Creek, from North Eagle Creek Streamgage to Eagle Creek below South Fork Streamgage In the Amount of \$5,769.00 for a Total Amount of \$64,000.00 and to Extend the End Date to September 30, 2026.

---

### **Item Summary:**

Approval of Amendment No. 001 to Joint Funding Agreement (JFA) #24RGJFA35 with United States Department of the Interior for Geomorphic Survey of North Fork Eagle Creek, from North Eagle Creek Streamgage to Eagle Creek below South Fork Streamgage In the Amount of \$5,769.00 for a Total Amount of \$64,000.00 and to Extend the End Date to September 30, 2026.

### **Financial Impact:**

Funds are budgeted in the SGRT Special Revenue Fund's Professional Fees line item (202-205-52006) in the amount of \$64,000.00.

### **Item Discussion:**

This amendment is for the agreement dated May 15, 2024.

**Objectives:** The objective of this project is to use techniques established from previous geomorphic surveys to define the geomorphic characteristics of North Fork Eagle Creek over the stream reach between the North Fork and Eagle Creek streamgages, as part of the monitoring requirements stipulated in the draft ROD for the North Fork Eagle Creek Wells Special Use Authorization.

**Approach:** Geomorphic characteristics of North Fork Eagle Creek between the North Fork and Eagle Creek streamgages will be established and compared to previous geomorphic surveys conducted between 2017 to 2021. Specifically, this study will:

1. Conduct a topographic survey using a RTK GNSS at 14 pre-defined cross sections.
2. Geolocate and catalog woody debris accumulations and pools within the stream channel.
3. Process survey data into a publicly available data release.
4. Based on the results of the survey and field observations, provide a USGS Scientific Investigation Report (SIR) to the Village of Ruidoso (VOR) summarizing the current geomorphic state of the surveyed reach, and changes noted from previous geomorphic surveys.

Data from the survey, along with field observations, will be published as an online data release and the results and interpretations from the geomorphic survey will be presented as a USGS SIR. Total cost of the proposed project is \$64,000 over 3 years.

**Recommendations:**

To Approve Amendment No. 001 to Joint Funding Agreement (JFA) #24RGJFA35 with United States Department of the Interior for Geomorphic Survey of North Fork Eagle Creek, from North Eagle Creek Streamgauge to Eagle Creek below South Fork Streamgauge In the Amount of \$5,769.00 for a Total Amount of \$64,000.00 and to Extend the End Date to September 30, 2026.

**ATTACHMENTS:**

Description

JPA





## United States Department of the Interior

### U.S. GEOLOGICAL SURVEY

New Mexico Water Science Center

DUNS 025287520

6700 Edith Blvd. NE Bldg. B

Albuquerque, NM 87113

June 24, 2025

Lynn Crawford, Mayor  
Village of Ruidoso  
313 Cree Meadows Drive  
Ruidoso, New Mexico 88345

Dear Mr. Crawford,

Enclosed is amendment 001 to Joint Funding Agreement (JFA), 24RGJFA35 for a project as described in the attached proposal, "Geomorphic survey of North Fork Eagle Creek, from North Eagle Creek Streamgage to Eagle Creek below South Fork Streamgage." The amendment is to increase the Village of Ruidoso funding by \$5,769 for a total agreement amount of \$64,000 and to extend the end date to September 30, 2026.

If you concur, please sign and return a copy of the amendment to this office for processing. Work performed with funds from this agreement will be conducted on a fixed price basis. The Village of Ruidoso will be billed for work completed as part of the agreement at the end of each quarter.

If you have any questions concerning the work on this project, please call William Seelig at (915) 534-6307. Administrative questions should be addressed to Esther Torrez at (505) 418-6073.

Sincerely,

**ANNE  
TILLERY**

Digitally signed by ANNE  
TILLERY  
Date: 2025.06.24  
14:58:55 -06'00'

Anne Tillery  
Acting Director

**UNITED STATES DEPARTMENT OF THE INTERIOR  
U. S. GEOLOGICAL SURVEY  
AMENDMENT OF JOINT FUNDING AGREEMENT  
FOR  
WATER RESOURCES INVESTIGATIONS**

Agreement No: 24RGJFA35  
Customer No: 6000000329

Amendment No: 001  
TIN: 85-6000650  
Fixed Cost: YES

This amendment is for the agreement dated May 15, 2024, between the U.S. GEOLOGICAL SURVEY (USGS), UNITED STATES DEPARTMENT OF THE INTERIOR, party of the first part, and the VILLAGE OF RUIDOSO party of the second part.

1. The parties hereto agree that subject to the availability of appropriations and in accordance with their respective authorities there shall be maintained in cooperation a project for the attached proposal entitled, "Geomorphic survey of North Fork Eagle Creek, from North Eagle Creek Streamgage to Eagle Creek below South Fork Streamgage," hereinafter called the program. The USGS legal authority is 43 USC 36C; 43 USC 50; and 43USC 50b.

2. Paragraph 2a of the agreement is hereby increased by \$0.00 to read as follows:

- (a) \$0.00 by the party of the first part during the periods

May 15, 2024 to September 30, 2026

Paragraph 2b of the agreement is hereby increased by \$5,769 to read as follows:

- (b) \$64,000 by the party of the second part during the periods

May 15, 2024 to September 30, 2026

Billing for this agreement will be rendered quarterly. Payments of bills are due within 60 days after billing date. If not paid by the due date, interest will be charged at the current Treasury rate for each 30-day period, or portion thereof, that the payment is delayed beyond the due date. (31 USC 3717; Comptroller General File B-212222, August 23, 1983.)

UNITED STATES  
DEPARTMENT OF THE INTERIOR  
U.S. GEOLOGICAL SURVEY

by **ANNE  
TILLERY**  
Digitally signed by ANNE  
TILLERY  
Date: 2025.06.24  
14:56:27 -06'00'  
(Signature)  
Anne Tillery  
(Name)  
Acting Director,  
New Mexico Water Science Center  
Date June 24, 2025

VILLAGE OF RUIDOSO

by \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature)  
\_\_\_\_\_  
(Name)  
\_\_\_\_\_  
by \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature)  
\_\_\_\_\_  
(Name)  
\_\_\_\_\_



PROPOSAL SUBMITTED TO: The Village of Ruidoso

## Geomorphic survey of North Fork Eagle Creek, from North Fork Eagle Creek Streamgage to Eagle Creek below South Fork Streamgage



U.S. Geological Survey  
New Mexico Water Science Center  
USGS Contact: William G. Seelig, Justin R. Nichols  
May 6, 2025

## Summary

**Problem.** The U.S. Department of Agriculture Forest Service (USFS) issued a Record of Decision (ROD) for the North Fork Eagle Creek Wells Special Use Authorization on February 18, 2016. A series of nondiscretionary monitoring measures were specified as part of the ROD. Item 6 of these measures asks how the geomorphic characteristics of Eagle Creek are changing over time, to be addressed through repeated geomorphic surveys of the stream reach between the North Fork Eagle Creek (U.S. Geological Survey) (USGS) station identification number 08387550) and the Eagle Creek below South Fork (08387500) streamgages.

**Objectives.** The objective of this project is to use techniques established from previous geomorphic surveys to define the geomorphic characteristics of North Fork Eagle Creek over the stream reach between the North Fork and Eagle Creek streamgages, as part of the monitoring requirements stipulated in the draft ROD for the North Fork Eagle Creek Wells Special Use Authorization.

**Approach.** Geomorphic characteristics of North Fork Eagle Creek between the North Fork and Eagle Creek streamgages will be established and compared to previous geomorphic surveys conducted between 2017 to 2021. Specifically, this study will:

1. Conduct a topographic survey using a RTK GNSS at 14 pre-defined cross sections.
2. Geolocate and catalog woody debris accumulations and pools within the stream channel.
3. Process survey data into a publicly available data release.
4. Based on the results of the survey and field observations, provide a USGS Scientific Investigation Report (SIR) to the Village of Ruidoso (VOR) summarizing the current geomorphic state of the surveyed reach, and changes noted from previous geomorphic surveys.

Data from the survey, along with field observations, will be published as an online data release and the results and interpretations from the geomorphic survey will be presented as a USGS SIR. Total cost of the proposed project is \$64,000 over 3 years.

**Relevance and Benefits.** This study will provide information that could be used in future studies to assess the response of North Fork Eagle Creek watershed to groundwater removal through municipal pumping and will assist the VOR in fulfilling monitoring and mitigation requirements laid out in the ROD Special Use Authorization. This study will also provide an assessment of the long-term response of the North Fork Eagle Creek watershed following disturbances like the 2012 Little Bear Fire. Monitoring information will inform discussions between the VOR and the FS in the development of monitoring plans and in future management decisions under this authorization. This study also contributes to the USGS strategic scientific focus to “monitor and assess availability and quality of the Nation’s freshwater supply,” and the strategic partnership focus to “enhance partnerships with Federal agencies, academia, and others in the Earth system modeling community” (U.S. Geological Survey, 2021).

# Contents

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Relevance and Benefits ..... 8

Quality Assurance Plan ..... 8

Deliverables ..... 8

Timeline and Budget ..... 8

References..... 9

Data Management Plan (internal and SFT use) .....**Error! Bookmark not defined.**

Safety Concerns .....**Error! Bookmark not defined.**

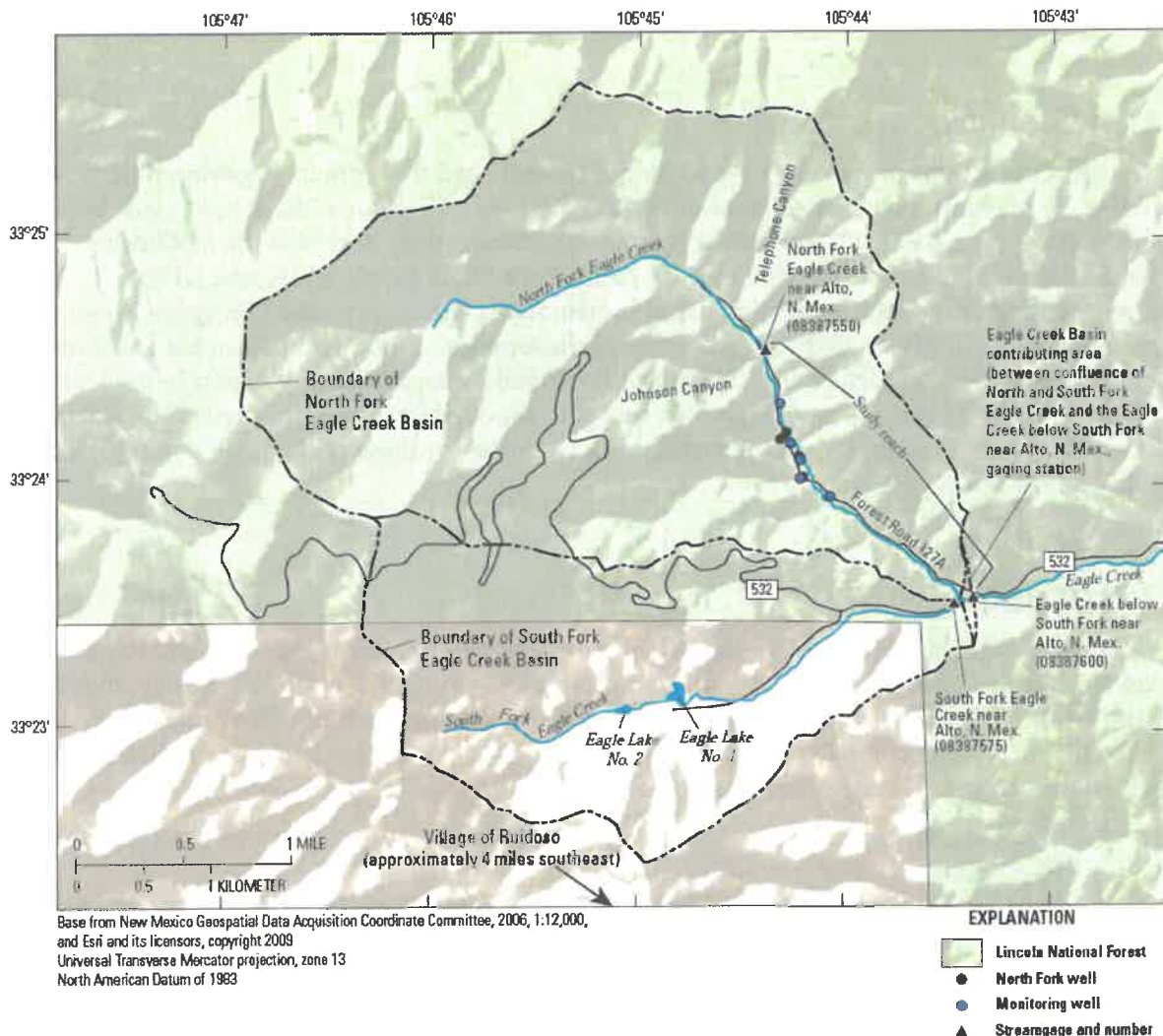
# Introduction

The Village of Ruidoso (VOR), in south-central New Mexico, currently has three active supply wells located along North Fork Eagle Creek in the Lincoln National Forest (Figure 1). These wells began production in 1988, and supply 24-29 percent of the VOR water supply (U.S. Department of Agriculture Forest Service [USFS], 2015). The permit for operation of these wells expired in 1995, and discussions began at that time regarding permit renewal. A concern by some parties in

these discussions was the potential effect of well operations on streamflow in Eagle Creek. As a result of these discussions, the U.S. Geological Survey (USGS), in cooperation with the VOR, conducted a study of North Fork Eagle Creek from 2007 to 2009, to characterize the hydrology of the basin and the effects of groundwater pumping on streamflow (Matherne and others, 2010). The U.S. Department of Agriculture Forest Service, Lincoln National Forest (FS) issued the North Fork Eagle Creek Wells Special Use Authorization Project Draft Environmental Impact Statement in May 2012, shortly before the start of the Little Bear Fire, which burned substantial portions of the watershed. Changes in some aspects of the hydrology of North Fork Eagle Creek were expected following the Little Bear Fire, including increased overland runoff and reduced infiltration, temporary increases in ‘flashy’ responses to rainfall and snowmelt, increased sediment and debris yields, and changes to vegetation as a result of flooding. Based on the altered post-wildfire watershed conditions, a Supplemental Draft Environmental Impact Statement was released by the FS in 2015 (U.S. Department of Agriculture Forest Service, 2015). The Record of Decision North Fork Eagle Creek Wells Special Use Permit (ROD) regarding the VOR permit for operation of the production wells was released in February 2016 (U.S. Department of Agriculture Forest Service, 2015).

The ROD established the alternative, among several considered in the Final Environmental Impact Statement, that would be implemented and stipulated the terms and conditions of a new special use permit. Included in the decision were monitoring measures designed to address direct or indirect effects of pumping or to help calibrate effects attributable to pumping. The VOR has requested the USGS to assist in one of these monitoring efforts by establishing geomorphic characteristics within the North Fork Eagle Creek. The collaboration between the VOR and USGS involved five annual geomorphic surveys of the North Fork Eagle Creek to include the reach between the USGS North Fork Eagle Creek and the Eagle Creek below South Fork streamgages. The results from the five annual surveys were published in three Open File Reports (OFRs; Graziano, 2019; Graziano, 2020; and Graziano and Chavarria, 2022), and one Scientific Investigations Report (SIR; Nichols and others, 2023) that also summarized the geomorphic change through the five-year study period, which, combined with data collected in previous surveys (Matherne and others, 2010), can be used to establish a geomorphic baseline for future studies. The SIR concluded that there was minimal overall topographic change through the study reach, but that there was an overall increase in woody debris accumulations and stream pools over the 5-year period. The VOR has requested the USGS to continue with geomorphic surveys at a three-year interval to meet ROD requirements and provide long-term monitoring efforts.





**Figure 1:** Location of the study reach, Eagle Creek Basin contributing area, Lincoln National Forest boundaries, streamgages, and wells in the study area in the Eagle Creek Basin, south-central New Mexico (modified from Matherne and others, 2010).

## Problem

A series of nondiscretionary monitoring measures were specified as part of the ROD for the North Fork Eagle Creek Wells Special Use Authorization. Item 6 of these measures asks how the geomorphic characteristics of Eagle Creek are changing over time and need to be addressed through a geomorphic survey of the stream reach between the North Fork Eagle Creek (USGS station identification number 08387550) and the Eagle Creek below South Fork (08387500) streamgages. Woody debris accumulations and pools can alter the hydrologic conditions of a stream reach causing localized geomorphic change; therefore, these features need to be documented in addition to topographic surveys to inform the geomorphic assessment. While the previous surveys in the stream reach were able to establish a geomorphic baseline, they were unable to quantify long-term trends in geomorphic change due to their short-term observation period of 5 years (Nichols and others, 2023).

## Objectives and Scope

The objective of this project is to use techniques established from previous geomorphic surveys to define the geomorphic characteristics of North Fork Eagle Creek over the stream reach between the North Fork and Eagle Creek below South Fork streamgages, as part of the monitoring requirements stipulated in the ROD for the North Fork Eagle Creek Wells Special Use Authorization. The specific question asked in item (6) of Monitoring and Mitigation Measures of the Draft ROD is: “How are the geomorphic characteristics of the stream changing and what effect does it have on surface and subsurface flows and water availability within rooting zones?” It should be noted that repeat topographic surveys cannot address questions regarding subsurface flows and water availability within rooting zones; addressing these portions of item (6) is outside the scope of this proposal.

## Approach

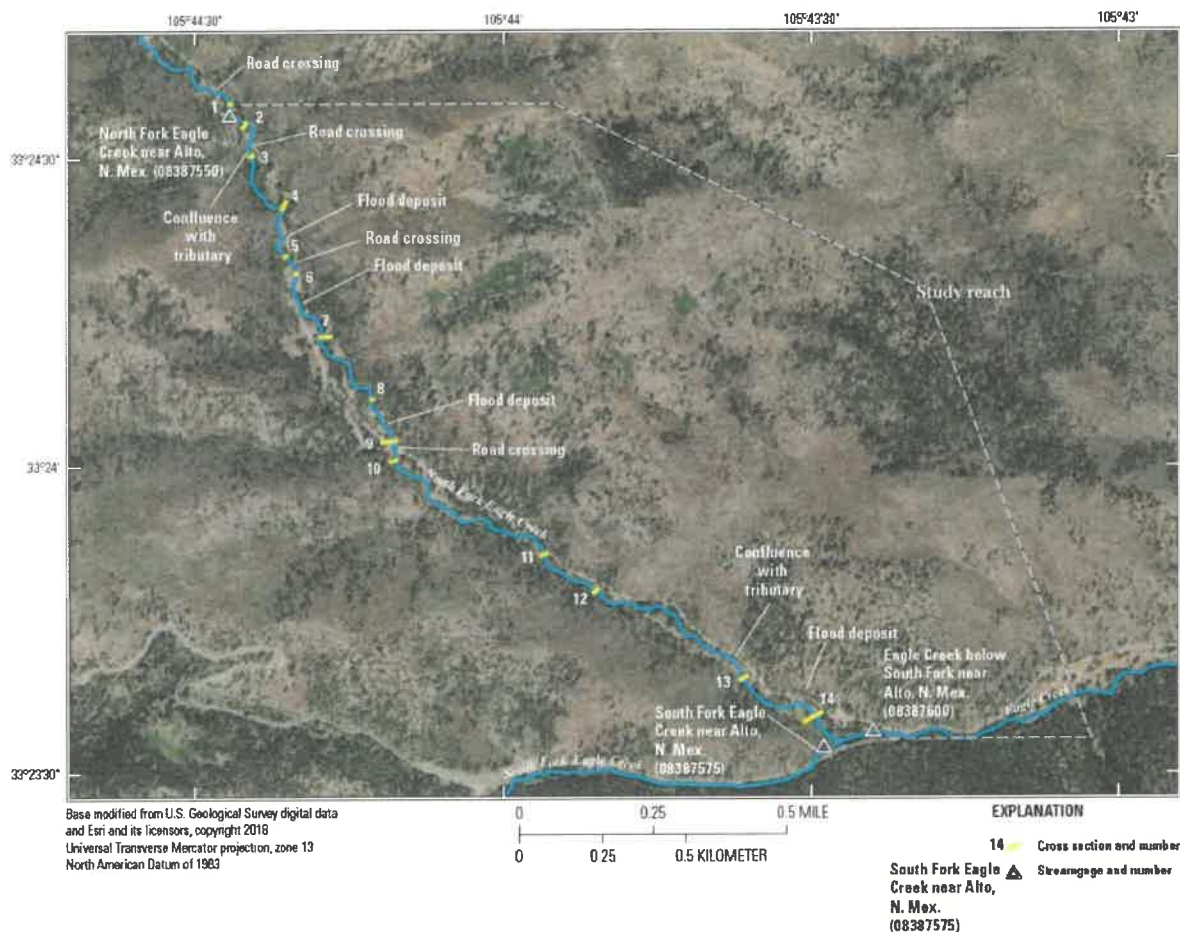
Geomorphic characteristics of North Fork Eagle Creek between the North Fork and Eagle Creek streamgages will be established based on a geomorphic survey. Results of the survey, together with field observations, will be summarized in an SIR. The final report will synthesize results from the survey and compare survey results to previous 2017-2021 surveys performed in the stream reach. Specific tasks for this study are as follows:

1. Conduct a topographic survey consisting of channel cross sections using a RTK GNSS at 14 pre-defined cross sections.
2. Geolocate and catalog woody debris accumulations and pools within the stream channel.
3. Process survey data into a publicly available data release.
4. Provide a USGS Scientific Investigation Report (SIR) to the VOR summarizing the current geomorphic state of the surveyed reach, and changes noted from previous geomorphic surveys.

### Task 1: Topographic Survey

The reach between the North Fork and Eagle Creek below South Fork streamgages, a length of about 1.6 miles, will be surveyed in mid to late-June, 2025. Channel cross-sections will be surveyed using standard USGS protocols (Benson and Dalrymple, 1984) at the two streamgage sites, and at 14 cross-sections previously established in past geomorphic surveys performed in the study reach (Nichols and others, 2023; Figure 2). Cross-sections will extend into the riparian zone to better characterize potential overbank flooding. Benchmarks have been established at each cross-section, for repeat measurements. The channel will be surveyed using RTK GNSS, with an accuracy of +/- 0.1 ft.





**Figure 1:** Study reach extent, locations of streamgages, locations and extents of cross sections, and locations of other features in the North Fork Eagle Creek Basin, south-central New Mexico, 2017–21 (Graziano, 2019).

## Task 2: Ancillary Field Observations

In addition to the survey, the channel condition will be further characterized by using photographs and observations of features such as pool locations and aggradation or degradation of sediment and woody debris accumulations. All geomorphic features, to include pools and debris accumulations, will be geolocated, categorized, and cataloged. Streamflow is measured at the two streamgages at either end of the survey reach, and at the South Fork Eagle Creek near Alto, New Mexico (08387575) streamgage. The South Fork is a tributary to Eagle Creek, entering upstream from the Eagle Creek streamgage (Figure 2).

## Task 3: Data Processing and Data Release

Cross-sections and channel profiles will be developed based on the survey data. Cross-sections will include channel width and bank height and slope at each location. All data associated with the project will be made publicly available through a data release on the USGS data cataloging and management platform, ScienceBase (<https://www.sciencebase.gov/catalog/>).

#### **Task 4: Interpretation and SIR Publication**

Results of the survey and field observations will be presented to the VOR as an SIR, to include data forms, summary tables, photographs, and figures, and an interpretation of results.

### **Relevance and Benefits**

This study will provide information which can contribute to an assessment of the response of the North Fork Eagle Creek watershed to groundwater withdrawal through municipal well pumping and will assist the VOR in fulfilling monitoring and mitigation requirements laid out in the Draft ROD Special Use Authorization. Monitoring information will inform discussions between the VOR and the FS in the development of annual monitoring plans and in future management decisions under this authorization.

This study contributes to the goals of the USGS strategic scientific focus to “monitor and assess availability and quality of the Nation’s freshwater supply,” and the strategic partnership focus to “enhance partnerships with Federal agencies, academia, and others in the Earth system modeling community” (U.S. Geological Survey, 2021).

### **Quality Assurance Plan**

Quality assurance (QA) measures will be followed to ensure completeness of the information communicated during the study. The QA objectives for collection and communication of information will:

- Withstand scientific scrutiny,
- Be obtained by methods appropriate for the information and its intended use, and
- Be representative and of known completeness and comparability.

Surveys will be conducted, and data processed according to standard USGS protocols (Benson and Dalrymple, 1967). Project records will be electronically archived at the USGS New Mexico Water Science Center. All data associated with the project will be made publicly available through a data release on the USGS data cataloging and management platform, ScienceBase (<https://www.sciencebase.gov/catalog/>).

### **Deliverables**

Data collected during the field surveys will be made publicly available through a data release published through ScienceBase. Results of the survey, along with field observations, and interpretations, will be published as a USGS SIR.

### **Timeline and Budget**

The field survey will be completed in June-July 2025. Project tasks 1, 2, and 3 will be completed from Q3 of FY 25 to Q1 of FY 26 and consist of performing the field survey, formatting the survey data, and publishing it as a data release. Task 4 will be completed from Q1 to Q4 of FY 26, and consists of analysis of survey data to quantify geomorphic characteristics, comparisons to previous surveys, and a publication of interpretations through an SIR. Task 1, Task 2, and Task 3

are budgeted for \$19,316 and will involve a total of 176 staff hours, while Task 4 is budgeted for \$44,683 and will involve a total of 370 staff hours, equaling a total project cost of \$64,000.

**Timeline: Begins after finalization of Joint Funding Agreement**

| Task  | Year 1 |    |    |    | Year 2 |    |    |    | Year 3 |    |    |    |
|---|--------|----|----|----|--------|----|----|----|--------|----|----|----|
|   | Q1     | Q2 | Q3 | Q4 | Q1     | Q2 | Q3 | Q4 | Q1     | Q2 | Q3 | Q4 |
| Task 1: Topographic Cross-Section Survey        |        |    |    |    |        |    |    |    |        |    |    |    |
| Task 2: Ancillary Field Observations Cataloging |        |    |    |    |        |    |    |    |        |    |    |    |
| Task 3: Data processing and data release        |        |    |    |    |        |    |    |    |        |    |    |    |
| Task 4: Data analysis, interpretation, and SIR  |        |    |    |    |        |    |    |    |        |    |    |    |

|                    | Year 1         | Year 2         | Year 3          | Total           |
|--------------------|----------------|----------------|-----------------|-----------------|
| Village of Ruidoso | \$9,734        | \$9,582        | \$44,683        | \$64,000        |
| USGS               | \$0            | \$0            | \$0             | \$0             |
| <b>Total</b>       | <b>\$9,734</b> | <b>\$9,582</b> | <b>\$44,683</b> | <b>\$64,000</b> |

## References

- Benson, M.A., and Dalrymple, Tate, 1967, General field and office procedures for indirect measurements: U.S. Geological Survey Techniques of Water-Resources Investigations, book 3, chap. A1, 30 p., <http://pubs.er.usgs.gov/publication/twri03A1>.
- Graziano, A.P., 2019, Geomorphic survey of North Fork Eagle Creek, New Mexico, 2017: U.S. Geological Survey Open-File Report 2018–1187, 28 p., at <https://doi.org/10.3133/ofr20181187>.
- Graziano, A.P., 2020, Geomorphic survey of North Fork Eagle Creek, New Mexico, 2018: U.S. Geological Survey Open-File Report 2020–1121, 37 p., at <https://doi.org/10.3133/ofr20201121>.
- Graziano, A.P., and Chavarria, S.B., 2022, Geomorphic survey of North Fork Eagle Creek, New Mexico, 2019: U.S. Geological Survey Open-File Report 2022–1041, 36 p., at <https://doi.org/10.3133/ofr20221041>.
- Matherne, A.M., Myers, N.C., and McCoy, K.J., 2010, Hydrology of Eagle Creek Basin and effects of groundwater pumping on streamflow, 1969–2009: U.S. Geological Survey Scientific Investigations Report 2010–5205, 73 p. (Revised November 2011)
- Nichols, J.R., Chavarria, S.B., and Graziano, A.P., 2023, Assessment of post-wildfire geomorphic change in the North Fork Eagle Creek stream channel, New Mexico, 2017–21: U.S.

Geological Survey Scientific Investigations Report 2023–5116, 48 p., <https://doi.org/10.3133/sir20235116>.

U.S. Department of Agriculture Forest Service, 2015, Draft record of decision, North Fork Eagle Creek wells Special Use Authorization: USDA Forest Service, 29 p., accessed July 18, 2016 at Stanford University Libraries SearchWorks catalog at <https://searchworks.stanford.edu/view/11514804>.

U.S. Geological Survey, 2021, U.S. Geological Survey 21<sup>st</sup>-Century Science Strategy 2020-2030: U.S. Geological Survey Circular 1476, 20 p., <https://doi.org/10.3133/cir1476>.

# AGENDA MEMORANDUM

## Village of Ruidoso

Consent Regular Item - 6.

**To:** Mayor Crawford and Councilors

**Presenter(s):** Lee Baker, Airport Manager

**Meeting Date:** July 8, 2025

**Re:** Approval of the Purchase of a 2025 John Deere 300 P-Tier Skid Steer Loader from 4Rivers Equipment, Utilizing Sourcewell Contract #1637212025 in the Amount of \$87,700.00, for the Sierra Blanca Regional Airport.

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### **Item Summary:**

Approval of the Purchase of a 2025 John Deere 300 P-Tier Skid Steer Loader from 4Rivers Equipment, Utilizing Sourcewell Contract #1637212025 in the Amount of \$87,700.00, for the Sierra Blanca Regional Airport.

### **Financial Impact:**

The purchase is budgeted in FY 2026 Airport Enterprise Fund's C/O - Equipment line item (503-170-53001) in the amount of \$100,000.00. The purchase is funded in total by the New Mexico Department of Transportation- Aviation Division.

### **Item Discussion:**

The New Skid Loader will allow the Airport to better maintain the Grade around the Pavement, and the Airfield Lighting and signage.

### **Recommendations:**

To Approve Purchase of a 2025 John Deere 300 P-Tier Skid Steer Loader from 4Rivers Equipment, Utilizing Sourcewell Contract #1637212025 in the Amount of \$87,700.00, for the Sierra Blanca Regional Airport.

### **ATTACHMENTS:**

Description

AIRPORT SKIDLOADER

Quote Id: 32455141

---

Prepared For:  
**VILLAGE OF RUIDOSO**



Prepared By: **ANTONIO LOPEZ**

4 Rivers Equipment, LLC  
1441 Rv Drive

El Paso, TX 79928

Tel: 915-598-1133

Fax: 915-598-0479

Email: [tlopez@4riversequipment.com](mailto:tlopez@4riversequipment.com)

Date: 11 March 2025

Offer Expires: 18 July 2025

# Selling Equipment

Quote Id: 32455141

Customer: VILLAGE OF RUIDOSO

## 2025 JOHN DEERE 330 P-Tier Skid Steer Loader - Tag 193246, Pallet Fork Assy. Tag 196309 - 1T0330PATSF06620

Equipment Notes: CAB JS 14X17.5 HF 2SP RC RF CAM

Hours: 1

Stock Number: 193246

Suggested List

\$ 116,638.00

| Description  | Qty |
|--|-----|
| 2025 JOHN DEERE CAB JS 14X17.5<br>HF 2SP RC RF CAM 00S0T | 1   |

### Standard Options - Per Unit

|                                       |   |
|---------------------------------------|---|
| QTY:1 JDLINK IRON                     | 1 |
| QTY:1 USA DEST CODE                   | 1 |
| QTY:1 ENGLISH OP MAN &<br>DECALS      | 1 |
| QTY:1 TRANSLATED TEXT<br>LABELS       | 1 |
| QTY:1 2SP PCAB AC PQT HFL             | 1 |
| QTY:1 REAR CAMERA                     | 1 |
| QTY:1 NO OBSTACLE<br>INTELLIGENCE     | 1 |
| QTY:1 2" SEAT BELT<br>W/SHOULDERSTRAP | 1 |
| QTY:1 14X17.5 14PR GALAXY<br>HULK     | 1 |
| QTY:1 COLD START PACKAGE<br>110 VOLT  | 1 |
| QTY:1 2 SET COUNTERWEIGHT             | 1 |
| QTY:1 PRE CLEANER                     | 1 |

### Dealer Attachments

|  |   |
|--|---|
| NEW JOHN DEERE HD CONST<br>BKT W/BOE           | 1 |
| New 2025 AR 60" HD PALLET<br>FORKS/FRAME 10.8K | 1 |

### Other Charges

|                |   |
|----------------|---|
| Freight        | 1 |
| Local Delivery | 1 |



# Selling Equipment



**Quote Id:** 32455141

**Customer:** VILLAGE OF RUIDOSO

---



### Quote Summary

**Prepared For**

VILLAGE OF RUIDOSO  
313 CREE MEADOWS DR  
RUIDOSO, NM 88345  
Business: 575-258-4343  
Email: LEEBAKER@RUIDOSO-NM.GOV

**Prepared By**

ANTONIO LOPEZ  
4 Rivers Equipment, LLC  
1441 Rv Drive  
El Paso, TX 79928  
Phone: 915-598-1133  
tlopez@4riversequipment.com

Attn: Mr. Lee Baker (575) 336-8111 / Email:  
leebaker@ruidoso-nm.gov / Sourcewell Acct# 163721

**Quote Id:** 32455141

-  
Enclosed Cab, AC, Heater, 2-Speed, High Flow  
Hydraulics, Power Quick-Tatch, Rear Camera,  
JDLINK Iron, Cold Start Package, 2-Set Rear  
Counterweight, (1) 84" Construction Bucket w/Edge,  
Plus All Other Standard Features.

**Created On:** 11 March 2025  
**Last Modified On:** 24 June 2025  
**Expiration Date:** 18 July 2025

| Equipment Summary   | Suggested List | Selling Price      | Qty | Extended            |
|---|----------------|--------------------|-----|---------------------|
| 2025 JOHN DEERE 330 P-Tier<br>Skid Steer Loader - Tag 193246,<br>Pallet Fork Assy. Tag 196309 -<br>1T0330PATSF06620 | \$ 116,638.00  | \$ 87,700.00 X 1 = |     | \$ 87,700.00        |
| <b>Equipment Total</b>  |                |                    |     | <b>\$ 87,700.00</b> |
| <b>Trade In Total</b>   |                |                    |     | <b>\$ 0.00</b>      |

**Quote Summary**

|                            |                     |
|----------------------------|---------------------|
| Equipment Total            | \$ 87,700.00        |
| Trade In                   |                     |
| SubTotal                   | \$ 87,700.00        |
| Est. Service Agreement Tax | \$ 0.00             |
| Total                      | \$ 87,700.00        |
| Down Payment               | (0.00)              |
| Rental Applied             | (0.00)              |
| <b>Balance Due</b>         | <b>\$ 87,700.00</b> |

# AGENDA MEMORANDUM

## Village of Ruidoso

Consent Regular Item - 7.

**To:** Mayor Crawford and Councilors

**Presenter(s):** Eddie Ryan, Manager of Events and Strategic Partnerships

**Meeting Date:** July 8, 2025

**Re:** Approval of Agreement with Ruidoso Valley Chamber of Commerce for Professional Services for Operation of the Ruidoso Visitor's Center, Billy the Kid Visitor's Center and the Wingfield Heritage House Museum for the Village of Ruidoso in an Amount not to Exceed \$227,700.00.

---

### **Item Summary:**

Approval of Agreement with Ruidoso Valley Chamber of Commerce for Professional Services for Operation of the Ruidoso Visitor's Center, Billy the Kid Visitor's Center and the Wingfield Heritage House Museum for the Village of Ruidoso in an Amount not to Exceed \$227,700.00.

### **Financial Impact:**

The funds are budgeted in the FY 2026 Lodgers' Tax Special Revenue Fund's Visitor Center line item (214-165-52061) in the amount of \$227,700.00.

### **Item Discussion:**

Agreement with Ruidoso Valley Chamber of Commerce for Professional Services for Operation of the Ruidoso Visitor's Center, Billy the Kid Visitor's Center and the Wingfield Heritage House Museum for the Village of Ruidoso in an Amount not to Exceed \$227,700.00.

### **Recommendations:**

To Approve Agreement with Ruidoso Valley Chamber of Commerce for Professional Services for Operation of the Ruidoso Visitor's Center, Billy the Kid Visitor's Center and the Wingfield Heritage House Museum for the Village of Ruidoso in an Amount not to Exceed \$227,700.00.

### **ATTACHMENTS:**

Description

Contract Agreement with Chamber of Commerce

Contract Amount Breakdown

**AGREEMENT FOR PROFESSIONAL SERVICES for  
Operation of Visitor's Centers for the Village of Ruidoso**

This agreement is made and entered into the 10<sup>th</sup> day of June, 2025, by and between the Village of Ruidoso, a municipal corporation of the State of New Mexico, hereinafter called VILLAGE, and Ruidoso Valley Chamber of Commerce, hereinafter called (Contractor)

**WITNESSETH:**

**WHEREAS**, the VILLAGE is desirous of contracting for professional services for Operation of both the Ruidoso Visitor's Center; the Billy the Kid Visitor's Center and the Wingfield Heritage House Museum for the Village of Ruidoso and;

**WHEREAS**, the VILLAGE desires to engage the Contractor to render services as described in this Agreement, and the Contractor is willing to perform such services in accordance with the terms of this agreement incorporated by reference herein as though set forth in its entirety, and in accordance with all applicable federal, state and local laws.

**NOW, THEREFORE**, in consideration of the conditions, premises and the covenant hereinafter contained the parties hereby agree as follows:

**1. SCOPE OF WORK**

- 1.1 Contractor shall manage the staff and daily operations of the Ruidoso Visitor's Center, the Billy the Kid Visitor's Center and the Wingfield Heritage House Museum. The Ruidoso Visitor's Center and the Billy the Kid Visitor's Center will be open Monday-Saturday. The Wingfield Heritage House will be staffed seven days a week for four hours each day. If at any time the Village and the Contractor decide to increase the staffed hours at any of the locations, additional compensation may be negotiated based on actual staffed hours.
- 1.2 Contractor shall manage the financial operations of the Ruidoso Visitor's Center and the Billy the Kid Visitor's Center, including, but not limited to, accounts receivable, accounts payable, and payroll. The Contractor shall be responsible for only payroll, including any applicable payroll taxes for the Wingfield Heritage House. The Village will be responsible for any building maintenance for both the Billy the Kid Visitor Center and the Wingfield Heritage House.
- 1.1 Contractor shall provide initial meet-and-greet liaison interface for walk-up tourists, phone inquiries, internet requests, and other tourist related information for Ruidoso and the surrounding area.

- 1.2 Contractor shall distribute tourism literature to walk-in tourists and via mail and other forms of distribution.
- 1.3 Contractor shall capture and maintain statistics related to tourism, including, but not limited to, traffic to the visitors' centers, phone calls to the visitors' centers, and emails
- 1.4 Contractor shall provide quarterly updates to the Village Manager related to Contractor's performance under this Agreement.
- 1.5 Contractor may inform merchants in the Village of Ruidoso of available training at the Ruidoso Valley Chamber of Commerce and Contractor may provide training to merchants in the Village of Ruidoso related to public relations and tourism, should merchants request same.

## **2. FUNDING**

Total funding under this Agreement shall not exceed \$185,500 for the Ruidoso Visitor's Center and the Billy the Kid Visitor's Center and \$42,200 for the Wingfield Heritage House Museum, including New Mexico gross receipts tax, if applicable as set out in the Visitor Center Expenditure Narrative for July 1, 2025 through June 30, 2026. The Village may however add to said amount upon collection of lodger's taxes in excess of those amounts anticipated or in the event that the scope of work is changed. Partial payments will be made to the Contractor by the Village based upon actual itemized invoices submitted to the Village for work satisfactorily completed in conformance with the scheduled target completion dates and accepted by the Village. If the Agreement is renewed yearly, the total compensation may be negotiated based upon funds available and performance of the Contractor. Amended Budget is attached hereto.

## **3. TAXES**

The Village shall pay any New Mexico gross receipts taxes levied on amounts payable under this agreement upon receipt of itemized billings from the Contractor; Contractor is responsible for making payment of such taxes to the Department of Taxation and Revenue unless Contractor is exempt from payment of taxes.

## **4. TRAVEL AND PER DIEM**

No separate travel or per diem shall be paid to Contractor pursuant to this Agreement.

## **5. POSTAGE AND TOLL-FREE NUMBER**

The Contractor will be responsible for sending out packets from visitors requesting such, and for receiving calls on the toll-free phone number which is on all marketing brochures. The Village will reimburse at actual cost the amounts spent for postage over and above \$2,500.

## **6. TERM**

THIS AGREEMENT SHALL NOT BECOME EFFECTIVE UNTIL APPROVED IN WRITING BY THE VILLAGE OF RUIDOSO COUNCIL.

The term of this Agreement shall be for one (1) year, beginning July 1, 2025 and ending June 30, 2026 with an option to renew yearly thereafter for three (3) additional consecutive one year periods, not to exceed a total of four (4) years.

## **7. TERMINATION**

This Agreement may be terminated by either of the parties hereto upon written notice delivered to the other party at least ninety (90) days prior to the intended date of termination. By such termination, neither party may nullify obligations already incurred for performance or failure to perform prior to the date of termination. THE PROVISION IS NOT EXCLUSIVE AND DOES NOT WAIVE OTHER LEGAL RIGHTS AND REMEDIES AFFORDED THE STATE IN SUCH CIRCUMSTANCES AS CONTRACTOR'S DEFAULT/BREACH OF CONTRACT.

## **8. INDEPENDENT CONTRACTOR**

The Contractor is an independent Contractor performing professional services for the Village and are not employees of the Village of Ruidoso. The Contractor shall not accrue leave, retirement, insurance, bonding, use of Village vehicles, or any other benefits afforded to employees of the Village of Ruidoso as a result of this Agreement.

## **9. ASSIGNMENT**

The Contractor shall not assign or transfer any interest in this Agreement or assign any claims for money due or to become due under this Agreement without prior written approval of the Village of Ruidoso,

## **10. SUBCONTRACTING**

Contractor shall not subcontract any portion of the services to be performed under this Agreement without the prior written approval from the Village. If the Village approves subcontracting any part of this Agreement by approval of the governing body any subcontractor shall be subject to the same terms and conditions as the Contractor regarding all terms of this Agreement.

## **11. RECORDS OF AUDIT, INSPECTION, REPORTS AND ACCOUNTS**

A The Contractor agrees to maintain all books, documents, papers, accounting records, tear sheets and other evidence pertaining to costs incurred and to make such materials available for inspection at their offices at all reasonable times during the contract period and for three (3) years after the final payment under the Agreement by the Village.

- B. Contractor shall provide quarterly reports to the governing body (or its designated agent) with an itemized listing of all expenditures for those periods.
- C. Funds provided to Contractor by Village shall be maintained in a separate account established for that purpose and shall not be commingled with any other money.
- D. An independent audit of Visitor Center Expenditures shall be conducted on an annual basis no later than ninety (90) days after June 30 in each calendar year.

## **12. AMENDMENT**

This Agreement shall not be altered, changed or amended except by instrument in writing executed by the parties hereto.

## **13. SCOPE OF AGREEMENT**

This Agreement incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into this written Agreement. No prior agreement or understandings, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement. Addendums may be made to this Agreement after the signing of this Agreement, should Addendums be agreed to and signed by both parties.

## **14. APPROPRIATIONS**

The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Village of Ruidoso for the performance of this Agreement. If sufficient appropriations and authorization are not made by the Village of Ruidoso, this Agreement shall terminate upon written notice being given by the Village to the Contractor. The Village's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final.

## **15. PERMITS AND LICENSES**

The Contractor shall procure all permits and licenses, pay all charges, fees, royalties and give all notices necessary and incidental in the due and lawful prosecution of the work.

## **16. RELEASE**

The Contractor, upon final payment of the amount due under this Agreement, releases the Village, and its officers and employees, from all liabilities, claims and obligations whatsoever arising from or under this Agreement. The Contractor agrees not to purport to bind the Village of Ruidoso to any obligations not assumed herein by the Village of Ruidoso, unless the Contractor has written authority to do so, and then only within the strict limits of that authority.

## **17. CONFLICT OF INTEREST**

The Contractor warrants that he presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this Agreement. The Contractor shall comply with any applicable provisions of the New Mexico Governmental Conduct Act and the New Mexico Financial Disclosures Act.

## **18. PRODUCT OF SERVICES; COPYRIGHT**

All materials developed or acquired by the Contractor under this Agreement shall become the property of the Village and shall be delivered to the Village no later than the termination date of this Agreement. Nothing produced in whole or in part by the Contractor under this Agreement shall be the subject of an application for copyright by or on behalf of the Contractor.

## **19. EQUAL OPPORTUNITY COMPLIANCE**

The Contractor agrees to abide by all Federal and State laws, rules and regulations, and executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws, rules, and regulations, and executive orders of the Governor of the State of New Mexico, the Contractor agrees to assure that no person in the United States shall on the grounds of race, color, religion, national origin, sex, sexual preference, age or handicap, be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under, any program or activity performed under this Agreement. If Contractor is found to be not in compliance with these requirements during the life of this Agreement, Contractor agrees to take appropriate steps to correct these deficiencies.

## **20. APPLICABLE LAW**

This Agreement shall be governed by the laws of the State of New Mexico.

## **21. SEVERABILITY**

If any term or condition of this Agreement shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected and shall be valid and enforceable.

## **22. ENFORCEMENT OF AGREEMENT**

A party's failure to require strict performance of any provision of this Agreement shall not waive or diminish that party's right thereafter to demand strict compliance with that or any other provision. No waiver by a party of any of its rights under this Agreement shall be effective unless express and in writing, and no effective waiver by a party of any of its rights shall be effective to waive any other rights.

## **23. NOTICE**

The Procurement Code, Sections 13-1-28 through 13-1-199 NMSA 1978, imposes civil and misdemeanor criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for bribes, gratuities and kickbacks.

## **24. KICKBACK STATEMENT**

The State of New Mexico's Procurement Code Sections 13-1-28 through 13-1-199 NMSA 1978, imposes civil and criminal penalties for this violation. In addition, New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities and kickbacks. As required by Section 13-1-191, NMSA, 1978, it is a third-degree felony under New Mexico law to commit the offense of bribery of a public officer or public employee (Section 30-24-1, NMSA, 1978); it is a third-degree felony to commit the offense of demanding or receiving a bribe by a public officer or public employee (Section 30-24-2, NMSA, 1978); it is a fourth-degree felony to commit the offense of soliciting or receiving illegal kickbacks (Section 30-41-1, NMSA, 1978); it is a fourth-degree felony to commit the offense of offering or paying illegal kickbacks (Section 30-41-2, NMSA, 1978).

## **25. INDEMNIFICATION**

The Contractor agrees to hold harmless, indemnify and defend the Village and its "public employees" as defined in the New Mexico Tort Claims Act, Section 41-4-1 through 41-4-29 NMSA 1978, against and from any and all claims, losses, demands, judgments, damages, liabilities, lawsuits, expenses, fees of attorneys, costs or actions of any kind or nature whether from death, bodily injury or damage to property arising from or out of, connected with, resulting from or related to the Contractor's activities in connection herewith, including, but not limited to, any negligent or intentional acts or omissions of the Contractor's officers, employees, servants, agents, representatives, customers, invitees, patrons, contractors, subcontractors, successors, assigns or suppliers, as well as all of the persons doing business with or receiving services from the Contractor. The Contractor will be responsible for any and all attorney fees incurred by the Village in response to or defense of such claims. The Contractor's agreement to hold harmless, indemnify and defend shall not be affected or terminated by the cancellation, expiration of the term or renewal period or any other termination of this Agreement.

## **26. INSURANCE**

The Contractor agrees to carry comprehensive general liability insurance, including contractual liability coverage for its "hold Harmless" obligation contained herein in a minimum amount of \$1,350,000.00, or as may be changed from time to time by statute. A certificate of insurance (Appendix "B") showing the required coverage shall be provided prior to the Village's authorization to proceed and upon demand the Contractor shall furnish a copy of the policies to the Village. Contractor shall also carry Worker's Compensation and Employee's Liability Insurance meeting the applicable requirements of the State of New Mexico.



## **27. THIRD PARTY BENEFICIARIES**

It is specifically agreed between the parties executing this Agreement that it is not intended by any of the provisions or any part of the Agreement to create in the public or any member thereof a third party beneficiary or to authorize anyone not a party to this Agreement to maintain any suit for wrongful death, bodily or personal injury, damage to property or any other matter whatsoever pursuant to the provisions of this Agreement.

## **28. CONFIDENTIALITY**

Any confidential information provided to or developed by the CONTRACTOR in the performance of this Agreement shall be kept confidential and shall not be made available to any individual or organization by the CONTRACTOR without prior written approval by the Village Manager.

## **29. INCORPORATION BY REFERENCE AND PRECEDENCE**

This Agreement is derived from (1) the Request for Proposal, written clarifications to the Request for Proposals and Procuring Agency response to questions; (2) the CONTRACTOR's Best and Final Offer, and (3) the CONTRACTOR's response to the Request for Proposals.

In the event of a dispute under this Agreement, applicable documents will be referred to for the purpose of clarification or for additional detail in the following order of precedence: (1) Amendments to the Agreement in reverse chronological order; (2) the Agreement, including the Scope of Work; (3) the CONTRACTOR's Best and Final Offer: the Request for Proposals, including attachments thereto and written responses to questions and written clarifications and (5) the CONTRACTOR's response to the Request for Proposals.

## **30. NON-COLLUSION**

In signing this bid or proposal, the CONTRACTOR certifies that the accompanying bid or proposal is not the result of, or affected by, any unlawful act of collusion with any other person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under New Mexico or United States law.

## **31. NON-DISCRIMINATION**

Vendors, during the performance of this contract, will not discriminate against any employee or applicant for employment because of race, color, religion, creed, political ideas, sex, national origin, age, marital status or physical or mental disability except where such is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor. By signing and submitting a proposal, vendor agrees to comply with this paragraph.

## **32. CAMPAIGN DISCLOSURE FORM**

Pursuant to Chapter 81, Laws of 2006, any prospective Contractor (engineer or CONTRACTOR) seeking to enter into a contract with any state agency or local public body

must file a Campaign Contribution Disclosure Form with that state agency or local public body. This form must be filed by the prospective Contractor with their response to the request for proposals. The prospective Contractor must disclose whether they, a family member or a representative of the prospective Contractor has made a campaign contribution to an applicable public official of the state or a local public body during the two years prior to the date on which the Contractor submits a proposal.

### **33. MERGER**

This Agreement incorporates all the Agreements, covenants and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, Agreements and understandings have been merged into this written Agreement. No prior Agreement or understanding, oral or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement.

### **34. DEBARMENT AND SUSPENSION**

Pursuant to 45 C.F.R. Part 76, the CONTRACTOR certifies by signing this Agreement, that it and its principals, to the best of its knowledge and belief: (1) are not debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal department or agency; (2) have not, within a three year period preceding the effective date of this Agreement, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; (3) have not been indicted for, or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated above in this Article 25.1; (4) have not, within a three- year period preceding the effective date of this Agreement, had one or more public agreements or transactions (Federal, State or local) terminated for cause or default; and (5) have not been excluded from participation from Medicare, Medicaid or other federal health care programs pursuant to Title XI of the Social Security Act, 42 U.S.C. § 1320a-7.

The CONTRACTOR's certification in Article 25.A is a material representation of fact upon which the Agency relied when this Agreement was entered into by the parties. The CONTRACTOR shall provide immediate written notice to the Agency's Contract Administrator if, at any time during the term of this Agreement, the CONTRACTOR learns that its certification in Article 25.A was erroneous on the effective date of this Agreement or has become erroneous by reason of new or changed circumstances. If it is later determined that the CONTRACTOR's certification in Article 25.A was erroneous on the effective date of this Agreement or has become erroneous by reason of new or changed circumstances, in addition to other remedies available to the Agency, the Agency may terminate the Agreement.

As required by 45 C.F.R. Part 76, the CONTRACTOR shall require each proposed first-tier subcontractor whose subcontract will equal or exceed \$25,000, to disclose to the CONTRACTOR, in writing, whether as of the time of award of the subcontract, the subcontractor, or its principals, is or is not debarred, suspended, or proposed for debarment

by any Federal department or agency. The CONTRACTOR shall make such disclosure available to the Agency when it requests subcontractor approval from the Agency pursuant to Article 8. If the subcontractor, or its principals, is debarred, suspended, or proposed for debarment by any Federal department or agency, the Agency may refuse to approve the use of the subcontractor.

### **35. LOBBYING**

No federal appropriated funds can be paid or will be paid, by or on behalf of the CONTRACTOR, or any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, or the making of any Federal grant, the making of any federal loan, the entering into of any cooperative agreement, or modification of any Federal contract, grant, loan, or cooperative agreement. If any funds other than federal appropriated funds have been paid or will be paid to any person influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection of this federal contract, grant, loan, or cooperative agreement, the CONTRACTOR shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

### **36. SURVIVAL**

The agreement paragraph titled Patent, Copyright, Trademark, and Trade Secret Indemnification; Indemnification; and Limit of Liability shall survive the expiration of this agreement. Software licenses, leases, maintenance and any other unexpired agreements that were entered into under the terms and conditions of this agreement shall survive this agreement.

### **37. SUCCESSION**

This agreement shall extend to and be binding upon the successors and assigns of the parties.

### **38. IMPRACTICALITY OF PERFORMANCE**

A party shall be excused from performance under this agreement for any period that the party is prevented from performing as a result of an act of God, strike, war, civil disturbance, epidemic, or court order, provided that the party has prudently and promptly acted to take any and all steps that are within the party's control to ensure performance. Subject to this provision, such non-performance shall not be deemed a default or a ground for termination.

### **39. NOTICES**

All notices under this Agreement shall be sufficient if sent by United States First Class Mail, postage Prepaid  
to:

CONTRACTOR:  
Ruidoso Valley Chamber of Commerce

720 Sudderth Dr. Ruidoso, NM 88345

**VILLAGE:**

Village of Ruidoso  
313 Cree Meadows Drive  
Ruidoso, New Mexico 88345

**IN WITNESS WHEREOF**, the parties hereto have executed this agreement as of this  
10<sup>th</sup> day of June, 2025.

**VILLAGE OF RUIDOSO, NEW MEXICO:**

\_\_\_\_\_  
Lynn D. Crawford, Mayor

**(SEAL)**

**ATTEST:**

\_\_\_\_\_  
Jini S. Turri, MMC, Village Clerk

**RUIDOSO VALLEY CHAMBER OF COMMERCE:**

\_\_\_\_\_  
Deborah Douds, Executive Director

Chamber of Commerce Contract Breakdown:

|  |               |
|--|---------------|
| Chamber Visitor Center and Billy the Kid Visitor Center: | \$185,500     |
| Wingfield Heritage House Museum Employee:                | <u>42,200</u> |
| Total  | \$227,700     |

# AGENDA MEMORANDUM

## Village of Ruidoso

Consent Regular Item - 8.

**To:** Mayor Crawford and Councilors

**Presenter(s):** Michael Martinez, Deputy Manager

**Meeting Date:** July 8, 2025

**Re:** Approval of Memorandum of Understanding between the Village of Ruidoso and the Ruidoso Municipal Schools for the Joint Use of Facilities.

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### **Item Summary:**

Approval of Memorandum of Understanding between the Village of Ruidoso and the Ruidoso Municipal Schools for the Joint Use of Facilities.

### **Financial Impact:**

No financial impact.

### **Item Discussion:**

Memorandum of Understanding between the Village of Ruidoso and the Ruidoso Municipal Schools for the Joint Use of Facilities.

### **Recommendations:**

To Approve Memorandum of Understanding between the Village of Ruidoso and the Ruidoso Municipal Schools for the Joint Use of Facilities.

### **ATTACHMENTS:**

Description

Memorandum of Understanding

# **MEMORANDUM OF UNDERSTANDING**

## **BETWEEN THE VILLAGE OF RUIDOSO AND THE RUIDOSO MUNICIPAL SCHOOLS FOR THE JOINT USE OF FACILITES.**

This Memorandum of Understanding is between the Village of Ruidoso hereafter referred to as the "Village" and Ruidoso Municipal Schools, hereinafter referred to as the "Schools". The MOU duration is for the 2025-2026 school year.

WHEREAS, the Village and the Schools have worked together to provide the best possible use of public space for youth of the community and other facilities for various programs and activities for all age groups; and

WHEREAS, the Village and Schools have cooperated in planning and jointly using facilities and grounds for the benefit of students and community members and continue to work to pool resources to meet continuous youth and community demands for more developmental and recreational opportunities; and

WHEREAS, the partnership has effectively maximized the use of their respective facilities to meet community and student needs and desire to explore and create more opportunities by sharing facilities and grounds with efficiencies in cost and operations; and

WHEREAS, the development of recreational facilities and opportunities by the Village of Ruidoso and Ruidoso Municipal Schools will benefit the public good by increasing quality of life initiatives which will provide economic impacts as well as improved community relations, access, and control to facilities while better serving citizens of all ages.

WHEREAS, the purpose of this agreement is to:

1. Effectively and efficiently manage use of the Schools and Village facilities and grounds for the benefit of Ruidoso's youth and citizens.
2. Encourage joint use of their respective facilities and grounds and give priority usage to the Schools as agreed to by a quarterly review.
3. Establish procedures to encourage cooperative working relationships between the Village and the School personnel at all levels and to quickly resolve issues.
4. Encourage joint and cooperative ventures, including facility maintenance and development.
5. Regularly report the outcomes of joint use to School and Village personnel, elected officials and citizens.

Now therefore it is agreed:

1. For purpose of this agreement, facilities specifically include White Mountain Sports Complex, Gavilan Field, School House Park Tennis Courts, Horton Auxiliary Gym and Horton Stadium.
2. The Village shall be responsible for the maintenance of the White Mountain Recreation Complex and shall work with the Schools to not allow, suffer, or permit any site to be used or left in a condition of neglect, disrepair, disorder, litter, or general disarray. Unless otherwise agreed by both parties, the user entity shall be responsible for the pre and post occupancy preparations, which may include opening and closing and other conditions established by the Schools or the Village. All utilities shall be paid for by the Village of Ruidoso for the White Mountain Recreation Complex.
3. The Village shall be responsible for the maintenance of the Gavilan Field and shall work with the Schools to not allow, suffer, or permit any site to be used or left in a condition of neglect, disrepair, disorder, litter, or general disarray. The user of the field will be responsible for the condition after each event or activity. All Utilities associated with "water" and appearing on, or as part of a "water bill" shall be paid for by the Village. Electric will be paid for by the Schools.
4. The Village and the Schools shall keep in effect at all times insurance, and shall include the respective party as an additional insured.
5. The Village of Ruidoso Parks and Recreation Director and Ruidoso Schools Activities Director shall be responsible for all scheduling and bookings of their own facilities covered by this agreement. Both entities, the Village and the Schools will share scheduling and scheduled information with the other entity. Ruidoso Schools athletics and activities shall have scheduling priority, including scheduling changes due to rescheduling of events and/or playoff(s) scheduling. Each participating youth (and adult) program shall be required to keep in effect at all times, liability insurance, and shall include both the Ruidoso Municipal Schools and Village of Ruidoso as an additional insured. It shall be the responsibility of the Parks Director/Activities Director (depending on facility ownership) to ensure that all required documentation, including Concussion Protocol, be adhered to and be submitted to the School's Activities Director prior to use of any School facility or property by any League or Organization.
6. Written requests to use any of the facilities or parks, outside the annual scheduling confirmation process, should be submitted to the Parks Director/Activities Director who will then communicate with the other Director. The appropriate entity's facility usage policies and procedures must be followed.



7. When there is a conflict with space availability, the issue will be referred to the Athletic Director for the Schools and the Director of Parks & Recreation for resolution.
8. Cooperative efforts to seek funding may be pursued in order to create new or improve existing properties and facilities to provide additional opportunities for events/activities. The School Superintendent and Village Manager will be the designated signers of applications for funding prior to submission.
9. Restitution and Repairs – It shall be the responsibility of the user entity to make restitution for the repair of damage to a space, area or facility and its equipment or owner property missing from the premises which may occur as a result of scheduled programs for which a permit has been issued.
10. There shall be an advisory committee appointed consisting of two School Board members, Superintendent of Schools, School Athletic Director, two members from the Village Council appointed by the Mayor, Village Manager, and the Parks & Recreation Director. This committee shall meet quarterly or as needed to communicate activities, master planning and any other events of benefit to both parties.

#### LIABILITY

The Village and the Schools agree to indemnify and hold harmless the other agency from any and all claims for injury or property damage to the extent that such claims arise out of the negligence of their employees, agents, contractors or officers as a result of this joint use agreement.

Approved on this 8<sup>th</sup> day of July, 2025.

\_\_\_\_\_  
Lynn Crawford                      Date  
Mayor, Village of Ruidoso

\_\_\_\_\_  
Marc Beatty                      Date  
President, RMSD Board of Education

ATTEST:

\_\_\_\_\_  
Jini Turri                      Date  
Clerk, Village of Ruidoso

(SEAL)

# AGENDA MEMORANDUM

## Village of Ruidoso

Mayoral Reports and Presentations - 1.

**To:** Mayor Crawford and Councilors

**Presenter(s):** Lynn D. Crawford, Mayor

**Meeting Date:** July 8, 2025

**Re:** Presentation of New Employees and Promotions

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### **Item Summary:**

Presentation of New Employees and Promotions

### **Financial Impact:**

None

### **Item Discussion:**

#### **New Hires**

Jaime Reyes – Water Distribution - Maintenance Tech – DOH 6/16/25  
Shyrelle Rushing – PD – 911 Telecommunications Operator – DOH 6/16/25  
Jay Gutierrez – PD – Non-Certified Patrol Officer – DOH 6/16/25  
Brian Parker – Community Development – STR Inspector – DOH 6/16/25  
Layson Powell – Fire Department – Firefighter – DOH 6/20/25  
Sebastian Mitchell – Parks & Rec – Maintenance Tech – DOH 6/30/25  
Rufas Sago - Parks & Rec – Maintenance Tech – DOH 6/30/25  
Manuel Huber – Parks & Rec – Custodian – DOH 6/30/25  
Michael Weise - Parks & Rec – Maintenance Tech – DOH 6/30/25  
Isaiah Spitty – Forestry – Forestry & Fuels – DOH 6/30  
Dustin Archer - Forestry – Forestry & Fuels – DOH 6/30  
Michael Smith - Water Distribution - Maintenance Tech – DOH 7/1/25

#### **Promotion**

Ezekiel Alvarez - Solid Waste - Operator/Driver Supervisor-Effective 6/16/25

### **Recommendations:**

None

# AGENDA MEMORANDUM

## Village of Ruidoso

Mayoral Reports and Presentations - 2.

**To:** Mayor Crawford and Councilors

**Presenter(s):** Lynn D. Crawford, Mayor

**Meeting Date:** July 8, 2025

**Re:** Presentation of Retirement Plaque to Jaime Newsome for his Service to the Village of Ruidoso as a Water Distribution/Sewer Collections Inspector from August 2000 through July 2025

---

### **Item Summary:**

Presentation of Retirement Plaque to Jaime Newsome for his Service to the Village of Ruidoso as a Water Distribution/Sewer Collections Inspector from August 2000 through July 2025

### **Financial Impact:**

None

### **Item Discussion:**

Presentation of Retirement Plaque to Jaime Newsome for his Service to the Village of Ruidoso as a Water Distribution/Sewer Collections Inspector from August 2000 through July 2025

### **Recommendations:**

None

# AGENDA MEMORANDUM

## Village of Ruidoso

Mayoral Reports and Presentations - 3.

**To:** Mayor Crawford and Councilors

**Presenter(s):** Stephanie Long, Wingfield Heritage House Museum Curator

**Meeting Date:** July 8, 2025

**Re:** Presentation on the Ruidoso Valley Chamber of Commerce 2025 Beautification Award to the Wingfield Heritage House Museum

---

### **Item Summary:**

Presentation on the Ruidoso Valley Chamber of Commerce 2025 Beautification Award to the Wingfield Heritage House Museum

### **Financial Impact:**

None

### **Item Discussion:**

Presentation on the Ruidoso Valley Chamber of Commerce 2025 Beautification Award to the Wingfield Heritage House Museum

### **Recommendations:**

None

## AGENDA MEMORANDUM

### Village of Ruidoso

Mayoral Reports and Presentations - 4.

**To:** Mayor Crawford and Councilors

**Presenter(s):** Stephanie Long, Wingfield Heritage House Museum Curator

**Meeting Date:** July 8, 2025

**Re:** Presentation on the 2025 American Association of State and Local History Award of Excellence to the Wingfield Heritage House Museum for Ruidoso Rewind

---

**Item Summary:**

Presentation on the 2025 American Association of State and Local History Award of Excellence to the Wingfield Heritage House Museum for Ruidoso Rewind

**Financial Impact:**

None

**Item Discussion:**

Presentation on the 2025 American Association of State and Local History Award of Excellence to the Wingfield Heritage House Museum for Ruidoso Rewind

**Recommendations:**

None

# AGENDA MEMORANDUM

## Village of Ruidoso

Mayoral Reports and Presentations - 5.

**To:** Mayor Crawford and Councilors

**Presenter(s):** Leslie Graham, General Manager of Zia Natural Gas

**Meeting Date:** July 8, 2025

**Re:** Presentation on Integrated Resource Plan for Zia Natural Gas - Leslie Graham

---

### **Item Summary:**

Presentation on Integrated Resource Plan for Zia Natural Gas - Leslie Graham

### **Financial Impact:**

None

### **Item Discussion:**

Presentation on Integrated Resource Plan for Zia Natural Gas - Leslie Graham

### **Recommendations:**

None

### **ATTACHMENTS:**

Description

Presentation

# Integrated Resource Plan



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ZIA NATURAL GAS COMPANY

VILLAGE OF RUIDOSO – PUBLIC ADVISORY MEETING

JULY 8, 2025



# Integrated Resource Plan

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Leslie Graham – General Manager

Crystal Sifuentes – Business Development Manager

Raymond Sandy – District Manager

Wes Hacker – Utility Operations Manager





# Integrated Resource Plan

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## Topics for Discussion:

- Integrated Resource Plan – What is it?
- System Overview & Load Forecast
- Evaluation of existing supply- and demand- resources
- Assessment of need for additional resources
- Resources options
- Evaluation of potential additional resources
- Cost-effective portfolio of resources
- Energy Efficiency Program Overview

# Integrated Resource Plan – What is it?

---



*GOAL: To identify the most cost effective portfolio of resources to supply the existing and future energy needs of our customers.*

Requirements are outlined in NMAC 17.7.4; Integrated Resource Plan for Gas Utilities

# Integrated Resource Plan – What is it?

---



## **IRP Requirements**

- File every 4 years
- Planning period – 4 to 10 years
- Public Advisory participation
- Evaluation of natural resources and infrastructure
- Commission compliance review

# Integrated Resource Plan – What is it?

---



## **IRP Report Contents**

- Current load forecast
- Existing portfolio of resources
- Summary of foreseeable resource needs
- Anticipated resource additions
- Description of gas supply sources and delivery system
- Evaluation of alternative resources
- Description of Public Advisory process
- Other Information to aid PRC review

# Integrated Resource Plan – What is it?

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## **IRP Process**

- Public Advisory participation
- Review of existing planning processes
- Review of existing supplies and demands
- Identification of needs
- Coordination of Energy Efficiency & Load management options with IRP
- Development of process improvements
- Development of cost-effective energy portfolio

# Zia Natural Gas Company

Serving New Mexico since 1988.

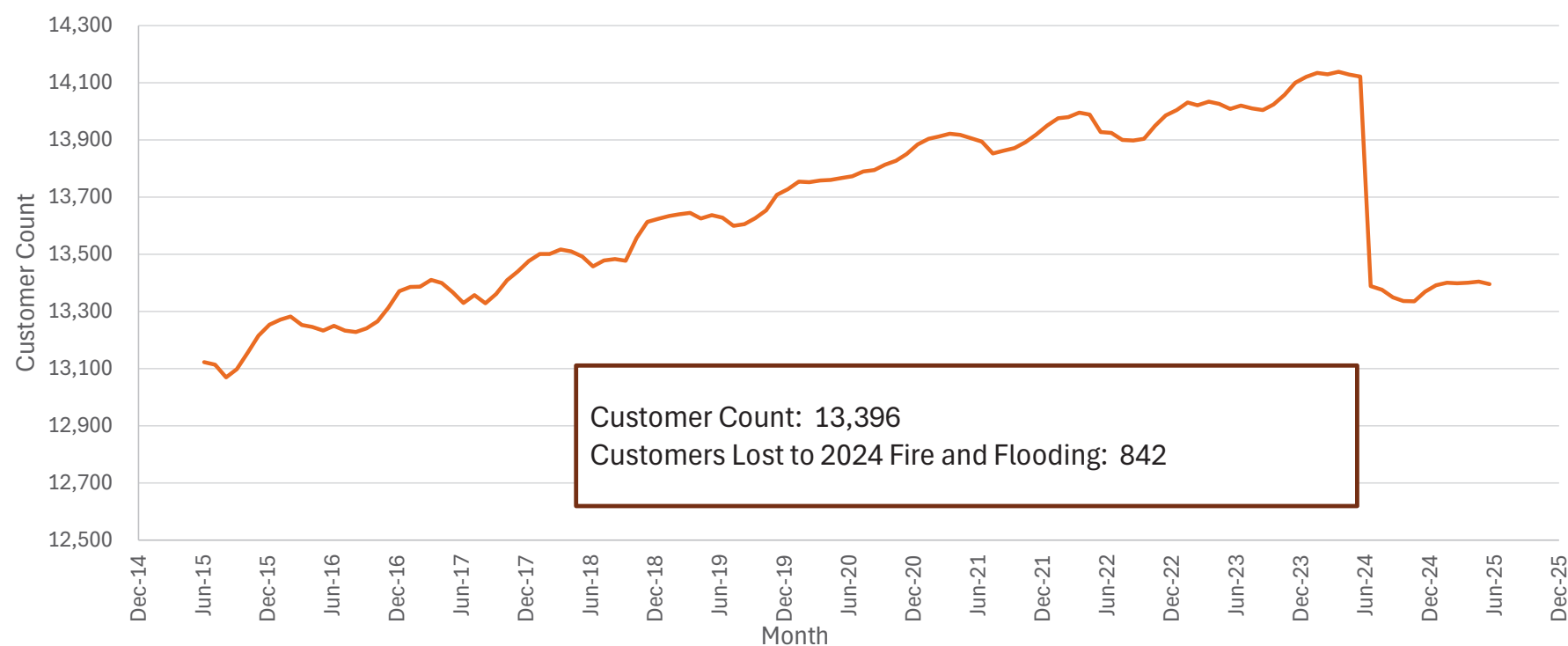


## System Overview and Load Forecast

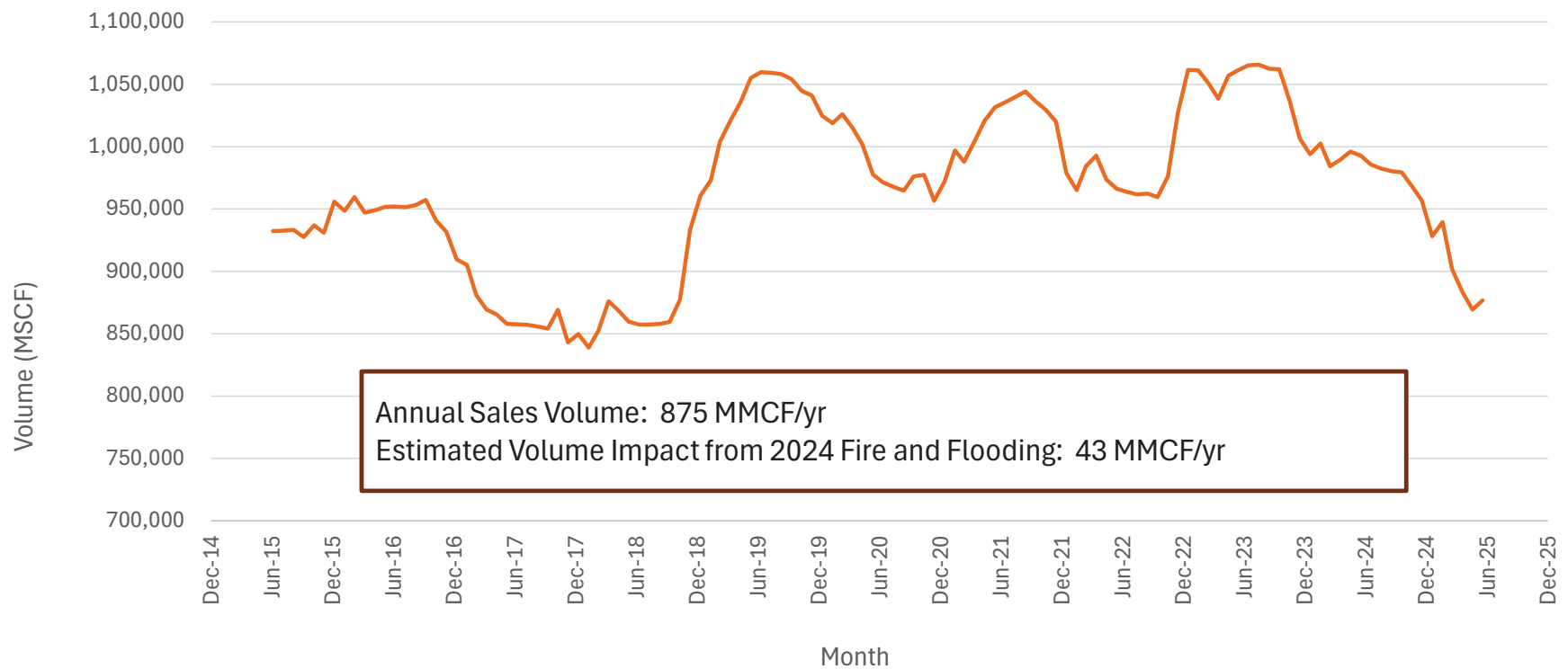
- Approximately 39,500 customers in New Mexico
- Approximately 3.8 bcf of gas sold annually
- Operate gas distribution lines in Lea, Eddy, Lincoln, Colfax, and Dona Ana counties.
- Operate gas transmission lines in Lincoln and Colfax counties.



# Zia's Customers in Lincoln County



# Zia's Sale Volume in Lincoln County





# Zia's System in Lincoln County



## Source for Natural Gas in Lincoln County

- Zia takes delivery of natural gas from El Paso Natural Gas interstate transmission line approximately 37 miles north of Capitan and feeds the system through an 8 inch and 4 inch pipeline.
- Together, these two lines can flow at over 20,000mcfd.





# Zia Capacity in Lincoln County

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- In the past 5 years, the peak daily flow rate was 12,000 mcf, 60% of the capacity of Zia's transmission system.
- We currently purchase 10,000 mcf of firm capacity on the El Paso transmission line, but additional capacity is available if needed.

Therefore, we anticipate no capacity issues with the projected growth in the area.

# Zia Natural Gas Integrated Resource Plan

Evaluation of Existing Supply- and  
Demand- Resources

Assessment of Need for Additional  
Resources



## Public Input

- Projects that may need natural gas
- Potential loss of natural gas demand
- Projected housing growth in Lincoln County
- Economic Factors affecting Growth in Lincoln County
- Other

# Assessment of Need or Additional Resources

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## **Conclusion**

We have sufficient capacity for the projected growth in Lincoln County.

# Supply Side Resource Options

Zia Natural Gas Company  
Integrated Resource Plan

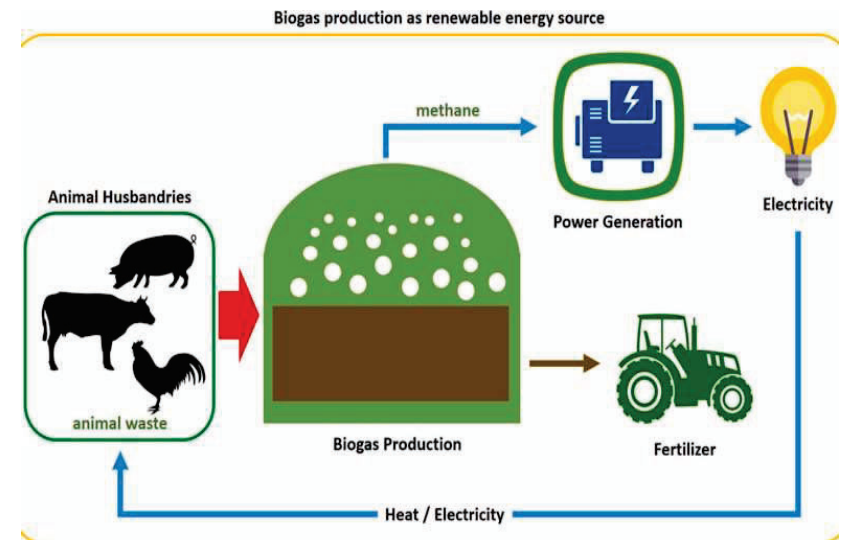
We are required to try to identify potential additional sources of natural gas.

## Alternatives

- Biomass
- Dairy
- Hydrogen

Few feasible options for sources of natural gas

## Public Input



# Evaluation of Potential Resources

Zia Natural Gas Company

Integrated Resource Plan



## Concerns

- Expensive Start-up Costs
- Availability is low
- Inconsistent Supply
- Quality Control

## Public Input

# Cost Effective Portfolio of Resources

Zia Natural Gas Company

Integrated Resource Plan



## Plan

- Maintain Current Gas Supply
- Supply is Sufficient to Meet Future Demand

**Questions? Suggestions?**

# Energy Efficiency Program

Zia Natural Gas Company

Integrated Resource Plan

## Purpose



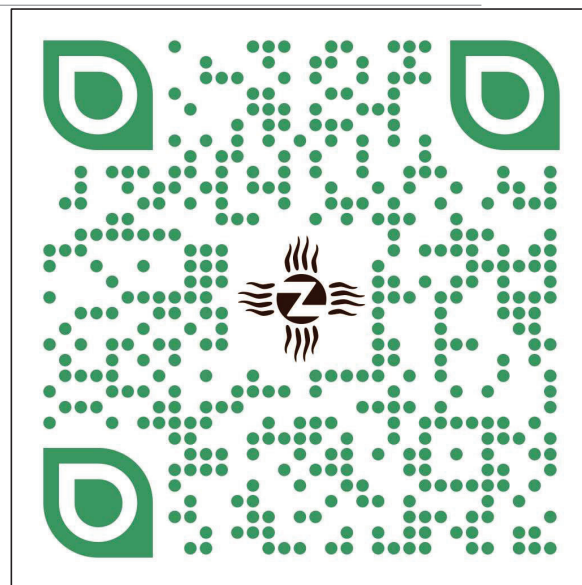
- ❖ Affecting the Demand side of the integrated resource plan by reducing natural gas consumption
- ❖ Promote energy efficiency and reduce customer consumption.
- ❖ Promote increased use of high efficiency instead of lower efficiency natural gas appliances and electric appliances.
- ❖ Net effect on the home is the overall reduction of utility bills.



# Energy Efficiency Program – 2025-2027



- ❖ Space Heating
  - ❖ Rebates for upgrading to high efficiency natural gas appliances
  - ❖ Rebates for upgrading to R-30 or higher insulation
  - ❖ Rebates for programmable and smart thermostats
- ❖ Water Heating
  - ❖ Rebates for upgrading to high efficiency natural gas appliances
  - ❖ Free Water Conservation Packages
- ❖ New Construction
  - ❖ Rebate for building with high efficiency natural gas appliances
- ❖ Income Qualified
  - ❖ Direct Install program for qualified households
  - ❖ Partner with other programs for appliance, insulation, or other upgrades.
- ❖ Commercial
  - ❖ Direct Install Program, Prescriptive and Custom Rebates also available.



# Thank You for Your Time and Attention

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Contact Information:  
Zia Natural Gas Company  
(800)520-4277  
Ruidoso Downs Office  
(575)378-4277

Leslie Graham, lgraham@zngc.com  
Wes Hacker, weshacker@zngc.com  
Crystal Sifuentes, csifuentes@zngc.com  
Raymond Sandy, rsandy@zngc.com

# AGENDA MEMORANDUM

## Village of Ruidoso

Mayoral Reports and Presentations - 6.

**To:** Mayor Crawford and Councilors

**Presenter(s):** Steven Minner, Chief of Police  
Sam Crawley, Altumint Regional Sales Manager

**Meeting Date:** July 8, 2025

**Re:** Presentation on Altumint Speed Cameras - Sam Crawley

---

### **Item Summary:**

Presentation on Altumint Speed Cameras - Sam Crawley

### **Financial Impact:**

None

### **Item Discussion:**

Presentation on Altumint Speed Cameras - Sam Crawley

### **Recommendations:**

None

### **ATTACHMENTS:**

Description

Presentation



# altumint

SAFE COMMUNITIES. SMART SOLUTIONS.

# ENABLING LEGISLATION (HB22-56<sup>th</sup> Leg) HIGHLIGHTS

- ☐ Enforcement must be from 7:00am to 5:00pm on school days only.
- ☐ Law enforcement must review/issue each violation.
- ☐ Civil violation – no points
- ☐ Enforcement can begin at 5+mph over posted speed limit
- ☐ The City may adopt an ordinance to clarify the program details.

# ENABLING LEGISLATION (HB022) HIGHLIGHTS

- ☐ Authorizes the use of automated enforcement in school zones.
- ☐ Enforcement must be from 7:00am to 5:00pm on school days only.
- ☐ Law enforcement must review/issue each violation.
- ☐ Civil violation – no points
- ☐ Enforcement can begin at 5+mph over posted speed limit

# BERNALILLO COUNTY PARTNERSHIP

- ❑ Altumint awarded through competitive RFP.
- ❑ 18-camera program.
- ❑ Live enforcement since September 2024
- ❑ Utilize a transportable
- ❑ Speed reduction as high as 73% in the first six months



## SCHOOL ZONE ENFORCEMENT: FREQUENTLY ASKED QUESTIONS



### General Information

#### What is the goal of automated traffic enforcement?

The goals of automated traffic enforcement are to encourage a change in driver behavior and to increase driver awareness of the impacts of speed-related crashes in school and work zones. Driving too fast for conditions is one of the most prevalent factors contributing to traffic crashes. Nearly one-third of all fatal crashes are speeding-related. [NHTSA, 2007]

For school children and other vulnerable road users, it is imperative that drivers stay alert and obey the posted speed limit. Driving too fast for certain conditions reduces a driver's ability to steer safely around curves or objects in the roadway, extends the distance necessary to stop a vehicle, and increases the distance a vehicle travels while a driver reacts to a dangerous situation.

### Automated Speed Cameras

#### How do speed cameras work?

The automated speed cameras measure the speed of each passing vehicle. A series of videos and photographs document the vehicles traveling at or above a determined speed threshold. The date, time, and location of the violation, as well as the speed and license plate of the violator's vehicle, are recorded. Following the proper identification of the registered owner of the vehicle using the license plate number, the registered owner is mailed a citation, which includes the violation photos and vehicle speed.

#### How will I know if I am in a speed camera zone?

"Photo enforced" signs under speed limit signs on the designated roads will alert drivers that speed cameras may be used in that area.

1

2

### LEESBURG SCHOOL ZONE SPEED CAMERA FACTS:

**WARNING PERIOD:**  
During this period, drivers who exceed the posted school zone speed limit by 10 MPH or more will receive warnings instead of citations. This warning period will last for 30 days.

All violations are reviewed by the Leesburg Police Department. No points will be assessed for the violations, and it will not appear on your driving record.

### SCHOOL ZONE SPEED CAMERAS KNOW THE FACTS

SEE REVERSE FOR MORE DETAILS

#### KEEP OUR KIDS SAFE!

Failing to adhere to school zone speed limits is a dangerous threat to pedestrians, children, and other drivers.

If you don't break the law, you don't pay a fine.



### SCHOOL ZONE SPEED ENFORCEMENT ENFORCEMENT AND CITATIONS BEGIN TOMORROW



### LEESBURG SCHOOL ZONE SPEED CAMERA FACTS:

**WARNING PERIOD:**  
During this period, drivers who exceed the posted school zone speed limit by 10 MPH or more will receive warnings instead of citations. This warning period will last for 30 days.

All violations are reviewed by the Leesburg Police Department. Citations are \$100 by state law. No points will be assessed for the violations, and it will not appear on your driving record.

Citations will be enforced 30 days after the warning period begins.

100

# PUBLIC AWARENESS

## BUILDING PROGRAM ACCEPTANCE

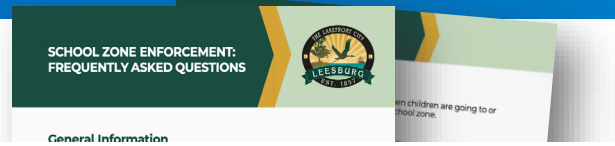
- Community-Specific Strategy Development
- Communications Development and Support
- Graphic Asset Creation
- Media Relations Assistance
- FAQ Development and Responses
- Public Facing Web Content

**"We appreciate Altumint's commitment to educating the public about our safety program. Your efforts will make a difference. Thank you."**

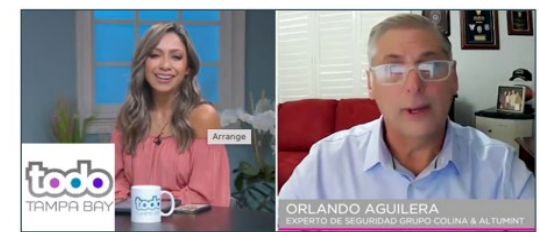
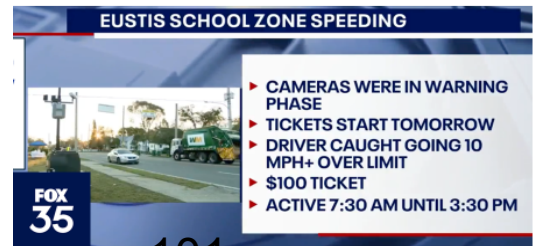
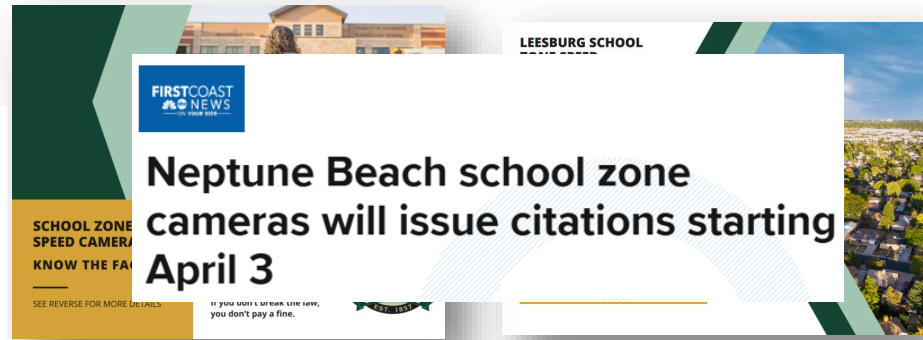
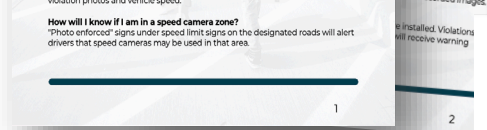
- Chief Deputy Kevin Nelson, Hendry County Sheriff's Office



# PUBLIC INFORMATION AND EDUCATION



**‘About keeping kids safe’:  
Speed cameras to start being  
used in Neptune Beach school  
zones**



# NO TAXPAYER COST

- ❑ No taxpayer cost for vendor fee guarantee
- ❑ Violator-funded program, not taxpayer-funded.
- ❑ No upfront costs, no equipment to buy or lease, no construction costs – we even cover the power bill.
- ❑ And even if your violations go to ZERO, you won't owe us a dime. We will never bill you more than is collected.

# NO FEE TO TERMINATE CONTRACT

- ❑ We believe in our program. We think because of our low price, superior service, and operations you won't want to leave us.
- ❑ And because we believe in the program and the service we will deliver; we include a termination for convenience – at no penalty.

# INDEPENDENT SPEED STUDY

- ☐ Altumint – at no cost or obligation – conducted the required speed study for your schools
- ☐ We hired an independent third-party to conduct the speed study.
- ☐ We feel the integrity of the results are important enough to have an independent review.

# WE DO OUR OWN WORK

- ❑ We believe in owning our responsibility
- ❑ American owned and operated – we provide our operations here in the United States.
- ❑ We never, ever, send violation processing out of the US, or even send out to a third-party vendor.
- ❑ Because we develop, manufacture, and operate all our equipment - we do our own service, maintenance, and repairs.
- ❑ We don't outsource our commitment, responsibility, or service.





# HOW IT WORKS

# SEPARATE ALPR & LIVE CAMERAS

## **AUTOMATED LICENSE PLATE READERS (ALPR)**

- You choose the location
- Put them where you need them most
- Build them NOW

## **LIVE CAMERAS – ALIGNED FOR OPTIMIZED FIELD OF VIEW**

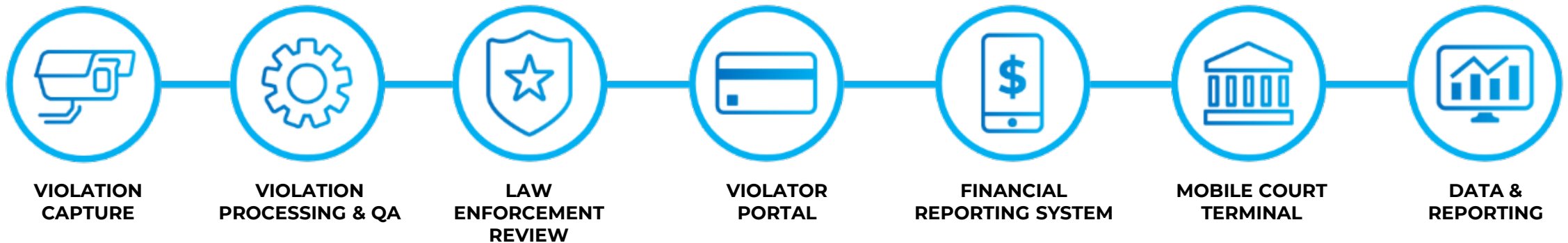
- Not just the violation area
- Both live and stored footage



**flock safety**

# VIOLATION PROCESS & TRACKING

**vioview**<sup>TM</sup>



- Rapid, **AI-based** event processing with human verification
- User-friendly law enforcement review
- Bilingual payment portal with customizable messaging and multiple payment options
- Financial tracking system for revenue inquiries and audits
- Mobile court terminal with full, downloadable evidence packages and real-time adjudication options
- Extensive and customizable data and reporting tool



# VIOVIEW™ – POLICE REVIEW

Minimize Menu

Dashboard

Event Management

Browse Locations

In Sheriff Review

Sheriff Approved

In Sheriff Research

Rejected Events

Court & Disposition

Administration

Notices & Correspondence

FTS

Reports

Account Manager

76302 - LANE1 - 1716470826.494

In Sheriff Review

Processed Events: 1

Calibrate

Escalate

Reject

Approve

ASE Details

Speed Limit 35

Vehicle Speed 46

Speed Difference +11 MPH

Event Details

Date 05/23/2024

Time 14:27:06.4 EDT (GMT-4:00)

800 Block of Garrisonville Rd, WB

(38.46989, -77.45504)

Vehicle Info

State VA

Plate Number ULK-

Exp. Date 05/15/2025

Make: FORD Body Style: SUV

VIN 1DUM67841H

Owner Data

Primary Owner: John Doe

Co-Owner: N/A Company: N/A

Street Address: 1234 ABC Street

City: Stafford County: Stafford County

State: VA ZIP Code: 22554

Location: 800 Block of Garrisonville Rd, WB, Stafford, VA

Rain: 05/23/2024, Time: 02:27:06.4 PM

Unit ID: 76302, Lane: 1, Speed Limit: 35, Speed: 46

Camera ID: LT-4C10-C3841CG-23030152 Sensor ID: RD-44-279675

Photo Number: 2

Violation Number: 7630291340523142708

Location: 800 Block of Garrisonville Rd, WB, Stafford, VA

Rain: 05/23/2024, Time: 02:27:06.4 PM

Unit ID: 76302, Lane: 1, Speed Limit: 35, Speed: 46

Camera ID: LT-4C10-C3841CG-23030152 Sensor ID: RD-44-279675

Photo Number: 1

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Photo Number: 2

Violation Number: 7630291340523142708

Cropped Image

0:01 0:04

Altumint, Inc. Proprietary & Confidential 2024

# AGENDA MEMORANDUM

## Village of Ruidoso

Village Manager Report - 1.

**To:** Mayor Crawford and Councilors

**Presenter(s):** Ronald Sena, Village Manager

**Meeting Date:** July 8, 2025

**Re:** Village Manager's Report

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### **Item Summary:**

Village Manager's Report

### **Financial Impact:**

None

### **Item Discussion:**

Village Manager's Report

### **Recommendations:**

None

### **ATTACHMENTS:**

Description

Managers Report

## VILLAGE MANAGER'S REPORT

TO: Honorable Mayor Crawford and Village Council

DATE: July 8, 2025

RE: Village Manager's Report

### ADMINISTRATION

The Annual Banquet for the Ruidoso Valley Chamber of Commerce was held on Friday, June 27, at the Inn of the Mountain Gods. The banquet included the awards for, Business of the Year, Beautification Awards, and introduction and swearing in of new board members.



2025 RVCC Beautification Award – Wingfield Heritage House Museum. Congratulations to Stephine Long, staff, and Board members.

**Monday with the Mayor Radio Show** - Mayor Crawford continues the Radio Show on 1490 AM & 99.1 FM KRUI (The Mountain) on Monday mornings at 8:00 a.m. Mayor Crawford invites Elected Officials, the Village Manager and other Department Directors/Managers or Supervisors, and Special Guests to participate with him as he informs the community of activities, events, projects, and any

other additional Village information. Mayor Crawford also reports on the outcome and decisions made in the Council meetings and has had citizens call in with questions or comments. This has been an excellent program promoting the teamwork and leadership of the Governing Body and staff.

### **New Mexico 2025 Legislative Session Capital Outlay Priorities/ Legislative Capital Outlay**

**Requests:** As approved by the Council in the ICIP, the Village submitted a total of Six (6) 2025 Capital Outlay request forms for project funding consideration. The Village had one (1) Capital Outlay Project approved during the Legislative Session.

- Removal of Trees & Water Shed Improvements (\$750,000)

**Healings America's Heroes – Fort Stanton Building Remodel/Renovation Project-** The Village was awarded Capital Outlay funding during the 2024 Legislative Session in an amount \$450,000. Grant No. 24-I2993 scope of work will include plan, design, demolish, construct, furnish, equip and renovate a veterans' conference center, including residential facilities and accessibility improvements, near Fort Stanton in Lincoln County; Village staff will work closely with the Healing America's Heroes Organization on this project. Village Staff have also been working with the State of New Mexico General Services Department staff on finalizing a project scope that will work best with all entities involved with the Capital Outlay funding.

**NMDOT Grant Award for Village Roadway Improvements Project** – Cutler Repaving, Inc started project on scheduled date of June 23<sup>rd</sup>. The project will include 4.9 miles of pavement rehabilitation, roadway patching, roadway striping, utility cover adjustments, traffic control, construction observation & testing on White Mountain Dr., Porr Dr., Jack Little Dr., LL Davis Dr., Leon Farrar Dr. & Wingfield Dr., with a 1.5" mill, 1-1.5" remix of existing road, and with a 2" overlay though the use of a heater scarify process.

**U.S. Department of Commerce Invests \$2.3 Million for Roadway Infrastructure Improvements to Support Economic Growth in Ruidoso, New Mexico** - U.S. Secretary of Commerce Gina Raimondo announced the Department's Economic Development Administration (EDA) is awarding a \$2.3 million grant to the Village of Ruidoso, New Mexico, for roadway infrastructure improvements needed to support business and economic growth. The Villages were awarded a Department of Finance and Administration Matching Grant Award for the EDA Grant, in the amount of \$465,600.00.

**U.S. Highway 70 and NM Highway 48 intersection & NM Highway 48 Corridor Design Project.** - Task Orders were issued and approved by the Council to Bohannon Huston, for professional engineering services related to the grant project. This grant will design the restructure of the U.S. Highway 70 and NM Highway 48 intersection to improve access to the business district and support future economic growth. Design work is ongoing.

**Upper Sudderth Street Revitalization Design Project** - Task Orders were issued and approved by the Council to Stantec, for professional engineering services related to the grant project. The grant funds will be used to design a complete plan set and studies needed for construction bids to construct the plans. This grant design will include the following:

- Lighting
- Landscaping
- Redeveloped Roundabout
- Survey Work
- Drainage Study
- Signage
- Traffic Study to Support A Road Diet

- Proper Grading on the Pavement Will Be Needed to Correct Water Runoff Issues
- Curb & Gutters
- Driveway Aprons
- Sidewalks
- Drop Inlets
- Bump-Outs for Large Gateway Signage

**603 Housing Development Project** - This project consists of developing a community-oriented feel with a neighborhood design that includes 10 new homes on the property. The new homes will be both 2-bedroom and 3-bedroom homes. These homes are modular in nature and resemble stick-built homes. They include siding and porches on the exterior with a decorative front and all the comforts of home in the interior and 10x10 storage units.

603 Mechem-  
Dirt work is ongoing at 603.

Homespot will be onsite Wednesday and Thursday preparing for their inspection that is scheduled for July 10th.

Mountain Electric got their rough-in inspection and will be preparing for final inspection.

Transformers are set and wire is pulled. They will come back with meters when the inspections are passed.

Landscaping to start in the next couple weeks and fencing will follow. Needing to get some dirt work finished before landscaping can start.

Perimeter fencing will be installed following landscaping of property.

**Horton Complex Renovation Project** – White Sands Construction completed Phase II. The Forestry, Municipal Court, Emergency Management, and Events and Strategic Partnerships Departments have relocated to the Horton Complex building. The switch-out from Village Hall to Horton on the IT mainframe (servers) are scheduled to be installed within the next several weeks.

## **General Note**

### *Project Status*

**Temp Certificate of Occupancy (C of O) received 4/29/2025**

**Final Certificate of Occupancy received 5/13/2025**

### *Work in progress*

**Horton-Cummins generator tech is here today July 1st for startup of generator.**

**EyeOnWater Software** - The Village of Ruidoso has offered water customers access to software called EyeOnWater, which has an incredibly positive impact on our property owners. EyeOnWater is consumer-engaged software that goes beyond traditional billing statements to connect utility water usage and their customers. The software enables utility customers to access and view their usage profile through easy-to-understand consumption graphs and provides a simple method to establish alerts. This is a perfect tool for those that winter elsewhere. The software is straightforward to set up and use on a computer or smartphone device, placing consumer data in the utility customers' hands. To sign up, you must visit <http://eyeonwater.com/signup> to create your online account. You must

enter the service zip code and your billing account number. Instructions are available on the website (<http://Ruidoso-nm.gov>), or you can call the Village Hall at (575) 258-4343.

**Fats, Oils, and Grease (FOG)-** Fats, oils, and grease can cause blockages and overflows in the sewer collection system. Cooking grease is one of the primary causes of sewer line blockages that result in sewer overflows from manholes or backups. In addition to being costly to clean up, the overflows create potential for property damage and can lead to significant environmental, health and safety risks.

The Village of Ruidoso has a FOG inspection program for food service establishments. The FOG program consists of periodic inspections to determine compliance with the VOR sewer ordinance and to gather records of routine maintenance of grease traps.

VOR residents can help keep our sewer system flowing properly by properly disposing of cooking oil and grease. Here's how you can help.

- Do not dump cooking oil, fat, or grease into the kitchen sink or toilet.
- Do not use hot water and soap to wash grease down the drain because it will cool and harden in your pipes or in the sewer down the line.
- Do place cooked oil and meat fats in a sealed container and discard small quantities in your garbage.
- Do use paper towels to wipe residual grease or oil off of dishes, pots and pans prior to washing them.

With your continued assistance, we can prevent unnecessary service disruptions to residents and businesses.

## **PROJECT: Water Conservation – Public Awareness**

Purpose:

- Combat the negative connotation of the Level 5 Water Restrictions
- Combat the negative connotation of the appearance of the water post-Little Bear Fire
- Encourage locals and visitors alike to engage in water conservation
- Increase awareness regarding the importance of water conservation in Ruidoso – especially post-Little Bear Fire
- Provide people with tips/helpful information on easy ways to conserve
- Ruidoso's water supply

Public Awareness:

- Weekly email blasts to keep businesses and residents aware of the water restrictions (beginning today and ending when all parties agree it is no longer necessary)
- Design a flyer to send home with RMSD students
- Send "village ambassadors" to all service club meetings within the next month to address the situation and have information to hand out
- Add a new page to the Village website that will have all of the water conservation tips available to site visitors
- Level 5 Water Restriction and what that means
- Bypassing Grindstone for the Village water supply
- Fix Your Flapper
- Adding a plastic bottle to the toilet tank
- Installing a shut-off valve

## **AIRPORT**

June 2025 Operations & Fuel Summary:

NOTE: Manager's Report is up to end of business on Monday June 30, 2025.

### 2024 / 2025 Operations

435 / 386

### 2024 / 2025 Jet A Fuel

13,491 / 22,874 Up 69.6%

### 2024 / 2025 100LL Fuel

1764 / 1880 Up 6.6%

- There were 4 medical transports for the month of June.
- There were 14 Military Operations.
- 6/1 Airport Manager attended the Council Workshop Meeting.
- 6/6 Airport Manager & Airport Supervisor attended Airline RFP Pre-Proposal Meeting.
- 6/9 Airport Manager attended Weather Coordination Call.
- 6/10 Airport Manager attended Weather Coordination Call.
- 6/10 Airport Manager attended Council Meeting.
- 6/11 Airport Manager attended an ICIP Airport Meeting
- 6/12 Airport Manager attended Directors Meeting.
- 6/17 Airport Manager & Some Airport Staff attended the Employee Appreciation Picnic.
- 6/18 Airport Manager attended Quarter 3 EOC Readiness Meeting.
- 6/20 Airport Manager attended Weather Coordination Call.
- 6/22 Airport Manager attended Weather Coordination Call.
- 6/23 Airport Manager attended Weather Coordination Call.
- 6/24-25 Airport Manager and Airport Admin. attended an AAEE Airport Finance Class.
- 5/24 Airport Manager & Airport Staff attended Weather Coordination Call.
- 6/25 Airport Manager & Airport Staff attended Weather Coordination Call.
- 6/26 Airport Manager attended Capitol Projects Meeting.
- 6/26 Airport Manager attended Mayor's Agenda Review.
- 6/26 Airport manager attended the Intern Luncheon.
- 2/26 Airport Manager assisted with traffic control during flood event.



|                                      |               |              |         |         |               |
|--------------------------------------|---------------|--------------|---------|---------|---------------|
| Daily Fuel Volume Sold               |               |              |         |         |               |
| Receipt Date: 01-Jun-25 to 30-Jun-25 |               |              |         |         |               |
| Merchant Number: 7836                |               |              |         |         |               |
|                                      |               |              |         |         |               |
| Receipt Date                         | Avgas 100     | Jet A Fuel   | Avg W/S | Max W/S | Operation Day |
| 1-Jun-25                             | 97.3          | 1127         | 8.1     | 21      | 25 Su         |
| 2-Jun-25                             | 0             | 0            | 11.4    | 26      | 6 Mo          |
| 3-Jun-25                             | 134.9         | 1826         | 7.9     | 18      | 32 Tu         |
| 4-Jun-25                             | 71.1          | 204          | 10.1    | 18      | 8 We          |
| 5-Jun-25                             | 0             | 120          | 10.1    | 25      | 5 Th          |
| 6-Jun-25                             | 0             | 1910         | 11.6    | 23      | 21 Fr         |
| 7-Jun-25                             | 124.1         | 418          | 8       | 18      | 7 Sa          |
| 8-Jun-25                             | 65.4          | 420          | 8.3     | 20      | 17 Su         |
| 9-Jun-25                             | 0             | 1049         | 8.7     | 18      | 8 Mo          |
| 10-Jun-25                            | 0             | 943          | 6.4     | 22      | 8 Tu          |
| 11-Jun-25                            | 39.4          | 960          | 7.1     | 23      | 7 We          |
| 12-Jun-25                            | 0             | 767          | 8.8     | 22      | 12 Th         |
| 13-Jun-25                            | 59.2          | 270          | 7.5     | 16      | 8 Fr          |
| 14-Jun-25                            | 149.4         | 405          | 9.9     | 24      | 20 Sa         |
| 15-Jun-25                            | 84.7          | 200          | 9.9     | 29      | 12 Su         |
| 16-Jun-25                            | 140.3         | 638          | 6.8     | 18      | 15 Mo         |
| 17-Jun-25                            | 24.1          | 200          | 11.2    | 22      | 10 Tu         |
| 18-Jun-25                            | 133.3         | 510          | 9.3     | 17      | 12 We         |
| 19-Jun-25                            | 49.6          | 2907         | 11      | 22      | 19 Th         |
| 20-Jun-25                            | 148.8         | 1660         | 9.2     | 22      | 11 Fr         |
| 21-Jun-25                            | 85.6          | 0            | 12.9    | 24      | 18 Sa         |
| 22-Jun-25                            | 85.3          | 751          | 13.2    | 26      | 23 Su         |
| 23-Jun-25                            | 10            | 275          | 9.1     | 23      | 9 Mo          |
| 24-Jun-25                            | 0             | 640          | 9.2     | 21      | 9 Tu          |
| 25-Jun-25                            | 12.7          | 1646         | 5.3     | 15      | 7 We          |
| 26-Jun-25                            | 78            | 150          | 7       | 21      | 2 Th          |
| 27-Jun-25                            | 0             | 566          | 7       | 20      | 5 Fr          |
| 28-Jun-25                            | 185           | 130          | 7.5     | 21      | 14 Sa         |
| 29-Jun-25                            | 26            | 1213         | 7.3     | 24      | 18 Su         |
| 30-Jun-25                            | 75.4          | 969          | 8.5     | 20      | 18 Mo         |
|                                      | <b>1879.6</b> | <b>22874</b> |         |         | <b>386</b>    |



|              | 2025 Fuel    |             |              |  |
|--------------|--------------|-------------|--------------|--|
| Month        | Jet A        | 100LL       | Cumulative   |  |
| January      | 6866         | 1176        | 8042         |  |
| Februray     | 8622         | 1338        | 9960         |  |
| March        | 7010         | 1033        | 8043         |  |
| April        | 10684        | 1314        | 11,998       |  |
| May          | 13389        | 1858        | 15247        |  |
| June         | 22,874       | 1880        | 24,754       |  |
| July         |              |             |              |  |
| August       |              |             |              |  |
| September    |              |             |              |  |
| October      |              |             |              |  |
| November     |              |             |              |  |
| December     |              |             |              |  |
| <b>Total</b> | <b>69445</b> | <b>8599</b> | <b>78044</b> |  |

## **CLERK**

- Staff coordinated with various Village of Ruidoso Departments and processed sixteen (16) requests for public information during June 2025. The coordination of these requests involves processing and tracking from initiation to completion to ensure the Village follows the Inspection of Public Records Act (IPRA). This entails assisting the public with completing the required form with enough specificity for clarification of their request. Staff then coordinate with the departments that have the requested documentation and either schedule a meeting with the IPRA requestor to inspect the documents or provide the copies and receipt payment. If needed, staff prepare correspondence to extend the response period as agreed upon with the department(s).
- Clerk and Deputy Clerk traveled to Carrizozo to empty ballot boxes from the 2024 MOE.
- Clerk and Deputy Clerk attended the public ICIP meeting at the Ruidoso Convention Center.
- Deputy Clerk attended NMML annual conference planning meetings.
- Clerk and Deputy Clerk attended the annual Employee Appreciation picnic.
- Clerk and Deputy Clerk attended the Quarter 3 EOC Readiness meeting.
- Clerk and Deputy Clerk attended the Ruidoso Valley Chamber of Commerce banquet.

## **COMMUNITY DEVELOPMENT**

### **Planning Commission:**

A regular meeting was held on June 3, 2025. The following items were heard:

- Ordinance 2025-04, an ordinance amending the Village of Ruidoso Municipal Code of Ordinances** Chapter 54 Land Use, Article II Zoning, Division 4. Development Standards, Section 54-149 Architectural Design Standards. **Continued to the next meeting**

The next regular meeting is on July 1, 2025.

## Workforce Housing Advisory Board

The next Regular scheduled meeting is July 24, 2025, at 2 pm.

Next regular meeting: Thursday, July 24, 2025.

### Re-Addressing Update:

The re-addressing and renaming of roads are on hold for 18 months due to the South Fork, Salt Fire, and flood events. Stephanie will continue reviewing the data within the grids, and we will collaborate closely with the Streets, Water, and Solid Waste departments to identify any anomalies in the field that may not be reflected in the GIS data. Our focus will be on identifying duplicate road names. The identified roads are currently being reviewed to determine which names might be compatible with the areas requiring renaming efforts. The Address Committee will meet to evaluate a proposal of three names. Additionally, we will collaborate with the Public Information Officer (PIO) to develop an online survey to expedite the response process from property owners in the affected areas.

## Short Term Rentals

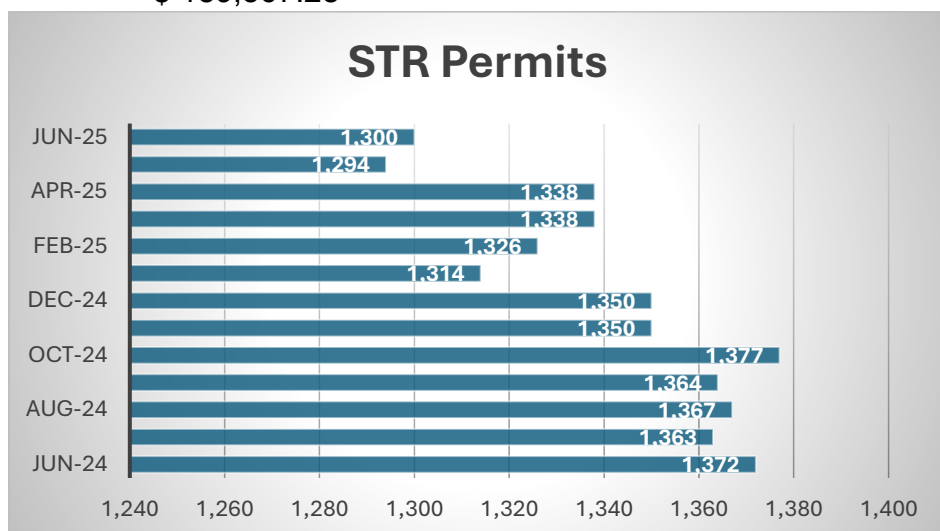
### June 2025

#### Month Stats

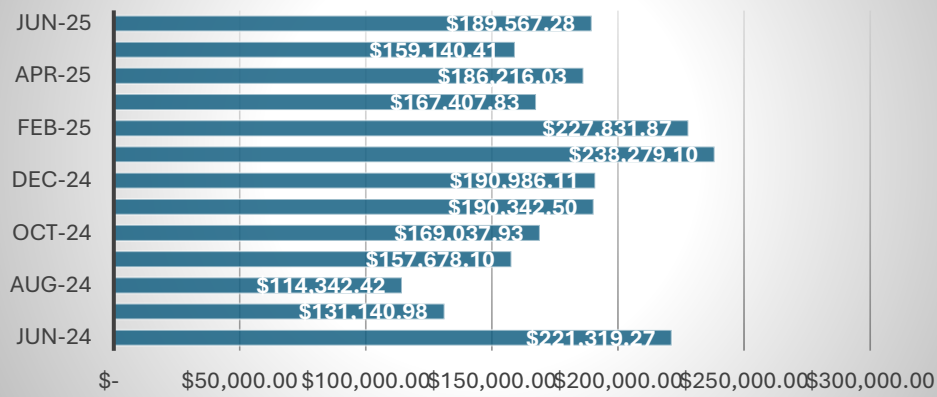
- 1,300 Active STR Properties
- 2,599 Internet listings found throughout the web (VRBO, Airbnb, Flipkey, etc.)
- STR Permit Fees \$ 12,700 – Total
- STR Permit Late Fees \$2,400 – Total
- Compliance Inspections \$160 – Total
- Compliance Reinspection Fees \$100 – Total
- STR Business Registration Fees \$ 195 – Total
- Neighbor Notifications Fees \$125 – Total

#### Lodgers Tax

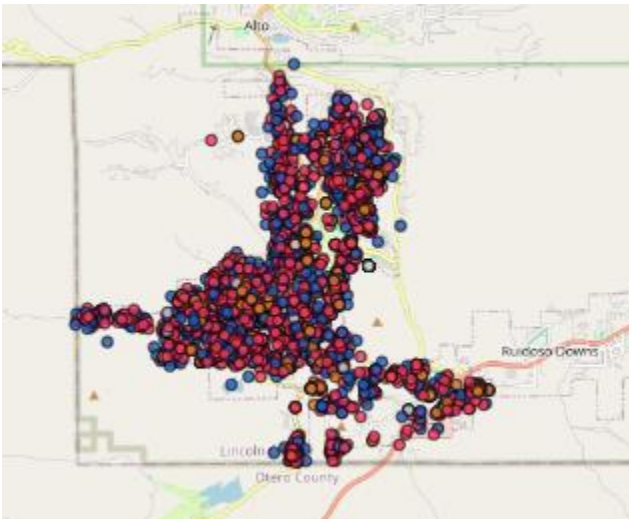
- \$ 189,567.28



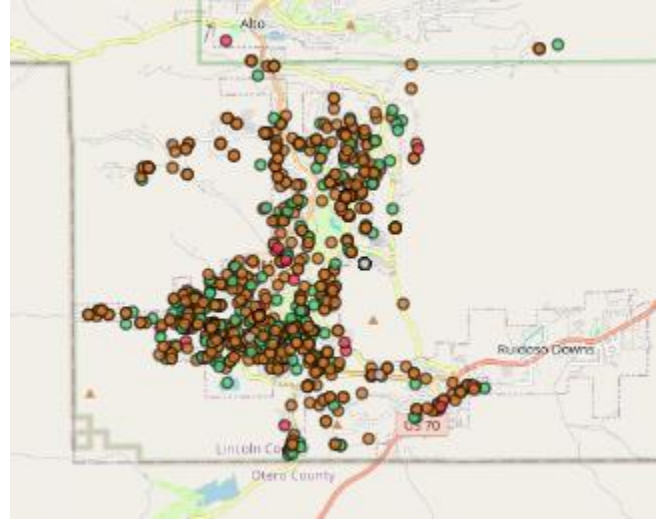
## Lodgers Tax Remittance



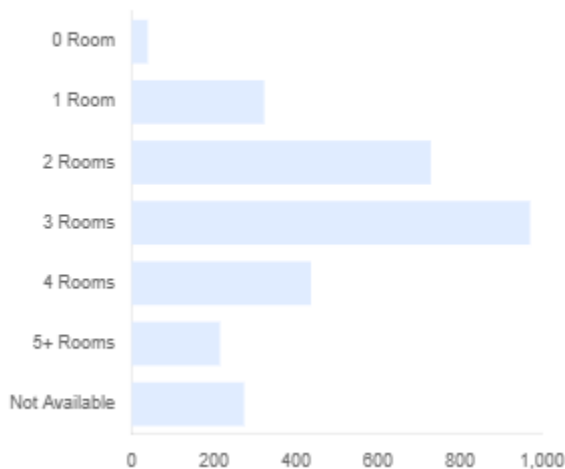
## Compliant Properties



## Uncertain Compliance Status



## Advertised Rental Size



ADR (Avg. Daily Rate)

**\$490.08**

▲ 0% in last 30 days

## Advertised Property Type



## Building Inspections and Permit Tallies

| PERMIT #  | C | R | ADDRESS                | E | B | P | M | Bus | z | STR | PASS | FAIL | COMMENTS                |
|-----------|---|---|------------------------|---|---|---|---|-----|---|-----|------|------|-------------------------|
| 20250075  | 1 |   | 2527 SUDDERTH DR       |   |   |   |   |     | 1 |     |      |      | DAMAGE ASSESSMENT       |
| 20250236  |   | 1 | 121 DUFO               | 1 |   |   |   |     |   |     | 1    |      | E/UPGRADE               |
| 20250334  |   | 1 | 222 CHELSEA            | 1 |   |   |   |     |   |     | 1    |      | GENERATOR SERVICE       |
| 20250326  |   | 1 | 102 WORCESTER          | 1 |   |   |   |     |   |     | 1    |      | SERVICE REINSPECTION    |
| 20250357  |   | 1 | 1220 LITTLE BIG HORN   | 1 |   |   |   |     |   |     | 1    |      | SERVICE                 |
| 20240741p |   | 1 | 115 COTTAGE GROVE LN   |   |   | 1 |   |     |   |     | 1    |      | P/ROUGH                 |
| 20240741m |   | 1 | 115 COTTAGE GROVE LN   |   |   |   | 1 |     |   |     | 1    |      | M/ROUGH                 |
| 20250335  |   | 1 | 205 CAMBRIDGE          | 1 |   |   |   |     |   |     | 1    |      | SERVICE                 |
| 20250333  |   | 1 | 110 BLUE SPRUCE        | 1 |   |   |   |     |   |     | 1    |      | SERVICE                 |
| 20250154  |   | 1 | 131 FLUTE PLAYER       | 1 |   |   |   |     |   |     | 1    |      | GENERATOR SERVICE       |
| 20250339  |   | 1 | 202 FAWN               | 1 |   |   |   |     |   |     | 1    |      | TEMP POWER              |
| 20250248  |   | 1 | 107 KIT FOX            | 1 |   |   |   |     |   |     | 1    |      | GENERATOR SERVICE       |
| 20250358  | 1 |   | 2906 SUDDERTH DR #4    | 1 |   |   |   |     |   |     | 1    |      | SERVICE                 |
| 20250250  |   | 1 | 107 ALTO MESA          | 1 |   |   |   |     |   |     |      | 1    | GENERATOR SERVICE       |
| 20240852  |   | 1 | 103 CINCH              |   | 1 |   |   |     | 1 |     | 1    |      | PIERS & CONSULT         |
| 20250773  |   | 1 | 110 BEN HOGAN          |   |   | 2 |   |     |   |     | 2    |      | P/ROUGH & TOP OUT       |
| 202440475 | 1 |   | 1141 STATE HWY 48      |   | 1 |   |   |     |   |     | 1    |      | FRAME                   |
| 20240149  |   | 1 | 107 ALTO MESA          |   | 1 |   |   |     |   |     | 1    |      | FRAME                   |
|           |   | 1 | 126 FLUTE PLAYER       |   |   | 1 |   |     |   |     | 1    |      | P/ROUGH                 |
| 20250371  |   | 1 | 105 SAN MIGUEL         | 1 |   |   |   |     |   |     |      | 1    | PHOTO VOLTAIC           |
| 20250006  |   | 1 | 219 JUNIPER            | 1 |   |   |   |     |   |     | 1    |      | SERVICE                 |
| 20240641E |   | 1 | 172 DEER CREEK         | 1 |   |   |   |     |   |     | 1    |      | SERVICE                 |
| 20250326  |   | 1 | 102 WORCESTER          | 1 |   |   |   |     |   |     | 1    |      | TEMP POWER REINSPECTION |
| 20250187  |   | 1 | 311 GRANITE            | 1 |   |   |   |     |   |     | 1    |      | E/ROUGH                 |
| 20240798E |   | 1 | 100 GREEN BRIER        | 1 |   |   |   |     |   |     | 1    |      | E/ROUGH                 |
| 20240798  |   | 1 | 100 GREEN BRIER        |   | 1 |   |   |     |   |     | 1    |      | FRAME                   |
| 20250312  | 1 |   | 2319 SUDDERTH DR       |   |   | 1 |   |     |   |     |      | 1    | GREASE TRAP             |
| 20250199  |   | 1 | 319 VALLEY VIEW        |   | 1 |   |   |     |   |     | 1    |      | CMU                     |
| 20250390  |   | 1 | 319 VALLEY VIEW        | 1 |   |   |   |     |   |     | 1    |      | TEMP POWER              |
| 20250385  |   | 1 | 148 GAVILAN HILLS      | 1 |   |   |   |     |   |     | 1    |      | TEMP POWER              |
| 20250384  |   | 1 | 117 CROWN RIDGE        | 1 |   |   |   |     |   |     | 1    |      | TEMP POWER              |
| 20250287  |   | 1 | 939 MAIN RD            | 1 |   |   |   |     |   |     | 1    |      | SERVICE CHANGE          |
| 20250273  |   | 1 | 117 DEBORD             | 1 |   |   |   |     |   |     | 1    |      | AMP SERVICE IN COUNTY   |
| 20240681  |   | 1 | 108 CHIRACAHUA         | 1 |   |   |   |     |   |     | 1    |      | ROUGH IN                |
| 20250187P |   | 1 | 311 GRANITE            | 1 |   |   |   |     |   |     | 1    |      | ROUGH IN                |
| 20250383  |   | 1 | 489 DRY EAGLE LAKES RD | 1 |   |   |   |     |   |     | 1    | 1    | SERVICE                 |

|           |   |   |                      |   |   |   |   |   |  |   |   |                              |
|-----------|---|---|----------------------|---|---|---|---|---|--|---|---|------------------------------|
| 20250402  |   | 1 | 323 High Mesa        | 1 |   |   |   |   |  | 1 |   | SERVICE                      |
| 20240773E |   | 1 | 100 Ben Hogan        | 1 |   |   |   |   |  | 1 |   | ROUGH IN                     |
| 20240773  |   | 1 | 100 Ben Hogan        |   | 1 |   |   |   |  | 1 |   | FRAME                        |
| 20250237e |   | 1 | 111 Copper           | 1 |   |   |   |   |  | 1 |   | SERVICE                      |
| 20250332  |   | 1 | 202 Morningside      | 1 |   |   |   |   |  | 1 |   | SERVICE                      |
| 20250331  |   | 1 | 101 Grant            | 1 |   |   |   |   |  | 1 |   | SERVICE                      |
| 20250332  |   | 1 | 202 Morningside      | 1 |   |   |   |   |  | 1 |   | SERVICE                      |
| 20230856e |   | 1 | 1242 Little Big Horn | 1 |   |   |   |   |  | 1 |   | E-FINAL                      |
| 20250314  |   | 1 | 319 LL David         | 1 |   |   |   |   |  | 1 |   | REINSPECTION - SERVICE       |
| 20220850  |   | 1 | 116 FLUTE PLAYER     | 1 |   |   |   | 1 |  | 1 |   | COO                          |
| 20250345  |   | 1 | BUTCH BAIRD          |   | 1 |   |   |   |  | 1 |   | DECK                         |
| 20240595  | 1 |   | 125 US HWY 70        | 1 |   |   |   |   |  | 1 |   | W/CORRECTION NEED PANEL      |
| 20250316  |   | 1 | 214 EXCALIBUR        | 1 |   |   |   |   |  | 1 |   | SERVICE                      |
| 20240853  |   | 1 | 166 MUSKETBALL       | 1 |   |   |   |   |  |   | 1 | FTG 6 SLAB/ENGINE            |
| 20250315  |   | 1 | 110 COTTAGE GROVE    | 1 |   |   |   |   |  | 1 |   | GENERATOR                    |
| 20250145  |   | 1 | 137 CROWN RIDGE      | 1 |   |   |   |   |  | 1 |   | P/ROUGH                      |
| 2025299P  |   | 1 | 202 FAWN             |   |   | 1 |   |   |  |   |   | P/ROUGH                      |
| 20230851  |   | 1 | 1242 LITTLE BIG HORN |   |   | 1 |   |   |  |   |   | P/FINAL GAS                  |
| 20250245  |   | 1 | 109 CHANCE LP        | 1 |   |   |   |   |  | 1 |   | SERVICE                      |
| 20240741  |   | 1 | 115 COTTAGE GROVE LN | 1 |   |   |   |   |  | 1 |   | R/ELECT - PASS W.CORR        |
| 20250111  |   | 1 | 126 FLUTE PLAYER     |   | 1 |   |   |   |  | 1 |   | LATH                         |
| 20250111P |   | 1 | 126 FLUTE PLAYER     |   |   | 1 |   |   |  | 1 |   | P/ROUGH                      |
| 20250111P |   | 1 | 126 FLUTE PLAYER     |   |   | 1 |   |   |  | 1 |   | P/TOPOUT                     |
| 20250111M |   | 1 | 126 FLUTE PLAYER     |   |   |   | 1 |   |  | 1 |   | M/ROUGH                      |
| 20250370  |   | 1 | 111 COPPER CANYON CT | 1 |   |   |   |   |  | 1 |   | TEMP POWER                   |
| 20250393  |   | 1 | 768 WILD ROSE        | 1 |   |   |   |   |  |   | 1 | NEED SURGE                   |
| 20240853  |   | 1 | 166 MUSKETBALL       |   | 1 |   |   |   |  |   | 1 | SLAB/FT6                     |
| 20250332  |   | 1 | 202 MORNINGSIDE      | 1 |   |   |   |   |  | 1 |   | SERVICE                      |
| 20250331  |   | 1 | 101 GRANT            | 1 |   |   |   |   |  | 1 |   | SERVICE                      |
| 20250366  |   | 1 | 116 TANGLEWOOD       | 1 |   |   |   |   |  |   | 1 | NOT READY                    |
| 20230856  |   | 1 | 1242 LITTLE BIG HORN | 1 |   |   |   |   |  | 1 |   | E-FINAL                      |
| 20250032E |   | 1 | 620 DEL NORTE        | 1 |   |   |   |   |  |   | 1 | NEED SURGE                   |
| 20250314  |   | 1 | 319 LL DAVIS         | 1 |   |   |   |   |  |   | 1 | NOT READY                    |
| 20250371  |   | 1 | 105 SAN MIGUEL       |   |   |   |   |   |  |   |   | CHANGED FOLLOWING DAY - SOL. |
| 20250307P |   | 1 | 303 PEARL            |   |   | 1 |   |   |  | 1 |   | P/ROUGH                      |
| 20250307E |   | 1 | 303 PEARL            | 1 |   |   |   |   |  | 1 |   | E/ROUGH                      |

|           |   |   |                        |   |   |   |  |  |  |  |   |                           |
|-----------|---|---|------------------------|---|---|---|--|--|--|--|---|---------------------------|
| 202540307 |   | 1 | 303 PEARL              |   | 1 |   |  |  |  |  | 1 | FRAME                     |
| 20250059P |   | 1 | 425 BRADY CANYON       |   |   | 1 |  |  |  |  | 1 | P/TOPOUT                  |
| 20250059E |   | 1 | 425 BRADY CANYON       | 1 |   |   |  |  |  |  | 1 | TEMP TO POWER             |
| 20240336E | 1 | 1 | 232 SPENCER            | 1 |   |   |  |  |  |  | 1 | TEMP TO POWER             |
| 20250064  | 1 | 1 | 714 MECHEM             | 1 |   |   |  |  |  |  | 1 | NOT READY                 |
| 20250144P |   | 1 | 1395 HIGH MESA         | 1 |   |   |  |  |  |  | 1 | P/ROUGH                   |
| 20250424  |   | 1 | 105 COGGINS            | 1 |   |   |  |  |  |  | 1 | ELECTRIC TRENCH           |
| 20240852  |   | 1 | 103 CINCH              |   | 1 |   |  |  |  |  | 1 | GARAGE SLAB               |
| 20240540  |   | 1 | 268 SANTIAGO           | 1 |   |   |  |  |  |  | 1 | E/FINAL                   |
| 20240853  |   | 1 | 166 MUSKETBALL         |   | 1 |   |  |  |  |  | 1 | SLAB                      |
| 20250268  | 1 |   | 2801 SUDDERTH DR.      |   | 1 |   |  |  |  |  | 1 | RE-SLAB                   |
| 20240067  |   | 1 | 519 MTN. HIGH CIRCLE   |   | 1 |   |  |  |  |  | 1 | INS. WALLS PPC            |
| 20250317  |   | 1 | 41 GRENOBLE            |   | 1 |   |  |  |  |  | 1 | FRM                       |
| 20250311  |   | 1 | 41 GRENOBLE            |   | 1 |   |  |  |  |  | 1 | RE-ROOF                   |
| 20240834  |   | 1 | 110 VIA AGUILA         |   | 1 |   |  |  |  |  | 1 | BWP                       |
| 20240834  |   | 1 | 209 ALPINE MEADOWS TRL |   | 1 |   |  |  |  |  | 1 | RE-FRM                    |
| 20240402  |   | 1 | 112 WATER SPIRIT       |   | 1 |   |  |  |  |  | 1 | WS                        |
| 20240404  |   | 1 | 114 WATER SPIRIT       |   | 1 |   |  |  |  |  | 1 | INS                       |
| 20240439  |   | 1 | 140 BUTCH BAIRD        |   | 1 |   |  |  |  |  | 1 | RTN WALL                  |
| 202410388 |   | 1 | 110 SAN FELIPE CT      |   | 1 |   |  |  |  |  | 1 | RE-FRM                    |
| 20250075  | 1 |   | 2527 SUDDERTH DR       |   | 1 |   |  |  |  |  |   | DAMAGE                    |
| 20250318  |   | 1 | 648 SUDDERTH           |   | 1 |   |  |  |  |  | 1 | LATHE?                    |
| 20230756  |   | 1 | 200 WEST RIVERSIDE     |   | 1 |   |  |  |  |  |   | FINAL PP TEM C/O 120 DAYS |
| 20250156  |   | 1 | 107 CARDINAL DR.       |   | 1 |   |  |  |  |  | 1 | FINAL STUCCO              |
| 20240873  |   | 1 | 101 PLUMAS PL.         |   | 1 |   |  |  |  |  | 1 | FRM                       |
| 20250112  |   | 1 | 171 DEER CREEK         |   | 1 |   |  |  |  |  | 1 | RE-BLOCK                  |
| 20240336  |   | 1 | 232 SPENCER            |   | 1 |   |  |  |  |  | 1 | RET WALL                  |
| 20220929  |   | 1 | 314 SANTIAGO CIR.      |   | 1 |   |  |  |  |  | 1 | INS                       |
| 20250355  |   | 1 | 934 MAIN               |   | 1 |   |  |  |  |  | 1 | DECK FRM                  |
| 20240814  |   | 1 | 112 DAVIES             |   | 1 |   |  |  |  |  |   | RFW                       |
| 20240149  |   | 1 | 107 ALTO MESA          |   | 1 |   |  |  |  |  | 1 | FRM CORR INS              |
| 20250355  |   | 1 | 648 SUDDERTH           |   | 1 |   |  |  |  |  | 1 | RE-STUCCO BOARD UP WINDOW |
| 20250248  | 1 |   | 1070 MECHEM            |   | 1 |   |  |  |  |  | 1 | SLAB                      |
| 20240809  |   | 1 | 112 TOPSIDE            |   | 1 |   |  |  |  |  | 1 | INS WALL P FLROOF PASS    |
| 20250041  |   | 1 | 101 SPARROW HAWK       |   | 1 |   |  |  |  |  | 1 | W                         |
| 20250041  |   | 1 | 101 SPARROW HAWK       |   | 1 |   |  |  |  |  | 1 | F                         |

|           |   |   |                         |  |   |  |  |  |  |  |   |                             |
|-----------|---|---|-------------------------|--|---|--|--|--|--|--|---|-----------------------------|
| 20240693  |   | 1 | 149 CROWN RIDGE         |  | 1 |  |  |  |  |  | 1 | FRM                         |
| 20240894  |   | 1 | 144 SUN MOUNTAIN LOOP   |  | 1 |  |  |  |  |  | 1 | FRM                         |
| 20250129  |   | 1 | 102 CUMINGS             |  | 1 |  |  |  |  |  | 1 | SLAB                        |
| 20250238  |   | 1 | 1104 MAIN               |  | 1 |  |  |  |  |  | 1 | FTG                         |
| 20250276  |   | 1 | 270 COUNTRY CLUB        |  | 1 |  |  |  |  |  | 1 | FINAL                       |
| 20250054  |   | 1 | 112 EMBOY               |  | 1 |  |  |  |  |  | 1 | VP - PART SUBFLOOR FRM      |
| 20250374  | 1 |   | 1111 MECHEM             |  | 1 |  |  |  |  |  | 1 | SLAB                        |
| 20240149  |   | 1 | 107 ALTO MESA           |  | 1 |  |  |  |  |  | 1 | INS                         |
| 20250158  |   | 1 | 141 CROWN RIDGE         |  | 1 |  |  |  |  |  | 1 | BLOCK BOND BEAM             |
| 20250343  |   | 1 | 122 LOWER TERRACE       |  | 1 |  |  |  |  |  | 1 | LATHE                       |
| 20250158  |   | 1 | 141 CROWN RIDGE         |  | 1 |  |  |  |  |  | 1 | REBLOCK                     |
| 20240152  |   | 1 | 194 CROWN RIDGE         |  | 1 |  |  |  |  |  | 1 | PP 1/2                      |
| 20250234  |   | 1 | 114 AUGUSTA             |  | 1 |  |  |  |  |  | 1 | DECK FRM                    |
| 20250238  |   | 1 | 1104 MAIN               |  | 1 |  |  |  |  |  | 1 | FTG                         |
| 20230708  |   | 1 | 128 RANDLE              |  | 1 |  |  |  |  |  | 1 | FINAL C/O                   |
| 20240693  |   | 1 | 149 CROWN RIDGE         |  | 1 |  |  |  |  |  | 1 | REFRM                       |
|           |   | 1 | 224 YELLOW PINE         |  |   |  |  |  |  |  |   | RED TAG RET WALL CE2025-031 |
| 20240218  | 1 |   | 451 SUDDERTH            |  | 1 |  |  |  |  |  | 1 | RR                          |
| 20240218  | 1 |   | 451 SUDDERTH            |  | 1 |  |  |  |  |  | 1 | ST                          |
| 20250403  |   | 1 | 125 PARADISE            |  | 1 |  |  |  |  |  | 1 | IN WALL FL                  |
| 20240601  |   | 1 | 142 FLUTE PLAYER        |  | 1 |  |  |  |  |  | 1 | S PAN                       |
| 20240500  |   | 1 | 135 WALTER HAGAN        |  | 1 |  |  |  |  |  | 1 | W,R,F                       |
| 20250208  |   | 1 | 233 SONTERA             |  | 1 |  |  |  |  |  | 1 | REBAR                       |
|           |   | 1 | 104 DAN SWEARINGTON     |  |   |  |  |  |  |  |   | CONSULT                     |
| 20250355  |   | 1 | 934 MAIN                |  | 1 |  |  |  |  |  | 1 | FRM                         |
| 20240550  |   | 1 | 115 TOPSIDE             |  | 1 |  |  |  |  |  | 1 | BWP                         |
| 202407465 |   | 1 | 111 SANDIA              |  | 1 |  |  |  |  |  | 1 | FTG                         |
| 20250045  |   | 1 | 101 BEN HOGAN           |  | 1 |  |  |  |  |  | 1 | INS R, W, F                 |
| 20231000  |   | 1 | 101 NORTH FORK          |  | 1 |  |  |  |  |  | 1 | NOT READY                   |
| 20250301  |   | 1 | 112 UMBRELLA/102 MARBLE |  | 1 |  |  |  |  |  | 1 | INS/FRM                     |
| 20250353  |   | 1 | 120 WHITE PINE          |  | 1 |  |  |  |  |  | 1 | FTG                         |
| 20250142  |   | 1 | 336 LAKESHORE           |  | 1 |  |  |  |  |  | 1 | RTN WALL                    |
| 20240693  |   | 1 | 149 CROWN RIDGE         |  | 1 |  |  |  |  |  | 1 | W, R, SL, LATHE/INS         |
| 20240407  |   | 1 | 101 DREAM CATCHER       |  | 1 |  |  |  |  |  | 1 | INS                         |
| 20250054  |   | 1 | 112 EMBOY               |  | 1 |  |  |  |  |  | 1 | FRM, SH                     |
| 20250255  |   | 1 | 101 TOMAHAWK            |  | 1 |  |  |  |  |  | 1 | FTG                         |



|           |  |   |                        |  |   |  |  |  |  |    |   |                             |
|-----------|--|---|------------------------|--|---|--|--|--|--|----|---|-----------------------------|
| 20250413  |  | 1 | 1135 MAIN              |  | 1 |  |  |  |  | PP |   | FTG                         |
| 20250054  |  | 1 | 112 EMBOY              |  | 1 |  |  |  |  | PP |   | FRM, PL, E                  |
| 20250426  |  | 1 | 302 GUAJALOTE          |  | 1 |  |  |  |  | 1  |   | FTB (10)                    |
| 20240364  |  | 1 | 115 WILLIE HORTON      |  | 1 |  |  |  |  | 1  |   | FRM                         |
| 20240665  |  | 1 | 252 LINCOLN HILLS      |  | 1 |  |  |  |  | 1  |   | FRM, RE, PP                 |
| 20230053  |  | 1 | 129 BOX CANYON TRL     |  | 1 |  |  |  |  | 1  |   | INS, W, SL                  |
| 20240814  |  | 1 | 112 DAVIES             |  | 1 |  |  |  |  | 1  |   | SPAN (2)                    |
| 20240869  |  | 1 | 147 BLUE SPRUCE        |  | 1 |  |  |  |  | 1  |   | FRM NO ELECTRIC - NOT READY |
| 20240272  |  | 1 | 147 MERLYN             |  | 1 |  |  |  |  |    | 1 | NOT READY                   |
| 20250413  |  | 1 | 1135 MAIN              |  | 1 |  |  |  |  |    | 1 | NOT READY                   |
| 20230756  |  | 1 | 200 W RIVERSIDE        |  | 1 |  |  |  |  | 1  |   | FINAL, FOR, DW              |
| 20250307  |  | 1 | 303 PEARL              |  | 1 |  |  |  |  | 1  |   | FRM, RE INSP                |
| 20240681  |  | 1 | 108 CHIRACAHUA         |  | 1 |  |  |  |  | 1  |   | RE FRM                      |
| 20250380  |  | 1 | 117 CROWN RIDGE        |  | 1 |  |  |  |  | 1  |   | FTG                         |
| 20240462  |  | 1 | 104 MOON DANCE         |  | 1 |  |  |  |  | 1  |   | S PAN 2/3 PP                |
| 20240248  |  | 1 | 135 MOON DANCE         |  | 1 |  |  |  |  | 1  |   | S PAN 3/3                   |
| 20240814  |  | 1 | 112 DAVIS              |  | 1 |  |  |  |  |    | 1 | SPAN (2)                    |
| 202231000 |  | 1 | 101 NORTH FORK         |  | 1 |  |  |  |  |    | 1 | NOT READY                   |
| 20250301  |  | 1 | 112 UMBRELLA/102 MAPLE |  | 1 |  |  |  |  | 1  |   | FRM                         |
| 20250353  |  | 1 | 120 WHITE PINE         |  | 1 |  |  |  |  | 1  |   | FTG 3 INT, FFERS            |
| 20250142  |  | 1 | 336 LAKESHORE          |  | 1 |  |  |  |  | 1  |   | RTN WALL                    |
| 20240693  |  | 1 | 149 CROWN RIDGE        |  | 1 |  |  |  |  | 1  |   | LATHE/INS                   |
| 20240407  |  | 1 | 101 DREAMCATCHER       |  | 1 |  |  |  |  | 1  |   | INS, W, R, SL               |
| 20250054  |  | 1 | 112 EMBDY              |  | 1 |  |  |  |  | 1  |   | FRM                         |
| 20250059  |  | 1 | 425 BRADY CANYON       |  | 1 |  |  |  |  | 1  |   | FRM, FRM, SH                |
| 20240718  |  | 1 | 406 MECHEM             |  | 1 |  |  |  |  | 1  |   | FRM                         |
| 20250308  |  | 1 | 106/106 WINDSOR        |  | 1 |  |  |  |  | 1  |   | FTG                         |
| 202050355 |  | 1 | 934 MAIN               |  | 1 |  |  |  |  |    | 1 | FRAME, HANGERS              |
| 20240681  |  | 1 | 108 CHIRACAHUA         |  | 1 |  |  |  |  |    | 1 | HANGERS, UPLIFT             |
| 20250142  |  | 1 | 336 LAKESHORE          |  | 1 |  |  |  |  | 1  |   | RET WALL                    |
| 20250294  |  | 1 | 127 GOLDENROD          |  | 1 |  |  |  |  | 1  |   | FRM                         |
| 20240741  |  | 1 | 115 COTTAGE GROVE LN   |  | 1 |  |  |  |  | 1  |   | FRM                         |
| 20250257  |  | 1 | 250 PUEBLO LOOP        |  | 1 |  |  |  |  |    |   | CONSULT/FTG                 |
| 20250355  |  | 1 | 934 MAIN               |  | 1 |  |  |  |  | 1  |   | FTG                         |
| 20250377  |  | 1 | 76 GENEVA              |  | 1 |  |  |  |  | 1  |   | REROOF F                    |
| 718       |  | 1 | 406 MECHEM             |  | 1 |  |  |  |  |    | 1 | FRM                         |



|           |  |   |                          |   |   |   |  |  |  |   |   |                        |
|-----------|--|---|--------------------------|---|---|---|--|--|--|---|---|------------------------|
| 20250267  |  | 1 | 1201 MECHEM              |   | 1 |   |  |  |  | 1 |   | SIDING FINAL           |
| 20230346  |  | 1 | 113 PAT THOMPSON         |   | 1 |   |  |  |  |   | 1 | BWP                    |
| 20250285  |  | 1 | 107 RAINIER              |   | 1 |   |  |  |  |   |   | CMU                    |
| 20250349  |  | 1 | 120 EL RUN RD            |   | 1 |   |  |  |  | 1 |   | FTG PERIM              |
| 20240693  |  | 1 | 149 CROWN RIDGE          |   | 1 | 1 |  |  |  | 1 |   | RE-FRM PP W CORR POSTS |
| 20230851  |  | 1 | 1242 LITTLE BIG HORN     |   | 1 |   |  |  |  |   |   | N/A COMPLETED W/O INSP |
| 20250302  |  | 1 | 123 CHANCE LOOP          |   | 1 |   |  |  |  | 1 |   | B, DL, SLAB            |
| 20250301  |  | 1 | 102 MAPLE (112 UMBRELLA) |   | 1 |   |  |  |  |   | 1 | FRM - NO ACCESS        |
| 20240873  |  | 1 | 101 PLUMAS PL.           |   | 1 |   |  |  |  | 1 |   | INS W, F, R            |
| 20240681  |  | 1 | 1087 CHIRACAHUA          |   | 1 |   |  |  |  |   | 1 | FINAL FRM TRUSS CAL    |
| 20250235  |  | 1 | 159 WILLIE HORTON        |   | 1 |   |  |  |  | 1 |   | RE-ROOF FIN            |
| 20250349  |  | 1 | 120 ELK RUN RD           |   | 1 |   |  |  |  |   | 1 | VERT                   |
| 20240693  |  | 1 | CROWN RIDGE              |   | 1 |   |  |  |  |   | 1 | RE-FRM                 |
| 20240524  |  | 1 | 300 VISTA RIO BONITO     |   | 1 |   |  |  |  | 1 |   | FINAL                  |
| 20250318  |  | 1 | 348 SUDDERTH DR.         | 1 |   |   |  |  |  | 1 |   | FINAL                  |
| 20250308  |  | 1 | 106 WINDSOR              |   | 1 |   |  |  |  |   | 1 | FTG                    |
| 20250187  |  | 1 | 311 GRANITE              |   | 1 |   |  |  |  | 1 |   | FRM, FLFS              |
| 20250293  |  | 1 | 114 PIKES PEAK           |   | 1 |   |  |  |  | 1 |   | COVERED W/O INSPECTION |
| 20250233  |  | 1 | 123 HUMMINGBIRD          |   | 1 |   |  |  |  | 1 |   | FINAL, FRM             |
| 20250406  |  | 1 | 104 GEORGE MCCARTY       |   | 1 |   |  |  |  |   |   | NOT READY              |
| 20230851  |  | 1 | 1242 LITTLE BIG HORN     |   | 1 |   |  |  |  | 1 |   | FINAL C/O              |
| 20250140  |  | 1 | 138 CLIFFSIDE            |   | 1 |   |  |  |  | 1 |   | BWP                    |
| 20250142  |  | 1 | 336 LAKESHORE            |   | 1 |   |  |  |  | 1 |   | RTN WALL, FINAL, CC    |
| 20240741  |  | 1 | 115 COTTAGE GROVE LN     |   | 1 |   |  |  |  | 1 |   | INS, FL, WALL          |
| 20250437  |  | 1 | 160 HILL COUNTRY         |   | 1 |   |  |  |  | 1 |   | FTG                    |
| 20250378  |  | 1 | 144 BRADY CANYON         |   | 1 |   |  |  |  | 1 |   | FDTN/FTG               |
| 20250144  |  | 1 | 1395 HIGH MESA           |   | 1 |   |  |  |  | 1 |   | SLAB, MAIN             |
| 20250299  |  | 1 | 202 FAWN                 |   | 1 |   |  |  |  | 1 |   | FTG/SLAB,FTG           |
| 20240867  |  | 1 | 144 WINTER HAWK HTS      |   | 1 |   |  |  |  | 1 |   | MTL BUILDING           |
| 20250137  |  | 1 | 124 PLACITAS             |   | 1 |   |  |  |  | 1 |   | FRM FINAL C/O          |
| 20240869  |  | 1 | 147 BLUE SPRUCE          |   | 1 |   |  |  |  | 1 | 1 | FRM/HOUSE WRAP         |
| 20240814  |  | 1 | 112 DAVIES               |   | 1 |   |  |  |  | 1 |   | HW                     |
| 20240869  |  | 1 | 147 BLUE SPRUCE          |   | 1 |   |  |  |  | 1 |   | FRM PP                 |
| 20231000e |  | 1 | 101 N FORK               |   | 1 |   |  |  |  | 1 |   | F/E/ECT                |
| 20240534  |  | 1 | 122 DAVIS                |   | 1 |   |  |  |  | 1 |   | PASS W/CORRECTIONS     |
| 20240538  |  | 1 | 124 DAVIS                |   | 1 |   |  |  |  | 1 |   | ELECT SERVICE          |

|           |  |   |                         |   |   |  |   |  |   |   |   |  |
|-----------|--|---|-------------------------|---|---|--|---|--|---|---|---|--|
| 20240853  |  | 1 | 166 MUSKETBALL          |   | 1 |  |   |  |   |   | 1 | SLAB FTG - QUITE A FEW ITEMS                     |
| 20240804  |  | 1 | 224 SADDLEBACK          |   | 1 |  |   |  |   | 1 |   | ELECT TEMP POWER                                 |
| 20240595E |  | 1 | 125 HWY 220             | 1 |   |  |   |  |   |   | 1 | E/ROUGH RE-INSP                                  |
| 20240595  |  | 1 | 125 HWY 220             | 1 |   |  |   |  |   |   | 1 | FRAME  |
| 20250376  |  | 1 | 2812 SUDDERTH DR        | 1 |   |  |   |  |   |   | 1 | NO ACCESS - OUT OF TOWN                          |
| 20240869  |  | 1 | 147 BLUE SPRUCE         |   | 1 |  |   |  |   | 1 |   | R/ELECT  |
| 20250434  |  | 1 | 502 WHITE MOUNTAIN      |   | 1 |  |   |  |   | 1 |   | ELECT SERVICE                                    |
| 20240834  |  | 1 | 110 VIA AGUILLA         |   | 1 |  |   |  |   | 1 |   | R/PLUM, R/MECH, R/ELECT                          |
| 20250427  |  | 1 | 121 LA JUNTA            |   | 1 |  |   |  |   |   | 1 | NOT READY  |
| 20250392  |  | 1 | 104 ELDERBERRY          |   | 1 |  |   |  |   |   | 1 | SERVE, NO ACCESS COULD NO<br>TFIND TRIED CALLING |
| 20240364E |  | 1 | 115 WILLIE HORTON       |   | 1 |  |   |  |   | 1 |   | R/ELECT  |
| 20250424  |  | 1 | 105 COGGIN CT.          |   | 1 |  |   |  |   | 1 |   | SERVICE  |
| 20240595  |  | 1 | 125 HWY 220             |   | 1 |  |   |  |   | 1 | 1 | ELEC RE-INSP, RE-INSP FRAME                      |
| 20250399  |  | 1 | 115 APACHE HILLS        |   | 1 |  |   |  |   |   | 1 | CANCELED W/OUT NOTICE                            |
| 20250975  |  | 1 | 714 MECHEM              | 1 |   |  |   |  |   | 1 |   | SERVICE  |
| 20250431  |  | 1 | 1100 HULL               |   | 1 |  |   |  |   | 1 |   | R/ELECT  |
| 20250405  |  | 1 | 180 MUSKETBALL          |   | 1 |  |   |  |   | 1 |   | TEMP POWER                                       |
| 20250295  |  | 1 | 127 GOLDENROD           |   | 1 |  |   |  |   | 1 |   | TEMP POWER                                       |
|           |  | 1 | 605 MAIN                |   |   |  |   |  | 1 |   |   | STR - NO SHOW                                    |
|           |  | 1 | 200 FIR DR.             |   |   |  |   |  | 1 | 1 |   | STR  |
|           |  | 1 | 110 INNSBROOK DR. 15C   |   |   |  |   |  | 1 | 1 |   | STR  |
|           |  | 1 | 125 REESE DR            |   |   |  |   |  | 1 | 1 |   | STR  |
|           |  | 1 | 1056 MECHEM DR.         |   |   |  | 1 |  |   | 1 |   |  |
|           |  | 1 | 1096 MECHEM DR. G4 & G5 |   |   |  | 1 |  |   | 1 |   |  |
|           |  | 1 | 2816 SUDDERTH DR.       |   |   |  | 1 |  |   | 1 |   |  |
|           |  | 1 | 605 MAIN                |   |   |  |   |  | 1 | 1 |   | STR  |
|           |  | 1 | 220 LOOKOUT A5          |   |   |  |   |  | 1 | 1 |   | STR  |
|           |  | 1 | 125 HWY 220             | 1 |   |  |   |  |   | 1 |   | PLUMB TOP OUT                                    |
|           |  | 1 | 110 BEN HOGAN           |   | 1 |  |   |  |   | 1 |   | ROUGH MECH                                       |
|           |  | 1 | 149 CROWN RIDGE         |   | 1 |  |   |  |   | 1 |   | PLUMB, MECH, TOPOUT                              |
|           |  | 1 | 108 CHIRACAHUA          |   | 1 |  |   |  |   |   | 1 | PLUMB, MECH, TOPOUT                              |
|           |  | 1 | 1064 MECHEM DR.         |   | 1 |  |   |  |   | 1 |   | FENCE  |
|           |  | 1 | 105 ECHO DR.            |   | 1 |  |   |  |   | 1 |   |  |
|           |  | 1 | 300 GUADALUPE           |   | 1 |  |   |  | 1 | 1 |   | STR  |
|           |  | 1 | 403 FLUME CANYONE DR.   |   |   |  |   |  | 1 | 1 |   | STR  |

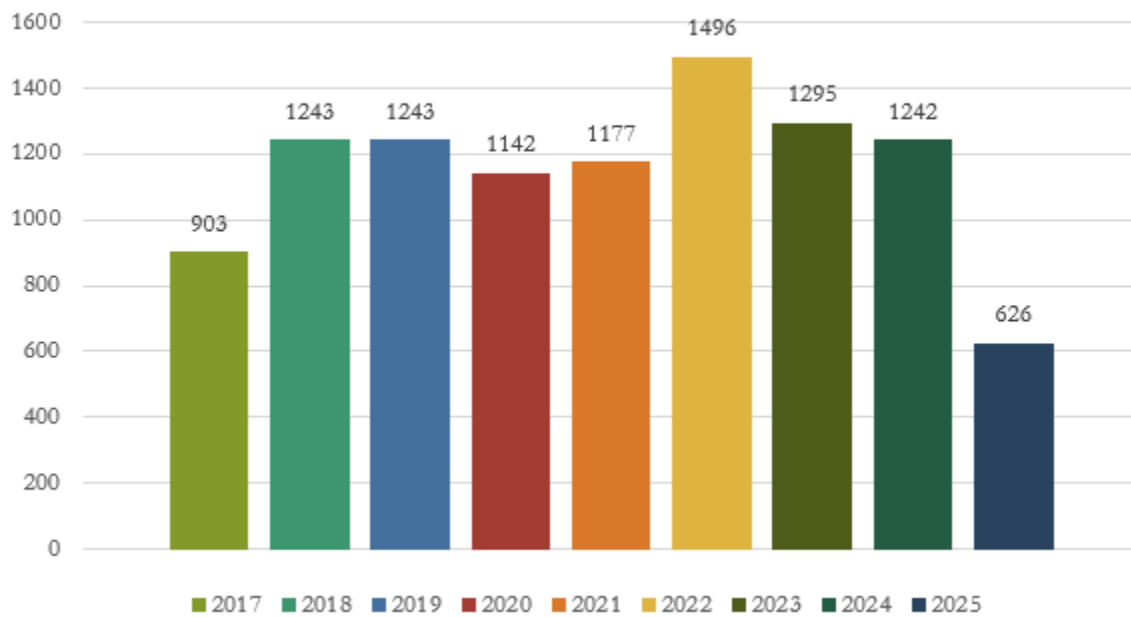
|          |  |   |                          |   |   |  |  |   |   |   |   |                       |
|----------|--|---|--------------------------|---|---|--|--|---|---|---|---|-----------------------|
|          |  | 1 | 2319 SUDDERTH DR.        | 1 |   |  |  |   |   |   | 1 | PLUMB TOPOUT          |
| HYD      |  | 1 | 147 BLUE SPRUCE          |   | 1 |  |  |   |   | 1 |   | PLUMB HYDRONIC        |
|          |  | 1 | 124 APACHE HILLS DR.     |   |   |  |  |   | 1 | 1 |   | STR                   |
|          |  | 1 | 174 MEANDER              |   |   |  |  |   | 1 | 1 |   | STR                   |
|          |  | 1 | 105 CARTERS LN           |   |   |  |  |   | 1 | 1 |   | STR                   |
|          |  | 1 | 111 RESERVOIR RD.        |   |   |  |  |   | 1 | 1 |   | STR                   |
|          |  | 1 | 113 LONESOME TRL         |   |   |  |  |   | 1 | 1 |   | STR                   |
|          |  | 1 | 316 LA LUZ               |   |   |  |  |   | 1 | 1 |   | STR                   |
|          |  | 1 | 116 E REDWOOD DR.        |   |   |  |  |   | 1 | 1 |   | STR                   |
|          |  | 1 | 102 LEACH                |   |   |  |  |   | 1 | 1 |   | STR                   |
|          |  | 1 | 214 FIR                  |   |   |  |  |   | 1 | 1 |   | STR                   |
|          |  | 1 | HWY 70 #605              |   |   |  |  |   | 1 | 1 |   | STR                   |
| 20250312 |  | 1 | 2319 SUDDERTH DR.        | 1 |   |  |  |   |   | 1 |   | PLUMBING TOPOUT/FINAL |
|          |  | 1 | 103 DEL MAR              |   |   |  |  |   | 1 |   |   | CONSULT               |
|          |  | 1 | 110 OTERO DR.            |   |   |  |  |   | 1 | 1 |   | STR                   |
|          |  | 1 | 407 OTERO DR.            |   |   |  |  |   | 1 | 1 |   | STR                   |
|          |  | 1 | 117 MAC                  |   |   |  |  |   | 1 | 1 |   | STR                   |
|          |  | 1 | 128 MAC                  |   |   |  |  |   | 1 | 1 |   | STR                   |
|          |  | 1 | 129 MAC                  |   |   |  |  |   |   |   |   | GUESTS                |
|          |  | 1 | 105 JOE ST.              |   |   |  |  |   |   |   |   | GUESTS                |
|          |  | 1 | 130 BRADY CANYON         |   |   |  |  |   | 1 | 1 |   | STR                   |
|          |  | 1 | 2319 SUDDERTH DR.        | 1 |   |  |  | 1 |   |   |   |                       |
|          |  | 1 | 1212 MECHEM DR.          | 1 |   |  |  | 1 |   |   |   |                       |
|          |  | 1 | 271 PARADISE CANYON      |   |   |  |  |   | 1 | 1 |   | STR                   |
|          |  | 1 | 6014 WHITE MOUNTAIN #607 |   |   |  |  |   |   |   |   | NO SHOW               |
|          |  | 1 | 1242 LITTLE BIG HORN     |   | 1 |  |  |   |   | 1 |   | PLUMBING FINAL        |
|          |  | 1 | 607 EXCALIBUR            |   | 1 |  |  |   |   |   | 1 | MAIN SEWER            |
|          |  | 1 | INNSBROOK 3 - UNITS      |   |   |  |  |   | 1 | 1 |   | STR                   |
|          |  | 1 | 214 FIR                  |   |   |  |  |   | 1 | 1 |   | STR                   |
|          |  | 1 | 727 MECHEM DR.           |   | 1 |  |  | 1 |   |   |   |                       |
|          |  | 1 | 106 SANTA ANITA          |   |   |  |  |   | 1 | 1 |   | STR                   |
|          |  | 1 | 2818 SUDDERTH DR.        |   |   |  |  | 1 |   |   |   |                       |
|          |  | 1 | 113 PAT THOMPSON         |   | 1 |  |  |   |   |   | 1 | PLUMBING TOPOUT       |
|          |  | 1 | 216 LEE TREVINO          |   | 1 |  |  |   |   | 1 |   | PLUMBING TOPOUT       |
|          |  | 1 | 110 UMBRELLA             |   |   |  |  |   |   |   |   | SITE VISIT            |
|          |  | 1 | 229 HWY 220              | 1 |   |  |  |   |   | 1 |   | PLUMBING FINAL        |

|          |    |     |                            |    |     |    |   |   |   |    |     |    |                 |
|----------|----|-----|----------------------------|----|-----|----|---|---|---|----|-----|----|-----------------|
| 20250376 |    | 1   | 2812 SUDDERTH DR.          | 1  |     |    |   |   |   |    | 1   |    | R/ELECT PARTIAL |
| 20240853 |    | 1   | 106 MUSKETBALL             |    | 1   |    |   |   |   |    |     | 1  | FTG             |
| 20250042 |    | 1   | 186 MUSKETBALL             |    | 1   |    |   |   |   |    | 1   |    | SERVICE         |
| 20250427 |    | 1   | 121 LA JUNTA               |    | 1   |    |   |   |   |    | 1   |    | R/ELECT PARTIAL |
| 20250392 |    | 1   | 104 ELDERBERRY             |    | 1   |    |   |   |   |    | 1   |    | SERVICE         |
| 918420   |    | 1   | 342 COUNTRY CLUB DR.       |    |     |    |   |   |   | 1  | 1   |    | STR             |
| 198005   |    | 1   | 521 FIFTH ST               |    |     |    |   |   |   | 1  | 1   |    | STR             |
| 918862   |    | 1   | 308 MORNINGSIDE            |    |     |    |   |   |   | 1  | 1   |    | STR             |
| 920550   |    | 1   | 609 WINGFIELD ST. #1       |    |     |    |   |   |   | 1  | 1   |    | STR             |
| 920550   |    | 1   | 117 E REDWOOD DR.          |    |     |    |   |   |   | 1  | 1   |    | STR             |
| 920550   |    | 1   | 111 PERK CANYON DR.        |    |     |    |   |   |   |    |     | 1  |                 |
| 217498   |    | 1   | CARRIZO CANYON RD          |    |     |    |   |   |   |    |     | 1  |                 |
| 915884   |    | 1   | 306 SWALLOW                |    |     |    |   |   |   | 1  | 1   |    | STR             |
| 238073   |    | 1   | 107 S MOUNTAIN BREEZE DR.  |    |     |    |   |   |   | 1  | 1   |    | STR             |
| 228072   |    | 1   | 439 MAIN RD                |    |     |    |   |   |   | 1  | 1   |    | STR             |
| 920502   |    | 1   | 437 FLUME CANYON           |    |     |    |   |   |   | 1  | 1   |    | STR             |
| 905024   |    | 1   | 109 WOODLAND               |    |     |    |   |   |   | 1  | 1   |    | STR             |
| 217829   |    | 1   | 404 GRINDSTONE CANYON      |    |     |    |   |   |   |    |     | 1  |                 |
| 198348   |    | 1   | 609 WINGFIELD St. #22      |    |     |    |   |   |   | 1  | 1   |    | STR             |
| 218081   |    | 1   | 151 FERN TRL. B            |    |     |    |   |   |   | 1  | 1   |    | STR             |
| 912332   |    | 1   | 407 VIOLET AVE             |    |     |    |   |   |   | 1  | 1   |    | STR             |
| 198031   |    | 1   | 109 W REDWPPD DR.          |    |     |    |   |   |   | 1  | 1   |    | STR             |
| 198037   |    | 1   | 219 JACK LITTLE DR         |    |     |    |   |   |   | 1  | 1   |    | STR             |
| 198095   |    | 1   | 202 COCONINO LN            |    |     |    |   |   |   | 1  | 1   |    | STR             |
| 920540   |    | 1   | 209 COCONINO LN            |    |     |    |   |   |   | 1  | 1   |    | STR             |
| 915912   |    | 1   | 307 COCONINO LN            |    |     |    |   |   |   | 1  | 1   |    | STR             |
| 208261   |    | 1   | 100 BEULAH LN              |    |     |    |   |   |   | 1  | 1   |    | STR             |
| 218052   |    | 1   | 105 HEATH DR               |    |     |    |   |   |   | 1  | 1   |    | STR             |
| 913612   |    | 1   | 217 BARCUS RD              |    |     |    |   |   |   | 1  | 1   |    | STR             |
| 217312   |    | 1   | 100 BLUEBIRD LN            |    |     |    |   |   |   | 1  | 1   |    | STR             |
| 198036   |    | 1   | 306 SNOWCAP DR             |    |     |    |   |   |   | 1  | 1   |    | STR             |
| 913800   |    | 1   | 219 NOGAL PL               |    |     |    |   |   |   | 1  | 1   |    | STR             |
| 217829   |    | 1   | 404 GRINDSTONE CANYONER RD |    |     |    |   |   |   |    |     | 1  | 2X              |
| 2147297  |    | 1   | 93 SWALLOW DR              |    |     |    |   |   |   | 1  | 1   |    | STR             |
| 198254   |    | 1   | 104 LAKEVIEW CT            |    |     |    |   |   |   | 1  | 1   |    | STR             |
| 915880   |    | 1   | 306 SPRING RD              |    |     |    |   |   |   | 1  | 1   |    | STR             |
| 218073   |    | 1   | 303 E REDWOOD DR.          |    |     |    |   |   |   | 1  | 1   |    | STR             |
| 198324   |    | 1   | 232 YELLOW PINE RD         |    |     |    |   |   |   | 1  | 1   |    | STR             |
| 9811458  |    | 1   | 201 MUSTANG DR             |    |     |    |   |   |   | 1  | 1   |    | STR             |
| 217536   |    | 1   | 102 CREST CT               |    |     |    |   |   |   | 1  | 1   |    | STR             |
|          | 13 | 316 |                            | 68 | 173 | 12 | 2 | 3 | 6 | 59 | 253 | 53 |                 |

## LEGEND:

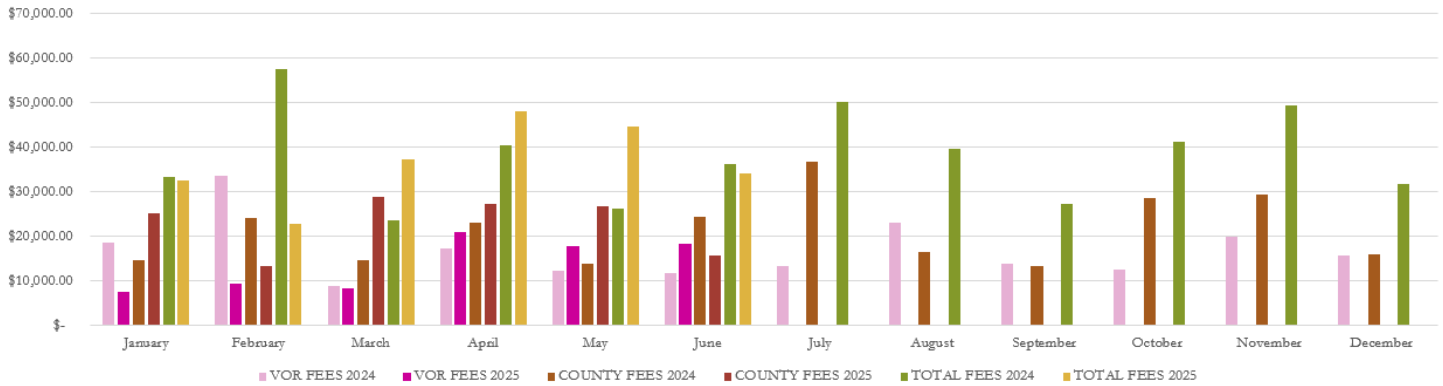
|   |
|---|
| FTG = FOOTINGS  |
| S/PAN = SHOWER PANS                                       |
| CMU = CONCRETE MASONRY UNIT                               |
| C/O = CERTIFICATE OF OCCUPANCY                            |
| BWP = BRACE WALL PANEL                                    |
| MHD PLACEMENT = MANUFACTURED HOUSING DEPARTMENT PLACEMENT |
| STR = SHORT-TERM RENTAL                                   |

## Building Permit Issued Comparison 2018 to Present



| Number of Permits Issued 2024 vs 2025 |             |            |
|---------------------------------------|-------------|------------|
| MONTH                                 | 2024        | 2025       |
| January                               | 80          | 89         |
| February                              | 112         | 74         |
| March                                 | 98          | 116        |
| April                                 | 109         | 113        |
| May                                   | 100         | 124        |
| June                                  | 76          | 110        |
| July                                  | 117         |            |
| August                                | 93          |            |
| September                             | 183         |            |
| October                               | 103         |            |
| November                              | 99          |            |
| December                              | 72          |            |
| <b>TOTAL</b>                          | <b>1242</b> | <b>626</b> |

## 2025/2024 VOR vs COUNTY FEES



| MONTH                | VOR FEES 2024        | VOR FEES 2025       | COUNTY FEES 2024     | COUNTY FEES 2025     | TOTAL FEES 2024      | TOTAL FEES 2025      | TOTAL VALUATIONS 2024   | TOTAL VALUATIONS 2025   |
|----------------------|----------------------|---------------------|----------------------|----------------------|----------------------|----------------------|-------------------------|-------------------------|
| January              | \$ 18,699.69         | \$ 7,491.69         | \$ 14,735.60         | \$ 25,077.30         | \$ 33,435.29         | \$ 32,568.99         | \$ 3,967,568.34         | \$ 2,760,406.92         |
| February             | \$ 33,567.64         | \$ 9,371.54         | \$ 24,063.75         | \$ 13,458.90         | \$ 57,631.39         | \$ 22,830.44         | \$ 5,264,579.36         | \$ 2,061,923.19         |
| March                | \$ 8,833.76          | \$ 8,453.56         | \$ 14,770.01         | \$ 28,827.13         | \$ 23,603.77         | \$ 37,280.69         | \$ 1,943,372.36         | \$ 3,638,577.61         |
| April                | \$ 17,218.40         | \$ 20,865.44        | \$ 23,181.87         | \$ 27,193.12         | \$ 40,400.27         | \$ 48,058.56         | \$ 3,130,889.53         | \$ 6,067,235.97         |
| May                  | \$ 12,253.36         | \$ 17,887.34        | \$ 13,934.31         | \$ 26,710.60         | \$ 26,187.67         | \$ 44,597.94         | \$ 2,318,754.25         | \$ 5,317,743.76         |
| June                 | \$ 11,681.80         | \$ 18,275.47        | \$ 24,431.62         | \$ 15,755.67         | \$ 36,113.42         | \$ 34,031.14         | \$ 11,576,633.96        | \$ 3,802,157.58         |
| July                 | \$ 13,283.81         |                     | \$ 36,853.94         |                      | \$ 50,137.75         | \$ -                 | \$ 12,950,037.62        |                         |
| August               | \$ 23,104.57         |                     | \$ 16,532.40         |                      | \$ 39,636.97         | \$ -                 | \$ 2,691,420.19         |                         |
| September            | \$ 13,925.33         |                     | \$ 13,313.77         |                      | \$ 27,239.10         | \$ -                 | \$ 2,487,435.20         |                         |
| October              | \$ 12,610.47         |                     | \$ 28,663.47         |                      | \$ 41,273.94         | \$ -                 | \$ 5,499,231.51         |                         |
| November             | \$ 19,904.30         |                     | \$ 29,517.77         |                      | \$ 49,422.07         | \$ -                 | \$ 5,590,469.28         |                         |
| December             | \$ 15,781.03         |                     | \$ 16,063.46         |                      | \$ 31,844.49         | \$ -                 | \$ 3,806,774.39         |                         |
| <b>TOTAL PERMITS</b> | <b>\$ 200,864.16</b> | <b>\$ 82,345.04</b> | <b>\$ 256,061.97</b> | <b>\$ 137,022.72</b> | <b>\$ 456,926.13</b> | <b>\$ 219,367.76</b> | <b>\$ 61,227,165.98</b> | <b>\$ 23,648,045.03</b> |

## Business Registrations Issued:

| NEW BUSINESS REGISTRATION JUNE 2025 |  |                      |                                    |
|-------------------------------------|--|----------------------|------------------------------------|
| BUSINESS #                          | NAME   | LOCATION             | BUSINESS TYPE                      |
| BR2025-186                          | HEART & HOME MOUNTAIN CLEANING                       | HOME OCCUPATION      | CLEANING SERVICES                  |
| BR2025-187                          | JUNIPER CONSTRUCTION, LLC                            | OUT OF TOWN          | GENERAL CONTRACTOR                 |
| BR2025-189                          | VALENCIA PLUMBING & HVAC, LLC                        | OUT OF TOWN          | PLUMBING & HVAC CONTRACTOR         |
| BR2025-195                          | BORN OF NATURE                                       | HOME OCCUPATION      | CLEANING SERVICES                  |
| BR2025-196                          | HIBACHI JACKS  | 1056 MECHEM          | FOOD TRUCK                         |
| BR2025-197                          | CONSIGN & DESIGN GALLERY                             | 2816 SUDDERTH DR.    | CONSIGNMENT & GALLERY (RELOCATED)  |
| BR2025-198                          | ENGINEERED STRUCTURES INC. dba ESI CONSTRUCTION      | OUT OF TOWN          | COMMERCIAL CONTRACTOR              |
| BR2025-202                          | PERMIAN SOLUTIONS, LLC                               | OUT OF TOWN          | GENERAL CONTRACTOR                 |
| BR2025-203                          | MIDTOWN PIZZA FOOD TRUCK LLC dba MI FAMILIA PIZZERIA | 522 SUDDERTH DR. #8  | PIZZA RESTAURANT                   |
| BR2025-205                          | MUDBUGS  | HOME OCCUPATION      | CLEANING SERVICES                  |
| BR2025-206                          | DoZo GALLERY & SPA                                   | 2906 SUDDERTH DR.    | ART GALLERY                        |
| BR2025-207                          | MA-HO-LI   | 2319 SUDDERTH DR.    | BOUTIQUE/COFFEE SHOP               |
| BR2025-209                          | CENTURY 21 ASPEN REAL ESTATE                         | 727 MECHEM DR.       | REAL ESTATE OFFICE                 |
| BR2025-210                          | SNAPPY TRAVEL & COURIER, LLC                         | HOME OCCUPATION      | PUBLIC TRANSPORTATION/COURIER      |
| BR2025-211                          | ANIMAL CLINIC OF RUIDOSO                             | 1222 SUDDERTH DR.    | VETERINARY OFFICE                  |
| BR2025-212                          | FEATHER & STONE                                      | 2545 SUDDERTH DR.    | GIFT SHOP                          |
| BR2025-213                          | FOQUS DEVELOPMENT, LLC                               | 2801 SUDDERTH DR.    | RESIDENTIAL                        |
| BR2025-215                          | BRANDING OUTLET                                      | 2818 SUDDERTH DR.    | EMBROIDERY/CUSTOM SERVICES         |
| BR2025-216                          | HOMEE, LLC   | OUT OF TOWN          | PROPERTY MANAGEMENT                |
| BR2025-219                          | WESTERN BUILDERS, LLC                                | OUT OF TOWN          | GENERAL CONTRACTOR                 |
| BR2025-220                          | DANNYELECTRIC, LLC                                   | OUT OF TOWN          | ELECTRICAL CONTRACTOR              |
| BR2025-221                          | MICHAEL CLEMENTS MD                                  | HOME OCCUPATION      | HEALTHCARE                         |
| BR2025-222                          | E&R TRANSPORTS, LLC                                  | OUT OF TOWN          | MOBILE HOME TRANSPORTATION         |
| BR2025-223                          | HART DESIGN & CONSTRUCTION, INC.                     | OUT OF TOWN          | GENERAL CONTRACTOR                 |
| BR2025-224                          | 505 G'S SPOT, LLC                                    | OUT OF TOWN          | SPECIAL EVENTS/CATERING FOOD TRUCK |
| BR2025-225                          | SHINE WINDOW CLEANING                                | OUT OF TOWN          | WINDOW CLEANING/MAINTENANCE        |
| BR2025-228                          | DAN WILSON HOMES, LLC                                | 508 MECHEM DR. STE D | GENERAL CONTRACTOR                 |

## **CONVENTION CENTER**

### EVENTS

| DATE             | EVENT                            | APPROX. # ATTENDEES |
|------------------|----------------------------------|---------------------|
| June 1-3, 2025   | NM Cattle Growers                | 325                 |
| June 6, 2025     | Olivas Graduation Party          | 100                 |
| June 6-8, 2025   | Domeier Wedding Reception        | 100                 |
| June 8-10, 2025  | Raney Family Dinner              | 45                  |
| June 9, 2025     | VOR-ICIP                         | 0                   |
| June 9-11, 2025  | NM Higher Education              | 45                  |
| June 12-15, 2025 | Ruidoso Tattoo Expo              | 2115                |
| June 16-18, 2025 | Dairy Producers of NM            | 225                 |
| June 19-21, 2025 | Fraternal Order of Police        | 200                 |
| June 21, 2025    | Juice Plus                       | 50                  |
| June 21, 2025    | Jensen Party                     | 75                  |
| June 24-25, 2025 | West TX & Plains Pastors Retreat | 100                 |
| June 27-29, 2025 | Ruidoso Evening Lions Gun Show   | 550                 |

- |   |            |
|---|------------|
| 1. Archaeology & Astronomy Event        | July 7-9   |
| 2. Fellowship of Christian Athletes     | July 10-13 |
| 3. Ruidoso Wildfire Awareness           | July 15    |
| 4. Calvary Chapel New Harvest           | July 16-19 |
| 5. Elk Meadows Luncheon                 | July 18    |
| 6. Plains Cotton Coop                   | July 20-22 |
| 7. Ruidoso Art & Wine Festival          | July 23-28 |
| 8. Region 9 Member All District Meeting | July 29-30 |

## **EVENTS & STRATEGIC PARTNERESHIPS**

- Ruidoso Docuseries Interview Filming
- NM Film Annual Conference Attendance
- XTERRA Gold Event Triathlon planning with the XTERRA team
- IRONMAN 70.3 Triathlon planning with the IRONMAN team

## **FINANCE**

### Finance Department:

- Council monthly reports for June (Period 12 FY 2025) will be available by mid-July.

### **May 2025 Benchmarks:**

GRT Revenue down 1.49% from PY (\$284,748 decrease).

Gasoline Tax Revenue down 11.41% from PY (\$12,862 decrease)  
Lodgers' Tax Revenue down 31.90% from PY (\$892,911 decrease)

Monthly Council reports are available on the Village website.

- There were three (3) project worksheets (PW) approved for the McBride Fire for a total of \$423,169.54 in funding. Received \$376,350.90 in Federal Funds and total outstanding \$46,818.64 (State). Waiting on instructions on how to move forward to receive other funding.
- The Village is currently working with NM DHSEM to reconcile expenditures associated with the FEMA PW155 Sewer Line Project. We have reconciled all expenditures through 12/31/24. Total project expenditures equal \$31,031,154.66 (Fed \$23,373,366, State \$5,585,607.84, and VOR \$2,172,180.82). Outstanding funds due from the State \$2,572,214.32. The balance on PW 155 totals \$2,428,773.35 can be used on other projects associated with the sewer line. Village staff is meeting with NMDHSEM to identify potential qualifying projects.
- The Village is also working with NM DHSEM to reconcile expenditures incurred with the design of the six (6) FEMA bridges. Once reconciled, hopefully the state and federal portions of expenditures incurred will be released from the State as a part of the pay as you go process. Total expenditures incurred through 12/31/24 equal \$2,049,199.54.
- The interim budget for FY 2026 was approved by DFA on 06/17/25. Ending cash balances are due 07/31/25 before DFA can approve the final budget.
- Close out of FY 2025 has begun and FY 2026 is open. Departments have begun entering new purchase orders and determining which FY 2025 purchase orders may have to be rolled.
- Internal control testing was started for the FY 2025 audit. The auditors made a visit to Ruidoso the week of June 16<sup>th</sup>. Next step in the audit is to test ending balances. Audit is due to the State Auditor by December 15<sup>th</sup>.
- Village staff closed out two (2) legislative appropriations, the McBride (\$2.5M) and the EDA Grant Match (\$465,500) before the deadline of 06/30/25. In addition, the reversion to the Links Trail was also paid. Reversion due to a credit from Mesa Verde.
- Outstanding legislative appropriations and grants:
  - Recreation (23-H3061) \$378,362.50
  - McBride Fire (23-ZH5051-2) \$2,500,000.00 Balance \$2.13
  - Links Trail (NMDOT RT20030) \$1,139,236.00 Balance \$102,089.47
  - Veteran's Conference Center (24-I2993) \$450,000.00
  - Watershed Thinning (24-I2997) \$500,000.00
  - Flood Damaged Roads, Bridges, Infrastructure (A23H2521) \$1,800,000.00
  - Lift Station Infrastructure (24-I2489-3) \$2,078,004.32
  - Sewer Line at Racetrack (24-I2489-2) \$1,466,412.79
- Waiting on reimbursement on the following:



FAA Taxiway A (3-35-0052-032-2024) \$42,418.07  
Recreation (23-H3061) \$15,221.53  
McBride (23-ZH5051-2) \$5,263.79  
McBride (23-ZH5051-2) \$463,983.96  
McBride (23-ZH5051-2) \$721,011.47

- Waiting to payback the State on the following:  
Links Trail (NMDOT RT20030) \$26,331.39

## **Utility Billing**

- The Utility Supervisor is coordinating with the Village Clerk to organize utility liens. They are also making sure that the lien ordinance is being followed.
- Working with the meter readers to locate endpoints damaged from the fires and floods, 95 endpoints not communicating.
- Working on billing calendar for 2025
- Training backups on Utility Billing.
- Department Statistics:  
**APRIL 2025**  
Lien Letters Sent Out: 0  
Lien Request Sent to Village Clerk: 0  
Payment Arrangements Process: 6  
Leaks: 197  
Work Orders: 249  
Shut-Offs: 114  
Bill Adjustments: 40  
Leak Credits: 9

## **IT**

- **Fiber to Homes (No update since last month)**

Windstream has switched to all Kinetic Construction In-House Teams. All aerial work will be completed in January. Placement of 302,000 feet of fiber. Seven (7) new crews on buried work will start as of January 6<sup>th</sup>, 2025. Approximately 2844 households have been brought in so far with the new service between 2024 & 2025

- **Projects In Progress:**

White Mountain 130, Mid-town 149, Hansen Dr work started in Nov 2024  
*252 households turned up in this area*

Nob Hill, 1<sup>st</sup> Street, White Mountain 134, Mid-town 134 work started in Jan / Feb 2025  
*876 households turned up in this area*

Country Club, 701 Mechem, 100 Hull, 1230 Mechem, 1111 Sudderth work started in March 2025

*1086 households turned up in this area.*

- **Server Move to Horton** Systems MD has tentatively scheduled the move to take place over the weekend of June 13<sup>th</sup> – 15<sup>th</sup>. Andrew will help coordinate logistics for anything needed from the village side to move the main servers from Village Hall to the Horton Complex.
- **Expiration of support of Windows 10** IT has a list of all computers that can be upgraded from Windows 10 software to Windows 11. Several departments have placed orders to upgrade computers if possible -still ongoing.
- **Phone System** - Windstream - has begun the process of upgrading the phone system and installing new phones throughout the village. Departments have confirmed the # of phones for their locations and other setup issues. Working on setting an installation schedule for each department. Project should be completed by the end of June.
- **Phone Redundancy** Identify and verify alternative pathways for communications in the event of phone / cell phone outages. Adding some department cell phones to alternate carriers in the event of emergencies or service loss. Identifying these phones on a case-by-case basis.
- **Long Term Capital Replacement Calendar** Identify all major IT equipment and replacement schedule with funding. No change or progress currently.

| Public Wi-Fi Access | Avg User / Day | Total Users / Month | Avg Gb/ Day | Total GB / Month |
|---------------------|----------------|---------------------|-------------|------------------|
| Convention Ctr      | 4.85           | 97                  | 338.50      | 6770             |
| Library             | 2.60           | 52                  | 24.85       | 496.95           |
| Village Hall        | 1.85           | 37                  | 28.01       | 560.18           |

## **Capital Projects**

### Projects in Construction

| Project                      | Contractor               | Substantial – Final Completion  |
|------------------------------|--------------------------|---|
| Horton Complex Phase 2       | White Sands Construction | Emergency Generator in progress.  |
| 603 Mechem Housing           | Homespot                 | Utilities installation & Driveway improvements are ongoing.               |
| Starlite Rd Emergency Repair | Rymarc Construction      | Culverts installation complete. Fill, compaction, & re-opening road next. |

|                                     |                           |  |
|-------------------------------------|---------------------------|--|
| High Loop Water System Improvements | J&H Services              | Patching completed for Coronado & Lilac. Lupine & Wildwood are next. |
| Upper Canyon Surface Diversion      | Spartan                   | Work is ongoing. The site has been affected by recent rain/debris.   |
| Broadband Expansion                 | Windstream Communications | Installation ongoing.  |

#### Project Progress Highlight: Starlite Road

Contractor: Rymarc

Engineer: Bohannon Huston

Project Budget: \$1,439,017.01

Project Cost to Date: \$1,535,502.70

Funding: \$1,439,017.01

(Legislative Appropriation 23-ZH5051-2 \$1,372,027.53 and General Fund \$66,989.48).

Estimated Completion Date: Mid June



#### Procurement Activities:

##### **Purchase Order Summary Report**

June: 63 Count

FY25 Issued YTD: 4,158 Count

June Value:

\$415,054.12

Total Value:

\$62,110,960.70

##### **RFP #2025-012P Comprehensive Master Planning and Economic Analysis Services**

Advertisements for RFP #2025-012P will start on 5/1/25. Pre-Proposal will be held on 5/15/25 @ 10:00 am. Proposals will be due on 6/26/25. Award and contract are anticipated to be on the 8/12/2025 Council Agenda.

## RFP #2025-013P Air Service Operator for Sierra Blanca Regional Airport

Advertisements for RFP #2025-013P will start on 5/29/2025. Pre-Proposal will be held on 6/6/25 @ 10:00 am. Proposals will be due on 6/17/25. Award and contract are anticipated to be on the 7/8/25 Council Agenda.

## ITB #2026-001B RWWTP UV Replacement Project

Advertisements for ITB #2026-001B will start on 7/3/2025. Pre-Bid will be held on 7/15/25 @ 11:00 am at RWWTP. Bid opening will be held on 8/5/25 @ 2:00 at Village Hall Council Chambers. Award and Contract are anticipated to be on the 9/9/25 Council Agenda.

## **FIRE**

We remain in Level II Fire Restrictions

Ruidoso Fire Department is always monitoring the Energy Release Components and looking at the trends. Ruidoso area is 78.



### **PUBLIC ANNOUNCEMENT VILLAGE OF RUIDOSO**

EFFECTIVE: March 10, 2025, 12:00 Noon

#### **FIRE RESTRICTIONS FOR THE VILLAGE OF RUIDOSO**

#### **LEVEL II RESTRICTIONS**

1. Charcoal briquets and outdoor burning stoves are prohibited on all public and private property.
2. UL/IFM-approved gas and pellet cooking devices are permitted but must be attended at all times.
3. Smoking outdoors is prohibited on public and private property, except inside an enclosed vehicle or building, unless in areas specifically approved by the fire marshal.
4. Fireworks are strictly prohibited by state law.
5. Campfires are prohibited on all public and private property.
6. Operating a chainsaw or other equipment powered by an internal combustion engine is permitted only if equipped with a properly installed, maintained, and functional spark arrestor. Local fire stations are available for inspections if needed.
7. Welding or using acetylene or other open-flame torches as part of a profession (e.g., hot tar roofing, driveway sealing) is allowed with a valid permit issued by the fire marshal. **ALL PERMITS ARE SUSPENDED ON HIGH WIND, FIRE WATCH, OR RED FLAG DAYS.**
8. All issued fire pit permits are temporarily suspended until extreme drought conditions subside. Permit holders will be notified via email when restrictions are lifted, and fire conditions return to level I. Permits will remain valid until their original expiration dates.

**CITATIONS WILL BE ISSUED - NO EXCEPTIONS - NO WARNINGS  
WE WILL NOTIFY THE PUBLIC IMMEDIATELY UPON ANY CHANGES  
THANK YOU FOR YOUR COOPERATION**

**IF YOU HEAR THE OUTDOOR WARNING SIRENS:  
TUNE INTO 1490AM OR VISIT [WWW.RUIDOSO-NM.GOV/EMERGENCY-INFORMATION](http://WWW.RUIDOSO-NM.GOV/EMERGENCY-INFORMATION)  
IMMEDIATELY FOR FURTHER INSTRUCTIONS**

  
Cade Hall, Fire Chief  
Ruidoso Fire Department

- There were 142 calls ran from May 1, 2025 - May 31, 2025. This includes fire and medical calls. This is a final count per state once all reports have been approved and submitted through

NMEMSTARS (the state reporting system we use). From this point on we will only report final numbers once we have them confirmed by the State.

- June 2<sup>nd</sup> Outdoor warning system Grant overview.
- June 3<sup>rd</sup> Council Workshop. Attended ICIP meeting for OEM, Promotional Committee meeting at station 1.
- June 5<sup>th</sup> Attended ICIP meeting for Fire Department.
- June 6<sup>th</sup> Take Department UTV's for annual service's @ Zia Sports.
- June 7<sup>th</sup> Fire Department attended and WON the 7<sup>th</sup> annual Great High Mountain Bed Race.
- June 8<sup>th</sup> RFD firefighters, Public Works, & Smokey Bear firefighters trained on putting together a Helli-Well.
- June 9<sup>th</sup> had a weather coordination call for severe conditions.
- June 10<sup>th</sup> New hires had to attend Diana @ council chambers, Tuesday morning weather coordination call, Attended council meeting.
- June 11<sup>th</sup> Firefighters assisted with Summer Reading Program @ the public library.
- June 12<sup>th</sup> Attended Capitol Projects Meeting, Attended Directors Meeting, Development Review Committee.
- June 13<sup>th</sup>-15<sup>th</sup> Ruidoso Tattoo and Expo Car Show was going on at the convention center requiring constant patrolling from RFD for clear exits and egress. Youth fishing Day @ grindstone lake on the 14<sup>th</sup>.
- June 17<sup>th</sup> Employee Picnic @ Wingfield park, South Fork United remembrance RFD presented the colors for ceremonies.
- June 18<sup>th</sup> EOC readiness Meeting.
- June 19<sup>th</sup> Xterra planning meeting .
- June 20<sup>th</sup> rain & flood follow up meeting, Special Council meeting, REC Your summer wilderness camp Tour of Station 1, ESO training meeting, Command and General Staff meeting, EOC coordination call
- June 21<sup>st</sup> Attended News Conference @ Horton complex.
- June 22<sup>nd</sup> Sunday Weather Coordination Call.
- June 23<sup>rd</sup> Weather Coordination Call
- June 24<sup>th</sup> Commnad & General Staff meeting, Weather coordination call.
- June 25<sup>th</sup> Command & General Staff meeting, Weather coordination call.
- June 26<sup>th</sup> Capital Projects meeting, Mayors agenda review.
- June 27<sup>th</sup> Rec your Summer Camp Fire Station Tour, Emergency Council Chambers meeting.

## **June Fire Marshal Report:**

### **INSPECTIONS/INVESTIGATIONS:**

- 19 fire inspections
- 5 hot work permits issued

### **TRAINING:**

- Each shift is conducting 3 hours of daily ISO training and 1 hour of physical fitness training.
- Boat training held at Grindstone Lake with Texas Task Force 1
- Training on ESO software attended

OTHER:

- ESO software implementation is almost completed.
- Xterra planning meeting attended
- Annual hose testing was completed.
- Fire crews participated and won the Great High Mountain Bed Race supporting the High Mountain Youth Project.
- Departmental SOG review committee met and annual reviews of SOG's are underway.
- RFD Honor Guard participated in the South Fork remembrance and reflection event hosted by Lincoln County COAD
- Crews participated in multiple community engagement events including station tours and summer reading program at library.

**FORESTRY**

|   | Fiscal year | This Period    |
|---|-------------|----------------|
| Forestry Current Activities Report          | 24/25       | 6/1/25-6/30/25 |
| Item:                                       |             |                |
| Hazard Tree Removal:                        |             |                |
| private property                            | 106         | 4              |
| village property                            | 91          | 9              |
| Public Service Visits, Insects/Disease/Misc | 92          | 8              |
| Permits issued for Tree Removal (20" plus)  | 19          | 2              |
| Private Property Compliance:                |             |                |
| initial                                     | 630         | 46             |
| final                                       | 781         | 40             |
| acres completed                             | 287.236     | 14.556         |
| New Construction :                          |             |                |
| initial Inspection and Fire Hazard Rating   | 4           | 2              |
| final Inspection and Approval               | 21          | 4              |
| New Construction Permitting Fees :          |             |                |
| forestry                                    | \$2,300     | \$200          |
| solid waste                                 | \$6,480.00  | \$590.00       |
| Village property Treated:                   |             |                |
| Cemeteries thinning completed.              | 71 .0       |                |
| Moon mountain 73.1 acres complete           | 73.1        |                |
| Grindstone Lake 28.9 acres complete         | 28.9        |                |
| Alto Tanks tree cleanup Complete. .5 acres  | 0.05        |                |
| Water Treatment #3 cleanup 2 acres complete | 2           |                |
| Beech Right of way thinning complete.       |             |                |

## **HUMAN RESOURCES**

### **HR News**

- The Village internship program is running very well this summer. All of our interns have been assisting their various Departments while learning skills and being exposed to new situations. They have completed their first two assignments and are preparing to present those to Village leadership next week. The interns are thoroughly enjoying their time with the Village and we have had several of them express interest in returning in the future.
- The HR Department is continuing to recruit for several open positions and scheduling several interviews weekly for various Departments.
- HR has onboarded 13 full-time employees for Parks and Recreation, Forestry, Water Distribution and Fire Department.

### **Employee Committee News**

- The committee held the Annual Employee Picnic on June 17<sup>th</sup> at Wingfield Park. The committee prepared hamburgers and hot dogs for the staff. The staff enjoyed having lunch with their colleagues, playing games, and tasting and voting for the salsa contest. We received excellent feedback from staff. The Mayor presented thank you letters and challenge coins to all employees for their hard work and dedication during the South Fork Fire.

### **Safety News and Upcoming Safety Training**

- Six employees registered and attended Accident Investigation and Backing Class on June 20, 2025.
- The June Safety Meeting was held on June 23, 2025.
- Safety Coordinator held New Hire Orientation for 3 employees on June 26, 2025.
- Safety Inspections and walk throughs were conducted for several Departments in June 2025.
  - Street Department 6/10/2025
  - Village Hall 06/12/2025
  - Airport 6/13/2025
  - Water Distribution 6/13/2025
  - Solid Waste 06/16/2025
  - Horton Complex 6/16/2025
  - Police Department 6/16/2025
  - Water Production 6/18/2025
  - RWWTP 6/19/2025
  - Parks and Recreation 6/23/2025
  - Convention Center 06/30/2025,
  - Wingfield House 06/30/2025,
  - Library 06/30/2024,
  - Fire Department 06/30/2025,
  - Community Center 06/30/2025,
- All future scheduled safety training is posted on the Health and Safety page of the VOR website.

## **LIBRARY**

GENERAL INFORMATION:

- The Library Manager attended the regular June Village Council Meeting on June 10<sup>th</sup>.
- The Library Manager attended the Director Manager Meeting on June 12<sup>th</sup>.
- The Library Manager attended Team Huddles at Village Hall.
- The Library Manager and Museum Curator received 23 boxes of books for the Ted and Glynda Bonnell Collection.
- The Library Manager and Youth Services Librarian attended the EOC Readiness Quarterly Meeting on June 18<sup>th</sup>.
- The Library Manager attended EOC Weather Briefings.
- The Library Manager will continue to do housekeeping on our Integrated Library System as well as log materials for the Ted and Glynda Bonnell Collection.
- The Library Manager is working with the Village Project Manager to get the condenser fan motor and fan replaced on our HVAC system.
- The Friends of the Library Board will meet Tuesday, July 1<sup>st</sup> at 4 pm in the Library Conference Room.
- The Ruidoso Public Library Advisory Board will have their next meeting on September 3<sup>rd</sup> at 12 pm in the Library Conference Room.
- The Library Supervisor has put in her application for the New Mexico Class I Library Certification which will qualify her for being a Library Director in a town with a population of 10,000 or less.
- The Library Supervisor continues to help input records into Past Perfect Software for the Wingfield House Museum and Heritage Center.
- Library Staff attended the mandatory benefits enrollment meetings.
- Library Staff attended the Village Employee Picnic on June 17<sup>th</sup>.
- Library Staff attended weekly Safety Meetings at Village Hall.

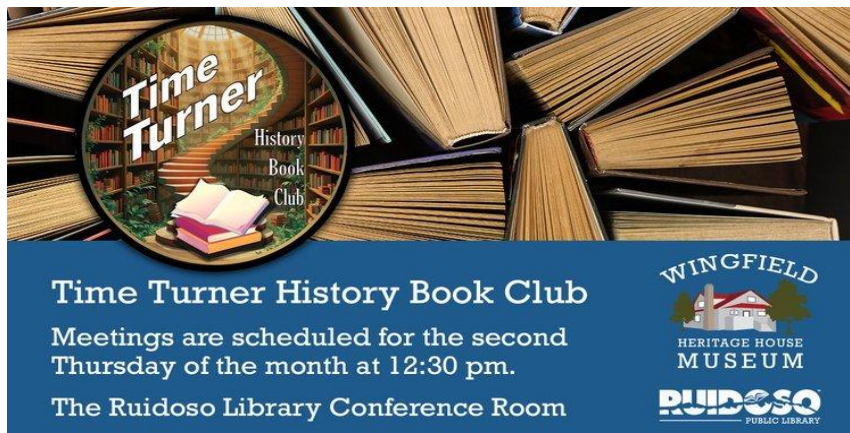
#### Outreach Services:

- The Agency is working on the decals for the Outreach Van. .
- The Library Manager is working with Lincoln County partners to develop a book pick up and drop-off schedule using the new transport van.


#### Adult Services:

- The Office of the State Engineer was in the conference room to offer help with water issues on Tuesday, June 3<sup>rd</sup> from 9 am to 12 pm. Their next monthly visit will be July 1<sup>st</sup>.
- The Library hosted the Documentary Crew doing interviews for the Ruidoso South Fork/Salt Fires Docuseries at the Library for the week beginning June 2<sup>nd</sup>.
- The Library hosted DHSEM for the month of June and will continue to host them for the month of July.
- The Library has partnered with the Museum Manager for a History Book Club called Time Turners. They will meet the second Thursday of each month at 12:30 pm in the Library Conference Room.







- The Library Hosted the Friends of the Wingfield Heritage House Museum on Friday June 10<sup>th</sup> and June 24<sup>th</sup> with 8 attendees for each meeting.
- The Ruidoso Writers Group meets every two weeks on Tuesday afternoons. There was an average of 8 attendees per meeting. Their meetings in July will be on the 8<sup>th</sup> and at 3 pm.
- We have completed the Adult Summer Reading for the month of June and will continue the program through July.



### Rules and Regulations

- Must be 18 years or older and a RPL card holder.
- Completed books must be documented on the Reading Log for the participating month. \*July's log will be available on June 30<sup>th</sup>.
- Books need to have been read in the participating month.
- Earn one raffle ticket for each book read from the "Color Our World" booklist.

- Earn one raffle ticket for every two books read that are not on the "Color Our World" booklist.
- Show log to staff to claim raffle tickets at the circulation desk as books are completed.
- Earn one raffle ticket for each concert and/or adult program attended. \*Raffle ticket must be claimed at the end of the event.
- Logs and raffle tickets will not be accepted or issued after the program has ended.

Below on the left are the group Ruidosew who did the quilting demo and on the right is Alan Miner who did the How to Throw a Pot Demo.



- New Ruidosew Quilt Displays



- The Adult Summer Reading Program has a community art project set up across from the Adult Circulation Desk.



**Beginning of June**



**End of June**

- We had another performance for our Summer Music Series featuring McKenzie Legg with 85 attendees.



Art by Wendy Girven displayed behind the circulation desk.





- Planned for the Summer Music Series for July:



#### Youth Services:

- Youth Service executed 18 programs in June with a total attendance of 1,064 and average of 59 attendees per program.
- We will have a special program on July 9<sup>th</sup> with Wonders on Wheels a state Mobile Museum.
- Youth Services Summer Reading is almost finished!



| Sunday                      | Monday | Tuesday                           | Wednesday   | Thursday   | Friday   | Saturday |
|-----------------------------|--------|-----------------------------------|---|--|--|----------|
| Unleash Your Inner Artist!  |        | 1. 10:30 AM Baby and Me Storytime | 2. 10:30 AM Storytime<br>3 PM Children's Program    | 3. 3 PM Teen Program   | 4. 4th of July Holiday Library Closed              | 5.       |
| 6. Stories Color Our World! | 7.     | 8. 10:30 AM Baby and Me Storytime | 9. 10 AM Storytime<br>11 AM- 3 PM Wonders on Wheels | 10.  | 11. Summer Reading Ends<br>2 PM End of Summer Bash | 12.      |
| 13.                         | 14.    | 15.                               | 16.   | 17.  | 18.  | 19.      |
| 20.                         | 21.    | 22.                               | 23.   | 24. 2 PM Andy Mason Children's Musician  | 25.  | 26.      |
| 27.                         | 28.    | 29.                               | 30.   |   |  |          |

- Youth Services Displays - Photo opportunity in Youth Services for Summer Reading. Feathers are colored by the children who have signed up for Summer Reading. Beginning and end of June.



#### ON-GOING PROJECTS:

- Continuing to catalog and process adult and youth materials for placement on new shelf.
- Working on record database maintenance and clean up as well as member database corrections and updates.
- Ongoing weeding and repair of library materials.
- Collection Development for Adult and Youth materials.
- On going training for staff to keep them up to date on technology, emergency operations, and all the varied areas of library work.
- Ongoing logging of donated materials for Ted and Glynda Bonnell Collection.
- Increasing library outreach programming.
- Increasing library Adult programming.

#### STATISTICS:

- Library material checkouts were 3,998 and check ins were 3,671.
- Visitors total were 10,759.
- We issued a total of 89 new cards and updated 172 cards.
- Overdrive e-book checkouts were approximately 1192. We had approximately 19 new users. There were 428 holds for e-audios and 294 holds for e-books and we had 70 holds for print materials.
- Database usage from Catalog Page: El Portal 11; Pebble Go/Next 5; NM News Plus 6; Mango 8.
- Reference questions totaled 1,755 .
- Computer users totaled 242.
- Gabbie, a text message application on our Integrated Library System Biblionix, was used approximately 383 times by 88 unique users.
- We added 270 material items.
- We had 24 Interlibrary Loan requests, and 24 books have been received.

- We had the Writer's Group Meet two times and had a total of 16 attendees.
- There were 883 external catalog searches, 1803 internal searches by 182 unique users.
- There were approximately 15,307 actions performed in our Biblionix Integrated Library Software.

| RUIDOSO PUBLIC LIBRARY (LIBRARY OPERATIONS STATS) FY 2024-2025 |              |               |              |              |              |              |              |              |              |               |               |               |               |
|--|--------------|---------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|---------------|---------------|---------------|---------------|
|  | JUL          | AUG           | SEP          | OCT          | NOV          | DEC          | JAN          | FEB          | MAR          | APR           | MAY           | JUN           | YTD           |
| <b>CIRCULATION/CHECK OUTS/</b>                                 |              |               |              |              |              |              |              |              |              |               |               |               |               |
| Adult Books  | 1,408        | 1,135         | 1,074        | 1,140        | 821          | 975          | 1,114        | 995          | 1,171        | 1,163         | 966           | 1249          | 13,211        |
| Juvenile Books   | 1,751        | 1,372         | 1,556        | 1,593        | 1,168        | 1,132        | 1,509        | 1,238        | 1,400        | 1,391         | 1,422         | 2250          | 17,782        |
| Adult Media  | 477          | 347           | 306          | 390          | 358          | 488          | 549          | 394          | 503          | 515           | 341           | 218           | 4886          |
| Juvenile Media   | 232          | 162           | 141          | 126          | 158          | 71           | 85           | 84           | 135          | 157           | 182           | 218           | 1751          |
| Library Use  | 18           | 21            | 14           | 18           | 9            | 9            | 33           | 20           | 23           | 17            | 15            | 22            | 219           |
| Paperbacks   | 47           | 59            | 74           | 64           | 44           | 55           | 41           | 21           | 83           | 40            | 45            | 41            | 614           |
| Check Ins  | 3,417        | 3,115         | 3,346        | 3381         | 2413         | 2408         | 2929         | 2513         | 2942         | 2896          | 2731          | 3671          | 35,762        |
| <b>Total Books &amp; Media</b>                                 | <b>7,350</b> | <b>6,211</b>  | <b>6,511</b> | <b>6,712</b> | <b>4,971</b> | <b>5,138</b> | <b>6,260</b> | <b>5,265</b> | <b>6,257</b> | <b>6,179</b>  | <b>5,702</b>  | <b>7,669</b>  | <b>74,225</b> |
| Tumble books   | 0            | 19            | 150          | 255          | 491          | 256          | 846          | 127          | 32           | 50            | 65            | 0             | 2291          |
| Overdrive  | 1,225        | 1,158         | 1107         | 1188         | 1034         | 1202         | 1236         | 1064         | 1264         | 1101          | 1224          | 1192          | 13,995        |
| <b>Total E Collection</b>                                      | <b>1225</b>  | <b>1177</b>   | <b>1257</b>  | <b>1443</b>  | <b>1525</b>  | <b>1458</b>  | <b>2082</b>  | <b>1191</b>  | <b>1296</b>  | <b>1151</b>   | <b>1289</b>   | <b>1192</b>   | <b>16286</b>  |
| <b>Total Circulation</b>                                       | <b>8,575</b> | <b>7,388</b>  | <b>7,768</b> | <b>8,155</b> | <b>6,496</b> | <b>6,596</b> | <b>8,342</b> | <b>6,456</b> | <b>7,553</b> | <b>7,330</b>  | <b>6,991</b>  | <b>8,861</b>  | <b>90,511</b> |
| <b>CIRCULATION OPERATION</b>                                   |              |               |              |              |              |              |              |              |              |               |               |               |               |
| Days Open  | 26           | 27            | 24           | 25           | 22           | 24           | 25           | 23           | 26           | 26            | 25            | 25            | 298           |
| Hours Open   | 192          | 180           | 176          | 192          | 152          | 176          | 184          | 164          | 188          | 192           | 184           | 184           | 2164          |
| Reference  | 988          | 961           | 930          | 911          | 702          | 711          | 639          | 771          | 920          | 880           | 1222          | 1755          | 11,390        |
| New Cards  | 50           | 53            | 49           | 51           | 26           | 34           | 40           | 34           | 66           | 103           | 62            | 89            | 657           |
| Patron Updates   | 190          | 142           | 133          | 120          | 123          | 108          | 167          | 102          | 123          | 127           | 105           | 172           | 1612          |
| Tours  | 0            | 0             | 107          | 0            | 71           | 0            | 0            | 0            | 0            | 0             | 19            | 32            | 229           |
| Library Conference Rm  | 49           | 59            | 63           | 43           | 38           | 36           | 99           | 50           | 70           | 63            | 44            | 98            | 712           |
| Classroom  | 0            | 0             | 3            | 17           | 46           | 0            | 50           | 0            | 0            | 49            | 0             | 0             | 165           |
| Archive Room   | 131          | 63            | 36           | 22           | 2            | 5            | 12           | 8            | 18           | 76            | 107           | 148           | 628           |
| Gate Count   | 7294         | 6701          | 5265         | 6543         | 5305         | 6000         | 6033         | 5397         | 6491         | 8584          | 7938          | 8256          | 79807         |
| <b>Total Patron Visits</b>                                     | <b>8,920</b> | <b>8,186</b>  | <b>6,786</b> | <b>7,924</b> | <b>6,487</b> | <b>7,094</b> | <b>7,249</b> | <b>6,549</b> | <b>7,902</b> | <b>10,100</b> | <b>9,706</b>  | <b>10,759</b> | <b>97,662</b> |
| ILL Requests   | 28           | 21            | 18           | 17           | 10           | 11           | 39           | 19           | 23           | 16            | 15            | 24            | 241           |
| ILL Borrowed Items   | 28           | 21            | 18           | 17           | 10           | 11           | 39           | 19           | 23           | 16            | 15            | 24            | 241           |
| <b>COLLECTION</b>  |              |               |              |              |              |              |              |              |              |               |               |               |               |
| New Books Added  | 109          | 97            | 112          | 119          | 154          | 139          | 66           | 145          | 166          | 110           | 126           | 240           | 1583          |
| Audiobooks Added   | 3            | 4             | 0            | 8            | 1            | 3            | 1            | 3            | 2            | 5             | 3             | 2             | 35            |
| DVDs Added   | 5            | 5             | 0            | 10           | 1            | 8            | 0            | 20           | 10           | 12            | 7             | 28            | 106           |
| <b>Total Items Added</b>                                       | <b>117</b>   | <b>106</b>    | <b>112</b>   | <b>137</b>   | <b>156</b>   | <b>150</b>   | <b>67</b>    | <b>168</b>   | <b>178</b>   | <b>127</b>    | <b>136</b>    | <b>270</b>    | <b>1724</b>   |
| Items Discarded  | 76           | 20            | 156          | 76           | 86           | 37           | 12           | 60           | 148          | 26            | 56            | 138           | 891           |
| <b>PROGRAMMING</b>   |              |               |              |              |              |              |              |              |              |               |               |               |               |
| Children's Programs 0-5 years                                  | 2            | 0             | 4            | 10           | 8            | 6            | 8            | 6            | 7            | 8             | 0             | 11            | 70            |
| Children's Attendance 0-5 years                                | 115          | 0             | 33           | 310          | 157          | 122          | 107          | 95           | 177          | 121           | 0             | 612           | 1849          |
| Children's Programs 6-11 years                                 | 3            | 1             | 5            | 1            | 1            | 2            | 1            | 1            | 1            | 1             | 0             | 5             | 22            |
| Children's Attendance 6-11 years                               | 16           | 95            | 92           | 100          | 49           | 137          | 19           | 38           | 33           | 57            | 0             | 513           | 1149          |
| Teen Programs 12-18 years                                      | 2            | 0             | 1            | 4            | 1            | 1            | 1            | 1            | 1            | 1             | 0             | 3             | 16            |
| Teen Attendance 12-18 years                                    | 18           | 0             | 3            | 56           | 4            | 15           | 12           | 2            | 13           | 5             | 0             | 20            | 148           |
| YS Passive Programs  |              | 5             | 5            | 7            | 4            | 5            | 4            | 4            | 2            | 4             | 4             | 5             | 49            |
| YS Passive Participation                                       |              | 304           | 513          | 128          | 43           | 63           | 65           | 57           | 48           | 214           | 251           | 439           | 2125          |
| Adult Programs   | 4            | 3             | 2            | 2            | 1            | 1            | 2            | 2            | 2            | 3             | 3             | 4             | 29            |
| Adult Attendance   | 175          | 77            | 10           | 10           | 5            | 5            | 12           | 10           | 10           | 32            | 16            | 133           | 495           |
| <b>TECHNOLOGY USAGE</b>  |              |               |              |              |              |              |              |              |              |               |               |               |               |
| Public Computers   | 291          | 262           | 302          | 282          | 215          | 229          | 194          | 250          | 287          | 282           | 235           | 242           | 3,071         |
| Wi-Fi  | 64           |               |              |              | 200          | 208          | 62           | 60           | 54           | 57            | 52            | 59            | 816           |
| <b>COMMUNITY OUTREACH</b>                                      |              |               |              |              |              |              |              |              |              |               |               |               |               |
| Volunteer Hrs (Adult)  | 87.5         | 174.25        | 149.5        | 171          | 140          | 138.5        | 126          | 117          | 140.5        | 63            | 132.75        | 162           | 1602          |
| Volunteer Hrs (Teen)   | 0            | 0             | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0             | 0             | 0             | 0             |
| <b>Total Volunteer Hrs</b>                                     | <b>87.5</b>  | <b>174.25</b> | <b>149.5</b> | <b>171</b>   | <b>140</b>   | <b>138.5</b> | <b>126</b>   | <b>117</b>   | <b>140.5</b> | <b>63</b>     | <b>132.75</b> | <b>162</b>    | <b>1602</b>   |
| <b>ONLINE RESOURCES</b>  |              |               |              |              |              |              |              |              |              |               |               |               |               |
| Brainfuse/Help Now   | 0            | 0             | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0             | 0             | 0             | 0             |
| Brainfuse/Job Now  | 0            | 0             | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0             | 0             | 0             | 0             |
| Ancestry   | 0            | 0             | 0            | 5            | 0            | 0            | 0            | 0            | 18           | 0             | 0             | 0             | 0             |
| Mango Languages  | 0            | 1             | 6            | 3            | 30           | 12           | 5            | 3            | 1            | 1             | 6             | 8             | 76            |
| Pebble Go/PebbleGoNext   | 0            | 0             | 4            | 2            | 3            | 0            | 1            | 0            | 0            | 3             | 0             | 0             | 13            |
| Niche Academy  | 6            | 30            | 0            | 2            | 1            | 0            | 0            | 178          | 0            | 0             | 0             | 0             | 217           |



## PARKS AND RECREATION

### Ruidoso Schools MOU MAINTENANCE AND FINANCES

- Staff cleaned Parks and Restrooms, (33-man hours White Mtn.) **\$924.00 personnel**
- Staff added dirt, added Crusher fines, Seed Athletic Fields, worked in Kids Konnection, worked on the drainage ditch, and added protective covers on the Pickleball fence, 128-man hours.

|                                    |                   |
|------------------------------------|-------------------|
| <b>Total Supplies</b>              | <b>\$5,350.00</b> |
| <b>Water -6/20/25</b>              |                   |
| Gavilan Water Bill                 | \$634.72          |
| White Mountain Water Bill          | \$7,322.93        |
| White Mountain Electric Bill-April | \$359.88          |
| <b>Personnel</b>                   | <b>\$4,508.00</b> |



**\$18,175.53**

**161**

TOTAL HOURS



Photo Courtesy Mark Stambaugh

### Parks and Facilities PROJECTS BY NUMBERS

- Staff cleaned and maintenance parks, and buildings. 1496-man hours.
- Staff picked up trash on medians, parks, free parkings, and cleaned graffiti, 24-man hours.
- Staff worked on athletic fields, 204-man hours.
- Staff mowed and weed eated parks, 88-man hours.
- Staff sprayed Weeds in parks and at Village building, 24-man hours.
- Staff seeded athletic fields and Wingfield Park, 20-man hours.
- Staff worked removing mud and debris in Two Rivers Park, 12-man hours.



**1868**

TOTAL HOURS

### Keep Ruidoso Beautiful

- The Keep Ruidoso Beautiful Committee Meeting was held in June at Village Hall.
- Chris Camacho is the new Executive Director of Keep Ruidoso Beautiful.
- Keep Ruidoso Beautiful received a grant award of \$61,121.50 FY26.
- Park staff removed graffiti, stickers and picked up trash, 24-man hours.
- Keep Ruidoso Beautiful sponsored the Church of Jesus Christ of Latter-Day Saints, boys, picking up trash, raking and pulling thistles at Alto Lake. The girls of the Church of Jesus Christ of Latter-Day Saints, painted two Murals at the Tom Jones and Bob Moore Memorial Fire Stations.



## Programs & Activities

### YOUTH AND COMMUNITY ACTIVITIES

- Recreation Staff assisted with HMYC Bed Race support at Wingfield Park.
- Midtown Market opened June 7th at Country Club Park with 73 seasonal vendors registered.
- Recreation Staff assisted with the NFS Youth Fishing Day at Grindstone Lake on June 14th.
- The "Rec Your Summer" Wilderness Camp program enjoyed two sessions June 16 - 27, with 40 registered participants age 7 - 12.
- Rec Staff participated with XTERRA and local partners to strategize trail maintenance logistics.
- Recreation Staff continues assistance with "Music Under a Mountain Sky" set up.
- Recreation Staff and Seasonal Staff continues Dam House and Pay Station work and cleanup at Grindstone Lake.
- "Run, White & Blue 5k" prep continue for July 5th.
- "All - American Tailgate & Drone Show" prep continue for July 5th.
- Registration Open for Football, Basketball, Volleyball and Soccer.



Wilderness Camp, 6/18/25



XTERRA.



**RUIDOSO**

PARKS & RECREATION  
LIVING IN NATURE'S PLAYGROUND

## Public Pool Update

- The Swimming Pool opened as scheduled on May 24<sup>th</sup> at 11:00AM.
- A new chemical controller was installed and is up and running.
- We've almost reached full capacity every day so far, except the rainy or cloudy days.
- Swim lessons started on June 2<sup>nd</sup> as scheduled with all classes being filled to the max.
- Private Pool Party sales is still going on. Some days/dates are still available to be reserved.
- All Pool pumps and impellers are running well.
- The swimming pool cleaning robot was sent in for maintenance.



## Community Center

### STAFF AND UPDATES

- The Ruidoso Community Center has been busy with more people showing up for the summer months. Classes are being well attended, meals have been showing a great turnout, and exercise equipment is at an all-time high usage. Many new people are signing up to be part of the center and staff have been getting numerous calls asking about the classes that are offered.
- Region IX hosts a children's playgroup at the Community Center each month. Everyone in the community is welcome to come in and attend the playgroup with their children. The session is usually hosted on the 3<sup>rd</sup> Thursday of each month from 9:00am to 11:30am but an additional session has been added. Region IX will now have an additional class starting in July which will be on the 1<sup>st</sup> Wednesday of each month from 9:00am to 10:30am. These playgroups are also in line with another playgroup that is hosted by a volunteer which is held every Tuesday from 10:00am to 11:30 am. These playgroups are well attended, and many parents take their children to the playground outside in the School House Park afterwards.
- Veterans Department assistance is ongoing at the Ruidoso Community Center. Veterans Service officers come to the center on the first Wednesday of every other month from 10:00am to 3:00pm. Assistance includes veteran's benefits, medical & health issues, homelessness, education, rehabilitation, and transportation. Walk-ins are always welcome.
- \$2 Breakfast is offered in the center on Fridays from 8:00am to 9:30pm. Breakfast includes scrambled eggs, hash, pancakes, oven roasted potatoes, toast, white gravy, refried beans, coffee, and orange juice.
- The Community Center offers popcorn and coffee daily for anyone. These items are offered to the public as an invite into the center to come in to socialize and also to get the day started.



4

Staff Members

4

Weekly Activities



## Community Center

### Retired and Senior Volunteer Program

- The Village of Ruidoso RSVP Program continues to grow each month with so many amazing volunteers who love to be here to help and serve the community.
- For the month of June: The RSVP Coordinator, Amber Ward spent time getting bouquet gifts out to any of the RSVP volunteers that were unable to attend. Volunteer site visits were continued to be made to each of the volunteer stations around Lincoln County to check on the volunteers and their locations. Two of the stations highlighted this month were Captain Library and Ft. Stanton Museum after the fire they had right next to them. The Fort itself was ok thankfully, however there were a couple of outlying buildings in the Internment camp that had been damaged.
- Captain Library has been busy gearing up for their summer programs and getting a new mural painted on their children's room wall that looks amazing!! They also partner with the Captain schools Art Program that holds a student art contest each year. The 2 winners get their winning art showcased onto bookshelves that are made and sold in the Captain Library for \$1.00. (Photo showed) Such a great fundraising idea!!
- The RSVP volunteer stations have been getting more and more help with all of our seasonal volunteers coming back into town for the summer.
- Volunteers: Station with the most contributed hours this past month were the Captain Library- we call this the station that never sleeps:
  - Carol Psenick- Captain Library- with 33 hours (in photo shown)
  - Ramona Solvay- Captain Library- with 44 hours
- Retired and Senior Volunteer Program Staff are excited for all of the summer months ahead. The program looks forward to all of the out of town visitors, and the summer RSVP volunteers that return to play in our nature's playground. ☺



## **POLICE DEPARTMENT**

### Dispatch all calls for service

Total Calls for Service- 1,600

Total Positions Available- 11

Total Positions Vacant- 2

Positions Hired this month-1

Total Applications this month – 0

### Patrol Division calls for service

Total Calls for Service- 782

Total Arrests made- 19

**Total Citations Issued- (pull from tracs)**

Total Reports taken- 92

Special Operations Conducted- 1

Total Positions Available- 20

Total Position Vacant- 6

Positions Hired this month- 1

Total Applications this month –8

### ACO/Code Enforcement calls for service

Total Calls for Service- 159

Citations Issued- 0

Special Operations Conducted- Monsoon flooding events

Reports Taken- 9

Total Positions Available- 3

Total Position Vacant- 0

Positions Hired this month- 0

Total Applications this month – NA

### Criminal Investigations Division

Total Calls for Service- 27

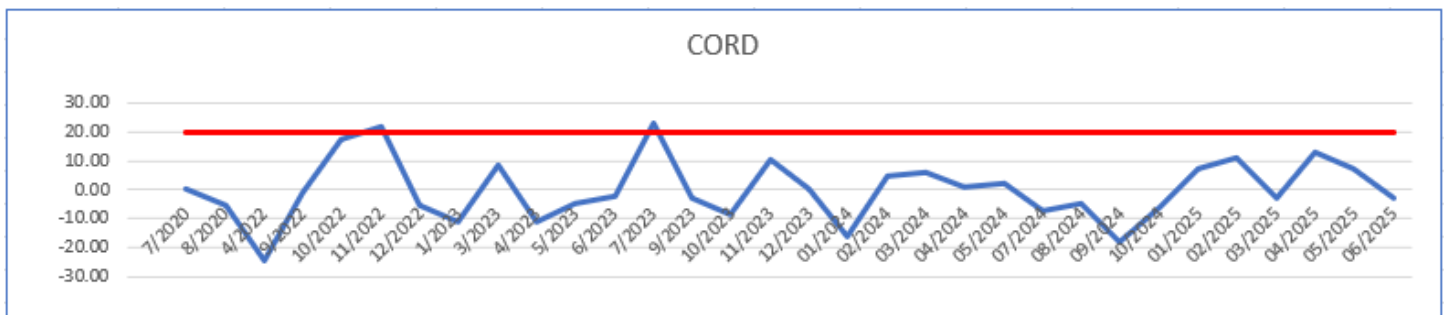
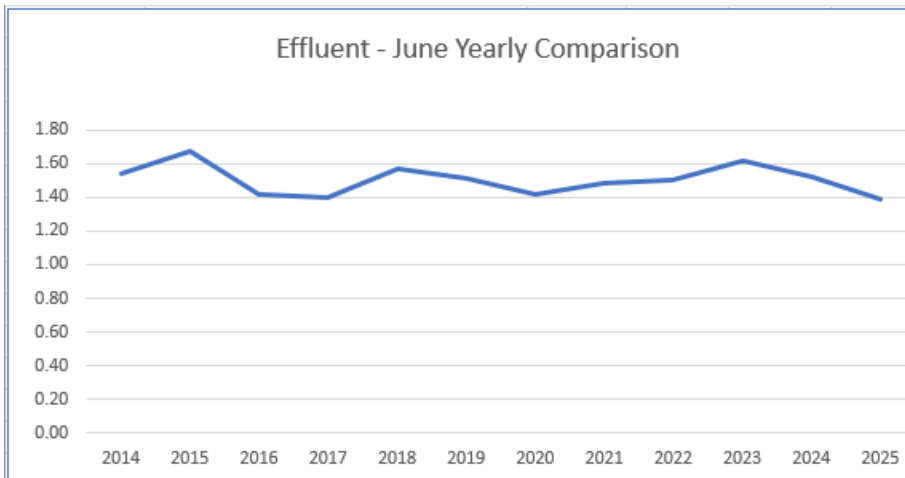
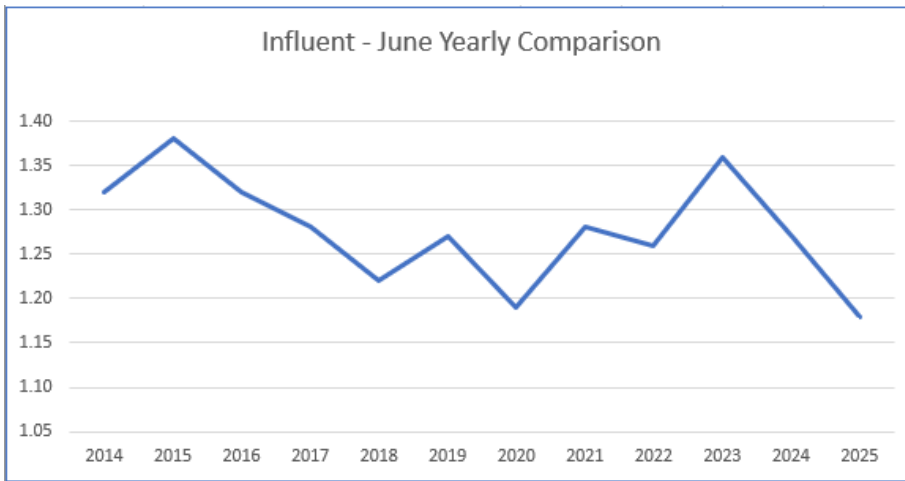


New Cases Received- 6  
 Pending Cases- 14  
 MCU Callouts – 1  
 Special Operations Conducted- 0  
 Backgrounds – 1

Total Positions Available- 4  
 Position Vacant- 1-Narcotics  
 Positions Hired this month- 0  
 Total Applications this month-0

## REGIONAL WASTEWATER TREATMENT PLANT (RWWTP)

| RUIDOSO - RUIDOSO DOWNS REGIONAL WASTEWATER TREATMENT FACILITY |      |      |       |      |        |      |         |          |             |            |
|--|------|------|-------|------|--------|------|---------|----------|-------------|------------|
| MONTHLY RECORD FOR INFLUENT AND EFFLUENT                       |      |      |       |      |        |      |         |          |             |            |
| DATE   | DAY  | FLOW | TEMP. | pH   | T.S.S. | BOD5 | E. COLI | TRC ug/L | INF. T.S.S. | INF. BOD5  |
| 06/01/25   | Sun  | 1.46 | 20.4  | 7.02 |        |      |         | N/A      |             |            |
| 06/02/25   | Mon  | 1.41 | 20.1  | 7.17 |        |      |         | N/A      |             |            |
| 06/03/25   | Tues | 1.30 | 20.3  | 7.33 |        |      | 18.5    | N/A      |             |            |
| 06/04/25   | Wed  | 1.21 | 19.9  | 7.12 | 1.40   | 1.40 |         | N/A      | 94.0        | 117.6      |
| 06/05/25   | Thu  | 1.26 | 20.4  | 7.19 |        |      |         | N/A      | VSS 78.0    | pH 7.21    |
| 06/06/25   | Fri  | 1.40 | 20.3  | 7.23 |        |      |         | N/A      | VOL.83.0%   | TEMP. 19.7 |
| 06/07/25   | Sat  | 1.43 | 20.3  | 7.19 | 1.40   | 1.40 | 18.5    | N/A      | 98.5        | 98.8       |
| 06/08/25   | Sun  | 1.57 | 20.6  | 7.13 |        |      |         | N/A      | %removal    | %removal   |
| 06/09/25   | Mon  | 1.50 | 21.0  | 7.25 |        |      |         | N/A      |             |            |
| 06/10/25   | Tues | 1.36 | 21.0  | 7.27 |        |      |         | N/A      |             |            |
| 06/11/25   | Wed  | 1.36 | 20.6  | 7.24 |        |      |         | N/A      |             |            |
| 06/12/25   | Thu  | 1.33 | 21.0  | 7.15 |        |      |         | N/A      |             |            |
| 06/13/25   | Fri  | 1.30 | 20.9  | 7.11 |        |      |         | N/A      |             |            |
| 06/14/25   | Sat  | 1.49 | 21.3  | 7.25 |        |      |         | N/A      |             |            |
| 06/15/25   | Sun  | 1.50 | 21.4  | 7.18 |        |      |         | N/A      |             |            |
| 06/16/25   | Mon  | 1.38 | 21.5  | 7.17 |        |      |         | N/A      |             |            |
| 06/17/25   | Tues | 1.39 | 21.5  | 7.11 |        |      | 33.0    | N/A      |             |            |
| 06/18/25   | Wed  | 1.31 | 21.8  | 7.28 | 0.60   | 1.54 |         | N/A      | 272.0       | 287.7      |
| 06/19/25   | Thu  | 1.32 | 22.0  | 7.26 |        |      |         | N/A      | VSS 250.0   | pH 7.31    |
| 06/20/25   | Fri  | 1.36 | 21.8  | 7.15 |        |      |         | N/A      | VOL.92.0%   | TEMP. 15.2 |
| 06/21/25   | Sat  | 1.53 | 21.9  | 7.16 | 0.60   | 1.54 | 33.0    | N/A      | 99.8        | 99.5       |
| 06/22/25   | Sun  | 1.57 | 21.9  | 7.07 |        |      |         | N/A      | %removal    | %removal   |
| 06/23/25   | Mon  | 1.42 | 21.9  | 7.35 |        |      |         | N/A      |             |            |
| 06/24/25   | Tues | 1.35 | 21.8  | 7.14 |        |      |         | N/A      |             |            |
| 06/25/25   | Wed  | 1.27 | 22.2  | 7.24 |        | 1.52 |         | N/A      |             | 251.0      |
| 06/26/25   | Thur | 1.33 | 22.0  | 7.02 |        |      |         | N/A      |             | pH 7.31    |
| 06/27/25   | Fri  | 1.22 | 22.1  | 7.24 |        |      |         | N/A      |             | TEMP. 15.2 |
| 06/28/25   | Sat  | 1.40 | 22.0  | 7.14 |        | 1.52 |         | N/A      |             | 99.4       |
| 06/29/25   | Sun  | 1.52 | 22.1  | 7.25 |        |      |         | N/A      |             | %removal   |
| 06/30/25   | Mon  | 1.46 | 22.0  | 7.32 |        |      |         | N/A      |             |            |
| MONTHLY AVG.   |      | 1.39 |       |      | 1.00   | 1.49 | 25.8    |          |             |            |



## SOLID WASTE

- The department is down one CDL Truck Driver, and a Mechanic.
- Grapple pick up has really picked back up. There are lots of needles falling (this time of year) and people are out cleaning; on top of forestry compliance clearing. Constant green waste (and other junk) illegal dumping on Willie Horton between Hull and Gavilan.
- We only have 2 to 3 grapple drivers running full time. We are having to pull grapple drivers to run other routes including refuse and transport.
- We are still getting some illegal dumping. People are still cleaning out their homes and property of flood debris and others are remodeling damaged property.

## Universal Waste Systems Statistics:

- Listed below you will find information regarding green-waste that has been collected within Village of Ruidoso and taken to Sierra Contracting/Universal Waste Systems for disposal:

| <b>Fiscal Year</b> |              | <b>Cubic Yards<br/>of Yard<br/>Debris to<br/>Sierra<br/>Contracting</b> | <b>Fee</b>          | <b>Loads</b> |
|--------------------|--------------|---|---------------------|--------------|
| <b>2023/2024</b>   |              |   |                     |              |
| JUL                |              | 5,780.00  | \$56,130.66         | 266          |
| AUG                |              | 4,538.00  | \$44,069.37         | 214          |
| SEP                |              | 4,352.00  | \$42,263.09         | 198          |
| OCT                |              | 3,361.00  | \$32,639.30         | 164          |
| NOV                |              | 3,559.00  | \$34,562.12         | 166          |
| DEC                |              | 3,725.50  | \$36,179.03         | 178          |
| JAN                | UWS          | 4,261.00  | \$41,721.91         | 198          |
| FEB                |              | 2,250.50  | \$56,039.41         | 265          |
| MAR                |              | 3,180.00  | \$31,284.76         | 150          |
| APR                |              | 3,658.00  | \$33,141.48         | 170          |
| MAY                |              | 4,779.00  | \$43,805.10         | 219          |
| JUN                |              | 4,660.00  | \$42,219.60         | 215          |
|                    | <b>TOTAL</b> | <b>48,104.00</b>  | <b>\$494,055.83</b> | <b>2403</b>  |
| <b>TONS</b>        |              | <b>7215.60</b>  |                     |              |

| <b>Fiscal Year</b> |              | <b>Cubic Yards<br/>of Yard<br/>Debris to<br/>Universal<br/>Waste Sys.</b> | <b>Fee</b>          | <b>Loads</b> |
|--------------------|--------------|---|---------------------|--------------|
| <b>2024/2025</b>   |              |   |                     |              |
| JUL                |              | 4,090.00  | \$37,055.40         | 191          |
| AUG                |              | 3,377.00  | \$30,396.30         | 160          |
| SEP                |              | 3,456.00  | \$31,311.36         | 165          |
| OCT                |              | 4,451.00  | \$40,326.06         | 211          |
| NOV                |              | 3,625.00  | \$32,842.50         | 172          |
| DEC                |              | 4,438.00  | \$40,208.28         | 206          |
| JAN                |              | 3,676.00  | \$33,304.56         | 169          |
| FEB                |              | 3,539.00  | \$32,226.42         | 165          |
| MAR                |              | 3,777.00  | \$34,219.62         | 175          |
| APR                |              | 3,151.50  | \$28,398.57         | 148          |
| MAY                |              | 3,425.00  | \$31,030.50         | 161          |
| JUN                |              | 2,711.00  | \$24,561.66         | 125          |
|                    | <b>TOTAL</b> | <b>43,716.50</b>  | <b>\$395,881.23</b> | <b>2048</b>  |
| <b>TONS</b>        |              | <b>6557.48</b>  |                     |              |

#### **Lincoln County Waste Transfer Statistics:**

- Listed below are the year-to-date deliveries of municipal solid waste from Lincoln County via Universal Waste Systems to the Gavilan Canyon Transfer Station:

| <b>MONTH</b>     | <b>GROSS<br/>LOADS</b> | <b>GROSS TONS<br/>DELIVERED<br/>TO T.S.</b> | <b>PRE TAX<br/>FEE</b> |
|------------------|------------------------|---|------------------------|
| <b>2024/2025</b> |                        |   |                        |
| MARCH            | 26                     | 164.26                                      | \$9,847.39             |
| APRIL            | 30                     | 173.89                                      | \$10,424.71            |
| MAY              | 29                     | 171.55                                      | \$10,284.42            |
| JUNE             | 20                     | 126.55                                      | \$7,586.67             |
| JULY             | 27                     | 170.97                                      | \$10,249.65            |
| AUGUST           | 23                     | 134.50                                      | \$8,063.28             |
| SEPTEMBER        | 22                     | 104.66                                      | \$6,274.37             |
| OCTOBER          | 15                     | 98.10                                       | \$5,881.10             |
| NOVEMBER         | 23                     | 149.22                                      | \$8,946.34             |
| DECEMBER         | 30                     | 166.08                                      | \$9,956.50             |
| JANUARY          | 30                     | 173.07                                      | \$10,375.55            |
| FEBRUARY         | 24                     | 150.84                                      | \$9,042.86             |
|                  | <b>299</b>             | <b>1,783.69</b>                             | <b>\$106,932.84</b>    |

| <b>MONTH</b>     | <b>GROSS<br/>LOADS</b> | <b>GROSS TONS<br/>DELIVERED<br/>TO T.S.</b> | <b>PRE TAX<br/>FEE</b> |
|------------------|------------------------|---|------------------------|
| <b>2025/2026</b> |                        |   |                        |
| MARCH            | 26                     | 164.26                                      | \$10,093.78            |
| APRIL            | 28                     | 181.51                                      | \$10,545.43            |
| MAY              | 26                     | 124.15                                      | \$7,629.02             |
| JUNE             | 25                     | 125.08                                      | \$7,686.17             |
| JULY             | 0                      | 0.00  | \$0.00                 |
| AUGUST           | 0                      | 0.00  | \$0.00                 |
| SEPTEMBER        | 0                      | 0.00  | \$0.00                 |
| OCTOBER          | 0                      | 0.00  | \$0.00                 |
| NOVEMBER         | 0                      | 0.00  | \$0.00                 |
| DECEMBER         | 0                      | 0.00  | \$0.00                 |
| JANUARY          | 0                      | 0.00  | \$0.00                 |
| FEBRUARY         | 0                      | 0.00  | \$0.00                 |
|                  | <b>105</b>             | <b>595.00</b>                               | <b>\$35,954.40</b>     |

**Gavilan Canyon Transfer Station:**

- Listed below are the year-to-date deliveries of solid waste made to the Gavilan Canyon Transfer Station then transferred via transport semi-trucks to Otero-Greentree Landfill in Orogrande: (No bill to update for August 2023 or June 2025)

| <b>Fiscal Year</b> | <b>Solid Waste<br/>Tonnage</b> | <b>Fee</b>          | <b>Loads</b> |
|--------------------|--------------------------------|---------------------|--------------|
| <b>2023/2024</b>   |                                |                     |              |
| JUL                | 1,109.09                       | \$18,074.24         | 50           |
| AUG                | 0.00                           | \$0.00              | 0            |
| SEP                | 975.73                         | \$16,144.42         | 45           |
| OCT                | 932.94                         | \$15,298.72         | 47           |
| NOV                | 895.73                         | \$14,796.86         | 42           |
| DEC                | 857.13                         | \$14,096.48         | 42           |
| JAN                | 985.51                         | \$16,217.86         | 48           |
| FEB                | 804.85                         | \$13,286.50         | 38           |
| MAR                | 835.98                         | \$13,851.32         | 38           |
| APR                | 859.71                         | \$14,831.11         | 41           |
| MAY                | 989.04                         | \$16,385.89         | 45           |
| JUN                | 773.76                         | \$13,631.39         | 36           |
| <b>TOTAL</b>       | <b>10,019.47</b>               | <b>\$166,614.79</b> | <b>472</b>   |

| <b>Fiscal Year</b> | <b>Solid Waste<br/>Tonnage</b> | <b>Fee</b>          | <b>Loads</b> |
|--------------------|--------------------------------|---------------------|--------------|
| <b>2024/2025</b>   |                                |                     |              |
| JUL                | 1,111.64                       | \$18,849.41         | 46           |
| AUG                | 938.31                         | \$15,904.37         | 42           |
| SEP                | 862.67                         | \$14,643.57         | 38           |
| OCT                | 820.19                         | \$13,857.64         | 38           |
| NOV                | 827.71                         | \$15,314.62         | 38           |
| DEC                | 913.16                         | \$15,414.01         | 43           |
| JAN                | 877.82                         | \$14,750.60         | 43           |
| FEB                | 771.94                         | \$12,999.60         | 37           |
| MAR                | 808.00                         | \$13,597.47         | 39           |
| APR                | 830.13                         | \$13,937.61         | 41           |
| MAY                | 893.36                         | \$15,073.71         | 42           |
| JUN                | 0.00                           | \$0.00              | 0            |
| <b>TOTAL</b>       | <b>9,654.93</b>                | <b>\$164,342.61</b> | <b>447</b>   |

## **STREETS**

4 WEEK PERIOD - Projects in progress or completed by employees of the Street Department

### Trimming

- Bush, tree trimming and stump removal

### Speed Limit, Street Name & Safety Signs ("One Call" Marking – Installation - Repair)

- Signs - Skyview, South Mountain View/West Riverside, Walnut/Sutton, Nabors/Stub
- Mirror – Windsor

### Road & Right of Way Maintenance (Motor Grader - Backhoe Dirt Work)

- Jersey barrier, orange barricades - Johnson

- Flood watch, debris removal, cleaning roads – Village wide

#### Drainage Issues (Ditch cleaning, culvert maintenance, berm construction)

- Clean ditches, culvers, debris dams – Sandstone, Forrest, River Trail, St. Vitus, Riley Cove
- Repair, install berm, swale, install culver – River Trail, Mountain View, Main Reservoir, South Mountain View, West Riverside
- Clean and repair, drop inlet, debris dam – Village wide

#### Utility cuts (Water and Sewer department and Utility Companies – Patch streets with hot mix, haul debris piles, inspections & assessments)

- Cold mix fills – Marble, K Charles McClellon, Heath, C Sudderth and Apache Trails

#### Sweeping Streets

- Swept – Topside

#### Blade work, blade patching

- Blade work, gravel, base course, millings – Rooney

#### Pothole patching

- Brady, Main, Skylane, Keyes

#### Coop Project – Innsbrook

- Pave – Riley Cove
- Cleaned parking lots
- Culvert and ditches – Riley Cove

#### Street Department news

- Maintenance work on Hot Plant
- Street staff online training
- Cleaning and maintenance equipment and trucks
- Maintenance Worker I position is open

#### General street repair and drainage work orders

- The goal is to keep these issues moving in a timely manner.

#### Future and ongoing assignments and Projects are as follows:

| Project #<br>& Location: | Project<br>Funds:  | Type of<br>Fund Recv'd.:  | Completion<br>Deadline:  | Current Status:  |
|--------------------------|--|---|--------------------------|--|
| COOP 23-24               | Application to be submitted 2/14/23<br>To council<br>Asking<br>25% \$76,212.00<br>75% \$228,636.00<br>Total=\$304,848.00 | <b>Received:</b><br><b>\$257,077</b><br><b>VOR 25%</b><br><b>\$64,269</b><br><b>NMDOT 75%</b><br><b>\$192,808</b> | 12/31/2024<br>12/31/2025 | Resolution to council for approval of support 2/14/23. Submitted Application to NMDOT 2/22/23. Awarded Funding 06/06/23. Due to Southfork Fire & Burn Scar Flooding VOR requested NMDOT for 1 yr. extension of project, NMDOT granted extension. |
| MAP 2025                 | Application to submitted 2/16/24<br>to Council<br>Asking<br>25% \$94,491.25<br>75% \$283,473.75                          | <b>Received:</b><br><b>\$377,965</b><br><b>VOR 25%</b><br><b>\$94,491</b><br><b>NMDOT 75%</b><br><b>\$283,474</b> | 6/30/2026                | Resolution to Council for approval of support 2/06/24. Submitted Application to NMDOT 2/16/24. 7/2024 Awarded funding  |

|           |   |  |            |   |
|-----------|---|--|------------|---|
|           | Total=\$377,965   |  |            |   |
| COOP 2025 | Application to be submitted 2/16/24<br>To council<br>Asking:<br>25% \$83,591.25<br>75% \$250,773.75<br>Total=\$334,365.00 | <b>Received:</b><br><b>\$334,365.00</b><br><b>VOR 25%</b><br><b>\$83,591</b><br><b>NMDOT 75%</b><br><b>\$250,774</b> | 12/31/2025 | Resolution & Application to council for approval of support 2/06/24. 2/16/24 submitted application to NMDOT. 7/2024 awarded funding |
| COOP 2026 | Application to be submitted 2/16/25   |  |            | Resolution & Application to council for approval of support 2/11/25. 2/26/25 submitted application to NMDOT                         |
| MAP 2026  | Application to be submitted 2/16/25   |  |            | Resolution & Application to council for approval of support 2/11/25. 2/26/25 submitted application to NMDOT.                        |

## TOURISM

# NMTD CO-OP PROGRAM FY25

Our NMTD Co-op Award for FY25 which will give us a \$913,300 media buy. In addition, we obtained an additional allocation of \$100,000 which funded our fire recovery campaign in the fall of 2024.

| FY25 New Mexico True CoOp MMP Production Summary                   |   |  |   |                                   |  |   |
|--|---|--|---|-----------------------------------|--|---|
| Organization Name: <b>Ruidoso - Fire Recovery Incremental Plan</b> |   |  |   |                                   |  |   |
| MEDIA TYPE   | INITIATIVE  | DETAILS  | # | TARGETING                         | IN-MARKET DATE(S)                      | PARTNER INPUTS  |
| CONTENT / ORGANIC SOCIAL   | In-State Social Content Fire Recovery Missions x2   | NM Influencers Caitlin & Amy (Simply Social) make 2 strategically timed trips to highlight the recovery, the community pulling together, and how New Mexicans can help (and come back when the time is right). Focused talking points & features | 2 | In-State                          | Mid-August / September Content Capture | <a href="#">INPUT FORM (Key Messaging)</a>  |
| CONTENT / ORGANIC SOCIAL   | Custom Fire Recovery Regional Micro-Influencer content for Paid Social Distribution (Insta Reels) | 8-10 In-state/W Texas Influencers  | 1 | In-State, West Texas              | Mid/Late September                     |   |
| DIGITAL  | Meta Paid Ads Package: FB Video + Static; Instagram Reels   | <a href="#">View</a>   | 1 | West Texas                        |  | <a href="#">SUBMIT FACEBOOK STATIC INPUTS</a><br><a href="#">SUBMIT INSTAGRAM STATIC INPUTS</a> |
| DIGITAL  | Managed Search  | Focused search effort to drive traffic to right places for early recovery conversion   | 1 | TBC                               |  |   |
| DIGITAL OOH  | Albuquerque Programmatic Digital Out-of-Home (6 weeks)  | <a href="#">View</a>   | 1 | ABQ                               | Mid-Aug/Sept                           | <a href="#">Use provided OOH ad templates on Brand Resource Hub.</a>                            |
| DIGITAL OOH  | West Texas Programmatic Digital Out-of-Home (6 weeks)   | <a href="#">View</a>   | 1 | Amarillo, Lubbock, Midland/Odessa | Mid-Aug/Sept                           | <a href="#">Use provided OOH ad templates on Brand Resource Hub.</a>                            |
| DIGITAL OOH  | El Paso Programmatic Digital Out-of-Home (6 weeks)  | <a href="#">View</a>   | 1 | El Paso/ LC                       | Mid-Aug/Sept                           | <a href="#">Use provided OOH ad templates on Brand Resource Hub.</a>                            |



## Q4 CO-OP CREATIVE



## Q4 BILLBOARDS: APR-JUN 2025

We ran out-of-home advertising in both El Paso and Albuquerque markets, including temperature boards.



THE Agency  
MARKETING COMMUNICATIONS



## Q4 EVENTS: APR-JUN 2025



## Q4: SOCIAL

## May

## April



## June



## Q4: DIGITAL



Ski New Mexico



Ruidoso News



Military - Ft. Bliss & HAFB



Go-NewMexico

## Q4: EMAIL



April



May



June

## Q4: WEBSITE

The Q4 updates to [DiscoverRuidoso.com](https://DiscoverRuidoso.com) focused on content enhancements, seasonal relevance, and site performance.

### New & Refreshed Articles

- [Locals Share Favorite Summer Things to Do in Ruidoso](#)



### Ongoing Calendar & Event Page Updates

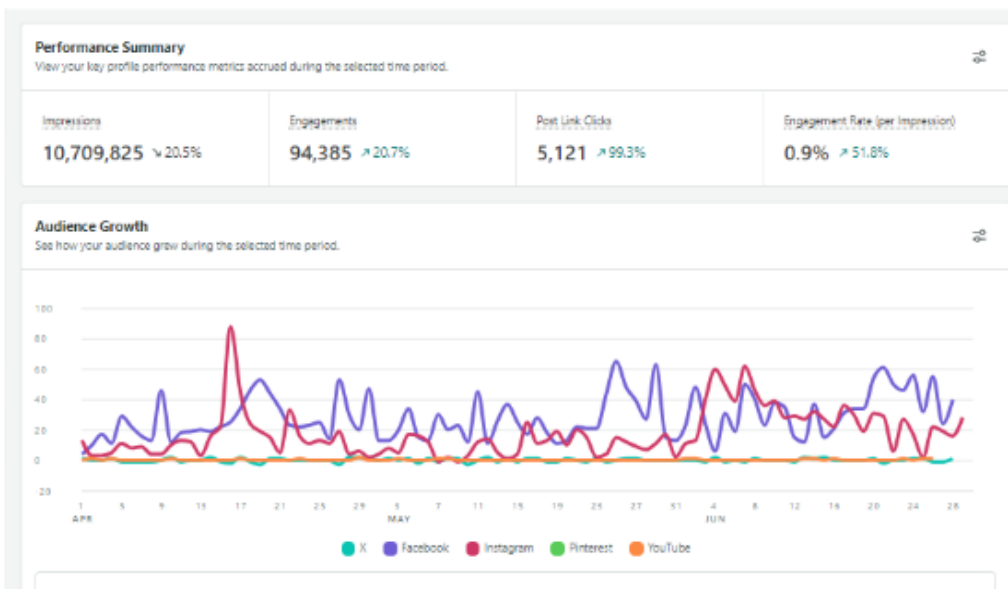
- Ensuring accurate and timely event details
- Adding working ticketing links and updated social media URLs
- Formatting for clarity, accessibility, and SEO

## Q4: WEBSITE CON'T

### Content Enhancements

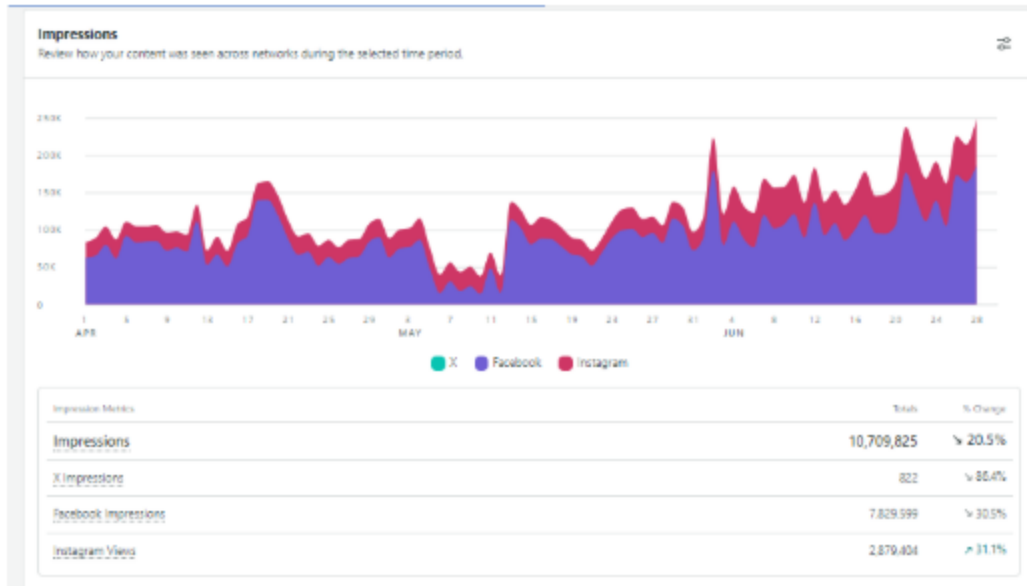
- Integrated structured data for improved visibility in search results across events, lodging, and activity pages.
- Refined headers and subheadings to boost on-page SEO and readability.
- Strengthened internal linking strategy to keep users exploring related content.
- Expanded FAQ sections with voice search-friendly phrasing.
- Continued to improve accessibility via alt text and clearer language.

## SOCIAL OVERVIEW: APR - JUN 2025



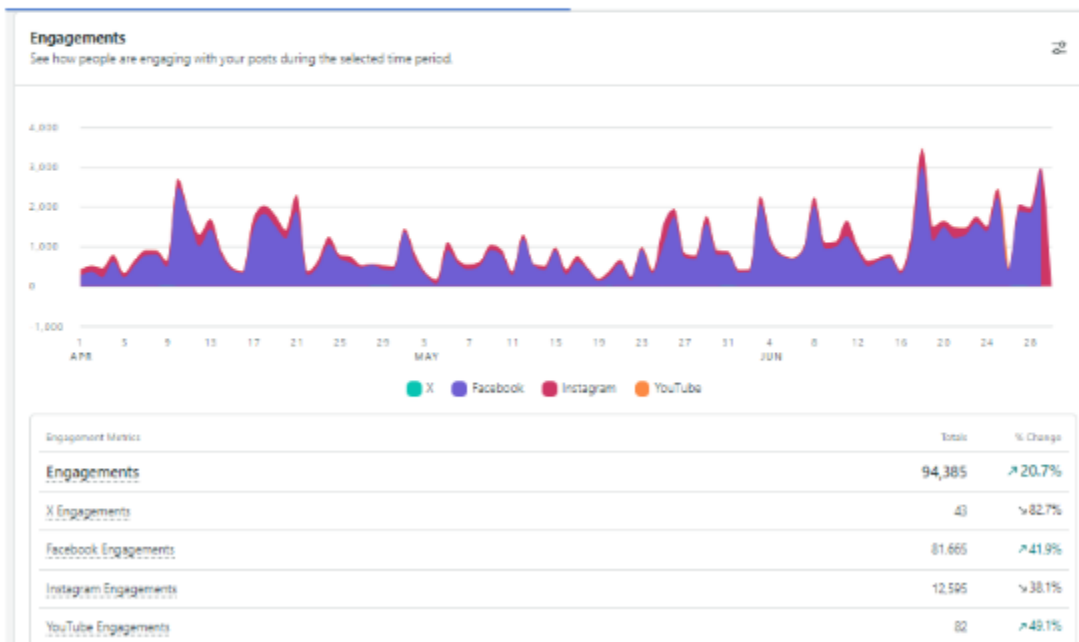
# IMPRESSIONS: APR - JUN 2025

## Tourism Social Sites



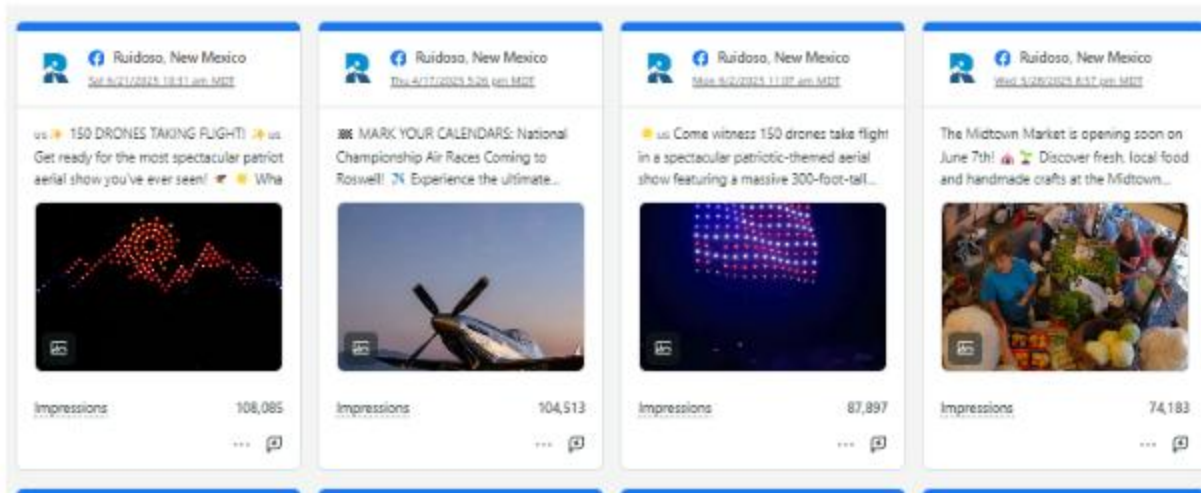
# ENGAGEMENT: APR - JUN 2025

## Tourism Social Sites

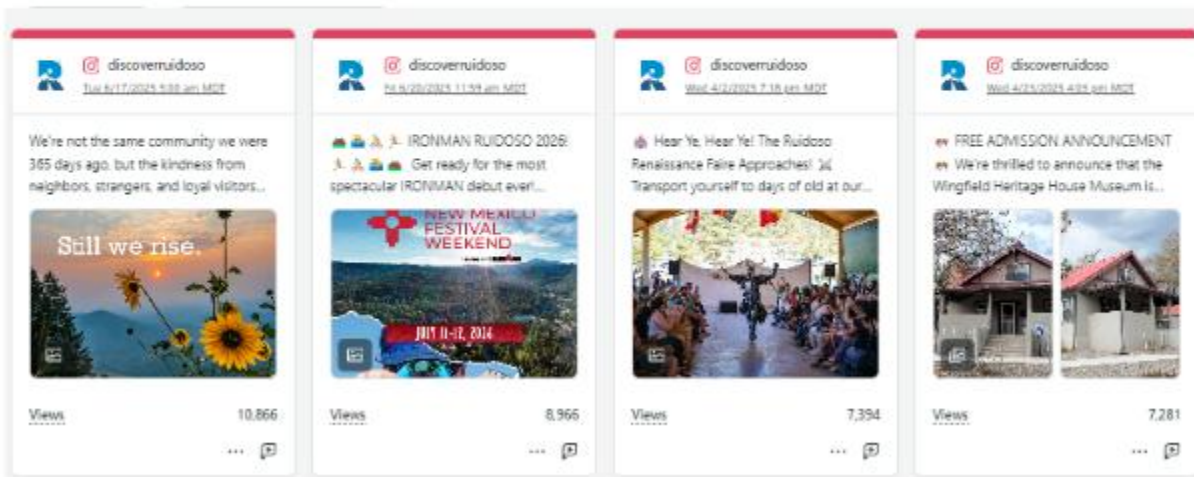




## Q4: TOP PERFORMING FACEBOOK POSTS



## Q4: TOP PERFORMING INSTAGRAM POSTS



## Q4: INSTAGRAM POSTS



## Q4: INSTAGRAM REELS



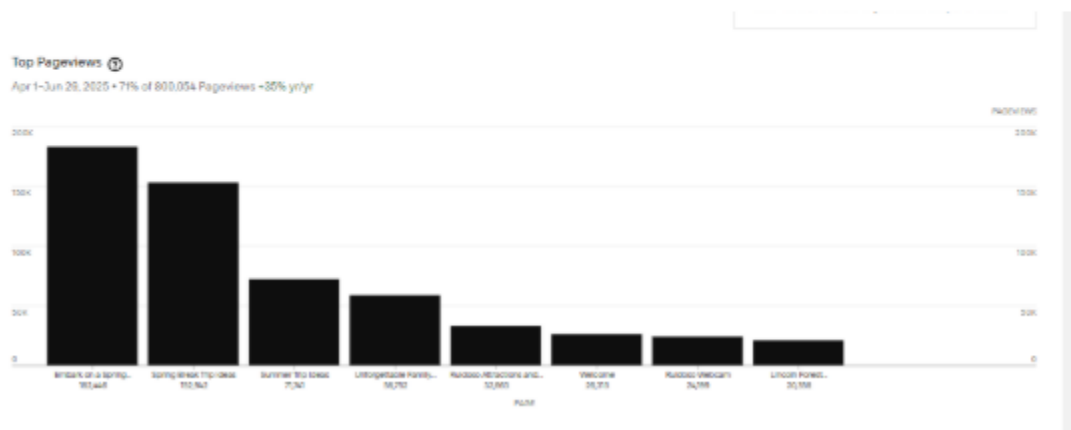
[Click to watch a reel.](#)



# TOURISM WEBSITE OVERVIEW: APR-JUN 2025



# TOURISM WEBSITE PAGE VIEWS: APR-JUN 2025



# TOURISM WEBSITE GEOGRAPHIC OVERVIEW: APR-JUN 2025

| Traffic        |                | Custom          |
|----------------|----------------|-----------------|
| Traffic        | Traffic Source | Search Keywords |
| Location       | Visits         |                 |
| United States  | 59,320 (77.1%) |                 |
| Texas          | 18,371         |                 |
| Unknown        | 10,890         |                 |
| California     | 18,050         |                 |
| New Mexico     | 15,195         |                 |
| Arizona        | 6,334          |                 |
| Tennessee      | 11,072         |                 |
| Florida        | 6,332          |                 |
| New York       | 4,173          |                 |
| Illinois       | 6,790          |                 |
| Michigan       | 8,881          |                 |
| Oklahoma       | 2,125          |                 |
| Wisconsin      | 4,335          |                 |
| Colorado       | 4,390          |                 |
| North Carolina | 3,880          |                 |
| Ohio           | 4,335          |                 |

Texas remains the leading source of traffic to [DiscoverRuidoso.com](#). During Q4 Dallas continued to surpass El Paso which can be attributed to our targeted marketing initiatives in the Dallas/Fort Worth area.

|             |         |
|-------------|---------|
| Texas       | 171,402 |
| Dallas      | 88,473  |
| El Paso     | 36,234  |
| Others      | 15,076  |
| Houston     | 18,326  |
| Unknown     | 6,754   |
| Lubbock     | 4,364   |
| Austin      | 5,555   |
| San Antonio | 6,176   |
| Fort Worth  | 1,915   |
| Arlington   | 3,830   |
| Amesbury    | 2,047   |
| Midland     | 3,000   |

## PR: APR-JUN 2025



**Total Mentions:** Distribution of clips over time. Each clip counts as one mention

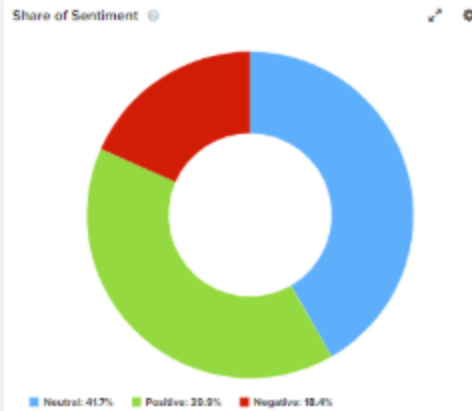
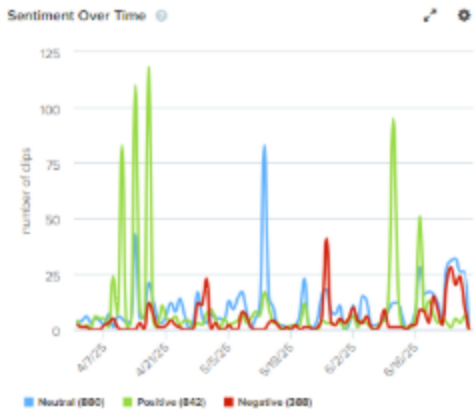
**Reach:** Distribution of clips over time based on their reach. Print/broadcast is based on circulation/viewership. Online is based on unique visitors per month.

**Value of Coverage:** Distribution of the publicity value. Each clip's value is calculated using a formula given to each outlet.



## PR: APR-JUN 2025

### Sentiment

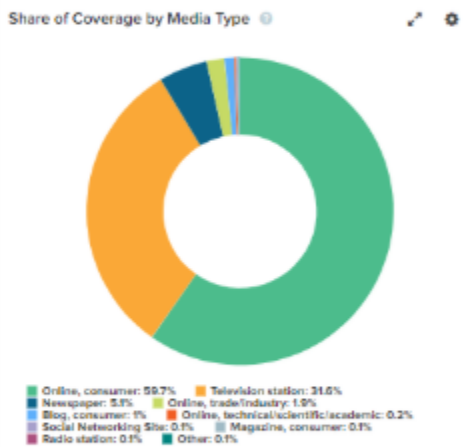
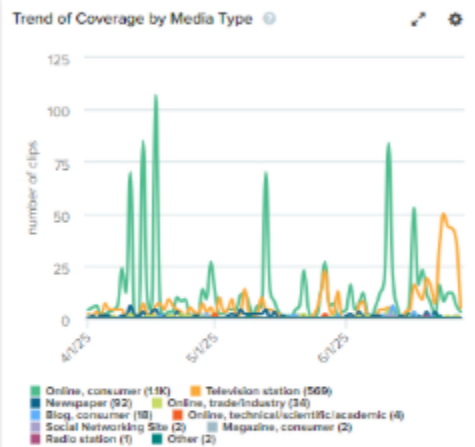


**Sentiment Over Time:** This is the distribution of sentiment tagged as positive, negative, or neutral as by calculated auto-toning.

**Share of Sentiment: Breakdown of clips based on their sentiment by positive, negative, or neutral as by calculated auto-toning.**

## PR: APR-JUN 2025

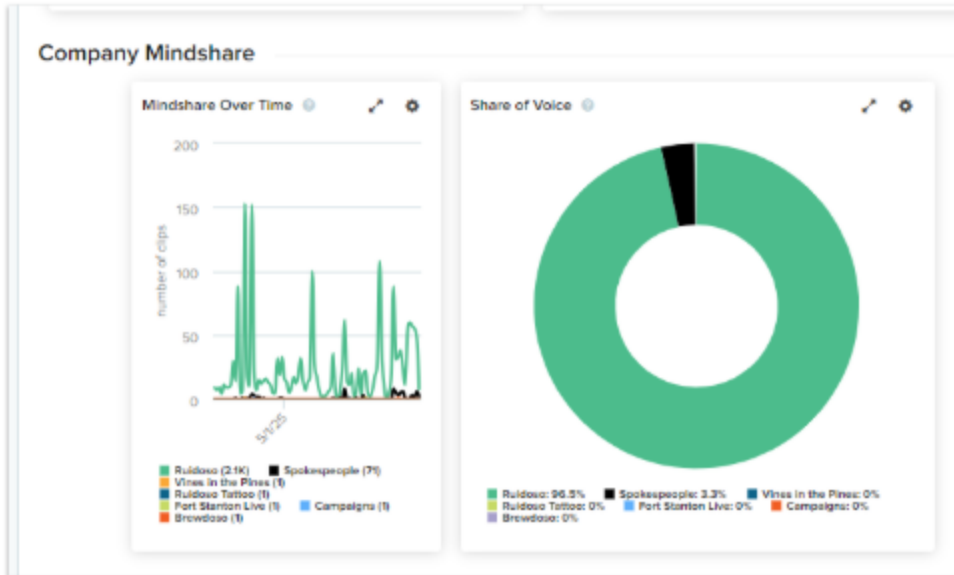
### Coverage by Media Type



**Trend of Coverage by Media Type:** Distribution of the media type of all included clips. Each clip counts as one mention towards its media type.

**Share of Coverage by Media Type: Breakdown of clips based on their media type.**

## PR: APR-JUN 2025



**Mindshare Over Time:**  
Distribution of the companies mentioned in the collection of clips over time.

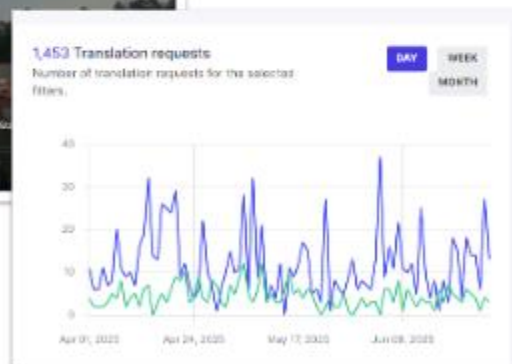
**Share of Voice: Breakdown of the collection of clips Based on the companies discussed within them.**

## TRANSLATION TOOL

Translation requests by site visitors on DiscoverRuidoso.com by quarter.



Q1 - 1,188  
Q2 - 2,663  
Q3 - 1,884  
Q4 - 1,453



# WHAT'S COMING IN FY26...



## NMTD CO-OP PROGRAM FY26

Our NMTD Co-op Award for FY26 was announced on 5/23. We received a \$920,913 media buy for our FY25/26 marketing.

It is a 2:1 match, so the VOR's share is \$306,971 and the NMTD matches that with a \$613,942 contribution.

| FY26 NM True Cooperative Marketing Program |                         |  |  |  |  |  |
|--|-------------------------|--|--|--|--|--|
| Organization Name:                         | Visage of Ruidoso       |  |  |  |  |  |
| Primary Contact:                           | Andrew Greenawald       |  |  |  |  |  |
| Email:                                     | newco@visageruidoso.com |  |  |  |  |  |
| Phone:                                     | 505.333.4339            |  |  |  |  |  |

| SUMMARY |    |               |              |                         |                       |                         |
|---------|----|---------------|--------------|-------------------------|-----------------------|-------------------------|
| Type    | #  | Value & Dates | NMTD \$      | Partner \$ Contribution | Partner \$ Due 6/1/25 | Partner \$ Due 12/31/25 |
| NMTP    | 23 | \$100,000.00  | \$613,942.00 | \$100,000.00            | \$100,000.00          | \$147,000.00            |
| FLUX    | 0  | \$0.00        | \$0.00       | \$0.00                  | N/A                   | N/A                     |
| Total   | 23 | \$100,000.00  | \$613,942.00 | \$100,000.00            | \$100,000.00          | \$147,000.00            |

| Initiative   | Details | # | Total \$ Value | NMTD \$      | Partner \$ Contribution | Partner \$ Due 6/1/25 | Partner \$ Due 12/31/25 |
|--|---------|---|----------------|--------------|-------------------------|-----------------------|-------------------------|
| NMTP Awarards  |         |   |                |              |                         |                       |                         |
| Video Production   | Details | 2 | \$24,000.00    | \$23,200.00  | \$11,600.00             | \$11,600.00           | \$0.00                  |
| Micro-Influencer Seasonal: Destination Program + Influencer Content Amplification  | Details | 2 | \$60,000.00    | \$48,000.00  | \$20,000.00             | \$10,000.00           | \$10,000.00             |
| Managed Search (Minimum 2 Opt-ins)   | Details | 4 | \$62,400.00    | \$41,600.00  | \$20,800.00             | \$10,400.00           | \$10,400.00             |
| Radio Chase Package (Consideration & Intent): Meta (FB & IG) Static & Video, FB Remarketing, New Travel Itinerary Ads, Rich Media, Sponsored Content, YouTube, CTV | Details | 3 | \$479,700.00   | \$279,800.00 | \$108,900.00            | \$79,950.00           | \$79,950.00             |
| Media Package (Newswatch): Meta (FB & IG) Video, YouTube, Rich Media Video, B-Roller Video   | Details | 1 | \$72,000.00    | \$48,000.00  | \$24,000.00             | \$12,000.00           | \$12,000.00             |
| West Texas Programmatic Digital Out-of-Home (12 weeks)   | Details | 2 | \$42,000.00    | \$28,000.00  | \$14,000.00             | \$7,000.00            | \$7,000.00              |
| Dallas Programmatic Digital Out-of-Home (12 weeks)   | Details | 2 | \$42,000.00    | \$28,000.00  | \$14,000.00             | \$7,000.00            | \$7,000.00              |
| New Mexico True Adventure Guide - 2 Page Spread + Digital  | Details | 1 | \$27,200.00    | \$16,250.00  | \$8,125.00              | \$4,062.50            | \$4,062.50              |
| New Mexico Magazine Print Ads (30, Full Page) + Digital  | Details | 2 | \$27,600.00    | \$15,780.00  | \$7,890.00              | \$4,540.00            | \$4,540.00              |
| Travel Monthly Print Ad (Full Page) + Digital & E-newsletter   | Details | 2 | \$40,800.00    | \$20,540.00  | \$10,270.00             | \$5,135.00            | \$5,135.00              |
| Dallas - D Magazine Print Ads (30, Full Page) + Advertiser & Bonus E-newsletter  | Details | 2 | \$28,000.00    | \$28,000.00  | \$10,000.00             | \$5,000.00            | \$5,000.00              |

## **WATER DISTRIBUTION / WASTEWATER COLLECTIONS**

### Wastewater Collections

Rodded feet-1850  
150 feet- Service lines  
1700 feet- Main lines  
Blockages- 7  
Customer-2  
VOR-5  
Repairs-5  
Lines-4  
Manhole-1  
Dye test-0  
Sewer Taps-1

### Meter Readers

Work orders -225  
Leaks – 183  
Maintenance and prv- 28  
Shut offs- 59

### Watt Distribution crews

C-900 3 leaks.  
 $\frac{3}{4}$  5 leaks.  
AC 2 -.6-in 6 inch.  
Valves 1- 6 inch.  
PVC 5 – 2inch.  
Galvi 9 – 2inch galvanized

## **WATER PRODUCTION**

**Top priorities for Water Production** – Tank Restoration Phase 1, Alto Lake Dam Analysis Evaluation and Design, and Upper Canyon Diversion Project.

- **Eagle Creek Diversion** – Diverting – **0 gpm** into Alto Reservoir (Depends on the ntu's and availability).
- **Upper Canyon Diversion** – Diverting – **700 gpm** into Grindstone Reservoir (Hollywood staff gauge is at **8.94 cfs**)
- **Alto Lake to Plant 3** – **0 gpm**
- **Grindstone Reservoir level Elevation** – **6877.4 – 42.17' (from spillway)**.
- **Alto/Grindstone Interconnect** – **178 gpm**.
- **Well Operations Plan** – Eagle Creek water (when available), NF4, NF3, NF1, Green Well, & A-1, A-2, A-3, A-4, Apple Orchard, Middle Gavilan, Fault, and Brown Well.
- **Alto East Tank** – Is offline and D&R Tank removed old roof and rafters.
- **Back Wash Tank** – **23.0' / 23' (Overflow)**
- **Little D Tank** – **28.4' / 32.0' (Overflow)**
- **Country Club Tank** – **32.4' / 23' (Overflow)**
- **Grindstone Lake Temp** – Down for repairs .
- **2024 Consumers Confidence Report** – 2024 CCR was mailed out and certification letter was submitted to NMED.
- **Updating the Source Water Protection Plan** – Updating the rough draft.

#### **Plant #4**

- Grindstone Tank level (3 million) = **49.0' / 51.9' (Overflow)** (6/30/25).
- Raw Water - **425,000 gallons** (6/30/25).
- Water produced - **361,000 gallons** (6/30/25).
- Completed monthly fire extinguisher inspections at plant 4 on 6/25.
- Plant operators are adjusting polymer flow rates as needed.
- Actual % TOC removal was 25.9%.
- Generator test (without load) is every Wednesday at 9:00 a.m. (SCADA alarms when generator starts and shuts down).
- Generator test (with load) is once a month on the first at 9:00 a.m.
- Filter 3 was repaired and is back in service.
- Filter 1 is offline was maintenance and repairs.
- Relocating the chemical feed pumps for filters 1&2.
- Working on plant cleanup inside and outside.

#### **Plant #3**

- West Alto Tank level (5 million each) = **57.0' / 57.8' (Overflow)** (6/30/25).
- East Alto Tank level (5 million each) = Drained for rehab.
- Water production – **958,000 gallons** (6/30/25).
- Raw water to plant – **977,000 gallons** (6/30/25).
- Alto Lake to Plant 3 – **124 gpm**
- Completed monthly fire extinguisher inspections at plant 3 on 6/25.
- Eagle Creek flow - **0 gpm**.
- Operators are utilizing zeta potential data to make polymer adjustments to optimize plant performance.
- Generator test (without load) is every Wednesday).
- Generator test (with load) is once a month.
- Actual % TOC removal was 0%.
- Working on plant cleanup inside and outside.

#### **Wells/Booster Stations & Misc. Items**

- Performing weekly maintenance and pump rotations at pumphouses.
- Completed monthly fire extinguisher inspections at all pumphouses in 6/25.
- Monitoring PRV's daily and repairing as needed.
- Repaired Timbers PRV.
- Completed physical PRV checks on all critical PRV's for June 2025.
- Wells are being rested in the Alto area and water is being pumped from Alto Reservoir to Plant 3.

#### **Projects**

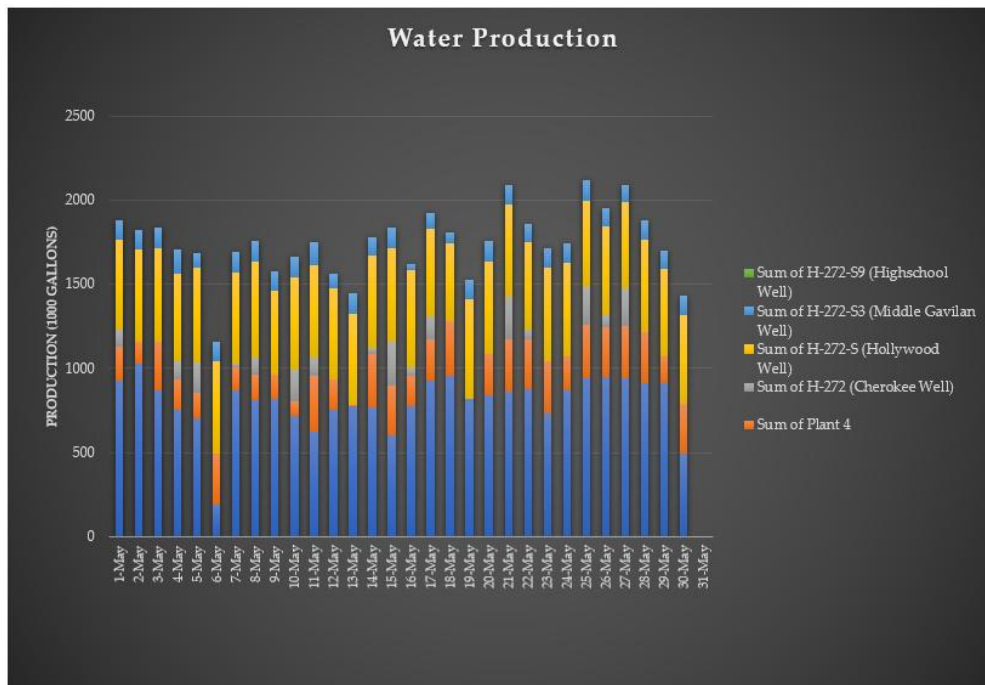
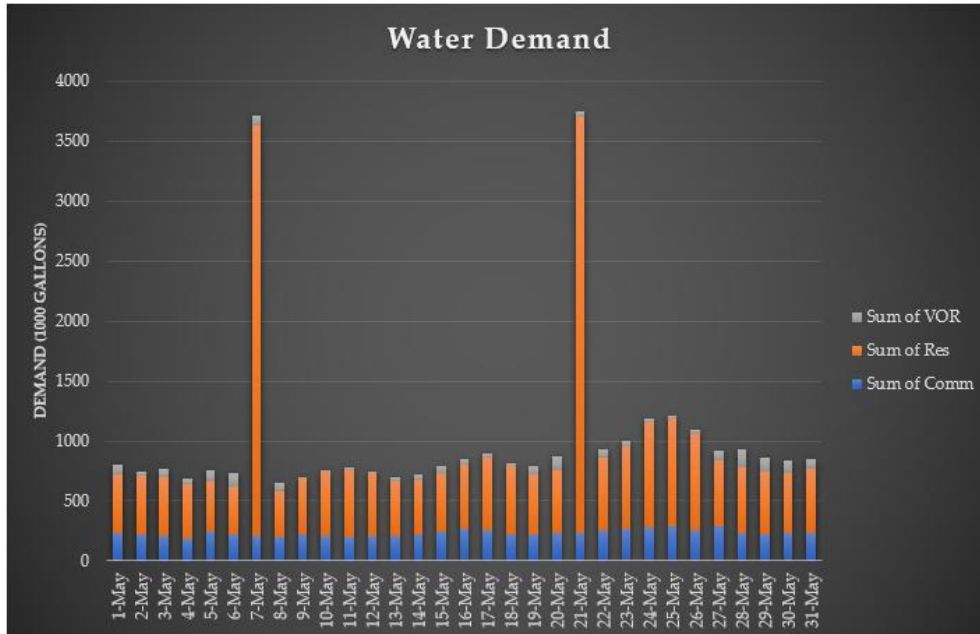
- Tank Rehabilitation Project – D&R Tank completed the new floor installation, installed new buckles and support columns, working on rafters and roof.
- Upper Canyon Diversion Project – Spartan Construction completed the substantial completion and working on punch list items.
- Tank Rehabilitation Phase 2 – A task order for preliminary and final design services from SMA was completed and will be on the July Council meeting.
- River Well – Will have another meeting with VOR staff and Roger Perry the week of July 7<sup>th</sup>.
- Alto Lake Dam spillway and routing analysis – Received funding from Water Trust Board working on a Task Order and will take it to Council for approval.

#### **NMED/EPA/OSE**

- Completed (20) Bac-T sampling for June.

- Completed May TOC samples for plant 3 & 4.
- Completed May SUVA samples.
- Submitted May MOR to NMED on 6/05/2025.
- Submitted Seepage data to NMOSE- DSB on 6/12/2025.

## WATER RESOURCE



## WINGFIELD HERITAGE HOUSE MUSEUM

- The museum won two awards this month. The Wingfield Heritage House Museum is proud to announce that our “Ruidoso Rewind” radio program is the recipient of a 2025 American Association of State and Local History (AASLH) Award of Excellence. The AASLH Leadership in History Awards, now in its 80th year, is the most prestigious recognition for achievement in the preservation and interpretation of state and local history. The Wingfield Heritage House



Museum is the only New Mexican award winner this year. AASLH recognized 54 winners nationally.

- We are also proud to have won the Ruidoso Valley Chamber of Commerce's 2025 Beautification Award! We were recognized at the Chamber's June 27<sup>th</sup> banquet.
- Our second Time Turners Book Club met on the 13<sup>th</sup> at the Library, with 5 people in attendance. We discussed "The Wager: A Tale of Shipwreck, Mutiny and Murder," by David Grann.
- We currently have an open posting for the Wingfield House Education Curator position, newly created for this fiscal year.
- With the help of the Parks staff, we now have solar lights on our outdoor signs. They also helped us by installing hanging rail in our hallway areas, so look for some new displays in the next few weeks there.
- We confirmed with Xterra that they'd like us to have a historical display at their fair area. Stephanie is working on designing new panels to use for that.
- We had 95 people visit the museum in June, up from 83 in May. 14% were from Lincoln County, down from 18% in May.
- The Friends of the Wingfield Heritage House Museum are now online at <https://wingfieldfriends.org> and are able to take donations and membership payments online. They are also set up with the North American Reciprocal Museum Association, so that our members (who join at \$100 or above levels) can get free or discounted admission to over 1400 museums all over North America, including several museums in New Mexico.
- We had our first tour group this month, from the Alamogordo Senior Center.
- We have started scanning the Carmon Phillips Collection of negatives, borrowed from the Hubbard Museum. This project will probably take several months to complete, but the images are going to be a great addition to our collection. Many haven't been seen since they were taken decades ago.
- We are testing our new online portal to the collections database and getting records ready to include in the portal. The portal will be available to view some of our photo records in the next few weeks. So far, we have just over 1900 records in the database.



1962 photo of Estes Cleaners Laundry Service in Ruidoso, New Mexico. Left to Right – likely: Wayne Estes, Marilyn Estes, Elmer Estes, Gladys Estes, and Evelyn Morrison Estes.

c. 1948 photo of a group of Ruidoso women in evening dress at unidentified event.



# AGENDA MEMORANDUM

## Village of Ruidoso

Village Manager Report - 2.

**To:** Mayor Crawford and Councilors

**Presenter(s):** Adam Sanchez, Public Works Director

**Meeting Date:** July 8, 2025

**Re:** Update on 603 Mechem

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### **Item Summary:**

Update on 603 Mechem

### **Financial Impact:**

None

### **Item Discussion:**

Update on 603 Mechem

### **Recommendations:**

None



# AGENDA MEMORANDUM

## Village of Ruidoso

Village Manager Report - 3.

**To:** Mayor Crawford and Councilors

**Presenter(s):** Adam Sanchez, Public Works Director

**Meeting Date:** July 8, 2025

**Re:** Update on Cree Meadows Culvert Project

---

### **Item Summary:**

Update on Cree Meadows Culvert Project

### **Financial Impact:**

None

### **Item Discussion:**

Update on Cree Meadows Culvert Project

### **Recommendations:**

None

# AGENDA MEMORANDUM

## Village of Ruidoso

Village Manager Report - 4.

**To:** Mayor Crawford and Councilors

**Presenter(s):** Adam Sanchez, Public Works Director

**Meeting Date:** July 8, 2025

**Re:** Update on Innsbrook Paving Project

---

### **Item Summary:**

Update on Innsbrook Paving Project

### **Financial Impact:**

None

### **Item Discussion:**

Update on Innsbrook Paving Project

### **Recommendations:**

None

# AGENDA MEMORANDUM

## Village of Ruidoso

Village Manager Report - 5.

**To:** Mayor Crawford and Councilors

**Presenter(s):** Adam Sanchez, Public Works Director  
Michael Martinez, Deputy Manager

**Meeting Date:** July 8, 2025

**Re:** Update on McDaniel Bridge

---

### **Item Summary:**

Update on McDaniel Bridge

### **Financial Impact:**

None

### **Item Discussion:**

Update on McDaniel Bridge

### **Recommendations:**

None

# AGENDA MEMORANDUM

## Village of Ruidoso

Village Manager Report - 6.

**To:** Mayor Crawford and Councilors

**Presenter(s):** Adam Sanchez, Public Works Director  
Michael Martinez, Deputy Manager

**Meeting Date:** July 8, 2025

**Re:** Update on Starlite Rd. Project

---

### **Item Summary:**

Update on Starlite Rd. Project

### **Financial Impact:**

None

### **Item Discussion:**

Update on Starlite Rd. Project

### **Recommendations:**

None

# AGENDA MEMORANDUM

## Village of Ruidoso

Village Manager Report - 7.

**To:** Mayor Crawford and Councilors

**Presenter(s):** Michael Martinez, Deputy Manager

**Meeting Date:** July 8, 2025

**Re:** Update on Clean and Lien Properties

---

**Item Summary:**

Update on Clean and Lien Properties

**Financial Impact:**

N/A

**Item Discussion:**

Update on Clean and Lien Properties

**Recommendations:**

N/A

**ATTACHMENTS:**

Description

Property List

| Property Address   | Date Sent | Certified Received | Certified Number            | Contact made by property owner  |
|--------------------|-----------|--------------------|-----------------------------|---|
| 103 E Riverside    | 6/10/2025 | X                  | 7020 2450 0001 1584 1039    | Checked 6/30/2025 no progress - Bridge to property out                        |
| 103 Jemez          | 6/10/2025 | X                  | 9589 0710 5270 1231 5633 54 | Checked 6/30/2025 no progress   |
| 109 Kaibab         | 6/10/2025 | X                  | 7018 3090 0000 6517 9064    | Checked 6/30/2025 no progress   |
| 113 Sequoia        | 6/10/2025 | X                  | 9589 0710 5270 1231 5633 47 | Checked 6/30/2025 no progress   |
| 117 Sequoia        | 6/10/2025 | X                  | 9589 0710 5270 1231 5633 30 | Checked 6/30/2025 no progress   |
| 119 Hill Dr        | 6/10/2025 |                    | 7020 2450 0001 1584 0964    | Checked 6/30/2025 no progress 2nd notice sent 7/1/2025 7018 3090 0000 65      |
| 125 Sleepy Hollow  | 6/10/2025 | X                  | 7020 2450 0001 1586 1631    | Jim inspected and advised structurally sound no permit needed                 |
| 142,144,146 N Loop | 6/10/2025 | X                  | X3 in file                  | Checked 6/30/2025 no progress   |
| 203 Sequoia        | 6/10/2025 |                    | 7020 2450 0001 1586 1662    | Checked 6/30/2025 no progress 2nd notice sent 7/1/2025 7018 3090 0000 65      |
| 213 Sequoia        | 6/10/2025 | X                  | 7020 2450 0001 1586 1655    | Checked 6/30/2025 no progress   |
| 218 Sundance       | 6/10/2025 | X                  | 7020 2450 0001 1586 1648    | Checked 6/30/2025 no progress   |
| 227 Sandia         | 6/10/2025 |                    | 7020 2450 0001 1586 1679    | Checked 6/30/2025 no progress 2nd notice sent 7/1/2025 7018 3090 0000 65      |
| 235 Sandia         | 6/10/2025 |                    | 7020 2450 0001 1586 1686    | Checked 6/30/2025 no progress 2nd notice sent 7/1/2025 7018 3090 0000 65      |
| 937 Main           | 6/10/2025 | X                  | 7020 2450 0001 1584 1046    | Removed / Compliant   |
| 947 Main           | 6/10/2025 | X                  | 7020 2450 0001 1584 0995    | Checked 6/30/2025 no progress   |
| 1108 Main          | 6/16/2025 | *****              | *****                       | No Contact Unable to send certified - out of country 2nd notice sent 7/1/2025 |
| 1109 Main          | 6/10/2025 | X                  | 7020 2450 0001 1584 0988    | Complaint - action taken see notes  |
| 1140 Main          | 6/10/2025 | X                  | 7020 2450 0001 1584 1558    | No Contact but removed and now compliant                                      |

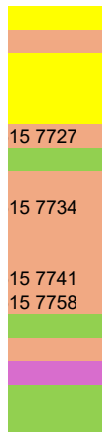
Total 20 Properties

4 complaint, 4 contacted but no progress to date

12 no contact

4 certified letters not delivered - various reasons Re-sent 7/1/2025

1 Out of country owner no contact re-sent 7/1/2025



# AGENDA MEMORANDUM

## Village of Ruidoso

Regular Items - 1.

**To:** Mayor Crawford and Councilors

**Presenter(s):** Ron Sena, Village Manager  
Michael Martinez, Deputy Village Manager

**Meeting Date:** July 8, 2025

**Re:** Discussion and Possible Action on Adoption of Resolution 2025-22, a Resolution Adopting the Infrastructure Capital Improvement Plan (ICIP) for Fiscal Years 2027-2031.

---

### **Item Summary:**

Discussion and Possible Action on Adoption of Resolution 2025-22, a Resolution Adopting the Infrastructure Capital Improvement Plan (ICIP) for Fiscal Years 2027-2031.

### **Financial Impact:**

None.

### **Item Discussion:**

The ICIP is updated annually with input from Village of Ruidoso staff and the public. Each Department Director has weighed in on their respective projects and two public meetings have been held to gain input. The Governing Body ranks the projects prior to submission to the State of New Mexico Department of Finance and the projects are submitted with a supporting resolution.

### **Recommendations:**

To Approve Adoption of Resolution 2025-22, a Resolution Adopting the Infrastructure Capital Improvement Plan (ICIP) for Fiscal Years 2027-2031.

### **ATTACHMENTS:**

Description  
Resolution  
ICIP List



**VILLAGE OF RUIDOSO  
RESOLUTION 2025-22**

**ADOPTING THE INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP) FOR  
FISCAL YEARS 2027-2031**

**WHEREAS**, the Village of Ruidoso recognizes that the financing of Public Capital Projects has become a major concern in New Mexico and nationally; and

**WHEREAS**, in times of scarce resources, it is necessary to find new financing mechanisms and maximize the use of existing resources; and

**WHEREAS**, systemic capital improvements planning is an effective tool for communities to define their development needs, establish priorities and pursue concrete actions and strategies to achieve necessary project development; and

**WHEREAS**, this process contributes to local and regional efforts in project identification and selection in short and long-range capital planning efforts.

**NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY THAT:**

1. The municipality has adopted the attached Infrastructure Capital Improvement Plan for fiscal years 2027-2031; and
2. It is intended that the Plan be a working document and is the first of many steps toward improving rational, long-range capital planning and budgeting for New Mexico's infrastructure; and
3. This Resolution supersedes Resolution 2024-40.

**PASSED, ADOPTED, AND APPROVED** on this 8th day of July, 2025.

**By:** \_\_\_\_\_

Lynn D. Crawford, Mayor

**(SEAL)**

**Attest:** \_\_\_\_\_

Jini Turri, Village Clerk

# Infrastructure Capital Improvement Plan FY 2027-2031

## Ruidoso Project Summary

| ID    | Year | Rank | Project Title                                     | Category  | Funded     | 2027       | 2028       | 2029       | 2030       | 2031       | Total      | Amount     | Phases? |
|-------|------|------|---|---|------------|------------|------------|------------|------------|------------|------------|------------|---------|
|       |      |      |   |   | to date    |            |            |            |            |            | Project    | Not Yet    |         |
|       |      |      |   |   |            |            |            |            |            |            | Cost       | Funded     |         |
| 35929 | 2027 | 001  | Workforce Housing                                 | Facilities - Housing-Related Cap Infrastructure | 6,980,000  | 1,000,000  | 800,000    | 3,200,000  | 0          | 0          | 11,980,000 | 5,000,000  | Yes     |
| 29754 | 2027 | 002  | Bridge Replacement Projects- FEMA                 | Transportation - Highways/Roads/Bridges         | 1,657,082  | 8,000,000  | 6,547,736  | 3,160,036  | 0          | 0          | 19,364,854 | 17,707,772 | Yes     |
| 25415 | 2027 | 003  | Street & Drainage Improvements                    | Transportation - Highways/Roads/Bridges         | 0          | 5,000,000  | 3,000,000  | 0          | 0          | 0          | 8,000,000  | 8,000,000  | Yes     |
| 25154 | 2027 | 004  | Sewer Line Rehabilitation-FEMA                    | Water - Wastewater                              | 30,665,984 | 10,400,000 | 9,500,000  | 10,100,000 | 0          | 0          | 60,665,984 | 30,000,000 | Yes     |
| 33167 | 2027 | 005  | Sewer Line Extensions                             | Water - Wastewater                              | 0          | 4,000,000  | 4,000,000  | 0          | 0          | 0          | 8,000,000  | 8,000,000  | No      |
| 38444 | 2027 | 006  | Water & Sewer Line Extensions, Streets & Drainage | Other - Utilities (publicly owned)              | 0          | 5,000,000  | 5,000,000  | 5,000,000  | 5,000,000  | 0          | 20,000,000 | 20,000,000 | Yes     |
| 26248 | 2027 | 007  | Removal of Trees and Water Shed Improvements      | Other - Other                                   | 2,282,000  | 1,000,000  | 500,000    | 500,000    | 400,000    | 0          | 4,682,000  | 2,400,000  | Yes     |
| 25434 | 2027 | 008  | Drainage Improvements & Flood Mitigation          | Water - Storm/Surface Water Control             | 0          | 570,000    | 3,895,000  | 2,000,000  | 0          | 0          | 6,465,000  | 6,465,000  | Yes     |
| 38495 | 2027 | 009  | Rio Ruidoso Restoration/Flood Hazard Mitigation   | Water - Storm/Surface Water Control             | 0          | 4,000,000  | 4,000,000  | 4,000,000  | 0          | 0          | 12,000,000 | 12,000,000 | Yes     |
| 23665 | 2027 | 010  | Alto Dam Compliance & Improvements                | Water - Other                                   | 0          | 1,000,000  | 250,000    | 500,000    | 10,500,000 | 10,250,000 | 22,500,000 | 22,500,000 | Yes     |
| 43295 | 2027 | 011  | Ruidoso Bridge & Culvert Replacement Projects     | Transportation - Highways/Roads/Bridges         | 0          | 1,225,000  | 6,525,000  | 5,000,000  | 0          | 0          | 12,750,000 | 12,750,000 | No      |
| 34630 | 2027 | 012  | US 70/NM48(Sudderth Dr.) High T                   | Transportation - Highways/Roads/Bridges         | 0          | 6,500,000  | 12,750,000 | 0          | 0          | 0          | 19,250,000 | 19,250,000 | Yes     |

## Infrastructure Capital Improvement Plan FY 2027-2031

|       |      |     |  |   |         |            |            |            |           |         |            |            |     |
|-------|------|-----|--|---|---------|------------|------------|------------|-----------|---------|------------|------------|-----|
| 43971 | 2027 | 013 | New Airport Terminal                               | Transportation - Airports                   | 0       | 2,500,000  | 10,000,000 | 15,000,000 | 0         | 0       | 27,500,000 | 27,500,000 | No  |
| 37400 | 2027 | 014 | Wingfield Park Improvements                        | Other - Other                               | 0       | 8,200,000  | 4,000,000  | 0          | 0         | 0       | 12,200,000 | 12,200,000 | No  |
| 34222 | 2027 | 015 | White Mountain Outdoor Recreation Complex          | Facilities - Other                          | 0       | 365,876    | 11,000,000 | 5,000,000  | 5,000,000 | 0       | 21,365,876 | 21,365,876 | Yes |
| 26250 | 2027 | 016 | Two Rivers Raw Water Line Intake Project           | Water - Water Supply                        | 0       | 6,478,179  | 2,100,000  | 0          | 0         | 0       | 8,578,179  | 8,578,179  | No  |
| 40169 | 2027 | 017 | Sidewalk & Lighting Improvements of Sudderth Drive | Transportation - Bike/Pedestrian/Equestrian | 100,000 | 2,200,000  | 0          | 0          | 0         | 0       | 2,300,000  | 2,200,000  | No  |
| 39247 | 2027 | 018 | Outdoor Recreation Infrastructure                  | Other - Other                               | 0       | 500,000    | 4,500,000  | 0          | 0         | 0       | 5,000,000  | 5,000,000  | No  |
| 42118 | 2027 | 019 | Parks and Recreation Master Plan                   | Economic Development                        | 0       | 100,000    | 0          | 0          | 0         | 0       | 100,000    | 100,000    | No  |
| 43961 | 2027 | 020 | Convention Center Expansion/Emergency Shelter      | Facilities - Convention Facilities          | 0       | 10,000,000 | 0          | 0          | 0         | 0       | 10,000,000 | 10,000,000 | No  |
| 43963 | 2027 | 021 | High Water Detection System                        | Transportation - Highways/Roads/Bridges     | 0       | 2,100,000  | 575,000    | 575,000    | 575,000   | 300,000 | 4,125,000  | 4,125,000  | No  |
| 43962 | 2027 | 022 | ARFF Station at Sierra Blanca Regional Airport     | Facilities - Fire Facilities                | 0       | 1,800,000  | 9,000,000  | 9,000,000  | 0         | 0       | 19,800,000 | 19,800,000 | No  |
| 43964 | 2027 | 023 | Fire Station 5                                     | Facilities - Administrative Facilities      | 0       | 1,100,000  | 0          | 0          | 0         | 0       | 1,100,000  | 1,100,000  | No  |
| 43966 | 2027 | 024 | Fire Station 4 Expansion                           | Facilities - Fire Facilities                | 0       | 600,000    | 0          | 0          | 0         | 0       | 600,000    | 600,000    | No  |
| 43973 | 2027 | 025 | MBR 6 Train  | Water - Wastewater                          | 0       | 7,500,000  | 7,500,000  | 0          | 0         | 0       | 15,000,000 | 15,000,000 | No  |
| 43968 | 2027 | 026 | Wingfield Museum Event Pergola                     | Facilities - Cultural Facilities            | 0       | 66,000     | 0          | 0          | 0         | 0       | 66,000     | 66,000     | No  |
| 43972 | 2027 | 027 | Airport Fuel Farm                                  | Facilities - Other                          | 0       | 170,000    | 1,700,000  | 0          | 0         | 0       | 1,870,000  | 1,870,000  | No  |
| 43969 | 2027 | 028 | Aerial Fire Truck                                  | Vehicles - Public Safety Vehicle            | 0       | 5,000,000  | 0          | 0          | 0         | 0       | 5,000,000  | 5,000,000  | No  |
| 42116 | 2028 | 001 | Pump Track and Skate Park Infrastructure           | Economic Development                        | 0       | 0          | 50,000,000 | 0          | 0         | 0       | 50,000,000 | 50,000,000 | No  |
| 27932 | 2028 | 002 | Park & Wayfinding Signage Project                  | Other - Other                               | 0       | 0          | 250,000    | 0          | 0         | 0       | 250,000    | 250,000    | No  |

## Infrastructure Capital Improvement Plan FY 2027-2031

|       |      |     |  |   |   |   |            |           |           |           |            |            |     |
|-------|------|-----|--|---|---|---|------------|-----------|-----------|-----------|------------|------------|-----|
| 39250 | 2028 | 003 | Renewable Energy at Village Facilities         | Facilities - Administrative Facilities      | 0 | 0 | 1,000,000  | 1,000,000 | 0         | 0         | 2,000,000  | 2,000,000  | No  |
| 29870 | 2028 | 004 | Community Recreation & Trail Improvements      | Transportation - Bike/Pedestrian/Equestrian | 0 | 0 | 3,000,000  | 0         | 0         | 0         | 3,000,000  | 3,000,000  | No  |
| 31214 | 2028 | 005 | Ruidoso Recreation Center                      | Facilities - Other                          | 0 | 0 | 20,500,000 | 0         | 0         | 0         | 20,500,000 | 20,500,000 | No  |
| 36018 | 2028 | 006 | Solar Infrastructure Improvement Project       | Water - Wastewater                          | 0 | 0 | 1,967,000  | 0         | 0         | 0         | 1,967,000  | 1,967,000  | No  |
| 38428 | 2028 | 007 | Construction of New Police Department          | Facilities - Administrative Facilities      | 0 | 0 | 5,000,000  | 0         | 0         | 0         | 5,000,000  | 5,000,000  | No  |
| 37401 | 2028 | 008 | Parking Structure for Mainstreet               | Transportation - Other                      | 0 | 0 | 10,700,000 | 0         | 0         | 0         | 10,700,000 | 10,700,000 | No  |
| 29857 | 2028 | 009 | Grindstone Recreational Improvements           | Facilities - Cultural Facilities            | 0 | 0 | 675,000    | 1,100,000 | 0         | 0         | 1,775,000  | 1,775,000  | Yes |
| 27943 | 2028 | 010 | Airport Heavy Equipment                        | Equipment - Other                           | 0 | 0 | 1,100,000  | 1,000,000 | 0         | 0         | 2,100,000  | 2,100,000  | Yes |
| 26280 | 2028 | 011 | Solid Waste Dumpster Replacement               | Other - Solid Waste                         | 0 | 0 | 240,000    | 240,000   | 240,000   | 0         | 720,000    | 720,000    | Yes |
| 27715 | 2028 | 012 | Ruidoso Pool Replacement                       | Facilities - Other                          | 0 | 0 | 19,000,000 | 0         | 0         | 0         | 19,000,000 | 19,000,000 | Yes |
| 38482 | 2028 | 013 | Water Tank Rehabilitation Projects Phase II    | Water - Water Supply                        | 0 | 0 | 2,000,000  | 0         | 0         | 0         | 2,000,000  | 2,000,000  | No  |
| 26468 | 2028 | 014 | Police Vehicle/Equipment Acquisition           | Vehicles - Public Safety Vehicle            | 0 | 0 | 350,000    | 0         | 0         | 0         | 350,000    | 350,000    | Yes |
| 27945 | 2028 | 015 | Airport Terminal Rehabilitation                | Transportation - Airports                   | 0 | 0 | 2,000,000  | 0         | 0         | 0         | 2,000,000  | 2,000,000  | No  |
| 43967 | 2028 | 016 | Fire Station 2 Relocation                      | Facilities - Fire Facilities                | 0 | 0 | 1,800,000  | 1,200,000 | 6,000,000 | 6,000,000 | 15,000,000 | 15,000,000 | No  |
| 33169 | 2029 | 001 | Fire Mitigation Projects on Village Property   | Other - Other                               | 0 | 0 | 0          | 800,000   | 200,000   | 0         | 1,000,000  | 1,000,000  | No  |
| 38465 | 2029 | 002 | Airplane Sunshades and Vehicle Covered Parking | Transportation - Airports                   | 0 | 0 | 0          | 2,000,000 | 0         | 0         | 2,000,000  | 2,000,000  | No  |
| 43296 | 2029 | 003 | Upper Canyon Emergency Relief Route            | Transportation - Highways/Roads/Bridges     | 0 | 0 | 0          | 800,000   | 450,000   | 3,600,000 | 4,850,000  | 4,850,000  | No  |
| 27942 | 2029 | 004 | Airfield Pavement Maintenance                  | Transportation - Airports                   | 0 | 0 | 0          | 1,300,000 | 0         | 0         | 1,300,000  | 1,300,000  | Yes |

## Infrastructure Capital Improvement Plan FY 2027-2031

|       |      |     |  |   |   |   |   |           |           |           |            |            |     |
|-------|------|-----|--|---|---|---|---|-----------|-----------|-----------|------------|------------|-----|
| 33172 | 2029 | 005 | Airport Runway and Taxiway Markings              | Transportation - Airports                   | 0 | 0 | 0 | 650,000   | 0         | 0         | 650,000    | 650,000    | No  |
| 25420 | 2029 | 006 | Street Department Vehicles and Equipment         | Equipment - Other                           | 0 | 0 | 0 | 1,700,000 | 0         | 0         | 1,700,000  | 1,700,000  | Yes |
| 26238 | 2029 | 007 | Solid Waste Heavy Equipment                      | Other - Solid Waste                         | 0 | 0 | 0 | 1,500,000 | 0         | 0         | 1,500,000  | 1,500,000  | Yes |
| 27813 | 2029 | 008 | Purchase Fire Trucks                             | Vehicles - Public Safety Vehicle            | 0 | 0 | 0 | 3,000,000 | 0         | 0         | 3,000,000  | 3,000,000  | No  |
| 28005 | 2029 | 009 | Fire Hydrant Replacement                         | Equipment - Public Safety Equipment         | 0 | 0 | 0 | 500,000   | 0         | 0         | 500,000    | 500,000    | Yes |
| 38426 | 2029 | 010 | Automated Weather Observation System Replacement | Transportation - Airports                   | 0 | 0 | 0 | 500,000   | 0         | 0         | 500,000    | 500,000    | No  |
| 33171 | 2029 | 011 | Airport Crack Sealing                            | Transportation - Airports                   | 0 | 0 | 0 | 500,000   | 0         | 0         | 500,000    | 500,000    | No  |
| 27952 | 2029 | 012 | Airport PFC at RWY 6-24                          | Transportation - Airports                   | 0 | 0 | 0 | 2,000,000 | 0         | 0         | 2,000,000  | 2,000,000  | No  |
| 42067 | 2029 | 013 | Pedestrian Bridge over Mainstreet                | Transportation - Highways/Roads/Bridges     | 0 | 0 | 0 | 1,300,000 | 7,000,000 | 0         | 8,300,000  | 8,300,000  | No  |
| 43933 | 2029 | 014 | Replacement of Gun Range                         | Facilities - Public Safety Facilities       | 0 | 0 | 0 | 525,070   | 750,000   | 0         | 1,275,070  | 1,275,070  | No  |
| 43965 | 2029 | 015 | Rebuild of Fire Station 3                        | Facilities - Fire Facilities                | 0 | 0 | 0 | 1,000,000 | 9,000,000 | 0         | 10,000,000 | 10,000,000 | No  |
| 35878 | 2030 | 001 | Ruidoso Bike Lane Project                        | Transportation - Bike/Pedestrian/Equestrian | 0 | 0 | 0 | 0         | 1,355,000 | 0         | 1,355,000  | 1,355,000  | Yes |
| 34209 | 2030 | 002 | Eagle Creek Well Field Improvements              | Water - Water Supply                        | 0 | 0 | 0 | 0         | 1,500,000 | 0         | 1,500,000  | 1,500,000  | No  |
| 40077 | 2030 | 003 | Solid Waste Convenience Center                   | Other - Solid Waste                         | 0 | 0 | 0 | 0         | 4,000,000 | 0         | 4,000,000  | 4,000,000  | No  |
| 25651 | 2030 | 004 | Eagle Creek Sports Complex Lighting              | Facilities - Cultural Facilities            | 0 | 0 | 0 | 0         | 1,000,000 | 0         | 1,000,000  | 1,000,000  | Yes |
| 38493 | 2030 | 005 | Gavilan Canyon Underground Storage and Recovery  | Water - Water Supply                        | 0 | 0 | 0 | 0         | 2,250,000 | 0         | 2,250,000  | 2,250,000  | Yes |
| 43970 | 2030 | 006 | Library Renovation and Expansion                 | Facilities - Libraries                      | 0 | 0 | 0 | 0         | 350,000   | 3,500,000 | 3,850,000  | 3,850,000  | Yes |
| 27941 | 2030 | 007 | Airport Electrical Upgrades                      | Transportation - Airports                   | 0 | 0 | 0 | 0         | 1,500,000 | 0         | 1,500,000  | 1,500,000  | Yes |

## Infrastructure Capital Improvement Plan FY 2027-2031

|       |      |     |  |   |         |   |   |   |           |            |            |            |     |
|-------|------|-----|--|---|---------|---|---|---|-----------|------------|------------|------------|-----|
| 29894 | 2030 | 008 | Airport Upgrade Improvements                     | Transportation - Airports                   | 0       | 0 | 0 | 0 | 2,000,000 | 0          | 2,000,000  | 2,000,000  | No  |
| 25427 | 2031 | 001 | Sidewalk Improvement & Midtown Pedestrian Access | Transportation - Bike/Pedestrian/Equestrian | 0       | 0 | 0 | 0 | 750,000   | 0          | 750,000    | 750,000    | No  |
| 21874 | 2031 | 002 | Airport FBO Hanger                               | Facilities - Other                          | 0       | 0 | 0 | 0 | 0         | 1,500,000  | 1,500,000  | 1,500,000  | Yes |
| 27946 | 2031 | 003 | Airport Taxiway                                  | Transportation - Airports                   | 0       | 0 | 0 | 0 | 0         | 2,915,000  | 2,915,000  | 2,915,000  | No  |
| 29869 | 2031 | 004 | Horton Complex                                   | Facilities - Administrative Facilities      | 500,000 | 0 | 0 | 0 | 0         | 1,600,000  | 2,100,000  | 1,600,000  | No  |
| 35940 | 2031 | 005 | Police Department Building Renovations           | Facilities - Administrative Facilities      | 0       | 0 | 0 | 0 | 0         | 825,000    | 825,000    | 825,000    | No  |
| 29517 | 2031 | 006 | Purchase and Equip a Mobile Command Unit         | Vehicles - Public Safety Vehicle            | 0       | 0 | 0 | 0 | 0         | 2,400,000  | 2,400,000  | 2,400,000  | No  |
| 29891 | 2031 | 007 | Wastewater Reuse Project                         | Facilities - Administrative Facilities      | 0       | 0 | 0 | 0 | 0         | 25,000,000 | 25,000,000 | 25,000,000 | Yes |
| 43297 | 2031 | 008 | Fire Station 2 Bay Expansion                     | Facilities - Fire Facilities                | 0       | 0 | 0 | 0 | 0         | 600,000    | 600,000    | 600,000    | No  |

Number of projects: 75

|              | Funded to date: | Year 1:    | Year 2:     | Year 3:    | Year 4:    | Year 5:    | Total Project Cost: | Total Not Yet Funded: |
|--------------|-----------------|------------|-------------|------------|------------|------------|---------------------|-----------------------|
| Grand Totals | 42,185,064      | 96,375,056 | 226,724,752 | 85,650,112 | 59,820,000 | 58,490,000 | 569,244,992         | 527,059,904           |

# AGENDA MEMORANDUM

## Village of Ruidoso

Regular Items - 2.

**To:** Mayor Crawford and Councilors

**Presenter(s):** Ronald L. Sena, Village Manager  
Zachary J. Cook, Village Attorney

**Meeting Date:** July 8, 2025

**Re:** Discussion and Possible Action on Resolution 2025-20, a Resolution Approving the Acquisition of Real Property Located in Ruidoso Downs, Lincoln County, New Mexico.

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### **Item Summary:**

Discussion and Possible Action on Resolution 2025-20, a Resolution Approving the Acquisition of Real Property Located in Ruidoso Downs, Lincoln County, New Mexico.

### **Financial Impact:**

There is no cost to the Village of Ruidoso. The fair market value of the property is estimated at \$105,000.00.

### **Item Discussion:**

Resolution 2025-20, a Resolution Approving the Acquisition of Real Property Located in Ruidoso Downs, Lincoln County, New Mexico. This is property located at the Ruidoso Downs Racetrack that was donated to the Village of Ruidoso.

### **Recommendations:**

To Approve Resolution 2025-20, a Resolution Approving the Acquisition of Real Property Located in Ruidoso Downs, Lincoln County, New Mexico.

### **ATTACHMENTS:**

Description

Resolution 2025-20

Replat

**VILLAGE OF RUIDOSO  
RESOLUTION 2025-20**

**A RESOLUTION APPROVING THE ACQUISITION OF REAL PROPERTY LOCATED IN  
RUIDOSO DOWNS, LINCOLN COUNTY, NEW MEXICO**

**WHEREAS**, at its Regular Meeting on July 10, 2025, the Governing Body of the Village of Ruidoso approved the donation of real property located in Ruidoso Downs, Lincoln County, New Mexico and described as:

**DEDICATION:**

A 100' WIDE ROADWAY EASEMENT, BEING 50' ON EACH SIDE OF THE ROADWAY EASEMENT CENTERLINE SHOWN ON THIS REPLAT IS HEREBY RESERVED OVER AND ACROSS TRACT J-1 FOR THE BENEFIT OF RUIDOSO PROPERTIES IRREVOCABLE MANAGEMENT TRUST BEING THE OWNER OF THE LANDS SHOWN ON THIS REPLAT, THEIR SUCCESSORS AND/OR ASSIGNS AND THEIR INVITEES AND TENANTS.

A PERPETUAL BLANKET EASEMENT FOR INGRESS AND EGRESS AND FOR THE INSTALLATION, OPERATION, REPLACEMENT AND MAINTENANCE OF ANY AND ALL UTILITIES AND RACETRACK AREAS IS HEREBY RESERVED ALONG, OVER, UNDER OR ACROSS THE ENTIRETY OF TRACT J-1 FOR THE USE AND BENEFIT OF RUIDOSO PROPERTIES IRREVOCABLE MANAGEMENT TRUST BEING THE OWNER OF THE LANDS SHOWN ON THIS REPLAT, THEIR SUCCESSORS AND/OR ASSIGNS AND THEIR INVITEES AND TENANTS AND TRACT J-1 IS BURDENED WITH THE ABOVE DESCRIBED ROADWAY AND BLANKET EASEMENTS WHICH SHALL RUN WITH THE LAND.

THE MAINTENANCE, REPAIR, REPLACEMENT, INSTALLATION AND/OR CONSTRUCTION OF ANY ROADWAYS, UTILITIES AND RACE TRACK AREAS OVER AND ACROSS TRACT J-1 WILL BE THE SOLE RESPONSIBILITY OF THE OWNERS OF THE ADJOINING TRACT E-1 AND TRACT E-2 AND/OR THEIR TENANTS AND NOT THE OWNERS OR FUTURE OWNERS OF TRACT J-1.

**TRACT E-1**

BEGINNING AT A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204 ON A NORTHERN LINE OF TRACT J-1, WHENCE A 1/2 INCH ALUMINUM CAP #18077, AS SHOWN ON AVALON TRACTS TRACT 2 CABINET J, SLIDE 64, IN THE LINCOLN COUNTY CLERK'S OFFICE, BEARS S44°47'45"W A DISTANCE OF 253.18 FEET;

THENCE, N00°21'35"W, A DISTANCE OF 1,059.10 FEET TO AN ANGLE POINT, TO A NO. 4 REBAR;

THENCE, N00°22'52"W, A DISTANCE OF 1,065.47 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S83°06'31"E, A DISTANCE OF 400.00 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N65°09'29"E, A DISTANCE OF 265.00 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N85°10'29"E, A DISTANCE OF 209.00 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N81°02'29"E, A DISTANCE OF 170.00 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;



THENCE, N50°29'29"E, A DISTANCE OF 175.00 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N40°32'09"E, A DISTANCE OF 216.14 FEET TO A 3 INCH BRASS CAP COMMON TO SECTION 19, 20, 30 & 29;

THENCE, N67°45'43"E, A DISTANCE OF 915.08 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S87°26'56"E, A DISTANCE OF 499.49 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S00°29'55"E, A DISTANCE OF 309.50 FEET TO A NUMBER 4 REBAR;

THENCE, S00°30'32"W, A DISTANCE OF 480.26 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S59°58'08"W, A DISTANCE OF 107.83 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S43°59'02"W, A DISTANCE OF 224.27 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S40°25'34"W, A DISTANCE OF 182.82 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S47°39'39"W, A DISTANCE OF 104.25 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S80°36'05"W, A DISTANCE OF 385.06 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S57°58'03"W, A DISTANCE OF 244.30 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S47°14'10"W, A DISTANCE OF 178.41 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S57°39'48"W, A DISTANCE OF 208.85 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S70°39'07"W, A DISTANCE OF 312.03 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S58°12'29"W, A DISTANCE OF 60.67 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S52°09'31"W, A DISTANCE OF 81.58 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S42°48'45"W, A DISTANCE OF 52.60 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S25°57'20"W, A DISTANCE OF 52.58 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S48°43'48"E, A DISTANCE OF 240.41 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S29°42'43"W, A DISTANCE OF 288.75 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S42°58'24"W, A DISTANCE OF 454.12 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S62°12'27"W, A DISTANCE OF 197.82 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S70°59'04"W, A DISTANCE OF 42.58 FEET TO THE POINT OF BEGINNING.

CONTAINING 78.19 ACRES, MORE OR LESS.

TRACT E-2

A TRACT (TRACT E-2) OF LAND IN SECTION 29 AND SECTION 30 TOWNSHIP 11 SOUTH, RANGE 14 EAST, N.M.P.M. MORE PARTICULARLY DESCRIBED AS FOLLOWS;

BEGINNING AT A 2 INCH ALUMINUM CAP MARKED HIGHWAY DEPARTMENT, ON THE NORTH RIGHT OF WAY LINE OF US HIGHWAY 70, THENCE, S55°43'07"W A DISTANCE OF 79.42 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N25°57'29"W, A DISTANCE OF 103.59 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N26°00'58"W, A DISTANCE OF 420.45 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N35°46'33"W, A DISTANCE OF 165.31 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N50°07'18"E, A DISTANCE OF 870.04 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S40°14'52"E, A DISTANCE OF 26.85 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N49°24'02"E, A DISTANCE OF 515.15 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N44°40'45"W, A DISTANCE OF 18.73 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N41°11'47"E, A DISTANCE OF 369.35 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N80°11'05"E, A DISTANCE OF 251.99 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N66°17'20"E, A DISTANCE OF 44.61 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N41°59'03"E, A DISTANCE OF 138.90 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N41°31'16"E, A DISTANCE OF 198.59 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N44°02'47"E, A DISTANCE OF 96.65 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N52°37'44"E, A DISTANCE OF 54.10 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N61°42'34"E, A DISTANCE OF 96.30 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S00°30'32"W, A DISTANCE OF 1,085.27 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S55°43'07"W, A DISTANCE OF 620.16 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N15°26'10"W, A DISTANCE OF 313.97 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S59°02'29"W, A DISTANCE OF 410.18 FEET TO A 2 1/2 INCH ALUMINUM CAP ILLEGIBLE;

THENCE, N07°03'10"W, A DISTANCE OF 201.94 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S55°40'52"W, A DISTANCE OF 921.97 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S25°49'10"E, A DISTANCE OF 505.37 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S55°43'07"W, A DISTANCE OF 120.29 FEET TO THE POINT OF BEGINNING.

CONTAINING 28.55 ACRES, MORE OR LESS.

TRACT I-1

A TRACT OF LAND IN SECTION 30 TOWNSHIP 11 SOUTH, RANGE 14 EAST, N.M.P.M. MORE PARTICULARLY DESCRIBED AS FOLLOWS;

BEGINNING AT A 1/2 INCH REBAR WITHOUT CAP ON A EASTERLY LINE OF AVALON TRACTS 6a, AS FOUND ON THE RESUBDIVISION AND AMENDED ZONING OF TRACT 1 AND TRACT 6 OF THE AVALON TRACTS, CABINET J, SLIDE 64, FILED IN THE LINCOLN COUNTY CLERK'S OFFICE FEBRUARY 25TH, 2008;

THENCE, S0°21'35"E, A DISTANCE OF 953.29 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N78°37'15"W, A DISTANCE OF 511.49 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N0°20'31"W, A DISTANCE OF 862.82 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S88°48'12"E, A DISTANCE OF 500.71 FEET TO THE POINT OF BEGINNING.

CONTAINING 10.44 ACRES, MORE OR LESS.

TRACT J-1

A TRACT OF LAND IN SECTION 29 AND SECTION 30 TOWNSHIP 11 SOUTH, RANGE 14 EAST, N.M.P.M. MORE PARTICULARLY DESCRIBED AS FOLLOWS;

BEGINNING AT A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204, WHENCE A 2 INCH ALUMINUM CAP MARKED HIGHWAY DEPARTMENT ON THE NORTH RIGHT OF WAY LINE OF US HIGHWAY 70 EAST BEARS S66°25'49"E, A DISTANCE OF 121.07 FEET ,THENCE, S55°43'07"W, FOR A DISTANCE OF 79.42 FEET;

THENCE, N25°57'29"W, A DISTANCE OF 103.59 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, ALONG THE ARC OF A CURVE TO THE LEFT WITH A DELTA OF 103°14'50" AND A RADIUS OF 100.00 FEET FOR A DISTANCE OF 180.20 FEET, THE LONG CHORD OF WHICH BEARS N77°34'56"W, A DISTANCE OF 156.79 FEET TO A 3/4 INCH PIPE,

THENCE, S50°47'36"W, A DISTANCE OF 381.00 FEET TO A POINT OF CURVATURE, TO A 3/4 INCH PIPE;

THENCE, ALONG THE ARC OF A CURVE TO THE RIGHT WITH A DELTA OF 8°16'49" AND A RADIUS OF 1,710.30 FEET FOR A DISTANCE OF 247.17 FEET, THE LONG CHORD OF WHICH BEARS S89°31'27"W, A DISTANCE OF 246.95 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N72°52'31"W, A DISTANCE OF 196.61 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N00°21'35"W, A DISTANCE OF 100.01 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N72°52'33"W, A DISTANCE OF 525.14 FEET TO A 1 1/2 INCH ALUMINUM CAP LS #18077;

THENCE, N00°20'31"W, A DISTANCE OF 287.18 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S78°37'15"E, A DISTANCE OF 511.49 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S00°21'35"E, A DISTANCE OF 105.81 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N70°59'04"E, A DISTANCE OF 42.58 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N62°12'27"E, A DISTANCE OF 197.82 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N42°58'24"E, A DISTANCE OF 454.12 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N29°42'43"E, A DISTANCE OF 288.75 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N48°43'48"W, A DISTANCE OF 240..41 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N25°57'20"E, A DISTANCE OF 52.58 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N42°48'45"E, A DISTANCE OF 52.60 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N52°09'31"E, A DISTANCE OF 81.58 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N58°12'29"E, A DISTANCE OF 60.67 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N70°39'07"E, A DISTANCE OF 312.04 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N57°39'48"E, A DISTANCE OF 208.85 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N47°14'10"E, A DISTANCE OF 178.41 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N57°58'03"E, A DISTANCE OF 244.30 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N80°36'05"E, A DISTANCE OF 285.06 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N47°39'39"E, A DISTANCE OF 104.25 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N40°25'34"E, A DISTANCE OF 182.82 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N43°59'02"E, A DISTANCE OF 224.27 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N59°58'08"E, A DISTANCE OF 107.83 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S00°30'32"W, A DISTANCE OF 89.11 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S61°42'34"W, A DISTANCE OF 96.30 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S52°37'44"W, A DISTANCE OF 54.10 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S44°02'47"W, A DISTANCE OF 96.65 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S41°31'16"W, A DISTANCE OF 198.59 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S41°59'03"W, A DISTANCE OF 138.90 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S66°17'20"W, A DISTANCE OF 44.61 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S80°11'05"W, A DISTANCE OF 251.99 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S41°11'47"W, A DISTANCE OF 369.35 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S44°40'45"E, A DISTANCE OF 18.73 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S49°24'02"W, A DISTANCE OF 515.15 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N40°14'52"W, A DISTANCE OF 26.85 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S50°07'18"W, A DISTANCE OF 870.04 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S35°46'33"E, A DISTANCE OF 165.31 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S26°00'58"E, A DISTANCE OF 420.45 FEET TO THE POINT OF BEGINNING.

CONTAINING 28.00 ACRES, MORE OR LESS.

(hereinafter referred to as "the Property"); and

**WHEREAS**, NMSA 1978, §3-18-1 authorizes the Village of Ruidoso to acquire and hold real property; and

**WHEREAS**, NMSA 1978, § 3-11-4 provides that the Mayor is the Chief Executive Officer of the Village of Ruidoso and may execute any documents required by the Governing Body, including documents related to the acquisition of real property; and

**WHEREAS**, Lynn D. Crawford is the Mayor of the Village of Ruidoso.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE VILLAGE OF RUIDOSO, NEW MEXICO:**

1. The Governing Body of the Village of Ruidoso, New Mexico approves the acquisition of the Property.

2. The Mayor of the Village of Ruidoso, New Mexico is hereby authorized pursuant to NMSA 1978, § 3-11-4 to execute any document required for the acquisition of the Property on behalf of the Village of Ruidoso.

**VILLAGE OF RUIDOSO**

By: \_\_\_\_\_  
Lynn D. Crawford, Mayor

(SEAL)

**ATTEST:**

\_\_\_\_\_  
Jini S. Turri, Village Clerk



DEDICATION:

A 100' WIDE ROADWAY EASEMENT, BEING 50' ON EACH SIDE OF THE ROADWAY EASEMENT CENTERLINE SHOWN ON THIS REPLAT IS HEREBY RESERVED OVER AND ACROSS TRACT J-1 FOR THE BENEFIT OF RUIDOSO PROPERTIES IRREVOCABLE MANAGEMENT TRUST BEING THE OWNER OF THE LANDS SHOWN ON THIS REPLAT, THEIR SUCCESSORS AND/OR ASSIGNS AND THEIR INVITEES AND TENANTS.

A PERPETUAL BLANKET EASEMENT FOR INGRESS AND EGRESS AND FOR THE INSTALLATION, OPERATION, REPLACEMENT AND MAINTENANCE OF ANY AND ALL UTILITIES AND RACETRACK AREAS IS HEREBY RESERVED ALONG, OVER, UNDER OR ACROSS THE ENTIRETY OF TRACT J-1 FOR THE USE AND BENEFIT OF RUIDOSO PROPERTIES IRREVOCABLE MANAGEMENT TRUST BEING THE OWNER OF THE LANDS SHOWN ON THIS REPLAT, THEIR SUCCESSORS AND/OR ASSIGNS AND THEIR INVITEES AND TENANTS AND TRACT J-1 IS BURDENED WITH THE ABOVE DESCRIBED ROADWAY AND BLANKET EASEMENTS WHICH SHALL RUN WITH THE LAND.

THE MAINTENANCE, REPAIR, REPLACEMENT, INSTALLATION AND/OR CONSTRUCTION OF ANY ROADWAYS, UTILITIES AND RACE TRACK AREAS OVER AND ACROSS TRACT J-1 WILL BE THE SOLE RESPONSIBILITY OF THE OWNERS OF THE ADJOINING TRACT E-1 AND TRACT E-2 AND/OR THEIR TENANTS AND NOT THE OWNERS OR FUTURE OWNERS OF TRACT J-1.

TRACT E-1  
BEGINNING AT A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204 ON A NORTHERN LINE OF TRACT J-1, WHENCE A 1/2 INCH ALUMINUM CAP #18077, AS SHOWN ON AVALON TRACTS TRACT 2 CABINET J, SLIDE 64, IN THE LINCOLN COUNTY CLERK'S OFFICE, BEARS S44°47'45"W A DISTANCE OF 253.18 FEET;

THENCE, N00°21'35"W, A DISTANCE OF 1,059.10 FEET TO AN ANGLE POINT, TO A NO. 4 REBAR;

THENCE, N00°22'52"W, A DISTANCE OF 1,065.47 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S83°06'31"E, A DISTANCE OF 400.00 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N65°09'29"E, A DISTANCE OF 265.00 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N85°10'29"E, A DISTANCE OF 209.00 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N81°02'29"E, A DISTANCE OF 170.00 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N50°29'29"E, A DISTANCE OF 175.00 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N40°32'09"E, A DISTANCE OF 216.14 FEET TO A 3 INCH BRASS CAP COMMON TO SECTION 19, 20, 30 & 29;

THENCE, N67°45'43"E, A DISTANCE OF 915.08 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S87°26'56"E, A DISTANCE OF 499.49 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S00°29'55"E, A DISTANCE OF 309.50 FEET TO A NUMBER 4 REBAR;

THENCE, S00°30'32"W, A DISTANCE OF 480.26 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S43°59'02"W, A DISTANCE OF 224.27 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S40°25'34"W, A DISTANCE OF 182.82 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S47°39'39"W, A DISTANCE OF 104.25 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S80°36'05"W, A DISTANCE OF 385.06 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S57°58'03"W, A DISTANCE OF 244.30 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S47°14'10"W, A DISTANCE OF 178.41 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S57°39'48"W, A DISTANCE OF 208.85 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S70°39'07"W, A DISTANCE OF 312.03 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S58°12'29"W, A DISTANCE OF 60.67 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S52°09'31"W, A DISTANCE OF 81.58 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S42°48'45"W, A DISTANCE OF 52.60 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S25°57'20"W, A DISTANCE OF 52.58 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S48°43'48"E, A DISTANCE OF 240.41 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S29°42'43"W, A DISTANCE OF 288.75 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S42°58'24"W, A DISTANCE OF 454.12 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S62°12'27"W, A DISTANCE OF 197.82 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S70°59'04"W, A DISTANCE OF 42.58 FEET TO THE POINT OF BEGINNING.

CONTAINING 78.19 ACRES, MORE OR LESS.

TRACT E-2  
A TRACT (TRACT E-2) OF LAND IN SECTION 29 AND SECTION 30 TOWNSHIP 11 SOUTH, RANGE 14 EAST, N.M.P.M. MORE PARTICULARLY DESCRIBED AS FOLLOWS;

BEGINNING AT A 2 INCH ALUMINUM CAP MARKED HIGHWAY DEPARTMENT, ON THE NORTH RIGHT OF WAY LINE OF US HIGHWAY 70, THENCE, S55°43'07"W A DISTANCE OF 79.42 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N25°57'29"W, A DISTANCE OF 103.59 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N26°00'58"W, A DISTANCE OF 420.45 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N35°46'33"W, A DISTANCE OF 165.31 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N50°07'18"E, A DISTANCE OF 870.04 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S40°14'52"E, A DISTANCE OF 26.85 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N49°24'02"E, A DISTANCE OF 515.15 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N44°40'45"W, A DISTANCE OF 18.73 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N41°11'47"E, A DISTANCE OF 369.35 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N80°11'05"E, A DISTANCE OF 251.99 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N66°17'20"E, A DISTANCE OF 44.61 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N41°59'03"E, A DISTANCE OF 138.90 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N41°31'16"E, A DISTANCE OF 198.59 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N44°02'47"E, A DISTANCE OF 96.65 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N52°37'44"E, A DISTANCE OF 54.10 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N61°42'34"E, A DISTANCE OF 60.30 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S00°30'32"W, A DISTANCE OF 1,085.27 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S55°43'07"W, A DISTANCE OF 620.16 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N15°26'10"W, A DISTANCE OF 313.97 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S59°02'29"W, A DISTANCE OF 410.18 FEET TO A 2 1/2 INCH ALUMINUM CAP ILLEGIBLE;

THENCE, N07°03'10"W, A DISTANCE OF 201.94 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S55°40'52"W, A DISTANCE OF 921.97 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S25°49'10"E, A DISTANCE OF 505.37 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S55°43'07"W, A DISTANCE OF 120.29 FEET TO THE POINT OF BEGINNING.

CONTAINING 28.55 ACRES, MORE OR LESS.

TRACT L-1  
A TRACT OF LAND IN SECTION 30 TOWNSHIP 11 SOUTH, RANGE 14 EAST, N.M.P.M. MORE PARTICULARLY DESCRIBED AS FOLLOWS;

BEGINNING AT A 1/2 INCH REBAR WITHOUT CAP ON A EASTERLY LINE OF AVALON TRACTS 6a, AS FOUND ON THE RESUBDIVISION AND AMENDED ZONING OF TRACT 1 AND TRACT 6 OF THE AVALON TRACTS, CABINET J, SLIDE 64, FILED IN THE LINCOLN COUNTY CLERK'S OFFICE FEBRUARY 25TH, 2008;

THENCE, S07°21'35"E, A DISTANCE OF 953.29 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N78°37'15"W, A DISTANCE OF 511.49 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N07°20'31"W, A DISTANCE OF 862.82 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S88°48'12"E, A DISTANCE OF 500.71 FEET TO THE POINT OF BEGINNING.

CONTAINING 10.44 ACRES, MORE OR LESS.

TRACT J-1  
A TRACT OF LAND IN SECTION 29 AND SECTION 30 TOWNSHIP 11 SOUTH, RANGE 14 EAST, N.M.P.M. MORE PARTICULARLY DESCRIBED AS FOLLOWS;

BEGINNING AT A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204, WHENCE A 2 INCH ALUMINUM CAP MARKED HIGHWAY DEPARTMENT ON THE NORTH RIGHT OF WAY LINE OF US HIGHWAY 70 EAST BEARS S66°25'49"E, A DISTANCE OF 121.07 FEET, THENCE, S55°43'07"W, FOR A DISTANCE OF 79.42 FEET;

THENCE, N25°57'29"W, A DISTANCE OF 103.59 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, ALONG THE ARC OF A CURVE TO THE LEFT WITH A DELTA OF 103°14'50" AND A RADIUS OF 100.00 FEET FOR A DISTANCE OF 180.20 FEET, THE LONG CHORD OF WHICH BEARS N77°34'56"W, A DISTANCE OF 156.79 FEET TO A 3/4 INCH PIPE,

THENCE, S50°47'36"W, A DISTANCE OF 381.00 FEET TO A POINT OF CURVATURE, TO A 3/4 INCH PIPE;

THENCE, ALONG THE ARC OF A CURVE TO THE RIGHT WITH A DELTA OF 8°16'40" AND A RADIUS OF 1,710.30 FEET FOR A DISTANCE OF 247.17 FEET, THE LONG CHORD OF WHICH BEARS S89°31'27"W, A DISTANCE OF 246.95 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N72°52'31"W, A DISTANCE OF 196.61 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N00°21'35"W, A DISTANCE OF 100.01 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N72°52'33"W, A DISTANCE OF 525.14 FEET TO A 1 1/2 INCH ALUMINUM CAP LS #18077;

THENCE, N00°20'31"W, A DISTANCE OF 287.18 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S78°37'15"E, A DISTANCE OF 511.49 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S00°21'35"E, A DISTANCE OF 105.81 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N70°59'04"E, A DISTANCE OF 42.58 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N62°12'27"E, A DISTANCE OF 197.82 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N42°58'24"E, A DISTANCE OF 454.12 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N29°42'43"E, A DISTANCE OF 288.75 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N48°43'48"W, A DISTANCE OF 240.41 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N25°57'20"E, A DISTANCE OF 52.58 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N42°48'45"E, A DISTANCE OF 52.60 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N52°09'31"E, A DISTANCE OF 81.58 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N58°12'29"E, A DISTANCE OF 60.67 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N70°39'07"E, A DISTANCE OF 312.04 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N57°39'48"E, A DISTANCE OF 208.85 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N47°14'10"E, A DISTANCE OF 178.41 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N70°59'04"E, A DISTANCE OF 42.58 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N57°58'03"E, A DISTANCE OF 244.30 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N80°36'05"E, A DISTANCE OF 285.06 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N47°39'39"E, A DISTANCE OF 104.25 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N40°25'34"E, A DISTANCE OF 182.82 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N43°59'02"E, A DISTANCE OF 224.27 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N59°38'08"E, A DISTANCE OF 107.83 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S00°30'32"W, A DISTANCE OF 89.11 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S61°42'34"W, A DISTANCE OF 96.30 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S52°37'44"W, A DISTANCE OF 54.10 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S44°02'47"W, A DISTANCE OF 96.65 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S41°31'16"W, A DISTANCE OF 198.59 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S41°59'03"W, A DISTANCE OF 138.90 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S66°17'20"W, A DISTANCE OF 44.61 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S80°11'05"W, A DISTANCE OF 251.99 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S41°11'47"W, A DISTANCE OF 369.35 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S44°40'45"E, A DISTANCE OF 18.73 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S49°24'02"W, A DISTANCE OF 515.15 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, N40°14'52"W, A DISTANCE OF 26.85 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S50°07'18"W, A DISTANCE OF 870.04 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S35°46'33"E, A DISTANCE OF 165.31 FEET TO A 1/2 INCH REBAR WITH 1 INCH PLASTIC CAP #21204;

THENCE, S26°00'58"E, A DISTANCE OF 420.45 FEET TO THE POINT OF BEGINNING.

CONTAINING 28.00 ACRES, MORE OR LESS.

REPLAT OF RUIDOSO DOWNS RACETRACK -  
TRACT E, TRACT J AND TRACT I  
RUIDOSO DOWNS PARCEL  
#4075065511097000000,  
SECTIONS 20, 29 & 30, TOWNSHIP 11  
SOUTH, RANGE 14 EAST, N.M.P.M.  
CITY OF RUIDOSO DOWNS, LINCOLN  
COUNTY, NEW MEXICO  
APRIL 2025

FILING AND RECORDING:

FILED FOR RECORD IN THE LINCOLN COUNTY CLERK'S OFFICE ON

THE \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_ AT \_\_\_\_\_ AM / PM

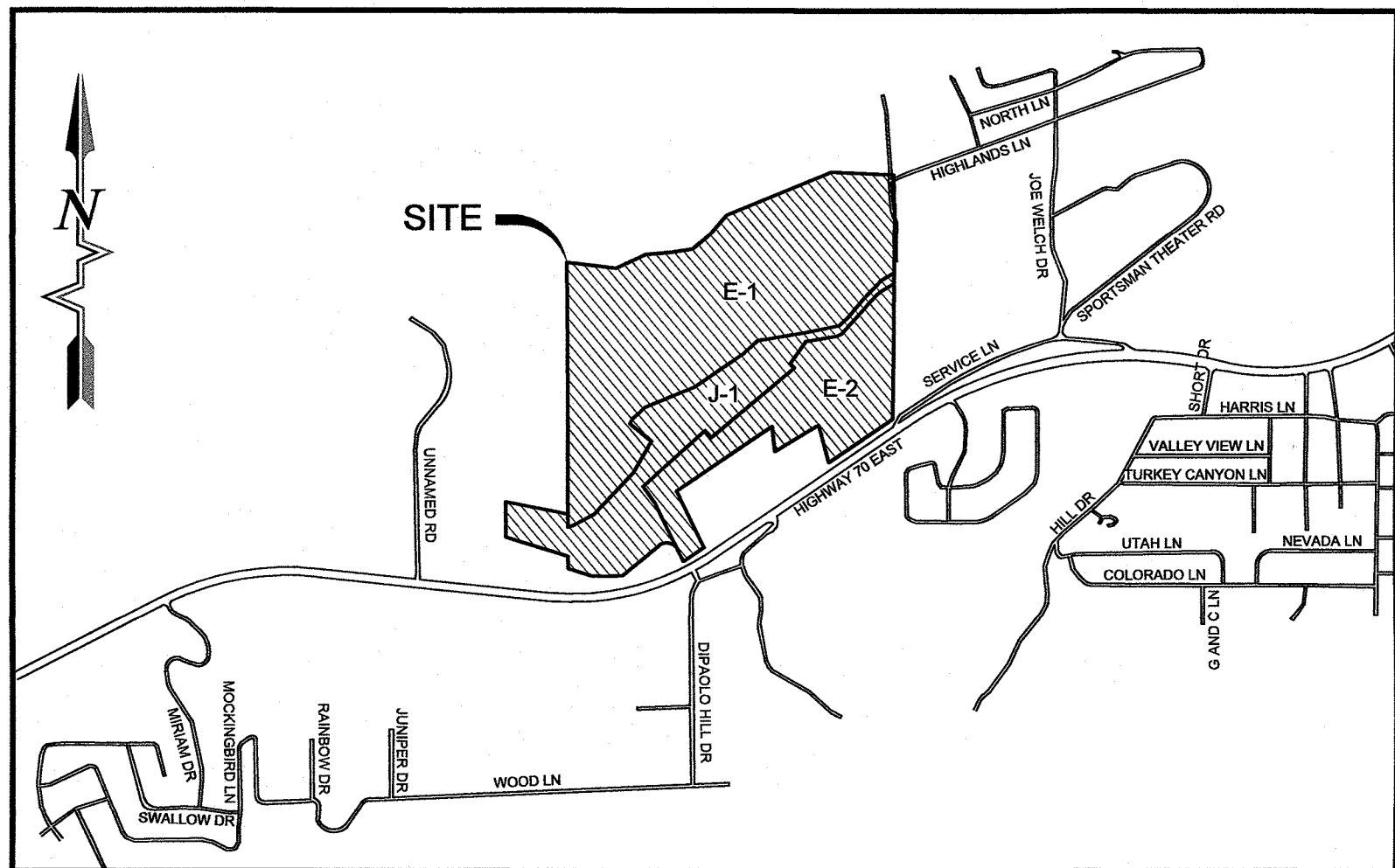
PLAT BOOK \_\_\_\_\_, PAGE \_\_\_\_\_

INSTRUMENT No. \_\_\_\_\_

COUNTY CLERK \_\_\_\_\_

FEES: \_\_\_\_\_

RECEIPT # \_\_\_\_\_



VICINITY MAP  
NOT TO SCALE

NOTES:

1. ONLY THE RECORD DOCUMENTS NOTED HEREON WERE PROVIDED TO OR DISCOVERED BY SURVEYOR. NO ABSTRACT, CURRENT TITLE COMMITMENT NOR OTHER RECORD TITLE DOCUMENTATION WAS PROVIDED TO SURVEYOR.
2. PLAT DOES NOT REPRESENT AN "ALTANSPS LAND TITLE SURVEY."
3. FIELD SURVEYS WERE PERFORMED ON SEPTEMBER 9TH, 2025.
4. THE WORD CERTIFY OR CERTIFICATION AS USED HEREIN IS UNDERSTOOD TO BE AN EXPRESSION OF PROFESSIONAL OPINION BY THE SURVEYOR, BASED UPON THEIR BEST KNOWLEDGE, INFORMATION AND BELIEF, AS SUCH, AND DOES NOT CONSTITUTE A GUARANTEE, NOR A WARRANTY, EXPRESSED OR IMPLIED.
5. ALL CORNERS FOUND IN PLACE AND HELD WERE TAGGED WITH A BRASS DISC STAMPED "NMP5 21204" UNLESS OTHERWISE NOTED HEREON.
6. THIS BOUNDARY SURVEY IS BASED ON FOUND MONUMENTS AND RECORD DESCRIPTIONS PROVIDED IN THE RUIDOSO DOWNS RACING INC. MORGAGE DOCUMENTS FILED IN THE LINCOLN COUNTY CLERK'S OFFICE ON SEPTEMBER 15, 1988, BOOK 1888-11, PAGES 907-924.
7. THIS SURVEY IS A COMPILATION OF INFORMATION PROVIDED OR FOUND IN THE PUBLIC RECORDS. THERE MAY BE OTHER DOCUMENTS SPECIFYING EASEMENTS, RESTRICTIONS, COVENANTS AND CODES THAT WERE NOT PROVIDED OR KNOWN ABOUT AT THE TIME OF PREPARATION OF THIS REPLAT.

OWNERS STATEMENT AND AFFIDAVIT:

STATE OF WY

COUNTY OF Lincoln

THE UNDERSIGNED BEING FIRST DULY SWORN ON OATH, STATE

THAT I, Philip C. Souder, HAVE OF MY OWN FREE WILL AND CONSENT CAUSED THIS PLAT WITH ITS TRACT AND EXISTING ROAD RIGHT-OF-WAY, EASEMENTS, DEDICATIONS TO BE RE-PLATTED. THE PROPERTY DESCRIBED ON THIS PLAT LIES WITHIN THE PLANNING AND PLATTING JURISDICTION OF RUIDOSO DOWNS.

Philip C. Souder  
TRUSTEE, RUIDOSO PROPERTIES IRREVOCABLE MANAGEMENT TRUST

ACKNOWLEDGEMENT:

STATE OF Wyoming

COUNTY OF Lincoln

THIS IS TO CERTIFY THAT THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME ON THIS 04 DAY OF May, 2025 BY Philip C. Souder

NOTARY PUBLIC René L Lovitt

MY COMMISSION EXPIRES 11/30/2030

RENE L LOVITT  
Notary Public - State of Wyoming  
Commission ID: 150286  
My Commission Expires Nov. 30, 2030

UTILITY APPROVALS

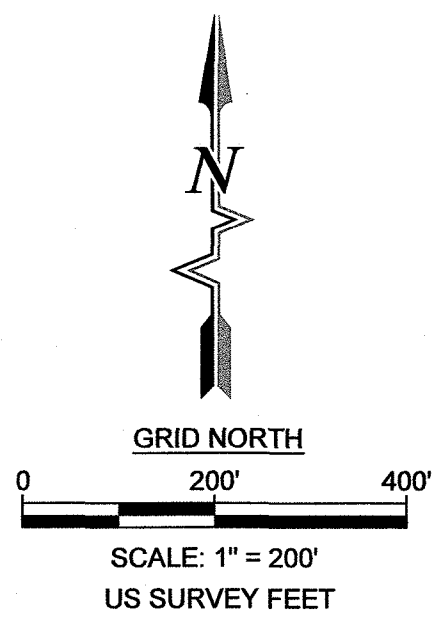
AS GENERAL AND AS SHOWN BY THIS PLAT, AN EASEMENT IS RESERVED FOR ALL EXISTING OVERHEAD/UNDERGROUND UTILITIES ON THE LAND BEING SUBDIVIDED HEREON. INCLUDED, IS THE RIGHT TO BUILD, REBUILD, CONSTRUCT, RECONSTRUCT, LOCATE, RELOCATE WITHIN THE EASEMENT, CHANGE, REMOVE, REPLACE, MODIFY, RENEW, OPERATE AND MAINTAIN FACILITIES FOR PURPOSES DESCRIBED ABOVE, TOGETHER WITH FREE ACCESS TO, FROM, AND OVER SAID EASEMENTS, WITH THE RIGHT AND PRIVILEGE OF GOING UPON, OVER AND ACROSS ADJOINING LANDS OF GRANTOR FOR THE PURPOSES SET FORTH HEREIN AND WITH THE RIGHT TO UTILIZE THE RIGHT OF WAY AND EASEMENT TO EXTEND SERVICES TO CUSTOMERS OF GRANTEE, INCLUDING SUFFICIENT WORKING AREA SPACE FOR ELECTRIC TRANSFORMERS, WITH THE RIGHT AND PRIVILEGE TO TRIM AND REMOVE TREES, SHRUBS OR BUSHES WHICH INTERFERE WITH THE PURPOSES SET FORTH HEREIN. NO BUILDING, SIGN, POOL (ABOVEGROUND OR SUBSURFACE), HOT TUB, CONCRETE OR WOOD POOL DECKING, OR OTHER STRUCTURE SHALL BE ERRECTED OR CONSTRUCTED ON SAID EASEMENTS. NOR SHALL ANY WELL BE DRILLED OR OPERATED THEREON. PROPERTY OWNERS SHALL BE SOLELY RESPONSIBLE FOR CORRECTING ANY VIOLATIONS OF NATIONAL ELECTRICAL SAFETY CODE BY CONSTRUCTION OF POOLS, DECKING, OR ANY STRUCTURES ADJACENT TO OR NEAR EASEMENTS SHOWN ON THIS PLAT.



REPLAT OF RUIDOSO DOWNS RACETRACK - TRACT E, TRACT J AND TRACT I  
RUIDOSO DOWNS PARCEL #4075065511097000000,  
SECTIONS 20, 29 & 30, TOWNSHIP 11 SOUTH, RANGE 14 EAST, N.M.P.M.  
CITY OF RUIDOSO DOWNS, LINCOLN COUNTY, NEW MEXICO  
APRIL 2025

| LINE TABLE |             |          |
|------------|-------------|----------|
| LINE #     | BEARING     | DISTANCE |
| L75        | S03°55'54"E | 229.87   |
| L76        | N51°28'15"E | 445.79   |

| CURVE TABLE |            |        |             |               |              |
|-------------|------------|--------|-------------|---------------|--------------|
| CURVE #     | ARC LENGTH | RADIUS | DELTA ANGLE | CHORD BEARING | CHORD LENGTH |
| C1          | 328.84     | 175.58 | 107°14'31"  | S72°43'40"E   | 282.72       |
| C2          | 135.97     | 181.48 | 42°55'33"   | N82°28'18"E   | 132.81       |



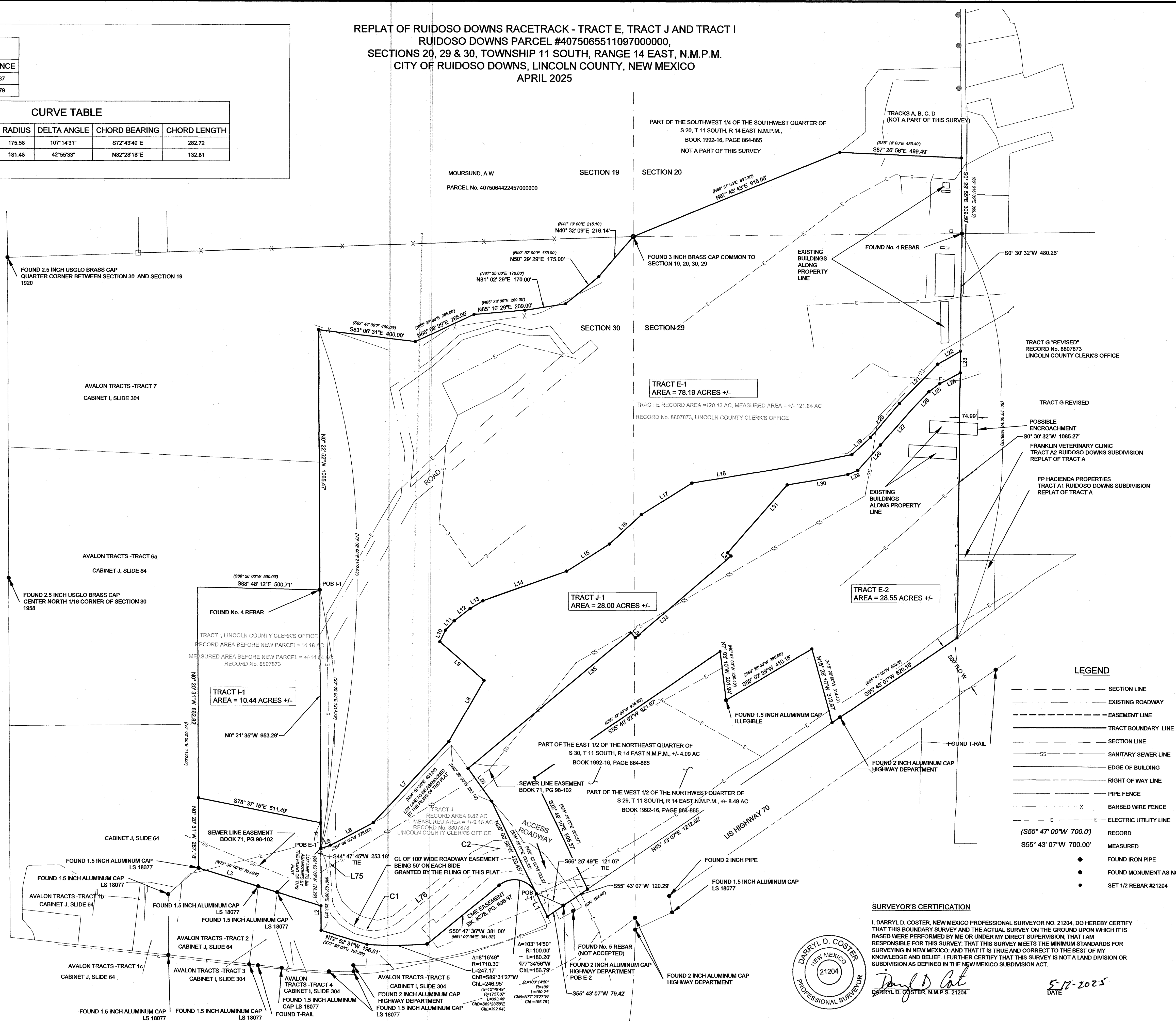
| LINE TABLE |             |          |
|------------|-------------|----------|
| LINE #     | BEARING     | DISTANCE |
| L1         | N25°57'29"W | 103.59   |
| L2         | N00°21'35"W | 100.01   |
| L3         | N72°52'33"W | 525.14   |
| L4         | S00°21'35"E | 105.81   |
| L5         | N70°59'04"E | 42.58    |
| L6         | N82°12'27"E | 197.82   |
| L7         | N42°58'24"E | 454.12   |
| L8         | N29°42'43"E | 288.75   |
| L9         | N48°43'48"W | 240.41   |
| L10        | N25°57'20"E | 52.58    |
| L11        | N42°48'45"E | 52.60    |
| L12        | N52°09'31"E | 81.58    |
| L13        | N58°12'29"E | 60.67    |
| L14        | N70°39'07"E | 312.03   |
| L15        | N57°39'48"E | 208.85   |
| L16        | N47°14'10"E | 178.41   |
| L17        | N57°58'03"E | 244.30   |
| L18        | N80°36'05"E | 385.06   |
| L19        | N47°39'39"E | 104.25   |
| L20        | N40°25'34"E | 182.82   |
| L21        | N43°59'02"E | 224.27   |
| L22        | N59°58'08"E | 107.83   |
| L23        | S00°30'32"W | 89.11    |
| L24        | S61°42'34"W | 96.30    |
| L25        | S52°37'44"W | 54.10    |
| L26        | S44°02'47"W | 96.65    |
| L27        | S41°31'16"W | 198.59   |
| L28        | S41°59'03"W | 138.90   |
| L29        | S66°17'20"W | 44.61    |
| L30        | S80°11'05"W | 251.99   |
| L31        | S41°11'47"W | 369.35   |
| L32        | S44°40'45"E | 18.73    |
| L33        | S49°24'02"W | 515.15   |
| L34        | N40°14'52"W | 26.85    |
| L35        | S50°07'18"W | 870.04   |
| L36        | S35°46'33"E | 165.31   |

REFERENCE:

- MORTGAGE DOCUMENTS FILED IN THE LINCOLN COUNTY CLERK'S OFFICE ON SEPTEMBER 15, 1988, BOOK 1988-11, PAGES 907-924
- MEMORANDUM OF LEASE FILED IN THE LINCOLN COUNTY CLERK'S OFFICE ON DECEMBER 12, 1996, BOOK 180, PAGES 623-631
- PERSONAL REPRESENTATIVE DEED, BOOK 1982-16, PAGE 854-865, LINCOLN COUNTY CLERK'S OFFICE
- TRIPLE CROWN CONDOMINIUMS, CABINET D, SLIDE 362, LINCOLN COUNTY CLERK'S OFFICE
- TRACT 6 OF AVALON TRACTS, CABINET I, SLIDE 304, LINCOLN COUNTY CLERK'S OFFICE
- TRACT 6 OF AVALON TRACTS, CABINET J, SLIDE 64, LINCOLN COUNTY CLERK'S OFFICE
- PLAT OF LADERA TRACT, DRAWING HS, DT COLLINS, LINCOLN COUNTY CLERK'S OFFICE
- RESUBDIVISION AND AMENDED ZONING OF TRACT 1 AND TRACT 6 OF THE AVALON TRACTS, CABINET J, SLIDE 64, LINCOLN COUNTY CLERK'S OFFICE
- NH-070-4(31)260 ROW PROJECT LINCOLN COUNTY, NEW MEXICO

BASIS OF BEARING:

BASIS OF BEARING FOR THIS SURVEY SHOWN HEREON ARE NEW MEXICO STATE PLANE COORDINATE SYSTEM GRID BEARINGS, CENTRAL ZONE 3002, NAD 1983, NAVD 1988  
CONVERGENCE: 0°21'15.68"  
ELEVATION AT POINT 900: 6372.51  
ALL DISTANCES ARE GROUND DISTANCES, UNITS ARE U.S. SURVEY FEET  
GRID TO GROUND SCALE FACTOR: 1.0003574739  
VERTICAL DATUM  
NAVD 1988  
GEOID (18CONUS) WAS UTILIZED TO ESTABLISH ORTHO HEIGHTS  
FIELDWORK WAS FINALIZED ON MARCH 3, 2025 ALL POINTS WERE OBSERVED USING TRIMBLE R8s GPS RECEIVERS UTILIZING RTK GPS METHODS.



|  |       |         |
|--|-------|---------|
| By   | CRK   |         |
| Description  |       |         |
| Rev #  | Date  |         |
| SOUDEY, MILLER & ASSOCIATES<br>Engineering • Environmental • Geomatics<br>Serving the Southwest & Rocky Mountains<br>3500 Sedona Hills Parkway<br>Las Cruces, NM 88011<br>Phone (575) 647-0799 Toll Free (800) 647-0799 Fax (575) 647-0680<br>www.soudeymiller.com |       |         |
| RUIDOSO  |       |         |
| CITY OF RUIDOSO DOWNS  |       |         |
| REPLAT OF RUIDOSO DOWNS RACETRACK - TRACT E, TRACT J AND TRACT I OF S30, T 11S, R 14E, AND PART OF THE WEST 1/2 OF THE NORTHWEST QUARTER OF S29, T 11S, R 14E  |       |         |
| Fieldwork  | Drawn | Checked |
| MN   | JH    | LF      |
| Date: May 2025   |       |         |
| Scale: Horiz: 1" = 200'<br>Vert: N/A   |       |         |
| Project No: 6333933  |       |         |
| Sheet: 2 OF 2  |       |         |

# AGENDA MEMORANDUM

## Village of Ruidoso

Regular Items - 3.

**To:** Mayor Crawford and Councilors

**Presenter(s):** Cade Hall, Fire Chief

**Meeting Date:** July 8, 2025

**Re:** Discussion and Possible Action to Rename Fire Station #1 to Virgil Reynolds Main Fire Station.

---

**Item Summary:**

Discussion and Possible Action to Rename Fire Station #1 to Virgil Reynolds Main Fire Station.

**Financial Impact:**

None.

**Item Discussion:**

Rename Fire Station #1 to Virgil Reynolds Main Fire Station.

**Recommendations:**

To Approve Renaming Fire Station #1 to Virgil Reynolds Main Fire Station.

**ATTACHMENTS:**

Description

Application to Rename Fire Station #1

Internal Policy to Rename a Facility



# Application for Renaming Village of Ruidoso Facilities or Streets



## Applicant Information

Full Name: MORROW MICHAEL R Date: 26 JUNE 2025  
Last First M.I.  
Address: 113 WRIGHT LN #4  
Street Address Apartment/Unit #  
RUIDOSO DOWNS NM 88346  
City State ZIP Code  
Phone: 575 937 2829 Email: MORROW305@gmail.com  
Signature: [Signature] Date: 26 JUNE 2025

Name of Person being nominated: VIRGIL REYNOLDS  
Facility/Street being nominated for renaming: FIRE STATION #1, 541 SODDERTH, RUIDOSO

## Biographical Sketch

SEE ATTACHMENT #1

Name/Nomination (not an individual's name): \_\_\_\_\_

Facility being nominated for renaming (not an individual's name): \_\_\_\_\_

Financial Contribution: \_\_\_\_\_

Justification for Suggested Name

SEE ATTACHMENT #2

Signature: \_\_\_\_\_

Date: 26 JUNE 2025

Board Recommendation and Signature

*This Board recommends that the nominated name meets the required criteria set forth in the Resolution Criteria for Renaming Village of Ruidoso Parks, Streets, and public Facilities and the information provided is accurate.*

Village of Ruidoso Board/Committee: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## ATTACHMENT #1

Virgil Reynolds was a unique resident of the Village of Ruidoso. His family moved to Ruidoso when he was a child. He attended school in Ruidoso, played basketball for the Warriors, and graduated from Ruidoso High School in 1963. Shortly after graduation he married Betty and began working for the Village of Ruidoso.

Back then, there was no full-time fire department in Ruidoso. That didn't happen until 1968. The Village hired it's first 3 full-time firefighters that year, and Virgil was one of those first three. The sole fire house was at Sudderth and Eagle and there was only one firefighter on duty during each day. The rotation was a 24 hour shift - so Virgil would work 24 hours and then be relieved by one of the other firefighters.

He continued in that capacity for the next 14 years. Over those years, the fire department grew to two stations and there was a need for a formal command structure to include the need for a Fire Chief. In 1982, Virgil was selected to be the first ever Fire Chief of the Ruidoso Fire Department. Chief Reynolds' goal for the department was a quick response anywhere in the Village and an adequate staff to do the job.

Under his leadership, a new Station 2 was built and Station 3 was built to provide rapid fire protection to the west end of town and the Upper Canyon in particular. During this time he added much needed apparatus to include the first ever ladder truck in the Village.

The fire department staffing grew to 21 personnel. Chief Reynolds implemented mandatory training standards and continuing education for the firefighters. He mandated that every firefighter be trained to the national standards in structural firefighting, and the national standard in wildland firefighting.

He recognized the needed to expand into emergency medicine. Often times, critical medical calls were happening within blocks of a fire station and the response time from the fire department could be many minutes sooner than the ambulance. Chief Reynolds mandated that all firefighters become EMT certified and equipped the fire engines with life saving medical equipment and medicine. This one decision has saved countless lives.

As fire apparatus kept getting bigger, it was apparent that RFD had outgrown the main fire station at Sudderth and Eagle. Chief Reynolds, the Village administration, and the state of New Mexico collaborated to secured funds for the new fire Station 1 at School House Park. Chief Reynolds wanted a station that could accommodate the fire department for years to come. He had experienced the issues of outgrowing other stations and he wanted to ensure that this station wouldn't be outgrown. He wanted comfortable housing, large bays for fire engines, cutting edge electronics, and something the community could be proud of. Upon completion, Station 1 was the most state-of-the-art fire station in New Mexico.

Chief Reynolds retired before Station 1 was completed, so he never actually got to

sit behind the Chief's desk in that building - a tribute to his selfless ideas of bettering the fire department for the men and women to come.

When Chief Reynolds retired in 2007, he had worked for the Village of Ruidoso for 43 years - uninterrupted, longer than anyone else had ever worked for the Village. He probably still holds that record. Of those 43 years, 41 were with the Ruidoso Fire Department. Virgil molded the department into what you see today. He not only grew the Ruidoso Fire Department, but he also taught other firefighters at some of the very first New Mexico State Fire academies. He spearheaded cooperation and collaboration with neighboring fire departments. He also oversaw the formation of the Sierra Blanca Wildfire Academy - an annual wildland firefighter's training event, hosted in Ruidoso.

Sadly, Chief Reynolds passed away in January of last year. The contributions that he made to the Village of Ruidoso and visitors are innumerable. His strategic decisions kept the village from burning to the ground by providing fast and adequate response. There was not a single catastrophic fire event in the Village of Ruidoso under his leadership.

Chief Reynolds will never know of this request to name Station 1 in his honor, but his family will. Betty Reynolds, a true angel among us, should be able to drive down Sudderth and see her husband's name illuminated on that building, a tribute to his selfless sacrifices for Ruidoso - time given to our community, often at the expense of his own family. While a name on a building can never fully express enough gratitude, it is a fitting and well-earned recognition of his legacy.

ATTACHMENT #2

WHEREAS, Virgil Reynolds grew up in Ruidoso and was a lifelong member of the community; and  
WHEREAS, Mr. Reynolds spent 43 years in the employment of the Village of Ruidoso; and  
WHEREAS, Mr. Reynolds was one of the very first paid firefighters for the Ruidoso Fire Department; and  
WHEREAS, Firefighter Reynolds spent 41 years in service to the Village in said department; and  
WHEREAS, Firefighter Reynolds placed his life and safety in jeopardy to protect life and property in his duties as a firefighter; and  
WHEREAS, Firefighter Reynolds was selected to be the very first Fire Chief for said department; and  
WHEREAS, Chief Reynolds significantly advanced the firefighting ability, resources, staffing, and training to improve the ability of the fire department to reduce loss sustained by structural and wildfire; and  
WHEREAS, Chief Reynolds implemented EMS training within the fire department, thereby saving many lives due to a rapid response with critical life saving equipment; and  
WHEREAS, Chief Reynolds was employed by the Village of Ruidoso longer than any other individual; and  
WHEREAS, Fire Station 1 was planned by Chief Reynolds; and  
WHEREAS, there is no signage at Station 1 to identify it as a fire station to visitors of Ruidoso; and  
WHEREAS, the fire service is rich with tradition and legacy; and  
WHEREAS, Chief Reynolds meets and greatly exceeds the Internal Policy for Naming/Renaming Municipal Facilities, Parks, and Properties - Section 1 (e); and  
WHEREAS, there is nothing disqualifying in said policy; and  
WHEREAS, said policy indicates the Village of Ruidoso's desire to, "Recognize on an exceptional basis, significant contributions that organizations or individuals have made to public life and the well-being of the Village of Ruidoso."; and  
WHEREAS, it is right and fitting to do so;

I therefore request that Ruidoso Fire Station 1, located at 541 Sudderth in the Village of Ruidoso, County of Lincoln, New Mexico, be renamed the Virgil Reynolds Main Fire Station and that said designation should be indicated in large - backlit letters which can easily be seen from Sudderth at any time of the day or night. I further request that the Ruidoso Fire Department not incur the cost.





Internal Policy for Naming/Renaming  
Municipal  
Facilities, Parks, and Properties

Governing Body Approved April 10, 2018  
Effective April 11, 2018



## **Policy Statement:**

The intent of this policy is to:

- Continue the traditional practice of naming/renaming municipal facilities, parks, properties, features and other amenities after significant geographical or historical elements.
- Recognize on an exceptional basis, significant contributions that organizations or individuals have made to public life and the well-being of the Village of Ruidoso.
- Provide direction on how to apply for approval to name, rename or dedicate municipal facilities, parks, properties, features and other amenities.

### **Section 1. Selection of Name Criteria**

It is the policy of the Village of Ruidoso to choose names for public parks and public facilities based upon the sites relationship to the following criteria:

- a) Neighborhood, geographic or common usage identification;
- b) A Historical Figure, place, event or other instance of historical or cultural significance;
- c) Natural or geological features;
- d) An individual (living or deceased) who has made a significant land and or monetary contribution to the community or who has had the contribution made "in memoriam" and when the name has been stipulated as a condition of the donation; or
- e) An individual, living or deceased, who has contributed outstanding civic service to the Village and, if deceased, has been so for a period of at least one year.
- f) Recognition of a generous financial or other contribution from a donor (be it by way of donation, bequest, sponsorship, etc.), such being voluntary and not rendered in consideration of granting of naming rights.
- g) Dedicated names may only be used once in memorials.
- h) Complete renaming application for Village of Ruidoso facilities or Parks for submission and consideration to include biographical sketch, and justification for suggested name.

### **Section 2. Designation of Name by Village Council**

The Village Council shall designate the names of public parks and public facilities. The Village Council may choose to make its selection after receiving a written recommendation from any one of the Village's advisory boards, or a specially appointed committee, based upon public input from individuals and organizations. Such written recommendation shall state how the proposed name(s) meet(s) the criteria in Section 1.

If a contest or competition is to be held to determine the name of a public park or public facility, the advisory board/committee shall establish guidelines and rules for the contest. No Village funds shall be used for any contest prizes.

### **Section 3. Physical Display of Naming Rights**

Whether there is a physical display of the naming rights is decided or negotiated on a case-by-case basis.

- a) In the case of buildings, the physical display of the naming rights will take into account the identification of the Village facility and opportunities offered by that building for the community.
- b) When “naming rights in recognition” is awarded, plaques may, with the approval of the Village Manager, be installed in buildings.
- c) In exceptional circumstances, additional names may be added to a facility or program in recognition of an additional gift even if the prior benefactor’s or honoree’s naming period has not concluded, subject to any specific terms and conditions set forth in the original naming agreement. Hyphenation is one method for jointly naming a facility or program.
- d) The duration of a benefactor’s or honoree’s name on any facility or program ordinarily continues for as long as the facility or program is used in the same manner or for the same purpose for which the naming occurred. Upon demolition, replacement, substantial renovation, re-designation of purpose, or similar modification of a named facility or program, the Village of Ruidoso may deem that the naming period has concluded.

### **Section 4. Naming of Interior Features**

The interior features of a public park or public facility may be named separately from the main park or facility: and should be bestowed with the intention that it will be permanent, and changes should be strongly resisted. Name changes shall be subject to the procedures set forth in this section.

### **Section 5. Status of Contribution at the Time of Naming**

When a facility is to be named in consideration of a financial contribution, the gift shall have been received by the Village of Ruidoso before a naming action shall be taken, as follows:

- a) Pledges to be paid over a period of time, typically up to five years, are acceptable for current naming of facilities and programs when a signed pledge payment agreement for the total is in hand.
- b) If the pledged donation is to name new construction, renovation, or other projects with cash-flow considerations, the timing of the pledge payments should be such that sufficient current dollars are available to cover project costs.

- c) If a planned gift upon which the naming was bestowed does not result in the value agreed upon, the naming may be revoked.

**Section 6. Exemptions**

The provisions of this procedure shall not apply to the application of donor recognition for such minor items as benches, trees, refuse cans, flagpoles, water fountains, or similar items.

# AGENDA MEMORANDUM

## Village of Ruidoso

Regular Items - 4.

**To:** Mayor Crawford and Councilors

**Presenter(s):** Eddie Ryan, Manager of Events and Strategic Partnerships

**Meeting Date:** July 8, 2025

**Re:** Discussion and Possible Action on Acceptance of Invitation from the XTERRA World Championship Committee to the Village of Ruidoso Mayor and Manager of Events and Strategic Partnerships to Participate in the Official Closing Ceremony at the 2025 Xterra World Championship in Molveno, Italy from September 25-28, 2025.

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### **Item Summary:**

Discussion and Possible Action on Acceptance of Invitation from the XTERRA World Championship Committee to the Village of Ruidoso Mayor and Manager of Events and Strategic Partnerships to Participate in the Official Closing Ceremony at the 2025 Xterra World Championship in Molveno, Italy from September 25-28, 2025.

### **Financial Impact:**

XTERRA will provide all transportation and accommodations during the stay.

### **Item Discussion:**

The Mayor and the Manager of Events and Strategic Partnerships are invited to participate in the official closing ceremony and transition presentation, which will highlight Ruidoso as the next world stage for XTERRA's elite off-road triathlon community. Out of country travel is required to be approved by the Governing Body.

### **Recommendations:**

To Approve Acceptance of Invitation from the XTERRA World Championship Committee to the Village of Ruidoso Mayor and Manager of Events and Strategic Partnerships to Participate in the Official Closing Ceremony at the 2025 Xterra World Championship in Molveno, Italy from September 25-28, 2025.

### **ATTACHMENTS:**

Description  
Invitation

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XTERRA World Championship Committee  
Official Invitation  
June 30, 2025

To:  
Mayor Lyn Crawford  
City of Ruidoso, New Mexico

Mr. Eddie Ryan  
Manager of Events and Strategic Partnerships

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Dear Mayor Crawford and Mr. Ryan,

On behalf of the XTERRA World Championship Committee, it is our distinct honor to formally invite you to attend the 2025 XTERRA World Championship, to be held in Molveno, Italy, from September 25–28, 2025.

As we prepare for the transition of this prestigious global event from Molveno to its next host destination, Ruidoso, New Mexico, in 2026, your presence at the 2025 World Championship will be essential. You are cordially invited to participate in the official closing ceremony and transition presentation, which will highlight Ruidoso as the next world stage for XTERRA's elite off-road triathlon community.

To ensure your experience is seamless and enjoyable, XTERRA will provide all transportation and accommodations during your stay.

Your participation will not only signify the City of Ruidoso's leadership and commitment to global sports tourism but will also mark a significant milestone in the celebration and growth of XTERRA's legacy.

We would be honored by your presence and look forward to celebrating this exciting transition with you.

Please confirm your availability at your earliest convenience.

Warm regards,

Steve Andrus  
XTERRA Americas Tour Director  
Email: [Steve.andrus@xterraplanet.com](mailto:Steve.andrus@xterraplanet.com)  
Phone: 385-626-4293

# AGENDA MEMORANDUM

## Village of Ruidoso

Regular Items - 5.

**To:** Mayor Crawford and Councilors

**Presenter(s):** Randy Koehn, Water Production Manager

**Meeting Date:** July 8, 2025

**Re:** Discussion and Possible Action on Task Order No.03 with Souder, Miller & Associates for Preliminary and Final Design Services for Tank Rehabilitation Phase II ITB #2022-00-SMA-03, In the Amount of \$91,857.68, Including NMGRT.

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### **Item Summary:**

Discussion and Possible Action on Task Order No.03 with Souder, Miller & Associates for Preliminary and Final Design Services for Tank Rehabilitation Phase II ITB #2022-00-SMA-03, In the Amount of \$91,857.68, Including NMGRT.

### **Financial Impact:**

This Project is funded by Water Trust Board grant/loan (Project No. WPF-6308) and is budget in SGRT's Special Revenue Fund's Water System Projects line item (202-211-53030) in the amount of \$1,306,967 (\$118,794 grant, \$1,069,150 loan, and \$119,023 VOR match). At the end of the project the loan will be paid in full.

### **Item Discussion:**

Project Description - Souder, Miller & Associates Prepared Sope of Services to The Village of Ruidoso for a Demolition of the Existing Backwash Tanks, Installation of a new hydropneumatics tank at Plant No.1, a combination air valve, a check valve, and hydrant reconnections including appurtenances. SMA proposes to complete the following scope of work.

### **Recommendations:**

To Approve Task Order No.3 with Miller Engineers, Inc. for Preliminary and Final Design Services for Tank Rehabilitation Phase II ITB #2022-00-SMA-3, In the Amount of \$91,857.68, Including NMGRT.

### **ATTACHMENTS:**

Description

SMA-Task Order No.03

SMA Contract Amendment

3rd Renewal Agreement  
2nd Renewal Agreement

**Task Order**  
**FROM**  
**VILLAGE OF RUIDOSO**  
**To**  
**SOUDER, MILLER & ASSOCIATES**  
**FY 2026**

1. **Task Order Number:** 2022-006P-SMA-03
2. **Title:** Preliminary Design and Final Design Services for Tank Rehabilitation Phase II
3. **Location:** Backwash Tanks in Upper Canyon
4. **Scope of Services Required:** Souder, Miller & Associates (SMA) prepared this Scope of Services to provide Design Services to Village of Ruidoso (Owner) for a demolition of the existing backwash tanks, installation of a new hydropneumatics tank at Plant No.1, a combination air valve, a check valve, and hydrant reconnections.
5. **Village Contact:** Randy Koehn  
  
**Firm Contact:** Robert Storey
6. **Performance Time:** 7 days from contract execution (items from owner), 90 days from the receipt of Owner data for the Preliminary Design, and 30 days from the receipt of Agency and Owner comments for the Final Design.
7. **Cost:** \$91,857.68 Including NM Gross Receipts Tax
8. **Attachments:** Professional Service Agreement Amendment NO.1
9. **The parties hereto executed the original Task Order on: (date)** \_\_\_\_\_

\_\_\_\_\_  
**Village of Ruidoso**

\_\_\_\_\_  
**Souder, Miller, & Associates**

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_



## PROFESSIONAL SERVICES AGREEMENT

### AMENDMENT NO. 1

This Amendment to Agreement dated September 13<sup>th</sup>, 2022 made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2025, between **VILLAGE OF RUIDOSO** (hereinafter called CLIENT) and **MILLER ENGINEERS, INC. d/b/a SOUDER, MILLER & ASSOCIATES** (hereinafter called CONSULTANT)

IT IS MUTUALLY AGREED BETWEEN THE PARTIES:

CLIENT hereby engages CONSULTANT to perform the services identified in Section 1 below, per the schedule and compensation set forth in Sections 2 and 3, respectively. Any additional work and corresponding compensation not identified below will be detailed and included in future Amendments to the referenced Agreement.

**Section 1: Scope of Work**

See Exhibit A attached.

**Section 2: Schedule and Term**

See Exhibit A attached.

**Section 3: Compensation**

See Exhibit A attached.

CONSULTANT shall be authorized to commence the Services detailed herein upon execution of this Amendment, unless otherwise specified. CONSULTANT and CLIENT agree that this signature page, together with the Standard Terms and Conditions of the original Agreement, and all Exhibits, Attachments and Amendments referred to herein, constitute the entire Agreement relating to the Work.

**IN WITNESS WHEREOF**, the parties have executed this Agreement as of the date first written above.

**CLIENT:**

VILLAGE OF RUIDOSO  
313 Cree Meadows Drive  
Ruidoso, NM 88346  
(575) 258-4343  
Federal Tax ID Number:

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**CONSULTANT:**

MILLER ENGINEERS, INC. d/b/a  
SOUDER, MILLER & ASSOCIATES  
3500 Sedona Hills Parkway  
Las Cruces, New Mexico 88011  
Tel. (575) 647-0799  
Federal Tax ID Number: 85-0336964

By:  \_\_\_\_\_

Name: Marty Howell, P.E.

Title: President

Date: 10April2025

## Scope of Services

### *Project Description*

Souder, Miller & Associates (SMA) prepared this Scope of Services to provide Design Services to Village of Ruidoso (Owner) for a demolition of the existing backwash tanks, installation of a new hydropneumatics tank at Plant No.1, a combination air valve, a check valve, and hydrant reconnections including appurtenances. SMA proposes to complete the following scope of work.

### *Project Management*

1. **Project Management Plan (PMP) Preparation:** SMA will prepare a PMP to outline and document the following to ensure the entire project team has information necessary for a successful project:
  - a. Project team roles and responsibilities
  - b. SMA role in the project
  - c. Subconsultants for the project
  - d. Critical issues for the project
  - e. Project scope, budget and schedule including identification of critical path items
  - f. Change management and mitigation
  - g. QAQC Plan
  - h. Risk identification and safety plan

The PMP is intended to be a living document and the PM will update the PMP throughout the project as necessary.

2. **Kick-off Meeting:** SMA will hold an internal kick-off meeting to review the PMP with all of the project team members.
3. **Ongoing Project Management:** SMA will set up project budget and files, keep project records, update PMP as necessary, and prepare monthly invoices as outlined in the contract. The fee for these monthly project management tasks is based on an overall project duration of six (6) months.

### *Preliminary Design Phase Services*

4. **Property/Easement Research:** SMA will research County Right-of-Way Maps, and will research County plat records for adjacent properties and for existing easements shown on plats that may be applicable to the project. Included are the copying and related costs charged by the County for this research. SMA has not included a title search or warranty deed/easement research in this scope of services.
5. **As-built Research:** SMA will go through the Owner's available record drawings for applicable projects. The Owner will provide access to the records or will provide the records to SMA.
6. **Utility Coordination:** SMA will submit a design conference ticket and a design locate to the 811 Utility Locating System to attempt to get information regarding utilities that may be impacted by the proposed project. SMA will follow-up with utilities that do not respond to the design conference ticket up to two times before proceeding with the design without the utility information. SMA has not included physical utility location (potholing) nor associated mapping in this scope of services.

## Exhibit A

### Preliminary Design, Final Design Services

#### Scope of Services

SMA shall not be held responsible for costs (typically change order costs) associated with utilities that are not marked despite SMA's efforts to obtain the existing utility information.

7. **Topographical Survey:** SMA will perform a topographical survey of the project area. This survey will identify the approximate locations of property boundaries and easements based on occupation lines, but will not include a boundary survey of these properties. The survey will collect utility markings from the 811 design locate.
8. **Design of Waterline Plan:** SMA will prepare a pre-final horizontal alignment design for the waterline valves incorporating the data from the as-built research, the utility coordination and the property and easement research.
9. **Prepare Plans:** SMA will prepare a pre-final set of plans to include the design elements above and a Cover Sheet, General Notes, Overall Map with Survey Control, Demolition Plan, Standard Details, and Standard Construction Traffic Control Sheets.
10. **Engineer's Opinion of Probable Construction Cost (EOPCC):** Once the pre-final design of the waterline(s) is complete, SMA will estimate the quantities for all proposed items and will prepare unit cost price estimates for each item using SMA's database of existing projects and other resources.
11. **Prepare Contract Documents and Specifications:** SMA will prepare contract documents utilizing the Engineers Joint Contract Documents Committee (EJCDC) standard contract. This task includes modifying the standard contract for this project, and preparing a bid schedule. SMA will also prepare technical specifications to cover work included in the project.
12. **Submission to Agency:** SMA will submit the pre-final plans, contract documents and technical specifications (Construction Documents) to the following Agency for their review concurrent with the design review with the Owner:
  - a. NMED-DWB – SMA will follow the NMED-Drinking Water Bureau (DWB) construction application checklist to prepare the Application for Construction or Modification of Public Water Supply System. The Owner will need to provide all the information requested by NMED-DWB that is not part of the proposed project. SMA understands that NMED-DWB approval is not required for pipeline projects.

SMA intends to address the comments from the Owner and the Agency at the same time.

13. **Design Review with Owner:** SMA will conduct a meeting with the Owner's representative to review the pre-final design. **SMA will submit an electronic copy of the pre-final Construction Documents and the EOPCC via email** prior to the pre-final design review meeting. The purpose of this meeting will be to identify any issues with the alignment, profiles, and connections for the waterline(s) and to ensure that the alignment, profiles, pipe sizes, and locations of connections are acceptable to the Owner. Some potential issues to identify at this stage include: private or public utilities that were not identified on the available record drawings, landscaping or structures that were not identified on the topographical survey. The meeting is also intended to get Owner input on the standard details and to identify any Owner concerns related to operation and maintenance.

#### ***Final Design Phase Services***

14. **Revisions to Construction Documents:** SMA will revise the Construction Documents to attempt to incorporate the pre-final design review comments resulting from the Owner and Agency reviews.

## Exhibit A

### Preliminary Design, Final Design Services

#### Scope of Services

The contract documents will be updated to include applicable wage rates as required by the Funding Agency.

15. **Revisions to EOPCC:** The EOPCC will be updated to reflect design changes.
16. **Resubmittal:** SMA will re-submit the revised Construction Documents to the Owner and Agency as needed based on review comments received.
17. **Production:** SMA will produce a final plan set on 24" x 36" bond, and a final unbound set of the contract documents and specifications. These final documents will be used to make copies for distribution to the Owner and for distribution during bidding. **SMA will deliver three (3) hardcopies of the final Construction Documents and the EOPCC (and one digital pdf copy) to the Owner after production.**

### ***Schedule***

SMA proposes to complete the above scope of services according to the following schedule.

| <u>Task</u>                       | <u>Duration (calendar days)</u>                       |
|-----------------------------------|---|
| List of data needed from Owner    | 7 days from contract execution                        |
| Preliminary Design Phase Services | 90 days from the receipt of Owner data                |
| Final Design Phase Services       | 30 days from the receipt of Agency and Owner comments |

### ***Compensation***

The budgets shown below exclude New Mexico Gross Receipts Tax (NMGR). NMGR will be added to each invoice based on the current rate at the time of billing. The budgets for the phases shown will be billed on a lump sum basis; therefore, the invoices will not include an itemized breakdown of charges. Invoices will be issued on a monthly basis reflecting the percentage of each task completed to date.

| <u>Task</u>              | <u>Cost</u>        |
|--------------------------|--------------------|
| Field Survey and Mapping | \$23,410.00        |
| Preliminary Design       | \$40,369.00        |
| Final Design             | \$21,127.00        |
| <b>TOTALS</b>            | <b>\$84,906.00</b> |

### ***Assumptions***

SMA made the following assumptions to develop the fee for the above scope of services:

1. SMA assumes that there is no contamination on the project site. If contamination is found on the project site, and investigation is required, SMA will alert the Owner and additional scope and fee will be negotiated with the Owner.
2. SMA assumes that the Owner holds titles or easements to any properties required for the project. SMA assumes that the Owner will provide copies of the warranty deeds, plats, and easement documents to SMA. A title search, warranty deed research, easement research, boundary surveys or easement preparation will require an amendment to this contract, which will be negotiated with the Owner. If the property descriptions in the easement documents are ambiguous, the Owner may need

## Exhibit A

### Preliminary Design, Final Design Services

#### Scope of Services

- to provide additional direction regarding the proposed improvement locations or negotiate a fee to have SMA prepare a new easement.
3. SMA assumes that the Owner will provide operations staff to open or otherwise provide access to the existing facilities that need to be surveyed.
  4. SMA assumes that there will not be any additional environmental clearance work required. If additional environmental clearance work will be required, SMA will negotiate a fee for the additional work required.
  5. SMA assumes that there are no geotechnical conditions that will require special design considerations (corrosive soils, shallow groundwater, rock excavation). If such conditions are discovered by the geotechnical investigation, SMA will alert the Owner and a fee will be negotiated with the Owner to cover the additional engineering required to mitigate the geotechnical conditions.
  6. SMA assumes the Owner will secure a Site Certificate from their attorney if required by the funding agency to confirm property ownership for the property.
  7. SMA assumes that the Owner knows the location of their existing utilities and can mark the locations within allowable 811 tolerances (typically within 18 inches).
  8. SMA assumes that the proposed improvements will have adequate space within the specified corridor to be installed. If existing utilities within the corridor prohibit the installation of the proposed improvements, SMA will alert the Owner, and the corridor will be modified, or an additional scope and fee will be negotiated with the Owner to cover the additional engineering required to mitigate the existing utilities.
  9. SMA assumes that the Owner does not have an existing Supervisory Control and Data Acquisition (SCADA) system or that the proposed improvements will need to be tied into an existing SCADA system.
  10. SMA did not include Bid, Construction, or Construction Observation Phase Services in this Scope of Services. SMA will negotiate the scope and fee for these services at a later date.

## Summary of Cost Proposal

**Souder, Miller & Associates**

### **Professional Services and Expenses Task/Hours/Fee Breakdown Related To**

**Project Description:** Village of Ruidoso Tank Rehab Project Phase II  
**Project Number:** 6331008  
**Owner:** Village of Ruidoso  
**Date of Submittal:** April 10, 2025  
**Tax Rate on Services:** 8.1875%

#### **TOTALS**

| <b>PHASE/ CATEGORY OF WORK</b> | <b>Subtotal</b>    | <b>NMGRT</b>      | <b>Total</b>       |
|--------------------------------|--------------------|-------------------|--------------------|
| Field Survey and Mapping       | \$23,410.00        | \$1,916.69        | \$25,326.69        |
| Preliminary Design             | \$40,369.00        | \$3,305.21        | \$43,674.21        |
| Final Design                   | \$21,127.00        | \$1,729.77        | \$22,856.77        |
| <b>TOTALS</b>                  | <b>\$84,906.00</b> | <b>\$6,951.68</b> | <b>\$91,857.68</b> |

EXHIBIT B.2 - COST PROPOSAL  
Souder, Miller & Associates  
Professional Services and Expenses Task/Hours/Fee Breakdown Related To

DESIGN PHASE - BASIC ENGINEERING SERVICES

Project Description: Village of Ruidoso Tank Rehab Project Phase II  
Project Number: 6331008  
Owner: Village of Ruidoso  
Date of Submittal: April 10, 2025  
Tax Rate on Services: 8.1875%  
Note: Figures in this table do not include tax.

| Job Description  | Principal | Principal | Project<br>Eng./Sci./<br>Surv III | Staff<br>EIT/LSIT<br>Sci. III | Staff<br>EIT/LSIT<br>Sci. II | Eng/CAD<br>Surv/Field<br>Tech V | Eng/CAD<br>Surv/Field<br>Tech IV | Eng/CAD<br>Surv/Field<br>Tech II | Admin IV | GPS    | Mileage  | Expenses | 1/2 Day<br>Per Diem | Per Diem | Total SMA | Sub<br>Contracts | Total Task |
|--|-----------|-----------|-----------------------------------|-------------------------------|------------------------------|---------------------------------|----------------------------------|----------------------------------|----------|--------|----------|----------|---------------------|----------|-----------|------------------|------------|
| Billing Rate per Unit                                    | \$ 250    | \$ 250    | \$ 165                            | \$ 135                        | \$ 125                       | \$ 135                          | \$ 120                           | \$ 90                            | \$ 130   | \$ 30  | \$ 0.700 | \$ 1.00  | \$ 60               | \$ 220   |           |                  |            |
| Unit   | Hrs       | Hrs       | Hrs                               | Hrs                           | Hrs                          | Hrs                             | Hrs                              | Hrs                              | Hrs      | HR     | Mi       | Actual   | Days                | Days     | \$        | \$               | \$         |
| Task   |           |           |                                   |                               |                              |                                 |                                  |                                  |          |        |          |          |                     |          |           |                  |            |
| Field Survey and Mapping                                 |           |           |                                   |                               |                              |                                 |                                  |                                  |          |        |          |          |                     |          |           |                  |            |
| Survey Plan / Instructions                               | 2         | 2         |                                   | 2                             |                              | 2                               |                                  |                                  |          |        |          |          |                     |          | \$ 1,540  | \$ -             | \$ 1,540   |
| Survey Research:   |           |           |                                   |                               |                              |                                 |                                  |                                  |          |        |          |          |                     |          |           |                  |            |
| Utility Locations  |           | 3         |                                   | 3                             |                              | 3                               |                                  |                                  |          |        |          |          |                     |          | \$ 1,560  | \$ -             | \$ 1,560   |
| Right of Way / Easements                                 |           | 3         |                                   |                               |                              |                                 |                                  |                                  |          |        |          |          |                     |          | \$ 750    | \$ -             | \$ 750     |
| Perform Field Research                                   |           | 3         |                                   | 4                             |                              |                                 |                                  |                                  |          |        |          |          |                     |          | \$ 1,290  | \$ -             | \$ 1,290   |
| Perform Field Survey                                     |           |           |                                   |                               |                              | 13                              |                                  | 13                               |          | 13     | 364      | 150      |                     |          | \$ 3,720  | \$ -             | \$ 3,720   |
| Traffic Control  |           |           |                                   |                               |                              | 3                               |                                  | 3                                |          |        |          | 500      |                     |          | \$ 1,175  | \$ -             | \$ 1,175   |
| Establish Utility & R/W Location                         |           | 3         |                                   |                               |                              |                                 |                                  |                                  |          |        |          |          |                     |          | \$ 750    | \$ -             | \$ 750     |
| Establish Control Points                                 |           | 3         |                                   |                               |                              | 3                               |                                  | 3                                |          | 3      |          |          |                     |          | \$ 1,515  | \$ -             | \$ 1,515   |
| Download Data / tins & contours                          |           | 3         |                                   | 5                             |                              | 5                               |                                  |                                  |          |        |          |          |                     |          | \$ 2,100  | \$ -             | \$ 2,100   |
| Prepare Mapping  |           | 5         |                                   | 7                             |                              | 13                              |                                  |                                  |          |        |          |          |                     |          | \$ 3,950  | \$ -             | \$ 3,950   |
| Survey Control   | 2         | 7         |                                   |                               |                              |                                 | 13                               |                                  |          |        |          |          |                     |          | \$ 3,810  | \$ -             | \$ 3,810   |
| Verify Accuracy of Survey                                | 2         | 3         |                                   |                               |                              |                                 |                                  |                                  |          |        |          |          |                     |          | \$ 1,250  | \$ -             | \$ 1,250   |
| Subtotal Hours:  | 6         | 35        | 0                                 | 21                            | 0                            | 42                              | 13                               | 19                               | 0        | 16     | 364      | 650      | 0                   | 0        | \$ 9,010  | \$ -             | \$ 23,410  |
| Subtotal Cost:   | \$ 1,500  | \$ 8,750  | \$ -                              | \$ 2,835                      | \$ -                         | \$ 5,670                        | \$ 1,560                         | \$ 1,710                         | \$ -     | \$ 480 | \$ 255   | \$ 650   | \$ -                | \$ -     | \$ 23,410 |                  |            |
| Preliminary Design                                       |           |           |                                   |                               |                              |                                 |                                  |                                  |          |        |          |          |                     |          |           |                  |            |
| Kick-off Meeting   |           | 2         | 2                                 |                               | 2                            |                                 | 2                                |                                  |          |        |          |          |                     |          | \$ 1,320  | \$ -             | \$ 1,320   |
| Ongoing Project Management                               | 4         | 4         | 5                                 |                               | 0                            |                                 |                                  |                                  | 0        |        |          |          |                     |          | \$ 2,825  | \$ -             | \$ 2,825   |
| Invoicing  | 4         | 4         |                                   |                               |                              |                                 |                                  |                                  | 7        |        |          |          |                     |          | \$ 2,910  | \$ -             | \$ 2,910   |
| As-built Research  |           |           | 3                                 |                               |                              |                                 |                                  |                                  |          |        |          |          |                     |          | \$ 495    | \$ -             | \$ 495     |
| Utility Coordination                                     |           | 3         |                                   |                               | 9                            |                                 |                                  |                                  |          |        | 224      |          |                     |          | \$ 2,032  | \$ -             | \$ 2,032   |
| Design Plans   |           |           |                                   |                               |                              |                                 |                                  |                                  |          |        |          |          |                     |          |           |                  |            |
| Index / Cover / Notes / Key Map                          | 0         | 2         | 0                                 |                               | 9                            |                                 | 17                               |                                  |          |        |          |          |                     |          | \$ 3,665  | \$ -             | \$ 3,665   |
| Site Plans   | 0         | 5         | 0                                 |                               | 9                            |                                 | 17                               |                                  |          |        |          |          |                     |          | \$ 4,415  | \$ -             | \$ 4,415   |
| Details  | 0         | 5         | 0                                 |                               | 9                            |                                 | 17                               |                                  |          |        |          |          |                     |          | \$ 4,415  | \$ -             | \$ 4,415   |
| Traffic Control  | 0         | 1         | 0                                 |                               | 4                            |                                 | 7                                |                                  |          |        |          |          |                     |          | \$ 1,590  | \$ -             | \$ 1,590   |
| Engineer's Opinion of Probable Construction Cost (EOPCC) | 0         | 1         | 5                                 |                               | 9                            |                                 |                                  |                                  |          |        |          |          |                     |          | \$ 2,200  | \$ -             | \$ 2,200   |
| Prepare Contract Documents and Specifications            | 0         | 5         | 9                                 |                               | 13                           |                                 |                                  |                                  |          |        |          |          |                     |          | \$ 4,360  | \$ -             | \$ 4,360   |
| QAQC   | 9         | 3         | 5                                 |                               | 11                           |                                 | 11                               |                                  |          |        |          |          |                     |          | \$ 6,520  | \$ -             | \$ 6,520   |
| Submission to Agency(ies)                                |           | 2         | 2                                 |                               | 3                            |                                 |                                  |                                  |          |        |          | 100      |                     |          | \$ 1,305  | \$ -             | \$ 1,305   |
| Design Review with Owner                                 |           | 4         | 4                                 |                               | 4                            |                                 |                                  |                                  |          |        | 224      |          |                     |          | \$ 2,317  | \$ -             | \$ 2,317   |
| Subtotal Hours:  | 17        | 41        | 35                                | 0                             | 82                           | 0                               | 71                               | 0                                | 7        | 0      | 448      | 100      | 0                   | 0        | \$ 40,369 | \$ -             | \$ 40,369  |
| Subtotal Cost:   | \$ 4,250  | \$ 10,250 | \$ 5,775                          | \$ -                          | \$ 10,250                    | \$ -                            | \$ 8,520                         | \$ -                             | \$ 910   | \$ -   | \$ 314   | \$ 100   | \$ -                | \$ -     | \$ 40,369 |                  |            |
| Final Design   |           |           |                                   |                               |                              |                                 |                                  |                                  |          |        |          |          |                     |          |           |                  |            |
| Ongoing Project Management                               | 2         | 2         | 2                                 |                               | 0                            |                                 |                                  |                                  | 0        |        |          |          |                     |          | \$ 1,330  | \$ -             | \$ 1,330   |
| Invoicing  | 2         | 2         |                                   |                               |                              |                                 |                                  |                                  | 3        |        |          |          |                     |          | \$ 1,390  | \$ -             | \$ 1,390   |
| Revisions to Design Plans                                |           |           |                                   |                               |                              |                                 |                                  |                                  |          |        |          |          |                     |          |           |                  |            |
| Index / Cover / Notes / Key Map                          | 0         | 0         | 3                                 |                               | 5                            |                                 | 5                                |                                  |          |        |          |          |                     |          | \$ 1,720  | \$ -             | \$ 1,720   |
| Site Plans   | 0         | 5         | 5                                 |                               | 5                            |                                 | 9                                |                                  |          |        |          |          |                     |          | \$ 3,780  | \$ -             | \$ 3,780   |
| Details  | 0         | 5         | 5                                 |                               | 9                            |                                 | 5                                |                                  |          |        |          |          |                     |          | \$ 3,800  | \$ -             | \$ 3,800   |
| Traffic Control  | 0         | 0         | 2                                 |                               | 2                            |                                 | 4                                |                                  |          |        |          |          |                     |          | \$ 1,060  | \$ -             | \$ 1,060   |
| Revisions to EOPCC                                       | 0         | 1         | 3                                 |                               | 5                            |                                 |                                  |                                  |          |        |          |          |                     |          | \$ 1,370  | \$ -             | \$ 1,370   |
| Revisions to Construction Documents                      | 0         | 3         | 5                                 |                               | 9                            |                                 |                                  |                                  |          |        |          |          |                     |          | \$ 2,700  | \$ -             | \$ 2,700   |
| Design Review with Owner                                 |           | 4         | 4                                 |                               | 4                            |                                 |                                  |                                  |          |        | 224      |          |                     |          | \$ 2,317  | \$ -             | \$ 2,317   |
| Resubmittal  |           | 2         |                                   |                               | 3                            |                                 |                                  |                                  |          |        |          | 50       |                     |          | \$ 925    | \$ -             | \$ 925     |
| Production   |           |           |                                   |                               | 3                            |                                 | 3                                |                                  |          |        |          |          |                     |          | \$ 735    | \$ -             | \$ 735     |
| Subtotal Hours:  | 4         | 24        | 29                                | 0                             | 45                           | 0                               | 26                               | 0                                | 3        | 0      | 224      | 50       | 0                   | 0        | \$ 21,127 | \$ -             | \$ 21,127  |
| Subtotal Cost:   | \$ 1,000  | \$ 6,000  | \$ 4,785                          | \$ -                          | \$ 5,625                     | \$ -                            | \$ 3,120                         | \$ -                             | \$ 390   | \$ -   | \$ 157   | \$ 50    | \$ -                | \$ -     | \$ 21,127 |                  |            |
| Total Cost of Design Phase Services: \$ 84,905           |           |           |                                   |                               |                              |                                 |                                  |                                  |          |        |          |          |                     |          |           |                  |            |

February 11, 2025

To: Jini S. Turri, Village Clerk

From: Adam Sanchez, Public Works Director

Re: Professional Services Agreement with Souder, Miller & Assoc. (SMA)

Ms. Turri:

After reviewing performance with SMA, it is my recommendation that the Village of Ruidoso renew the existing Professional Services Agreement (RFP# 2022-006P) effective February 8, 2025, through February 7, 2026.

Respectfully,



Adam Sanchez  
Public Works Director

cc: Purchasing Dept.  
Contract File



### THIRD RENEWAL AGREEMENT

**THIS THIRD RENEWAL AGREEMENT** by and between the Village of Ruidoso, a New Mexico municipal corporation ("Village") and Souder, Miller & Assoc. (SMA), ("Contractor").

#### WITNESSETH

**WHEREAS**, the parties hereto previously entered into an agreement dated February 8, 2022 and ending on February 7, 2023, (RFP#2022-006P)- Professional Engineering Services for Water Resource Projects.

**WHEREAS**, the parties entered into a first renewal agreement for an additional year commencing on February 8, 2023 and terminating on February 7, 2024.

**WHEREAS**, the parties entered into a second renewal agreement for an additional year commencing on February 8, 2024 and terminating on February 7, 2025.

**WHEREAS**, the parties wish to renew said Agreement for an additional one-year period,

**NOW THEREFORE**, the parties hereto agree as follows:

1. The agreement is hereby renewed for a period of one (1) year, commencing February 8, 2025 and terminating on February 7, 2026.
2. All other terms and conditions of the agreement as amended shall remain unchanged.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement on this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

**Village of Ruidoso**

**Souder, Miller & Assoc.**

\_\_\_\_\_  
Lynn D. Crawford, Mayor



\_\_\_\_\_  
Tod L. Phinney, P.E., Senior Vice President

Date: \_\_\_\_\_

Date: March 3, 2025

**ATTEST:**

\_\_\_\_\_  
Jini S. Turri, Clerk

**SOUDER, MILLER & ASSOCIATES**  
**PREFERRED PROFESSIONAL FEE SCHEDULE - EFFECTIVE January 2023**

**PROFESSIONAL SERVICES**

Professional Staff

|                    |           |          |
|--------------------|-----------|----------|
| Principal          | \$ 240.00 | per hour |
| Senior Manager III | \$ 225.00 | per hour |
| Senior Manager II  | \$ 210.00 | per hour |
| Senior Manager I   | \$ 200.00 | per hour |
| Senior III         | \$ 190.00 | per hour |
| Senior II          | \$ 180.00 | per hour |
| Senior I           | \$ 165.00 | per hour |
| Project III        | \$ 150.00 | per hour |
| Project II         | \$ 140.00 | per hour |
| Project I          | \$ 130.00 | per hour |
| Staff III          | \$ 125.00 | per hour |
| Staff II           | \$ 120.00 | per hour |
| Staff I            | \$ 110.00 | per hour |

Technical Staff

|                           |           |          |
|---------------------------|-----------|----------|
| Tech VIII                 | \$ 175.00 | per hour |
| Tech VII                  | \$ 155.00 | per hour |
| Tech VI                   | \$ 135.00 | per hour |
| Tech V                    | \$ 120.00 | per hour |
| Tech IV                   | \$ 105.00 | per hour |
| Tech III                  | \$ 90.00  | per hour |
| Tech II                   | \$ 80.00  | per hour |
| Tech I                    | \$ 70.00  | per hour |
| Technical Intern II       | \$ 60.00  | per hour |
| Technical Intern I        | \$ 50.00  | per hour |
| Construction Observer IV  | \$ 120.00 | per hour |
| Construction Observer III | \$ 100.00 | per hour |
| Construction Observer II  | \$ 80.00  | per hour |
| Construction Observer I   | \$ 60.00  | per hour |

Support Staff

|  |           |          |
|--|-----------|----------|
| Project Financial/Manager Assistant II | \$ 100.00 | per hour |
| Project Financial/Manager Assistant I  | \$ 75.00  | per hour |
| Administrative Assistant IV            | \$ 120.00 | per hour |
| Administrative Assistant III           | \$ 100.00 | per hour |
| Administrative Assistant II            | \$ 80.00  | per hour |
| Administrative Assistant I             | \$ 60.00  | per hour |

**EXPENSES**

All project-related expenses will be billed at rates determined with respect to current market pricing; *a complete list of expense rates is available upon request.*

**OTHER SERVICES**

Telephone/facsimile/postage @ actual cost  
Mileage @ \$0.67 per mile (or current IRS rate)  
Per diem \$166.00 per day (or max per-diem rate per USGSA)  
Other travel (car rental, air, etc.) @ actual cost

**SUBCONTRACTED SERVICES**

Subconsultants, analytical laboratories, drilling services & general subcontractors @ cost+10%

Applicable tax applies to all billable hours, expenses and other charges for which such tax has not previously been paid. Overtime will be charged at a rate of 1.5x on time & materials contracts with prior written acknowledgement of the client for services in excess of 8 hours in a day, on weekends or holidays. A 1.5% interest charge per month will be applied to all invoices not paid within 30 days.

## SECOND RENEWAL AGREEMENT

THIS SECOND RENEWAL TO AGREEMENT by and between the Village of Ruidoso, a New Mexico Municipal Corporation ("Village") and Miller Engineers, Inc. d/b/a Souder, Miller & Associates ("Contractor") dated February 8, 2023 and ending February 7, 2024.

WITNESSETH:

WHEREAS, the parties hereto previously entered into an Agreement RFP #2022-006P Professional Engineering for Water Resource Projects, dated February 8, 2022 for various Professional Engineering Services, a copy of which is attached hereto, and

WHEREAS, the parties wish to renew said Agreement for a one (1)-year period.


NOW THEREFORE, the parties hereto agree as follows:


1. The Agreement is hereby renewed for a period of one (1) year, commencing February 8, 2024 and shall terminate on February 7, 2025.
2. All other terms and conditions of the Agreement as amended shall remain unchanged.


IN WITNESS WHEREOF, the parties hereto have executed this Agreement on this 13th day of March 2024.

Village of Ruidoso

Miller Engineers, Inc. d/b/a/ Souder,  
Miller & Associates

for:   
Mayor Lynn D. Crawford

  
Rafael Salas  
Mayor Pro Tem

  
Tod L. Phinney, P.E., Senior Vice  
President

  
ATTEST:  
SEAL  
  
Jini Furri, Village Clerk

**SOUDER, MILLER & ASSOCIATES**  
**PREFERRED PROFESSIONAL FEE SCHEDULE - *EFFECTIVE January 2023***

**PROFESSIONAL SERVICES**

Professional Staff

|                    |           |          |
|--------------------|-----------|----------|
| Principal          | \$ 240.00 | per hour |
| Senior Manager III | \$ 225.00 | per hour |
| Senior Manager II  | \$ 210.00 | per hour |
| Senior Manager I   | \$ 200.00 | per hour |
| Senior III         | \$ 190.00 | per hour |
| Senior II          | \$ 180.00 | per hour |
| Senior I           | \$ 165.00 | per hour |
| Project III        | \$ 150.00 | per hour |
| Project II         | \$ 140.00 | per hour |
| Project I          | \$ 130.00 | per hour |
| Staff III          | \$ 125.00 | per hour |
| Staff II           | \$ 120.00 | per hour |
| Staff I            | \$ 110.00 | per hour |

Technical Staff

|                           |           |          |
|---------------------------|-----------|----------|
| Tech VIII                 | \$ 175.00 | per hour |
| Tech VII                  | \$ 155.00 | per hour |
| Tech VI                   | \$ 135.00 | per hour |
| Tech V                    | \$ 120.00 | per hour |
| Tech IV                   | \$ 105.00 | per hour |
| Tech III                  | \$ 90.00  | per hour |
| Tech II                   | \$ 80.00  | per hour |
| Tech I                    | \$ 70.00  | per hour |
| Technical Intern II       | \$ 60.00  | per hour |
| Technical Intern I        | \$ 50.00  | per hour |
| Construction Observer IV  | \$ 120.00 | per hour |
| Construction Observer III | \$ 100.00 | per hour |
| Construction Observer II  | \$ 80.00  | per hour |
| Construction Observer I   | \$ 60.00  | per hour |

Support Staff

|  |           |          |
|--|-----------|----------|
| Project Financial/Manager Assistant II | \$ 100.00 | per hour |
| Project Financial/Manager Assistant I  | \$ 75.00  | per hour |
| Administrative Assistant IV            | \$ 120.00 | per hour |
| Administrative Assistant III           | \$ 100.00 | per hour |
| Administrative Assistant II            | \$ 80.00  | per hour |
| Administrative Assistant I             | \$ 60.00  | per hour |

**EXPENSES**

All project-related expenses will be billed at rates determined with respect to current market pricing; *a complete list of expense rates is available upon request.*

**OTHER SERVICES**

Telephone/facsimile/postage @ actual cost  
Mileage @ \$0.67 per mile (or current IRS rate)  
Per diem \$166.00 per day (or max per-diem rate per USGSA)  
Other travel (car rental, air, etc.) @ actual cost

**SUBCONTRACTED SERVICES**

Subconsultants, analytical laboratories, drilling services & general subcontractors @ cost+10%

Applicable tax applies to all billable hours, expenses and other charges for which such tax has not previously been paid. Overtime will be charged at a rate of 1.5x on time & materials contracts with prior written acknowledgement of the client for services in excess of 8 hours in a day, on weekends or holidays. A 1.5% interest charge per month will be applied to all invoices not paid within 30 days.

# AGENDA MEMORANDUM

## Village of Ruidoso

Regular Items - 6.

**To:** Mayor Crawford and Councilors

**Presenter(s):** Adam Sanchez, Public Works Director

**Meeting Date:** July 8, 2025

**Re:** Discussion and Possible Action on Task Order #9 with Souder Miller and Associates RFP-2024-04P-09 for Design and Bid of Wingfield 2 Water Line Improvements, for Approximately 5,635 Linear Feet of 6-inch Waterline Replacement Including Appurtenances and Associated Roadway in the Amount of \$161,299.99 Including NMGR.

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### **Item Summary:**

Discussion and Possible Action on Task Order #9 with Souder Miller and Associates RFP-2024-04P-09 for Design and Bid of Wingfield 2 Water Line Improvements, for Approximately 5,635 Linear Feet of 6-inch Waterline Replacement Including Appurtenances and Associated Roadway in the Amount of \$161,299.99 Including NMGR.

### **Financial Impact:**

Funds are budgeted in the GO Bond Capital Improvement Project Fund's Water Capital Improvements line item (302-302-53030) in the amount of \$161,299.99 including GRT.

### **Item Discussion:**

Task Order #9 with Souder Miller and Associates RFP-2024-04P-09 for Design and Bid of Wingfield 2 Water Line Improvements, for Approximately 5,635 Linear Feet of 6-inch Waterline Replacement Including Appurtenances and Associated Roadway in the Amount of \$161,299.99 Including NMGR.

### **Recommendations:**

To Approve Task Order #9 with Souder Miller and Associates RFP-2024-04P-09 for Design and Bid of Wingfield 2 Water Line Improvements, for Approximately 5,635 Linear Feet of 6-inch Waterline Replacement Including Appurtenances and Associated Roadway in the Amount of \$161,299.99 Including NMGR.

### **ATTACHMENTS:**

Description  
Task order

**TASK ORDER  
FROM  
VILLAGE OF RUIDOSO  
TO  
SOUDER, MILLER & ASSOCIATES  
FY2025**

1. Task Order Number: \_\_\_\_\_
2. Title: Ruidoso Wingfield 2 Water System Impr
3. Project Number: 6334564
4. Location: Grindstone Canyon
5. Scope of Services Required: See attached proposal.
6. Village Contact: Adam Sanchez  
  
Souder, Miller & Associates Contact: Marty Howell
7. Estimated Performance Time: 8 Months
8. Estimated Cost: \$161,299.99 including GRT
9. Attachments: Proposal
10. The parties hereto executed the original Task Order on: (date) : \_\_\_\_\_

**Village of Ruidoso**

\_\_\_\_\_  
**Ron L. Sena, Village Manager**

Date: \_\_\_\_\_

**Souder, Miller & Associates**

\_\_\_\_\_  


Date: July 2, 2025

## Scope of Services

### *Project Description*

Souder, Miller & Associates (SMA) prepared this Scope of Services to provide Design and Bid Services to Village of Ruidoso (Owner) for approximately 5,635 linear feet of 8-inch waterline replacement including appurtenances and associated roadway. SMA proposes to complete the following scope of work.

### *Project Management*

#### 1. **Project Management Plan (PMP)**

**Preparation:** SMA will prepare a PMP to outline and document the following to ensure the entire project team has information necessary for a successful project:

- a. Project team roles and responsibilities
- b. SMA role in the project
- c. Subconsultants for the project
- d. Critical issues for the project
- e. Project scope, budget and schedule including identification of critical path items
- f. Change management and mitigation
- g. QAQC Plan
- h. Risk identification and safety plan

The PMP is intended to be a living document and the PM will update the PMP throughout the project as necessary.

2. **Kick-off Meeting:** SMA will hold an internal kick-off meeting to review the PMP with all of the project team members.
3. **Ongoing Project Management:** SMA will set up project budget and files, keep project records, update PMP as necessary, and prepare monthly invoices as outlined in the contract. The fee for these monthly project management tasks is based on an overall project duration of eight (8) months.

### *Preliminary Design Phase Services*

4. **Property/Easement Research:** SMA will research County Right-of-Way Maps, and will research County plat records for adjacent properties and for existing easements shown on plats that may be applicable to the project. Included are the copying and related costs charged by the County for this



## Exhibit A

### Preliminary Design, Final Design and Bid Services

#### Scope of Services

research. SMA has not included a title search or warranty deed/easement research in this scope of services.

5. **As-built Research:** SMA will go through the Owner's available record drawings for applicable projects. The Owner will provide access to the records or will provide the records to SMA.
6. **Utility Coordination:** SMA will submit a design conference ticket and a design locate to the 811 Utility Locating System to attempt to get information regarding utilities that may be impacted by the proposed project. SMA will follow-up with utilities that do not respond to the design conference ticket up to two times before proceeding with the design without the utility information. SMA has not included physical utility location (potholing) nor associated mapping in this scope of services. SMA shall not be held responsible for costs (typically change order costs) associated with utilities that are not marked despite SMA's efforts to obtain the existing utility information.
7. **Topographical Survey:** SMA will a topographical survey of the project area. This survey will identify the approximate locations of property boundaries and easements based on occupation lines, but will not include a boundary survey of these properties. The survey will collect utility markings from the 811 design locate.
8. **Geotechnical Investigation:** SMA will subconsult with a licensed testing laboratory to complete a geotechnical investigation of the project area. The investigation will be intended to determine the suitability of the native material for bedding and backfill as well as to determine if there are any constructability concerns such as corrosive soils, rock excavation or shallow groundwater table.
9. **Design of Waterline Plan:** SMA will prepare a pre-final horizontal alignment design for the waterline(s) incorporating the data from the as-built research, the utility coordination and the property and easement research.
10. **Design of Waterline Profile:** SMA will prepare the pre-final design of the profile for the waterline(s). This profile will take into account the known underground utilities and will account for depth of bury if that information was relayed by the utility companies and attempt to minimize high points in the waterline.
11. **Design Water Connections:** SMA will prepare the pre-final design of the connections to the proposed waterline(s). SMA will design the connections to the existing system and any branch lines.
12. **Prepare Plans:** SMA will prepare a pre-final set of plans to include the design elements above and a Cover Sheet, General Notes, Overall Map with Survey Control, Standard Details, and Standard Construction Traffic Control Sheets.
13. **Engineer's Opinion of Probable Construction Cost (EOPCC):** Once the pre-final design of the waterline(s) is complete, SMA will estimate the quantities for all proposed items and will prepare unit cost price estimates for each item using SMA's database of existing projects and other resources.
14. **Prepare Contract Documents and Specifications:** SMA will prepare contract documents utilizing the Engineers Joint Contract Documents Committee (EJCDC) standard contract. This task includes modifying the standard contract for this project, and preparing a bid schedule. SMA will also prepare technical specifications to cover work included in the project.
15. **Submission to Agency:** SMA will submit the pre-final plans, contract documents and technical specifications (Construction Documents) to the following Agency for their review concurrent with the design review with the Owner:



## Exhibit A

### Preliminary Design, Final Design and Bid Services

#### Scope of Services

- a. NMED-DWB – SMA will follow the NMED-Drinking Water Bureau (DWB) construction application checklist to prepare the Application for Construction or Modification of Public Water Supply System. The Owner will need to provide all the information requested by NMED-DWB that is not part of the proposed project. SMA understands that NMED-DWB approval is not required for pipeline projects.

SMA intends to address the comments from the Owner and the Agency at the same time.

16. **Design Review with Owner:** SMA will conduct a meeting with the Owner's representative to review the pre-final design. **SMA will submit an electronic copy of the pre-final Construction Documents and the EOPCC via email** prior to the pre-final design review meeting. The purpose of this meeting will be to identify any issues with the alignment, profiles, and connections for the waterline(s) and to ensure that the alignment, profiles, pipe sizes, and locations of connections are acceptable to the Owner. Some potential issues to identify at this stage include: private or public utilities that were not identified on the available record drawings, landscaping or structures that were not identified on the topographical survey. The meeting is also intended to get Owner input on the standard details and to identify any Owner concerns related to operation and maintenance.

#### ***Final Design Phase Services***

17. **Revisions to Construction Documents:** SMA will revise the Construction Documents to attempt to incorporate the pre-final design review comments resulting from the Owner and Agency reviews. The contract documents will be updated to include applicable wage rates as required by the Funding Agency.
18. **Revisions to EOPCC:** The EOPCC will be updated to reflect design changes.
19. **Resubmittal:** SMA will re-submit the revised Construction Documents to the Owner and Agency as needed based on review comments received.
20. **Production:** SMA will produce a final plan set on 24" x 36" bond, and a final unbound set of the contract documents and specifications. These final documents will be used to make copies for distribution to the Owner and for distribution during bidding. **SMA will deliver three (3) hardcopies of the final Construction Documents and the EOPCC (and one digital pdf copy)** to the Owner after production.

#### ***Bid Phase Services***

21. **Advertisement:** SMA will arrange to have the Advertisement for Bids published in one newspaper of general circulation nearest to the Owner's location two (2) times, approximately a week apart. The cost of the Advertisement is included in SMA's fee.
22. **Distribute Bid Documents:** SMA will make available electronic copies of the construction documents to interested Contractors during bidding and to local plan rooms. Contractors may obtain copies by contacting SMA to obtain access via the SMA web site. SMA will provide three (3) copies of 24" x 36" final design drawings, contract documents and technical specifications to the Contractor to whom the project is awarded.
23. **Substitution Evaluation:** SMA will evaluate and determine the acceptability of "or equals" and substitute materials and equipment proposed by bidders, provided that such proposals are allowed

## Exhibit A

### Preliminary Design, Final Design and Bid Services

#### Scope of Services

by the contract documents prior to award of contracts for the Work. Engineer shall issue a bid addendum to allow approved “or equals” and substitutes.

24. **Answer Questions During Bidding:** SMA will accept and answer questions from Contractors during bidding.
25. **Prepare Addenda:** If any additional information needs to be included in the construction documents, SMA will prepare addenda and distribute these addenda to all interested Contractors, to the Owner and to the funding Agency.
26. **Pre-bid Conference:** Prior to the bid opening, SMA will conduct a pre-bid conference to review the project and to address any outstanding issues with the construction documents. A field review of the project may be conducted during this pre-bid conference. SMA assumes that the Owner can arrange to hold the pre-bid conference at facilities that do not require any fees for their use, so no costs for facility use are included.
27. **Open Bids:** The Contractors will submit their bids to the Owner up to the bid opening deadline. After the bid opening deadline, SMA will read the bids received aloud, and will adjourn the bid opening meeting.
28. **Preparation of Bid Tabulation:** SMA will examine and tabulate the bids received to identify any math or extension errors.
29. **Preparation of Recommendation of Award:** SMA will examine the bid packages received for completeness. SMA will check that the Contractors are properly licensed and will verify the references for the low bidder. SMA will then make a written recommendation to the Owner for the award of the construction contract.

## ***Schedule***

SMA proposes to complete the above scope of services according to the following schedule.

| <u>Task</u>                       | <u>Duration (calendar days)</u>  |
|-----------------------------------|--|
| List of data needed from Owner    | 21 days from contract execution  |
| Preliminary Design Phase Services | 90 days from the receipt of Owner data                                     |
| Final Design Phase Services       | 30 days from the receipt of Agency and Owner comments                      |
| Bid Phase Services                | 60 days from the receipt of Agency approval and Owner authorization to Bid |

## ***Compensation***

The budgets shown below exclude New Mexico Gross Receipts Tax (NMGRT). NMGRT will be added to each invoice based on the current rate at the time of billing. The budgets for the phases shown will be billed on a lump sum basis; therefore, the invoices will not include an itemized breakdown of charges. Invoices will be issued on a monthly basis reflecting the percentage of each task completed to date.

| <b><u>Task</u></b>       | <b><u>Cost</u></b>  |
|--------------------------|---------------------|
| Field Survey and Mapping | \$26,989.00         |
| Preliminary Design       | \$76,107.00         |
| Final Design             | \$27,986.00         |
| Bid Administration       | \$18,011.00         |
| <b>TOTAL</b>             | <b>\$149,093.00</b> |

## ***Assumptions***

SMA made the following assumptions to develop the fee for the above scope of services:

1. SMA assumes that there is no contamination on the project site. If contamination is found on the project site, and investigation is required, SMA will alert the Owner and additional scope and fee will be negotiated with the Owner.
2. SMA assumes that the Owner holds titles or easements to any properties required for the project. SMA assumes that the Owner will provide copies of the warranty deeds, plats, and easement documents to SMA. A title search, warranty deed research, easement research, boundary surveys or easement preparation will require an amendment to this contract, which will be negotiated with the Owner. If the property descriptions in the easement documents are ambiguous, the Owner may need to provide additional direction regarding the proposed improvement locations or negotiate a fee to have SMA prepare a new easement.
3. SMA assumes that the Owner will provide operations staff to open or otherwise provide access to the existing facilities that need to be surveyed.
4. SMA assumes that there will not be any environmental clearance work will be required. If environmental clearance work will be required, SMA will negotiate a fee for the additional work required.
5. SMA assumes that there are no geotechnical conditions that will require special design considerations (corrosive soils, shallow groundwater, rock excavation). If such conditions are discovered by the geotechnical investigation, SMA will alert the Owner and a fee will be negotiated with the Owner to cover the additional engineering required to mitigate the geotechnical conditions.
6. SMA will not be responsible for any damage that occurs to the geotechnical drilling or ingress/egress areas. The drilling platform is considered heavy equipment which may damage asphalt paving, concrete pavement/slabs, underground vaults, lawns and landscaped areas. SMA's geotechnical subconsultant will backfill any earthen area borings with cuttings from the test hole, and in paved areas the borings will be backfilled with cuttings and patched with asphaltic "cold-patch". Any settlement of these areas after SMA's geotechnical subconsultant has left the project site is the

## Exhibit A

### Preliminary Design, Final Design and Bid Services

#### Scope of Services

responsibility of the Owner. If there are any critical areas within the project site that the Owner wants returned to pre-drilling condition, they shall notify SMA so that we can negotiate a fee for that additional work.

7. SMA assumes the Owner will secure a Site Certificate from their attorney if required by the funding agency to confirm property ownership for the property.
8. SMA assumes that the Owner knows the location of their existing utilities and can mark the locations within allowable 811 tolerances (typically within 18 inches).
9. SMA assumes that the proposed improvements will have adequate space within the specified corridor to be installed. If existing utilities within the corridor prohibit the installation of the proposed improvements, SMA will alert the Owner, and the corridor will be modified, or an additional scope and fee will be negotiated with the Owner to cover the additional engineering required to mitigate the existing utilities.
10. SMA assumes that the proposed improvements will need to be tied into an existing SCADA system.
11. SMA assumes that the bid opening and the preconstruction conference will either be held at SMA's offices or that the Owner can arrange to hold the meetings at facilities that do not require any fees for their use. No costs for use of a third-party facility are included in the fee.
12. SMA did not include Construction or Construction Observation Phase Services in this Scope of Services. SMA will negotiate the scope and fee for these services at a later date.

## Summary of Cost Proposal

**Souder, Miller & Associates**

### Professional Services and Expenses Task/Hours/Fee Breakdown Related To

**Project Description:** VOR Wingfield 2 Water System Improvements  
**Project Number:** 6334564  
**Owner:** Village of Ruidoso  
**Date of Submittal:** July 2, 2025  
**Tax Rate on Services:** 8.1875%

#### TOTALS

| PHASE/ CATEGORY OF WORK  | Subtotal            | NMGRT              | Total               |
|--------------------------|---------------------|--------------------|---------------------|
| Field Survey and Mapping | \$26,989.00         | \$2,209.72         | \$29,198.72         |
| Preliminary Design       | \$76,107.00         | \$6,231.26         | \$82,338.26         |
| Final Design             | \$27,986.00         | \$2,291.35         | \$30,277.35         |
| Bid Administration       | \$18,011.00         | \$1,474.65         | \$19,485.65         |
| <b>TOTALS</b>            | <b>\$149,093.00</b> | <b>\$12,206.99</b> | <b>\$161,299.99</b> |

EXHIBIT B.2 - COST PROPOSAL

Souder, Miller & Associates

Professional Services and Expenses Task/Hours/Fee Breakdown Related To

DESIGN PHASE - BASIC ENGINEERING SERVICES

Project Description: VOR Wingfield 2 Water System Improvements  
Project Number: 6334564  
Owner: Village of Ruidoso  
Date of Submittal: July 2, 2025  
Tax Rate on Services: 8.1875%  
Note: Figures in this table do not include tax.

| Job Description                  | Principal | Staff<br>EIT/LSIT<br>Sci. III | Eng/CAD<br>Surv/Field<br>Tech IV | Eng/CAD<br>Surv/Field<br>Tech IV | Eng/CAD<br>Surv/Field<br>Tech V | Eng/CAD<br>Surv/Field<br>Tech III | Project<br>Fin./Mgr.<br>Asst. II | GPS      | Mileage | Expenses | Total SMA | Sub<br>Contracts | Total Task |
|----------------------------------|-----------|-------------------------------|----------------------------------|----------------------------------|---------------------------------|-----------------------------------|----------------------------------|----------|---------|----------|-----------|------------------|------------|
| Billing Rate per Unit            | \$ 250    | \$ 135                        | \$ 120                           | \$ 120                           | \$ 135                          | \$ 100                            | \$ 100                           | \$ 30    | \$ 0.70 | \$ 1     |           |                  |            |
| Unit                             | Hrs       | Hrs                           | Hrs                              | Hrs                              | Hrs                             | Hrs                               | Hrs                              | HR       | Mi      | Actual   | \$        | \$               | \$         |
| Task                             |           |                               |                                  |                                  |                                 |                                   |                                  |          |         |          |           |                  |            |
| Field Survey and Mapping         |           |                               |                                  |                                  |                                 |                                   |                                  |          |         |          |           |                  |            |
| Survey Plan / Instructions       |           | 2                             |                                  |                                  |                                 |                                   |                                  |          |         |          | \$ 270    | \$ -             | \$ 270     |
| Survey Research:                 |           |                               |                                  |                                  |                                 |                                   |                                  |          |         |          |           |                  |            |
| Utility Locations                |           | 2                             | 2                                | 2                                |                                 |                                   |                                  |          |         |          | \$ 750    | \$ -             | \$ 750     |
| Right of Way / Easements         |           | 7                             |                                  |                                  |                                 |                                   |                                  |          |         |          | \$ 945    | \$ -             | \$ 945     |
| Perform Field Research           |           | 7                             | 8                                |                                  |                                 |                                   |                                  |          |         |          | \$ 1,905  | \$ -             | \$ 1,905   |
| Perform Field Survey             |           |                               |                                  | 32                               |                                 | 32                                |                                  | 32       | 920     | 150      | \$ 8,794  | \$ -             | \$ 8,794   |
| Traffic Control                  |           |                               |                                  | 3                                |                                 | 3                                 |                                  |          |         | 500      | \$ 1,160  | \$ -             | \$ 1,160   |
| Establish Utility & R/W Location |           | 7                             |                                  |                                  |                                 |                                   |                                  |          |         |          | \$ 945    | \$ -             | \$ 945     |
| Establish Control Points         |           | 7                             |                                  | 3                                |                                 | 3                                 |                                  | 3        |         |          | \$ 1,695  | \$ -             | \$ 1,695   |
| Aerial Mapping                   |           |                               |                                  |                                  |                                 |                                   |                                  |          |         |          | \$ -      | \$ -             | \$ -       |
| Download Data / tins & contours  |           | 3                             | 5                                | 5                                |                                 |                                   |                                  |          |         |          | \$ 1,605  | \$ -             | \$ 1,605   |
| Prepare Mapping                  |           | 5                             | 16                               | 32                               |                                 |                                   |                                  |          |         |          | \$ 6,435  | \$ -             | \$ 6,435   |
| Survey Control                   | 2         | 8                             |                                  |                                  |                                 |                                   |                                  |          |         |          | \$ 1,580  | \$ -             | \$ 1,580   |
| Verify Accuracy of Survey        | 2         | 3                             |                                  |                                  |                                 |                                   |                                  |          |         |          | \$ 905    | \$ -             | \$ 905     |
| Subtotal Hours:                  | 4         | 51                            | 31                               | 77                               |                                 | 38                                |                                  | 35       | 920     | 650      | \$ 8,920  | \$ -             | \$ 26,989  |
| Subtotal Cost:                   | \$ 1,000  | \$ 6,885                      | \$ 3,720                         | \$ 9,240                         | \$ -                            | \$ 3,800                          | \$ -                             | \$ 1,050 | \$ 644  | \$ 650   | \$ 26,989 |                  |            |

| Job Description  | Principal | Senior<br>Eng./Sci./<br>Surv I | Project<br>Eng./Sci./<br>Surv I | Staff<br>EIT/LSIT<br>Sci. II | Eng/CAD<br>Surv/Field<br>Tech VI | Project<br>Fin./Mgr.<br>Asst. II | GPS   | Mileage | Expenses | Per Diem<br>(Part Day) | Total SMA | Sub<br>Contracts | Total Task |
|--|-----------|--------------------------------|---------------------------------|------------------------------|----------------------------------|----------------------------------|-------|---------|----------|------------------------|-----------|------------------|------------|
| Billing Rate per Unit                                    | \$ 250    | \$ 175                         | \$ 145                          | \$ 125                       | \$ 150                           | \$ 100                           | \$ 30 | \$ 1    | \$ 1     | \$ 60                  |           |                  |            |
| Unit   | Hrs       | Hrs                            | Hrs                             | Hrs                          | Hrs                              | Hrs                              | HR    | Mi      | Actual   | Days                   | \$        | \$               | \$         |
| Task   |           |                                |                                 |                              |                                  |                                  |       |         |          |                        |           |                  |            |
| Preliminary Design                                       |           |                                |                                 |                              |                                  |                                  |       |         |          |                        |           |                  |            |
| Kick-off Meeting   | 2         | 2                              |                                 |                              | 2                                |                                  | 2     |         |          |                        | \$ 1,210  | \$ -             | \$ 1,210   |
| Ongoing Project Management                               | 4         | 4                              |                                 |                              |                                  |                                  |       |         |          |                        | \$ 1,700  | \$ -             | \$ 1,700   |
| Invoicing  | 4         | 4                              |                                 |                              |                                  | 7                                |       |         |          |                        | \$ 2,400  | \$ -             | \$ 2,400   |
| NMDOT Environmental Clearance                            |           |                                |                                 |                              |                                  |                                  |       |         |          |                        | \$ -      | \$ -             | \$ -       |
| Bi-weekly calls  |           | 35                             |                                 |                              |                                  |                                  |       |         |          |                        | \$ 6,125  | \$ -             | \$ 6,125   |
| As-built Research  |           | 3                              |                                 |                              |                                  |                                  |       |         |          |                        | \$ 525    | \$ -             | \$ 525     |
| Utility Coordination                                     |           |                                |                                 | 13                           |                                  |                                  |       | 230     |          |                        | \$ 1,786  | \$ -             | \$ 1,786   |
| Design Plans   |           |                                |                                 |                              |                                  |                                  |       |         |          |                        |           |                  |            |
| Index / Cover / Notes / Key Map                          |           | 1                              |                                 | 7                            | 13                               |                                  |       |         |          |                        | \$ 3,000  | \$ -             | \$ 3,000   |
| Site Plans   |           |                                |                                 |                              |                                  |                                  |       |         |          |                        | \$ -      | \$ -             | \$ -       |
| Plan & Profiles  | 5         | 10                             |                                 | 19                           | 95                               |                                  |       |         |          |                        | \$ 19,625 | \$ -             | \$ 19,625  |
| Details  |           | 7                              |                                 | 13                           | 26                               |                                  |       |         |          |                        | \$ 6,750  | \$ -             | \$ 6,750   |
| Traffic Control  |           | 1                              |                                 | 4                            | 7                                |                                  |       |         |          |                        | \$ 1,725  | \$ -             | \$ 1,725   |
| Well Details   |           |                                |                                 |                              |                                  |                                  |       |         |          |                        | \$ -      | \$ -             | \$ -       |
| Structural   |           |                                |                                 |                              |                                  |                                  |       |         |          |                        | \$ -      | \$ -             | \$ -       |
| Electrical   |           |                                |                                 |                              |                                  |                                  |       |         |          |                        | \$ -      | \$ -             | \$ -       |
| Mechanical   |           |                                |                                 |                              |                                  |                                  |       |         |          |                        | \$ -      | \$ -             | \$ -       |
| Geotechnical Report                                      | 2         | 4                              |                                 |                              |                                  |                                  |       |         |          |                        | \$ 1,200  | \$ 15,750        | \$ 16,950  |
| Model Design Verification                                |           |                                |                                 |                              |                                  |                                  |       |         |          |                        | \$ -      | \$ -             | \$ -       |
| Site Certificate   |           |                                |                                 |                              |                                  |                                  |       |         |          |                        | \$ -      | \$ -             | \$ -       |
| Engineer's Opinion of Probable Construction Cost (EOPCC) |           | 10                             |                                 | 19                           |                                  |                                  |       |         |          |                        | \$ 4,125  | \$ -             | \$ 4,125   |
| Prepare Contract Documents and Specifications            |           | 9                              |                                 | 17                           |                                  |                                  |       |         |          |                        | \$ 3,700  | \$ -             | \$ 3,700   |
| QAQC   | 9         | 5                              |                                 | 11                           |                                  |                                  |       |         |          |                        | \$ 4,500  | \$ -             | \$ 4,500   |
| Submission to Agency[ies]                                |           | 2                              |                                 | 3                            |                                  |                                  |       |         | 100      |                        | \$ 825    | \$ -             | \$ 825     |
| NMOSE Permits  |           |                                |                                 |                              |                                  |                                  |       |         |          |                        | \$ -      | \$ -             | \$ -       |
| Right-of-Way Permits                                     |           |                                |                                 |                              |                                  |                                  |       |         |          |                        | \$ -      | \$ -             | \$ -       |
| Design Review with Owner                                 | 2         |                                |                                 | 4                            |                                  |                                  |       | 230     |          |                        | \$ 1,161  | \$ -             | \$ 1,161   |
| Subtotal Hours:  | 28        | 97                             |                                 | 110                          | 143                              | 7                                | 2     | 460     | 100      |                        | \$ 60,357 | \$ 15,750        | \$ 76,107  |
| Subtotal Cost:   | \$ 7,000  | \$ 16,975                      | \$ -                            | \$ 13,750                    | \$ 21,450                        | \$ 700                           | \$ 60 | \$ 322  | \$ 100   | \$ -                   | \$ 60,357 |                  |            |
| Final Design   |           |                                |                                 |                              |                                  |                                  |       |         |          |                        |           |                  |            |
| Ongoing Project Management                               | 2         | 2                              |                                 |                              |                                  |                                  |       |         |          |                        | \$ 850    | \$ -             | \$ 850     |
| Invoicing  | 2         | 2                              |                                 |                              |                                  | 3                                |       |         |          |                        | \$ 1,150  | \$ -             | \$ 1,150   |
| Revisions to Design Plans                                |           |                                |                                 |                              |                                  |                                  |       |         |          |                        |           |                  |            |
| Index / Cover / Notes / Key Map                          |           | 1                              |                                 | 4                            | 7                                |                                  |       |         |          |                        | \$ 1,725  | \$ -             | \$ 1,725   |
| Site Plans   |           |                                |                                 |                              |                                  |                                  |       |         |          |                        | \$ -      | \$ -             | \$ -       |
| Plan & Profiles  | 3         | 10                             |                                 | 10                           | 57                               |                                  |       |         |          |                        | \$ 12,300 | \$ -             | \$ 12,300  |
| Details  |           | 7                              |                                 | 7                            | 13                               |                                  |       |         |          |                        | \$ 4,050  | \$ -             | \$ 4,050   |
| Traffic Control  |           | 1                              |                                 | 2                            | 4                                |                                  |       |         |          |                        | \$ 1,025  | \$ -             | \$ 1,025   |
| Revisions to EOPCC                                       |           | 5                              |                                 | 10                           |                                  |                                  |       |         |          |                        | \$ 2,125  | \$ -             | \$ 2,125   |
| Revisions to Construction Documents                      |           | 5                              |                                 | 9                            |                                  |                                  |       |         |          |                        | \$ 2,000  | \$ -             | \$ 2,000   |
| Design Review with Owner                                 | 2         |                                |                                 | 4                            |                                  |                                  |       | 230     |          |                        | \$ 1,161  | \$ -             | \$ 1,161   |

EXHIBIT B.2 - COST PROPOSAL

Souder, Miller & Associates

Professional Services and Expenses Task/Hours/Fee Breakdown Related To

DESIGN PHASE - BASIC ENGINEERING SERVICES

Project Description: VOR Wingfield 2 Water System Improvements  
Project Number: 6334564  
Owner: Village of Ruidoso  
Date of Submittal: July 2, 2025  
Tax Rate on Services: 8.1875%  
Note: Figures in this table do not include tax.

| Job Description                          | Principal | Staff<br>EIT/LSIT<br>Sci. III | Eng/CAD<br>Surv/Field<br>Tech IV | Eng/CAD<br>Surv/Field<br>Tech IV | Eng/CAD<br>Surv/Field<br>Tech V | Eng/CAD<br>Surv/Field<br>Tech III | Project<br>Fin./Mgr.<br>Asst. II | GPS    | Mileage | Expenses | Total<br>SMA | Sub<br>Contracts | Total<br>Task |
|--|-----------|-------------------------------|----------------------------------|----------------------------------|---------------------------------|-----------------------------------|----------------------------------|--------|---------|----------|--------------|------------------|---------------|
| Billing Rate per Unit                    | \$ 250    | \$ 135                        | \$ 120                           | \$ 120                           | \$ 135                          | \$ 100                            | \$ 100                           | \$ 30  | \$ 0.70 | \$ 1     |              |                  |               |
| Unit                                     | Hrs       | Hrs                           | Hrs                              | Hrs                              | Hrs                             | Hrs                               | Hrs                              | HR     | Mi      | Actual   | \$           | \$               | \$            |
| Post Revisions Model Design Verification |           |                               |                                  |                                  |                                 |                                   |                                  |        |         |          | \$ -         | \$ -             | \$ -          |
| Resubmittal                              |           | 2                             |                                  | 3                                |                                 |                                   |                                  |        | 50      |          | \$ 775       | \$ -             | \$ 775        |
| Production                               |           |                               |                                  | 3                                | 3                               |                                   |                                  |        |         |          | \$ 825       | \$ -             | \$ 825        |
| Subtotal Hours:                          | 9         | 35                            |                                  | 52                               | 84                              | 3                                 |                                  | 230    | 50      |          | \$ 27,986    | \$ -             | \$ 27,986     |
| Subtotal Cost:                           | \$ 2,250  | \$ 6,125                      | \$ -                             | \$ 6,500                         | \$ 12,600                       | \$ 300                            | \$ -                             | \$ 161 | \$ 50   | \$ -     | \$ 27,986    |                  |               |

Total Cost of Design Phase Services: \$ 131,082

EXHIBIT C.2 - COST PROPOSAL

Souder, Miller & Associates

Professional Services and Expenses Task/Hours/Fee Breakdown Related To

CONSTRUCTION PHASE - BASIC ENGINEERING SERVICES

Project Description: VOR Wingfield 2 Water System Improvements  
Project Number: 6334564  
Owner: Village of Ruidoso  
Date of Submittal: July 2, 2025  
Tax Rate on Services: 8.1875%  
Note: Figures in this table do not include tax.

| Job Description                        | Principal | Senior<br>Eng./Sci./<br>Surv I | Staff<br>EIT/LSIT<br>Sci. II | Eng/CAD<br>Surv/Field<br>Tech IV | Eng/CAD<br>Surv/Field<br>Tech VI | Construc.<br>Observer IV | Project<br>Fin./Mgr.<br>Asst. II | Mileage | Expenses | Per Diem<br>(Part Day) | Total SMA | Sub<br>Contracts | Total Task |
|--|-----------|--------------------------------|------------------------------|----------------------------------|----------------------------------|--------------------------|----------------------------------|---------|----------|------------------------|-----------|------------------|------------|
| Billing Rate per Unit                  | \$ 250    | \$ 175                         | \$ 125                       | \$ 120                           | \$ 150                           | \$ 130                   | \$ 100                           | \$ 0.70 | \$ 1     | \$ 60                  |           |                  |            |
| Unit                                   | Hrs       | Hrs                            | Hrs                          | Hrs                              | Hrs                              | Hrs                      | Hrs                              | Mi      | Actual   | Days                   | \$        | \$               | \$         |
| Task                                   |           |                                |                              |                                  |                                  |                          |                                  |         |          |                        |           |                  |            |
| Bid Administration                     |           |                                |                              |                                  |                                  |                          |                                  |         |          |                        |           |                  |            |
| Ongoing Project Management             | 3         | 3                              |                              |                                  |                                  |                          |                                  |         |          |                        | \$ 1,275  | \$ -             | \$ 1,275   |
| Invoicing                              | 3         | 3                              |                              |                                  |                                  |                          | 5                                |         |          |                        | \$ 1,775  | \$ -             | \$ 1,775   |
| Advertisement                          |           | 2                              | 4                            |                                  |                                  |                          | 2                                |         | 250      |                        | \$ 1,300  | \$ -             | \$ 1,300   |
| Distribute Bid Documents               |           | 2                              | 3                            |                                  |                                  |                          |                                  |         |          |                        | \$ 725    | \$ -             | \$ 725     |
| Substitution Evaluation                |           | 3                              | 3                            |                                  |                                  |                          |                                  |         |          |                        | \$ 900    | \$ -             | \$ 900     |
| Answer Questions During Bidding        |           | 5                              | 11                           |                                  |                                  |                          |                                  |         |          |                        | \$ 2,250  | \$ -             | \$ 2,250   |
| Prepare Addenda                        | 2         | 5                              | 11                           |                                  | 5                                |                          |                                  |         |          |                        | \$ 3,500  | \$ -             | \$ 3,500   |
| Pre-bid Conference                     |           | 1                              | 7                            |                                  |                                  |                          |                                  | 230     | 100      |                        | \$ 1,311  | \$ -             | \$ 1,311   |
| Open Bids                              |           |                                | 4                            |                                  |                                  |                          |                                  |         |          |                        | \$ 500    | \$ -             | \$ 500     |
| Preparation of Bid Tabulation          |           | 2                              | 9                            |                                  |                                  |                          |                                  |         |          |                        | \$ 1,475  | \$ -             | \$ 1,475   |
| Preparation of Recommendation of Award | 2         | 5                              | 13                           |                                  |                                  |                          |                                  |         |          |                        | \$ 3,000  | \$ -             | \$ 3,000   |
| Subtotal Hours:                        | 10        | 31                             | 65                           |                                  | 5                                |                          | 7                                | 230     | 350      |                        | \$ 18,011 | \$ -             | \$ 18,011  |
| Subtotal Cost:                         | \$ 2,500  | \$ 5,425                       | \$ 8,125                     | \$ -                             | \$ 750                           | \$ -                     | \$ 700                           | \$ 161  | \$ 350   | \$ -                   | \$ 18,011 |                  |            |
|  |           |                                |                              |                                  |                                  |                          |                                  |         |          |                        |           |                  |            |

Total Cost of Construction Phase Services: \$ 18,011